

# BOARD OF SELECTMEN MEETING MINUTES

November 16, 2021

Chair Maureen Dwinnell; Selectman Stephen A. Matellian; Selectman Brett A. Simas; Town Manager, Derek S. Brindisi; Executive Assistant, Sandra Hakala

1 **CALL MEETING TO ORDER**

2 Chair Dwinnell opened the regular meeting at 7:02 PM and reviewed the agenda.

3

4 **PUBLIC COMMENT**

5 None.

6

7 **APPROVAL OF MEETING MINUTES**

8 **Motion #1:** Motion made by Selectman Simas to approve the October 19 and November 2  
9 meeting minutes.

10 Second: Selectman Matellian, Unanimous, Chair Dwinnell

11

12 **BOARD DISCUSSION ITEMS (NO PUBLIC COMMENT)**

13

14 **Guest Presentations**

15

16 [Bill Taylor - Agricultural Restriction](#)

17 The Conservation Commission will contribute \$12,000 as part of an offer of an Agricultural  
18 Preservation Restriction (APR) where five to 20 percent of the APR appraised value is to come  
19 from a local contribution. Board of Selectmen will need to execute the APR when it is put into  
20 place, essentially the land will be restricted to agricultural use.

21

22 **Motion #2:** Motion made by Selectman Simas to support and the local contribution of \$12,000.

23

24 Second: Selectman Matellian, Unanimous, Chair Dwinnell

25

26 **Board Discussion Items (no public comment)**

27 **Discussion on Various Appointments and Committees**

28

29 [Discuss Formation of Lakes and Ponds Committee](#)

30

31 The Board approved Marcella Stasa proposal by a 2-1 vote to start a Lakes and Ponds  
32 Committee to manage vegetation, monitor water quality, and possibly involve abutters who  
33 have an interest, people who live on the waterways. This Committee will have seven members,  
34 including three at large positions, and will include representatives from the Conservation  
35 Commission, Recreation Commission, BoH, and DPW.

38 Selectman Matellian was against forming the new committee feeling there are town  
39 departments such as the Recreation Commission and the DPW who already oversee some of  
40 these issues.

41  
42 **Motion #3:** Motion made by Selectman Simas to establish a Lakes and Ponds Committee.  
43

44 Second: Chair Dwinnell, Majority Action  
45

46 [Discuss Request to Change of DPW Feasibility Committee to DPW Building Committee](#)  
47

48 The BoS will advertise to seek members to the DPW Building Committee.  
49

50 **Motion #4:** Motion made by Selectman Simas to establish a DPW Building Committee.  
51

52 Second: Selectman Matellian, Unanimous, Chair Dwinnell  
53

54 **Motion #5:** Motion made by Selectman Simas to dissolve the DPW Feasibility Committee.  
55

56 Second: Selectman Matellian, Unanimous, Chair Dwinnell  
57

58 [Appoint Technology Committee Member](#)  
59

60 **Motion #6:** Motion made by Selectman Matellian to appoint Robert Bruno to the Technology  
61 Committee.  
62

63 Second: Selectman Simas, Unanimous, Chair Dwinnell  
64

65 **Approve Various Road Races**  
66

67 [5K Spooky Run Road Race](#)

68 **Motion #7:** Motion made by Selectman Simas to approve the 5K Spooky Run Road Race.  
69

70 Second: Selectman Matellian, Unanimous, Chair Dwinnell  
71

72 [Nipmuc Youth Softball Road Race](#)

73 **Motion #8:** Motion made by Selectman Matellian to approve the Nipmuc Youth Softball Road  
74 Race.  
75

76 Second: Selectman Simas, Unanimous, Chair Dwinnell  
77

78 [Discuss Annual Renewal Licensing](#)  
79

80 Selectmen Matellian recused himself.  
81

82 **Motion #7:** Motion made by Selectman Simas to approve the following Class II renewal  
83 applications upon contingent on successful inspections for the following.

84

Matellian Motors

McQ Sales

MGM Auto

Motuzas Automotive Inc.

NALA Equip. Corp, Inc.

Patrick Davidson

Upton Truck & Auto

Upton Foreign Auto Service

Upton Getty, Inc.

Wayland Foreign Motors LLC

85 Nala Equipment

87

88 Second: Chair Dwinnell, Majority Action

89

90 **Motion #8:** Motion made by Selectman Simas to approve the following Liquor License renewal  
91 applications upon contingent on successful inspections for the following.

92

Country Club Sooper

Susma Corp.(Colonial Liquor)

KCLC, Inc. (Rose Garden)

Liquor Plus

Red Rock Grill & Bar

Sileneus Cellar Inc

Rushford & Son

KB Holdings

93

94 Second: Selectman Matellian, Unanimous, Chair Dwinnell

96

97 **Motion #9:** Motion made by Selectman Simas to approve the following Common Vic renewal  
98 applications upon contingent on successful inspections for the following.

Main Street Pizza

C&N Food Service, Inc. (Dunkin D)

Dick Kelly's Farm Stand

Honey Farms, Inc.

J&J's Ice Cream Shoppe

Kevin Lu, Inc.(Jade Garden)

SBD, Inc. (Little Coffee Bean)

BVT

VFW

Country Club Sooper

KCLC, Inc. (Rose Garden)

Red Rock Grill & Bar

KB Holdings

99

100 Upton House of Pizza

101

102 Second: Selectman Matellian, Unanimous, Chair Dwinnell

103

104 [Discuss Library Trustees Request for Use of Trust Funds](#)

105 **Motion #10:** Motion made by Selectman Simas to refer the request to the Trust Fund  
106 Commissioners.

107

108 Second: Selectman Matellian, Unanimous, Chair Dwinnell

109

110 **Town Manager Report/Updates**

- 111 • Mill overlay complete
- 112 • Sidewalk complete
- 113 • Ramps and driveway are temporary
- 114 • Dean Parker retire after 19 years in WWW
- 115 • Governor's Landing tommow night at 7pm
- 116 • Clinic Friday at the Senior Center for 65+ boosters
- 117 • Hertz and Fadgen graduated from the fir academy
- 118 • Bond rating on Wednesday

119

120 **Adjourn Meeting**

121

122 **Motion #11:** At 8:34PM Selectman Simas made motion to adjourn.

123 Second: Selectman Matellian, Unanimous, Chair Dwinnell

124

125 Respectfully submitted,  
126 Sandra Hakala, Executive Assistant