



TOWN OF UPTON, MASSACHUSETTS

Community Preservation Committee

Meeting Minutes January 5, 2022

Location: Virtual meeting @ 7:30 p.m.

Members Present:	Rena Richard, Chair	Upton Housing Authority
	Russell Wood	Historical Commission
	Mike Penko	Open Space Committee
	Chris Scott	Conservation Commission
	Richard Desjardins	Selectmen's Appointee
	Joan Scribner	Selectmen's Appointee
Members semi-present:	Richard Gazoorian	Recreation Commission

1. Meeting called to order and recorded at 7:30 p.m. Roll call taken.
2. The Committee reviewed the December 1, 2021 minutes . Motion made, seconded and unanimously approved to accept the minutes as presented.
3. Review of Financials: The financial report was not available. Amount for transfer to reserve accounts was discussed. With anticipated local revenues of \$490,186. and state matching grant funds of \$374,679., the preliminary amount for transfer to each reserve account would be \$86,487.
4. Mike Penko initiated two requests for funds to build a bridge on the Robertson CR property to cross Warren Brook and to build stairs at a location with a 3 foot drop off. One request was for \$12,900. for design and engineering services and another for \$154,000. which would also include construction of the bridge. After much discussion, the committee moved to submit two placeholders to the warrant for one or neither of the articles contingent upon a vote of the Conservation Commission taking place January 12, 2022. The Chair will submit an article or not depending upon the vote or the Conservation Commission.
5. There was a brief review of the articles to be submitted to the BOS for inclusion in the Annual Town Meeting.
 1. Transfer of 10% of local and CPA Trust fund revenues (\$86,487) to each of three reserve accounts
 2. Transfer of \$15,00 to administrative funds reserve
6. Voted on date of meetings for 2022. Will submit for inclusion in calendar.
7. Voted to adjourn meeting at 8:15 p.m.

COMMITTEE MEMBERS

Rena Richard, Chair
Paul Carey, Vice-Chair
Dave Adams
Joan Scribner
Richard Desjardins
Rich Gazoorian
Mike Penko
Chris Scott
Russell Wood

COMMUNITY PRESERVATION COMMITTEE

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Respectfully Submitted,
Rena Richard, Chair