

BOARD OF SELECTMEN MEETING MINUTES

October 3, 2023

Chair Maureen Dwinnell; Select member Brett Simas; Select member Laura Hebb; Town Manager Joseph Laydon; Executive Assistant Sandra Hakala.

1 CALL MEETING TO ORDER

2 Chair Dwinnell opened the regular meeting at 7:00 PM.

3

4 DEPARTMENT/BOARD UPDATES AND REQUESTS

5 Kiwanis Sports Court Resurfacing Contract – Recreation Commission

6 Staff are working with the Recreation Commission to select a company to resurface and restripe
7 the two sports courts at Kiwanis Beach. Final review of quotes occurred on Monday, with hope
8 to have identified the preferred bidder prior to the Board's meeting.

9

10 **Laura Hebb MOVED** the Board vote to authorize the Town Manager to execute a contract with
11 the successful bidder for resurfacing of the sports courts at Kiwanis Beach.

12 **Second: Member Simas, Unanimous Chair Dwinnell**

13

14 Designation of Surplus Equipment – DPW Director

15 For the Board's consideration is a list of equipment that Staff has identified as surplus and
16 request authorization for their disposal pursuant to MGL 30B Uniform Procurement Act.

17

18 **Brett Simas MOVED** the Board vote to designate the equipment as presented in the document
19 entitled "Surplus List for Auction: 9/7/2023 as surplus equipment and authorize for their
20 disposition pursuant to MGL 30B Uniform Procurement Act.

21 **Second: Member Hebb, Unanimous Chair Dwinnell**

22

23 LICENSING

24 Public Hearing (Noticed for 7:05 PM) Transfer of an All-Alcohol Beverages License §12 on- 25 premises consumption, Stela Restaurant Group, Applicant

26

27 **Maureen Dwinnell opened the public meeting.**

28 **Maureen Dwinnell aye, Brett Simas aye, Laura Hebb aye**

29

30 Notice is hereby given, under Chapter 138, Section 15A, of the MGLs that a Public Hearing will
31 be held on Tuesday, October 3, 2023 at 7:05 PM by the Board of Selectmen at the Town Hall 1
32 Main Street, Upton, MA on the application of Stela Restaurant Group Inc 66 West Main Street,
33 Upton, MA, for an All-Alcohol Beverages License §12 on-premises consumption transfer from
34 Red Rock Grill & Bar LLC, dba Red Rock Grill & Bar. The premise to be licensed is located in a
35 one-story stand-alone building containing approximately 2,956 of indoor space (30 x 30 dining
36 room, 20 x 34 adjoining room with bar counter area, 31 x 30 garage/function room, 10 x 20

37 outside patio and 20 x 42 outdoor eating space) with two entrances in the front and two exits in
38 the rear.

39
40 The applicant's attorney reviewed the application, with supportive material, of Stela Restaurant
41 Group Inc 66 West Main Street, Upton, MA, for an All-Alcohol Beverages License \$12 on-
42 premises consumption transfer from Red Rock Grill & Bar LLC, b a Red Rock Grill &Bar.

43
44 **Laura Hebb MOVED** the Board vote to MOVE that the Select Board vote to approve the
45 Transfer of All-Alcohol Beverages License \$12 on-premises consumption submitted by Stela
46 Restaurant Group for 66 West Main Street, Upton.

47 **Second: Member Simas, Unanimous Chair Dwinnell**

48
49 **Laura Hebb MOVED** the Select Board vote to pledge the transfer of the All-Alcohol Beverages
50 License \$12 on-premises consumption submitted by Stela Restaurant Group for 66 West Main
51 Street, Upton and pledge the collateral, inventory and application.

52 **Second: Member Simas, Unanimous Chair Dwinnell**

53
54 **Brett Simas motioned to close the public meeting.**

55 **Maureen Dwinnell aye, Brett Simas aye, Laura Hebb aye**

56
57 **Rushford & Sons Brewhouse One-Day Liquor License – United Parish Chili Cookoff**

58 The Board reviewed a one-day license applications for Wine & Malt Beverages only to be held
59 on October 21, 2023 at an event named United Parish Chili Cookoff, located at 1 Church Street,
60 Upton, MA.

61
62 **Laura Hebb MOVED** the Select Board vote to approve the application submitted by Rushford &
63 Sons; Owner/Operator Brian Goodman for a special 1-day Wine & Malt only (pouring) license
64 for an event to be held on October 21, 2023 under M.G.L. c.138 §14; to be held at United Parish
65 located at 1 Church Street, Upton, MA.

66 **Second: Member Simas, Unanimous Chair Dwinnell**

67
68 **Rushford & Sons Brewhouse Use of Town Common Application - United Parish Chili Cookoff**

69 **Laura Hebb MOVED** the Select Board vote to approve the application submitted by the United
70 Parish for the use of the Town Common to support the United Parish Chili Cookoff event.

71 **Second: Member Simas, Unanimous Chair Dwinnell**

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73 **TOWN MANAGER REPORT/ UPDATES**

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75

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77

78 **PUBLIC COMMENT**

79 None.

80

81 **APPOINTMENTS/RESIGNATIONS**

82 **Upton Housing Authority Tenant Board Member Appointment**

83 The Board reviewed an email from Brett Lambert, Executive Director of the Upton Housing
84 Authority requesting that Richard Provost be appointed as the tenant board member.

85

86 **Brett Simas MOVED** the Board of Selectmen vote to appoint Richard Provost as the tenant
87 board member on the Upton Housing Authority.

88 **Second: Member Hebb, Unanimous Chair Dwinnell**

89

90 **Lakes and Ponds Committee Resignation**

91 The Board reviewed an email from Debbie Amorelli submitting her resignation from the Lakers
92 and Ponds Committee.

93

94 **Laura Hebb MOVED** that the Board of Selectmen vote to accept the resignation of Debbie
95 Amorelli from the Lakes and Ponds Committee, with regrets.

96 **Second: Member Simas, Unanimous Chair Dwinnell**

97

98 **BOARD OF SELECTMEN DISCUSSION**

99 **Discussion and Vote on Articles to be Placed on Special Town Meeting Warrant**

100

101 The Board reviewed the articles to be placed on the November 7, 2023 Special Town Meeting
102 Warrant.

103

104 **MINUTES**

105 Pass over.

106

107 **ADJOURNMENT**

108 **Brett Simas MOVED** to adjourn the meeting of October 3, 2023, at 7:47PM.

109 **Second: Select Member Hebb, Unanimous, Chair Dwinnell.**

110

111 Respectfully submitted,

112 Sandra Hakala, Executive Assistant