



Annual Report

2013

December 31

TOWN OFFICERS ANNUAL REPORT

UPTON MA

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TOWN OFFICERS ANNUAL REPORT

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2013

TOWN OF UPTON

Incorporated June 14, 1735

2013	Town Census	7418
2012	Town Census	7360
2011	Town Census	7342
2010	Town Census	7366
2010	Federal Census	7542
2000	Town Census	6369
2000	Federal Census	5642
1990	Federal Census	4677
1980	Federal Census	3884
1970	Federal Census	3484
1960	Federal Census	3127
1950	Federal Census	2656

DOWN THROUGH THE YEARS

1735 - Approximately 50 Families

1790	833	1860	1986
1800	854	1870	1989
1810	995	1880	2203
1820	1088	1890	1878
1830	1167	1900	1937
1835	1410	1930	2026
1840	1658	1940	2249
1850	2018	2000	6369

Town Comprises 21.81 Square Miles

Land - 13,853.3 acres Water 104.7- acres

Town Highways - 74.00 miles

Pratt Hill – approximately 595 ft. above mean sea level

To make the township of Upton, named for a village in Worcestershire, England, lands belonging to the Towns of Mendon, Uxbridge, Sutton and Hopkinton were set off by the General Court. First town meeting in the John Sadler house, Mendon Street was August 8, 1735.

U.S. SENATORS

Ed Markey

Elizabeth Warren

CONGRESSMAN 2nd DISTRICT

James McGovern

STATE SENATOR, SECOND WORCESTER DISTRICT

Michael O. Moore

REPRESENTATIVE, NINTH WORCESTER DISTRICT

George N. Peterson, Jr.

SHERIFF OF WORCESTER COUNTY

Lewis Evangelidis

CHAIRMAN & CEO WORCESTER REGIONAL RETIREMENT

Kevin P. Blanchette

CLERK MAGISTRATE WORCESTER COUNTY SUPERIOR COURT

Dennis P. McManus

REGISTER OF PROBATE AND INSOLVENCY

Stephen G. Abraham

REGISTER OF DEEDS, WORCESTER COUNTY

Anthony J. Vigliotti, Esq.

DISTRICT ATTORNEY, WORCESTER COUNTY

Joseph D. Early, Jr.

In Memoriam



George P. Kennedy
July 6, 1924 - Feb 19, 2013
*Chair of the Upton Board of
Registrars of Voters, Upton
Historical Society, Veterans' Agent*



Donald A. Wellman
Nov 7, 1923 - Sept 11, 2013
*Registrar of Voters, Associate
member of the Zoning Board,
Mendon-Upton School Board, Board
of Fire Engineers*



Samuel E. Aldrich
Feb 12, 1929 - May 16, 2013
*Upton police officer, Water-Sewer
Commissioner, Town Hall custodian*



Richard S. Kelly
January 16, 1915 - Oct 4, 2013
Registrar of Voters

Upton Town Officers

** Town employee appointments made by the Elected Board.
**Finance Committee members are elected and appointed.
***Contract position appointed by the Town Manager
Bold=Chair*

UPTON TOWN OFFICERS

Elected

Assessor of Taxes

Teresa Ambrosino	term expires 2014
Glenn H. Fowler	term expires 2016
Charles T. Marsden	term expires 2015

*Tracey Tardy, *Department Coordinator*

Board of Health

Richard Desjardins	term expires 2014
Alfred C. Holman	term expires 2015
Richard Robinson	term expires 2016
* Patricia Parent, Rn, BsN, <i>Agent</i>	
* Katherine Hawkins, <i>Animal Control Officer</i>	
* Kelly A. McElreath, <i>Burial Agent</i>	
* Kenneth M. Pederson, Jr., <i>Assistant Burial Agent</i>	
* Janice Skinner, <i>Food Inspector</i>	
* Patricia Parent, Rn, BsN, <i>Infection Control Coordinator</i>	
* Diane E. Tiernan, <i>Assistant Supervisor of Public Health</i>	
* Walter A. Hopkins, <i>Plumbing Inspector</i>	
* Thomas E. French, <i>Plumbing Inspector, Assistant</i>	
* Lenny Izzo, <i>Title V Agent</i>	
* Paul McKeon <i>Title V Agent</i>	
* Patricia Parent, Rn, BsN <i>Town Nurse</i>	

