

1 **BOARD OF**
2 **Health**
3 **MEETING**
4 **MINUTES**

BOH Meeting Minutes
April 20, 2022

1 The meeting was called to order at 4:31 p.m., by Chairman, Stedman (Ted) Briggs. Also in attendance
2 were Member, Richard Desjardins; Member, Al Holman; and Asst. Public Health Supervisor, Diane
3 Tiernan

4 Meeting agenda was approved.

5 **Motion one** – Al made a motion to accept the minutes from the previous meeting dated 3/8/22. Richard
6 seconded the motion and Ted made the motion unanimous. Minutes were accepted.

7 Board discussed the issue with the current manufacturer of town trash bags. The new order of bags will
8 be delayed due to processing times and an administrative error on the part of the manufacturer. Diane
9 stated that she has investigated other companies that produce trash bags, and their costs are even
10 higher than our current rate. Even then we would only get a generic bag that's the wrong color, and
11 would not be the current 10 per roll, but 5. We would really confuse residents in we choose to use
12 another vendor temporarily. Diane suggested we offer residents the smaller blue bags at the cost of
13 13.00 per roll until the next shipment of the larger yellow come in, sometime in July/August. We already
14 have the blue bags on hand, plenty to get us through the shortage, they are printed with "town of Upton",
15 and are already accepted at the curb.

16 **Motion two** – Al made a motion to use the supply of blue bags that we have on hand. Once the new
17 shipment comes in of the yellow, we will once again offer both sizes. Richard seconded the motion and
18 ted made the motion unanimous. Motion was approved.

19 Diane will also run an ad in the town crier regarding the upcoming shortage of yellow bags.

20 Ted discussed a developer who is looking at putting in 8, 40B units on James Road. He wants to install a
21 single septic system. Board discussed the regulation that the system/systems would have to be
22 designed for 110 gallons per day per bedroom as per our newly adopted regulations.

23 Food permits were reviewed for: Dunkin Donuts/C & N Donuts-Hartford Avenue, Town Line Diary-
24 Williams Street, and Fork N' Delicious-mobile food truck of Auburn, MA.

25 **Motion three** – Richard made a motion to approve of the above food permits. Al seconded the motion
26 and Ted made the motion unanimous. Permits were approved and signed.

27 **Motion four** – Richard made a motion to adjourn, and Al seconded the motion. Ted made the motion
28 unanimous.

29 Meeting was adjourned at 5:03 p.m.

30 Respectfully Submitted,

31 Diane Tiernan
32 Asst. Public Health Supervisor