

BOARD OF SELECTMEN MEETING MINUTES

August 31, 2021

Virtual Meeting

Chair Maureen Dwinnell; Selectman Stephen A. Matellian; Selectman Brett A. Simas; Town Manager, Derek S. Brindisi; Executive Assistant, Sandra Hakala

CALL MEETING TO ORDER

Chairman Dwinnell opened the regular meeting at 7:00 p.m. and reviewed the agenda.

PUBLIC COMMENT

Ellen Arnold raised concerns and made commentary on the Risteen building and the stained-glass window.

APPROVAL OF MEETING MINUTES

Motion #1: Motion made by Selectman Matellian to approve the June 15, June 28, July 13, August 3 meeting minutes.

Second: Selectman Simas, Unanimous, Chairman Dwinnell

Motion #2: Motion made by Selectman Simas to approve the August 10 meeting minutes.

Second: Chairman Dwinnell, Majority Action of the Board

Selectman Matellian abstained as he did not attend the meeting.

GUEST PRESENTATIONS

Eagle Candidate, Sean Hurley

The Selectmen approved the construction of three kiosks to be built by Sean Hurley for his Eagle Scout project. The three kiosks that will be put at the beginning of hiking trails in Upton. Two of the kiosks will be placed on Warren St., and one of them will be placed on Fowler St. Sean told the Board by November of this year.

Motion #3: Motion made by Selectman Matellian to approve the construction of three kiosks at the locations described.

Second: Selectman Simas, Unanimous, Chairman Dwinnell

ADA Transition Plan Presentation CMRPC

Connor Robichaud, CMRPC presented the Plan. The Center for Living & Working, Inc. in partnership with James M. Mazik, AICP – Consulting Services has prepared this Self-evaluation and Transition Plan (“Accessibility Plan” hereafter) on behalf of the Town of Upton to determine its level of compliance under the Americans with Disability Act (ADA) of 1991, as amended in 2008 and 2010.

Economic Development Plan - Dave Ross (approval and adoption)

The Economic Development Committee (EDC) Chair Dave Ross presented the Selectmen with a draft of a new Economic Development Plan, using public feedback to restructure the plan after coming before the Upton Board of Selectmen in February. The resulting changes led the Board to pass the plan, with the caveat that any outdated information would be updated to reflect the most recent data available.

Motion #4: Motion made by Selectman Simas to approve the Economic Development Plan and allow demographic data to be periodically updated as needed.

Second: Selectman Matellian, Unanimous, Chairman Dwinnell

Economic Development Committee Update - Dave Ross

- Route 140 TIP Expansion

The state is proposing to work on Route 140 from Williams Street, down through Brook Street. The EDC would like support from the BoS to get the tip project extended a quarter mile. This would bring sidewalks, not only Prospect streets, so it opens safe travel from anybody on Prospect Street coming down and closer to Governor's Landing in terms of sidewalks.

The Town Manager will reach out to Senator Moore and Rep Muradian to identify a source of funding to help expand this project to beyond what it is today.

- Town Center RFP Timing /Future of Risteen Building

The discussion on the future of the Risteen building is not around its disposal. The EDC will need to re-issue the RFP for downtown. They had heard that the project was too small of a project, therefore by expanding to include 6 Main Street along with the Church and the parking lots it may be more attractive.

Ms. Dwinnell asked for a copy of the previous renovation analysis on the Risteen building and will consider having a workshop with the disability commission, the historical commission to arrive at a consensus.

BOARD DISCUSSION ITEMS (NO PUBLIC COMMENT)

Motion to Accept [Donation from David Joseph Hardscapes and Construction LLC](#).

Motion #5: Motion made by Selectman Simas to accept the generous donation from David Joseph Hardscapes and Construction LLC

Second: Selectman Matellian, Unanimous, Chairman Dwinnell

Discuss Men's Club Request to Relocate Plantings on Town Property

Motion #6: Motion made by Selectman Simas to allow the Men's Club to move the plantings on High, Grove and Mendon roads to the Kiwanis beach soccer field ramp area.

83 Second: Selectman Matellian, Unanimous, Chairman Dwinnell
 84
 85 Motion to Approve [One Day Liquor License Application](#) – St. Gabriel Church
 86 **Motion #7:** Motion made by Selectman Matellian to approve the One Day Liquor License
 87 Application – St. Gabriel Church, September 8.
 88
 89 Second: Selectman Simas, Unanimous, Chairman Dwinnell
 90
 91 Discuss Request for Change of Business on Class II License – 138 Milford Street
 92 **Motion #8:** Motion made by Selectman Simas to approve the Change of Business Name on
 93 Class II License – 138 Milford Street
 94
 95 Second: Chairman Dwinnell, Majority Action of the Board
 96
 97 Selectman Matellian recused himself.
 98
 99 Motion to Appoint the Technology Committee to Act as the Town’s Cable Advisory Committee
 100 **Motion #9:** Motion made by Selectman Simas to appoint the Technology Committee to Act as
 101 the Town’s Cable Advisory Committee
 102
 103 Second: Selectman Matellian, Unanimous, Chairman Dwinnell
 104
 105 Motion to Approve the Municipal Aggregation Plan
 106 **Motion #10:** Motion made by Selectman Matellian to approve the Approve the Municipal
 107 Aggregation Plan.
 108
 109 Second: Selectman Simas, Unanimous, Chairman Dwinnell
 110
 111 Motion to Approve Application to the Army Corps of Engineers
 112 **Motion #11:** Motion made by Selectman Simas to approve application to the Army Corps of
 113 Engineers for an enclosure to a portable bathroom unit.
 114
 115 Second: Selectman Matellian, Unanimous, Chairman Dwinnell
 116
 117 Motion to Accept [Assistance to Firefighters Grant Award](#)
 118 **Motion #12:** Motion made by Selectman Matellian to Accept Assistance to Firefighters Grant
 119 Award
 120
 121 Second: Selectman Simas, Unanimous, Chairman Dwinnell
 122 **Town Manager’s Report**
 123 • LSP -currently under review
 124 • Fire Chief retirement at 4pm on Friday, September 3.

- 125 • Westboro bid in process
- 126 • Warrant closes on Friday
- 127 • Joint meeting with FinCom on Tuesday.

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129 **Adjourn Meeting**

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131 ***Motion #13:*** At 10:15PM Selectman Matellian made motion to adjourn.

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133 Second: Selectman Simas, Unanimous, Chairman Dwinnell

134

135 Respectfully submitted,

136 Sandra Hakala, Executive Assistant