Board of Selectmen

James A. Brochu	term expires 2014
Robert J. Fleming	term expires 2015
Kenneth E. Picard	term expires 2016

Cemetery Commission

Leo J. Lamanuzzi	term expires 2015
Richard N. Randall	term expires 2014

UPTON TOWN OFFICERS

Elected

Robert R. Richard term expires 2016

Collector-Treasurer

Kenneth W. Glowacki term expires 2015

*Ann L. Perkins, *Treasurer-Collector Assistant*

*Barbara Robinson, *Department Associate*

Commissioner of Trust Funds

Americo J. Binaco term expires 2014

Kenneth W. Glowacki term expires 2015

Michael D. Oliver term expires 2016

Constables

James R. Bates Jr. term expires 2016

Barbara Burke term expires 2016

James A. Comfort, Jr. term expires 2016

Steven P. Driver term expires 2016

Sandra J. Hakala term expires 2016

Finance Committee

***Elected*

Robert Driscoll term expires 2015

Karen Glowacki term expires 2014

Jonathan Graves term expires 2016

***Appointed by the Board of Selectmen*

Shawn Craig term expires 2014

Paul T. Flaherty term expires 2015

(Vacant) term expires 2016

***Appointed By the Moderator*

Jonathan Calianos term expires 2016

Gene Cuenot term expires 2016

Joan E. Shanahan term expires 2016

UPTON TOWN OFFICERS

Elected

Capital Budget Committee

Sub-Committee established by Finance Committee

***Appointed by the Finance Committee*

Frank Aniello	term expires 2015
David O'Brien	term expires 2016
Jonathan Calianos	term expires 2016
Kenneth W. Glowacki	term expires 2014

***Appointed by the Planning Board*

Thomas Davidson	term expires 2016
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Mendon-Upton Regional School District Committee

Grace Maneri	term expires 2016
Philip J. DeZutter	term expires 2014
Christopher Russo	term expires 2015

Moderator

David C. Loeper	term expires 2014
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Planning Board

Gary M. Bohan, Jr.	term expires 2018
Paul Carey	term expires 2014
Margaret Carroll	term expires 2017
Thomas C. Davidson	term expires 2015
Raymond P. Smith	term expires 2016
William Tessmer, <i>Associate Member</i>	term expires 2015
*M. Denise Smith, <i>Department Coordinator</i>	

Public Library Trustees

Erin N. Alcott	term expires 2015
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UPTON TOWN OFFICERS

Elected

Charlotte L. Carr	term expires 2014
Judith Katz-Goodman	term expires 2016
Francis Gustman	term expires 2014
Kathleen E. Kelley	term expires 2016
C. John Minnucci	term expires 2014
John Robertson, Jr.	term expires 2015
Linda White	term expires 2013
Laurie Wodin	term expires 2015

Recreation Commission

Richard Gazoorian	term expires 2014
Richard LaCross Jr.	term expires 2015
Paul A. Pirozzi	term expires 2016

*Mary Cortese, *Recreation Director*

Town Clerk

Kelly A. McElreath	term expires 2016
*M. Denise Smith, <i>Department Associate</i>	

Upton Housing Authority

Linda M. Jones	term expires 2018
Richard P. Kennedy	term expires 2014
Mildred F. Morin	term expires 2016
Rena Richard	term expires 2015
Judith F. McGee	<i>Appointed by Department of Communities & Development</i>

UPTON TOWN OFFICERS

Appointed by the Board of Selectmen

Aquatic Weed Control Committee

James R. Bates, Jr.	term expires 2016
Charles Pedersen	term expires 2015
Nancy Thompson	term expires 2014

