

**BOARD OF  
SELECTMEN  
MEETING  
MINUTES**

**November 12, 2019**

**Town Hall**

Chairman Stephen A. Matellian; Selectman Brett A. Simas; Selectman Maureen Dwinnell, Town Manager, Derek S. Brindisi; Executive Assistant, Sandra Hakala

1 Chairman Matellian reopened the meeting at 7:07 p.m. lead the pledge of allegiance and  
2 reviewed the agenda.

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4 **MINUTES**

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6 ***Motion #1:*** Motion made by Selectman Simas to approve the Meeting minutes of October 15  
7 and November 5, 2019.

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9 Second: Selectman Dwinnell, Unanimous: Chairman Matellian.

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11 **INVITED GUESTS**

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13 **Tax Classification Public Hearing**

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15 At 7:05pm Chairman Matellian opened the Tax Classification Hearing.

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17 As part of the process to have the tax rate approved by the Department of Revenue, the Board  
18 held a joint meeting with the Board of Assessors to determine whether the Town should have a  
19 single tax rate for all types of or split the tax rate into a rate on residential properties and one for  
20 commercial and industrial. The Town has consistently had a single tax rate, because a separate  
21 (and higher) rate for businesses would put an undue burden on this very small part of the Town's  
22 tax base. The Assessor's provided a recapitulation sheets that outlined how the proposed tax rate  
23 was arrived at for the Board to consider. The BoA recommends a single tax rate.

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25 Chairman Matellian closed the Tax Classification Hearing at 7:28pm.

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27 ***Motion #2:*** Motion made by Selectman Simas to maintain the historical perspective and approve  
28 a single tax rate for all types of property.

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30 Second: Selectman Dwinnell, Unanimous: Chairman Matellian.

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32 **DISCUSSION ITEMS**

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34 **Annual Renewal of Alcohol Licenses**

35 Retail renewal applications remain a two-step process involving the licensees' obligations to  
36 renew their license and the Local Boards' responsibility to notify the ABCC about the licensees  
37 that it has renewed.

38  
39 ***Motion #3:*** Motion made by Selectman Dwinnell to approve liquor license renewal on the  
40 following: Country Club Sooper, Colonial Liquor, Rose Garden, Liquor Plus, Nipmuc Rod and  
41 Gun Club, Red Rock Grill and 188 Main contingent upon all licensing requirements set forth are  
42 met.

43  
44 Second: Selectman Simas, Unanimous, Chairman Matellian.  
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46 **Review Street Sign Request**

47 **Motion #4:** Motion made by Selectman Simas to approve the street sign “Trail Crossing” request  
48 submitted by the Friends of the Upton State Forest

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50 Second: Selectman Dwinnell, Unanimous, Chairman Matellian.  
51

52 **TOWN MANAGER REPORT**

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54 • 6 Main Street demolition came in slightly higher than expected due to the misnomer on  
55 hazardous materials. By doing a hazardous material at a cost of approximately \$1800 a  
56 saving o 10-15k can be potentially realized.  
57 • The State will be opening bids on the TIP project on November 26.  
58 • Russell Court will not be paved this year as it was discovered the right of way is 15 feet.  
59 Further analysis on approach is needed recommended by the DPW Director.

60  
61 **PUBLIC COMMENT**

62 Bill Taylor spoke of a grant opportunity for all residents through the Solarize Mass Plus  
63 Program.  
64

65  
66 **ADJOURN MEETING**

67 **Motion #5:** At 8:03pm Selectman Simas made motion to adjourn.

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69 Second: Selectman Dwinnell, Unanimous: Chairman Matellian  
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71 Respectfully submitted,  
72

73 Sandra Hakala  
74 Executive Assistant