Cable Television Advisory Committee

Donald Arthur	term expires 2015
Richard Hellegers	term expires 2016
Anthony Spangenberg	term expires 2014

Central Massachusetts Regional Planning Delegate

Gary Bohan	term expires 2014
James R. Bates Jr. <i>Alternate</i>	term expires 2014

Community Preservation Committee

Appointments made per 2003 By-law

Appointed by the Board of Selectmen

Frank P. Braney	term expires 2015
Margaret Carroll	term expires 2014
Richard Desjardins	term expires 2016

Appointed by the Conservation Commission

Chris Scott	term expires 2015
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Appointed by the Historical Commission

Russell Wood	term expires 2016
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Appointed by the Housing Authority

Rena Richard	term expires 2014
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Appointed by the Open Space Committee

Richard Holmes	term expires 2016
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Appointed by the Planning Board

Paul Carey	term expires 2015
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Appointed by the Recreation Commission

Rich Gazoorian	term expired 2016
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UPTON TOWN OFFICERS

Appointed by the Board of Selectmen

Conservation Commission

Scott Heim	term expires 2015
Sandra Lajoie	term expires 2016
Tom Jango	term expires 2016
Alan Miano	term expires 2015
Mary Overholt <i>Associate Member</i>	term expires 2014
Michael Penko	term expires 2014
Christine Scott	term expires 2014
Marcella Stasa	term expires 2016
* M. Denise Smith, <i>Department Assistant</i>	
***Matthew J. Selby <i>Conservation Agent</i>	

Land Stewardship Committee Term expires 2014

Sub-Committee of the Conservation Commission by vote 2/22/2006

Matthew Bachtold	Scott J. Heim
Mary Overholt	Michael Penko
Marcella Stasa	Bill Taylor
Cathy Taylor	

Open Space Committee Term expires 2014

Sub-Committee of the Conservation Commission

Tom Dodd	Rick Holmes
Alan Miano	Mike Penko
Marcella Stasa	Bill Taylor

Council for the Aging

Myra Bigelow	term expires 2014
Judy Blanchard	term expires 2016
Elizabeth Consigli	term expires 2015
Gaston Dufresne	term expires 2014
Joyce Hamilton	term expires 2016
Bobbi Grenard	term expires 2014
Maria Griffin	term expires 2016
Judith Katz	term expires 2014
Richard Provost	term expires 2014
Grace Wadsworth	term expires 2014

UPTON TOWN OFFICERS

Appointed by the Board of Selectmen

County Advisory Board Member

Robert J. Fleming term expires 2014

Cultural Council

Joann Fitts	term expires 2016
Donna Marie Floyd	term expires 2016
Jean Marie Housekeeper	term expires 2014
Jennifer Johnson	term expires 2015
Julie Johnson	term expires 2015
Jodi McGowan	term expires 2014
Dawn Pekarski	term expires 2014
Shelly Ryan	term expires 2015

Custodian of Tax Title Properties

Kenneth W. Glowacki term expires 2015

Development & Industrial Commission

Harvey J. Trask term expires 2015
(2 Vacant)

Disability Affairs Grievance Coordinator

James Gardner term expires 2014

Disability Commission

Karen Intinarelli term expires 2015
Blythe C. Robinson term expires 2016
Joan E. Shanahan term expires 2014

Fire & EMS Advisory Committee

Chief Aaron Goodale
Nader Hamed term expires 2016
Daniel J. Lazarz term expires 2016
Shaun Marchand term expires 2016
Jerome Owczarzak term expires 2014

UPTON TOWN OFFICERS

Appointed by the Board of Selectmen

Forest Fire Warden

Fire Chief Aaron Goodale

term expires 2016

Historical Commission

Maureen Byrd

term expires 2014

Howard Glassman

term expires 2016

Joyce Heywood

term expires 2015

Jonathan Meagher

term expires 2016

George Patterson

term expires 2015

Cathy Taylor

term expires 2016

Russell W. Wood

term expires 2015

Measurer of Wood, Bark and Lumber (Vacant)

Municipal Hearing Officer

Michael E. Goodwin

term expires 2014

Other Post Employment Trust Commissioners

Donald Arthur

term expires 2016

Kenny Costa, Town Accountant

Kenneth Glowacki, Treasurer/Collector

James Brochu, Chair BOS

Parking Clerk Warrant Officer

Michael E. Goodwin

term expires 2014

Personnel Board

Debra Amorelli

term expires 2016

Robert Carnegie

term expires 2016

Thomas J. Giblin, III, Esq.

term expires 2014

Michael E. Goodwin

term expires 2015

David Scribner

term expires 2014

*Erika J. Geyer, *Department Assistant*

UPTON TOWN OFFICERS

Appointed by the Board of Selectmen

Public Weigher's

(Vacant)

(Vacant)

Registrars of Voters

George P. Kennedy (R)

term expires 2015

Cynthia Robertson (D)

term expires 2016

Eva Fowler (U)

term expires 2014

Kelly A. McElreath (U)

Ex-Officio Clerk

Senior Work-off Program Coordinator

James Gardner

term expires 2014

Tree Warden

Jeffery Thompson

term expires 2014

Town Counsel

Kopelman and Paige, P.C

term expires 2014

Town Hall Building Committee

term expires 2014

Kelly A. McElreath

Michelle Goodwin

Michael Howell

Steven Rakitin

Timothy Tobin

Town Manager

Blythe C. Robinson

Contract

Veterans' Graves Director

Michael E. Goodwin

term expires 2015

Veterans' Services Director

Margaret Laneri

resigned

Robin Fletcher

term expires 2014

UPTON TOWN OFFICERS

Appointed by the Board of Selectmen

Water/Wastewater Advisory Committee (*Vacant*)

Zoning Appeal Board

Bill Andrews	term expires 2014
Stedman Briggs	term expires 2014
Joseph D. Lurie	term expires 2015
James R. Bates Jr., <i>Associate member</i>	term expires 2016
Richard Desjardins, <i>Associate member</i>	term expires 2014
*M. Denise Smith, <i>Department Assistant</i>	

UPTON TOWN OFFICERS

Appointed by the Town Manager

Office of the Town Manager

Blythe C. Robinson

Executive Assistant	Sandra J. Hakala
Facilities/Custodian	Paul Marchand
PEGAccess Provider/UCTV Producer	Glenn Fowler
Town Accountant	Kenny Costa
Town Accountant Dept. Assistant	Ann L. Perkins

Council for the Aging

James Gardner, Director

Department Specialist	Karen Varney
Driver	Steven MacDonald
Social Services Coordinator	Holly Whalen

Code Enforcement

Patrick H. Roche, Inspector of Buildings

Inspector of Buildings, Assistant	Stephen Johnson
Department Assistant (ZBA)	M. Denise Smith
Department Coordinator	Diane Judd
Gas Inspector	Walter A. Hopkins
Gas Inspector, Assistant	Thomas E. French
Oil Burner Inspector	Aaron Goodale
Wiring Director (Inspector)	John Poirier
Wiring Inspector, Assistant	David Stanley

Department Of Public Works

Jeffrey F. Thompson, P.E, Director

Department Specialist	Carol A. Peterson
Supervisor of Highways	John Johnson
Parks Supervisor	John Johnson
Water/Wastewater Superintendent	Ronald Sansouci

UPTON TOWN OFFICERS

Appointed by the Town Manager

Fire & EMS Department

Aaron Goodale, Fire & EMS Chief

Assistant Fire Chief	Michael Marchand
Fire Captain	Daniel Lazarz
Fire Lieutenant	Steven Zaloga
Fire Lieutenant	David Cialdea
Fire Lieutenant	Bonnie Lopez
Fire Lieutenant	Shaun Marchand
EMS Captain	Brian F. Kemp
EMS Lieutenant	Kerry Stoopak
Director Emergency Management	Brian F. Kemp
Trench Permitting Authority	Aaron Goodale
EMT/Financial Assistant	Barbara Harris

Police & Communications Department

Michael J. Bradley, Jr., Chief of Police

Police Sergeant

Alan J. Cyr
Bruce D. Rivard
Lisa C. Vass

Part time Officers

Rodney B. Marchand
Robert J. Miller
Thomas B. Stockwell

Patrol Officer

Carl A. Ambrosino
Michael D. Benjamin
James C. Fleming
Michael F. Lupachini
Erik M. Mager
Nicholas Palmieri
Isaiah R. Poxon
Matthew R. Rankins

Communications Officer

Danielle Brodeur
Paula Deiana
Carl E. Hartwick
Shanna J. Jackman
Roberta L. Lamothe
Patrick Sheridan
Heidi Shultz
Karen Terry
Victoria L. Burnham

Reserve Patrol Officer

Shanna Glassman
Carl Hartwick

UPTON TOWN OFFICERS

Appointed by the Town Manager

Department Specialist

Paula Deiana

Auxiliary Police Officers

John Johnson

Kenneth Pedersen Jr.

Honorary Police Officers

James R. Bates

Robert Coffin

Donald R. Keniston

Joanne Kinney

John Lebrun

Henry J. Poirier, Jr.

Bruno Ragaini

* Town employee appointments made by the Elected Board.

**Finance Committee members are elected and appointed.

***Contract position appointed by the Town Manager

Warrants
&
Proceedings

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

SS. Worcester

To either of the Constables of the Town of Upton

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said (City or Town) who are qualified to vote in the Special State Primaries to vote at

001 & 002

Nipmuc Regional High School Gymnasium

on **TUESDAY, THE THIRTIETH OF APRIL, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

SENATOR IN CONGRESS. . . . FOR THE COMMONWEALTH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 23rd day of April 2013.

UPTON BOARD OF SELECTMEN

Kenneth E. Picard, Chairman
James Brochu, Member
Robert J. Fleming, Member

**CERTIFICATE OF PROCEEDINGS
THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF UPTON
SPECIAL STATE PRIMARY ELECTION**

April 30, 2013

At 6:55 am, Judith McGee and Seema Kennedy, Election Clerks called the meeting to order with the reading of the Warrant. Rena Richard, Warden, declared the polls open at 7:00 am.

Throughout the day, election clerks on duty at the check-in table for precinct one were Ida Jette, Kathy Langin, Paula Deiana and Nancy Wolf. Elections clerks on duty at the check-in table for precinct two were Kelly Carey, Joan Burrill, Kathy Ramsey and Joan Varney. Carol Owczarzak, Nancy Page, Lynne Gruber and Agnita Knott were on duty at the checkout table for precinct one throughout the day. Also, Betty Consigli, Harriet Fougere, Elaine Picard and Mary Bradford were on duty at the checkout table for precinct two throughout the day.

At 8:01 pm the results of the election were printed from each of the two Accu-Vote tabulation machines. There were 621 Democratic votes (349 for precinct one and 272 for precinct two), 445 Republican votes (230 for precinct one and 215 precinct two).

The following are the results of the election:

Democratic Ballot

Steven F. Lynch , 55 G St, Boston	275
Edward J. Markey , 7 Townsend St, Malden	342
Blanks	4

Republican Ballot

Gabriel F. Gomes , 59 Highland Ave, Cohasset	274
Michael J. Sullivan , 79 Walker Ln, Abington	120
Daniel B. Winslow , 17 Fredrickson Rd, Norfolk	51
Blanks	0

The total number of ballots voted was 1066 out of 5,088, (4,941 active, 147 inactive) (21% turnout). This included 40 absentee ballots. Warden Rena Richard read the official results of the election at 9:25 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 9:45 pm.

Attest:

Kelly A. McElreath
Town Clerk

TOWN OF UPTON / ATM 9 MAY 2013 / WARRANT

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Gymnasium at the Nipmuc Regional Middle/High School, 90 Pleasant Street, Upton on Tuesday, the thirtieth-day of April 2013, from Seven o'clock in the morning, until Eight o'clock in the evening, then and there to act on Article 1, and to meet at an adjourned session of the meeting in the Auditorium at said Nipmuc Regional Middle/High School on Thursday, May 9, 2013 punctually at Seven o'clock in the evening, then and there to act on the remaining Articles in the warrant.

Article 1

To choose necessary officers for the ensuing year, all to be voted for upon one ballot as follows: Moderator (1 for 1 year); Board of Selectmen (1 for 3 years); Town Clerk (1 for 3 years); Board of Assessors (1 for 3 years); Mendon Upton Regional School Committee (1 for 3 years); Mendon Upton Regional School Committee (1 for 3 years); Board of Health (1 for 3 years); Cemetery Commission (1 for 3 years); Library Trustees (3 for 3 years and 1 for 1 year); Recreation Commission (1 for 3 years); Board of Trust Fund Commissioners (1 for 3 years); Planning Board (1 for 5 years); Finance Committee (1 for 3 years); Housing Authority (1 for 5 years); Constables (5 for 3 years).

Justification/Submitted By

Choose Officers for the Ensuing year.

Recommendation Not Applicable

Article 2

To hear reports of all Town Officers and Appointed Committees, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Town Reports

Recommendation Not Applicable

Article 3

To see if the Town will fix the salaries and compensation of all officers of the Town as provided by M.G.L. Chapter 41, Section 108, as amended, and to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer, such sums as may be necessary to defray expenses of the Town Departments for the ensuing year, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Annual Town Budget

Recommendation Favorable Action

Article 4

To see if the Town will vote to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer a sum of money to operate the Water Enterprise Fund for the ensuing fiscal year, or, to take any other action thereon.

That the following sums be appropriated for the Water Enterprise Fund.

Wages & Salaries	\$219,198.00
Expenses	315,804.00
Capital Outlay	-0-
Debt	406,521.00
Extra/Unforeseen	-0-
Total	\$941,523.00

And that **\$941,523.00** be raised as follows:

Department receipts	\$735,293.00
Retained Earnings	-0-
Tax Levy	203,260.00*
Free Cash	-0-
*(NOTE: As appropriated under Article 3)	

*(NOTE: As appropriated under Article 3)

Justification/Submitted By Board of Selectmen

Annual budget for the water enterprise fund.

Recommendation Favorable Action

Article 5

To see if the Town will vote to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer a sum of money to operate the Waste Water Enterprise Fund for the ensuing fiscal year, or, to take any other action thereon.

That the following sums be appropriated for the Waste Water Enterprise Fund.

Wage & Salaries	\$197,534.00
Expenses	57,136.00
Capital Outlay	20,000.00
Debt	49,910.00
Extra/Unforeseen	-0-
Total	\$724,580.00

And that **\$724,580.00** be raised as follows:

Department receipts	525,025.00
Retained Earnings	-0-
Tax levy	124,955.00*
	74,600.00
Free cash	-0-

*(NOTE: As appropriated under Article 3)

Justification/Submitted By Board of Selectmen
Annual budget for the waste water enterprise fund.

Recommendation Favorable Action

Article 6

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Four hundred thirty-five thousand, eighty-eight dollars (\$435,088.00), or any other sum, in conformity with M.G.L. Chapter 32, Section 22(7)(c)(ii) of the General Laws relative to the Pension, Expense, Worker's Compensation, and Military Service Funds of the Worcester Regional Retirement System for the fiscal year, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Funding to meet the Town's obligations to the regional retirement system.
Recommendation Favorable Action

Article 7

To see if the Town will vote to establish the following revolving funds in accordance with M.G.L., Chapter 44, § 53E ½:

- A. Conservation Commission “Wetland By-Law Fund” - the purpose of which will be to pay costs associated with reviewing Wetlands Filings, processing Certificates of Compliance, and providing for related operating expenses and essential functions of the Conservation Commission. Monies to be deposited into this fund shall be fees collected from filings made under the Town of Upton Wetlands By-Law. Expenditures from this fund shall be authorized by the chairperson of the Conservation Commission and be limited to Twenty thousand dollars (\$20,000.00) for fiscal year 2014;
- B. Board of Health “Curbside Bulk Items Fund” - the purpose of this fund shall be to pay the cost of removing residential bulk items through curbside pick-up. Monies to be deposited into this fund shall be fees collected for the removal of bulk items. Expenditures from this fund shall be authorized by the chairperson of the Board of Health, and be limited to Ten thousand dollars (\$10,000.00) for fiscal year 2014;
- C. Upton Town Library – the purpose of this fund shall be to replace items lost or damaged by those who borrow materials, to replace items used in activities for which a fee is paid and to purchase new materials and equipment. Monies to be deposited into this fund shall be fees and fines paid for lost or damaged materials, for overdue books, for use of the fax, copier and printing facilities, and for purchase of used library materials. Expenditures from this fund shall be authorized by the Library Director, with the approval of the Library Board of Trustees, and be limited to Six thousand dollars (\$6,000.00) for fiscal year 2014;
- D. Council on Aging Fund - the purpose of this fund will be to provide programming for the elderly of Upton as administered

through the Senior Center and the Council on Aging. Monies to be deposited in this fund shall be fees and charges for Senior Center and Council on Aging programs. The Director of the Upton Council on Aging, with the approval of the Council on Aging, shall be authorized to expend from this fund and be limited to Ten thousand dollars (\$10,000.00) for fiscal year 2014;

E. Recreation Commission Revolving Account – the purpose of this fund will be to collect fees for, and to fund all operating expenses of the various Recreation Programs administered by the Recreation Commission. Monies to be deposited into this fund shall be fees and other receipts collected in connection with such Recreation Programs. Expenditures from this fund shall be authorized by the chairperson of the Recreation Commission, and be limited to One hundred fifty-five thousand dollars (\$155,000.00) for fiscal year 2014;

F. Conservation Commission “Storm Water By-Law Fund” - the purpose of which will be to pay costs associated with reviewing Storm Water Bylaw applications and related operating expenses and essential functions of the Conservation Commission. Monies to be deposited into this fund shall be fees collected from filings made under the Town of Upton Storm Water Management By-Law. Expenditures from this fund shall be authorized by the chairperson of the Conservation Commission and be limited to seven thousand dollars (\$ 7,000.00) for fiscal year 2014; provided further that any funds remaining in the revolving fund at the end of fiscal year 2013 shall be retained by said fund;

G. Upton Land Stewardship Committee “Community Garden Fund”- the purpose of which will be to pay costs associated with maintenance, upgrades, further expansion and related operating expenses for the Upton Community Garden. Monies to be deposited into this fund shall be fees and other receipts collected for use of such Garden, including fees from participating gardeners. Expenditures from this fund shall be authorized by the chairperson of the Land Stewardship Committee and be limited to two thousand dollars (\$2,000.00) for fiscal year 2014;

H. Land Stewardship Committee “Land Stewardship Fund” – the purpose of this fund shall be to pay costs associated with management of conservation areas and open space parcels owned by the Town, to include, preparation of forestry and land stewardship plans, habitat management, trail development and maintenance, installation and maintenance of parking areas, bridges, boardwalks, fences, kiosks, and signage, and snow removal from parking areas. Monies to be deposited into this fund shall be fees and other receipts received in connection with the sale and harvest of timber and other agricultural or forestry products derived from properties managed by the Land Stewardship Committee. Expenditures from this fund shall be authorized by the chairperson of the Land Stewardship Committee and be limited to Five thousand dollars (\$5,000.00) for fiscal year 2014;

or take any other action relative thereto.

Revolving Fund for various activities.

Article 8

To see if the Town will vote to accept and expend such sum or sums of money allotted or to be allotted to the Town from the Commonwealth of Massachusetts under the provisions of M.G.L. c.90 or under any other state roadway reimbursement programs for fiscal year 2014, and to authorize the Board of Selectmen to enter into a contract or contracts with the Massachusetts Department of Transportation Highway Division for such purposes; and further, to authorize the Treasurer with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen
Annual Road repair appropriation from the State.
Recommendation Favorable Action

Article 9

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, including funds from the Community Preservation Fund, or transfer, or borrow, the sum of Six million five hundred twenty-four thousand one hundred eleven dollars (\$6,524,111.00) for the construction, renovation and preservation of the historic Upton Town Hall building, and all costs incidental and related thereto, including but not limited to: improvements to comply with the Americans with Disabilities Act and other federal, state or local building codes; providing additional office space for Town Departments and boards; and related parking as well as acquire and operate temporary office space; and further, in connection with this project, the Board of Selectmen is authorized to lease from the Roman Catholic Bishop of Worcester, a portion of a building, and all necessary appurtenant rights thereto, said building located upon property having an address of 3 Milford Street, shown as Assessor's Map 201, Lot 055, for such period of years and upon such terms and conditions as the Board of Selectmen shall determine to be appropriate; and from the United Parish of Upton a parking lot, said parking lot upon property having an address of Church Street, shown as Assessor's Map 201, Parcel 98, for a period of 20 years and upon such terms and conditions as the Board of Selectmen shall determine to be appropriate; and as funding therefor to authorize the Treasurer, with the approval of the Board of Selectmen to borrow all or a portion of said sum pursuant to G.L. c.44, §§7 or 8, and/or G.L. c.44B, §11 or any other enabling authority, and issue bonds and notes therefor; with the intent that while any such bonds or notes shall be general obligations of the Town, the portion thereof attributable to Community Preservation Act-eligible expenses shall be repaid, in the first instance, from Community Preservation Funds or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Renovation of the Upton Town Hall, rental of a portion of Holy Angels Church for a temporary Town Hall, and a 20 year lease of the United Parish of Upton parking lot.

Recommendation Favorable Action

Article 10

To see if the Town will vote to amend the provisions of the Town of Upton Bylaws, Title 2, Chapter 23, Upton Affordable Housing Trust Fund, established under Article 11 of the May 10, 2013 Annual Town Meeting, by reducing the number of trustees from seven (7) to (5), by deleting the strikethrough text and inserting the bold, underlined text, as follows:

There shall be a Board of Trustees (the “Board”) consisting of ~~seven (7)~~ **five (5)** Trustees who shall be appointed by the Board of Selectmen. At least one (1) of the Trustees shall be a member of the Board of Selectmen. Only persons who are residents of the Town of Upton shall be eligible to hold the office of Trustee. or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To amend the membership of the Affordable Housing Trust from seven to five.

Article 11

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 57, and amend the Town of Upton General Bylaws, by inserting in Title 2 a new Chapter 24, for the purpose of allowing the Town to deny any application for, or revoke or suspend a building permit, or any local license or permit including renewals and transfers issued by any board, officer, department for any person, corporation or business enterprise that has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges, or for work or other services on property owned by a person or other entity that has neglected or refused to pay such fees or other charges; or, to take any other action relative thereto.

The complete text of the proposed by-law is available for review at the Office of the Town Clerk.

Justification/Submitted By Board of Selectmen

Establish a By-Law to deny permits or licenses for the failure to pay taxes

Article 12

To see if the Town will authorize the Board of Selectmen to **petition** the General Court for special legislation changing the position of Town Clerk from elected to appointed; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; or, take any other action relative thereto.

The complete text of the proposed special legislation is available at the Offices of the Town Clerk and the Board of Selectmen.

Justification/Submitted By Board of Selectmen

To change the position of Town Clerk from an elected position to an appointed position.

Article 13

To see if the Town will vote to initiate the process to aggregate the electrical load of interested electricity customers within the Town, pursuant to M.G.L. c.164, §134(a), and authorize the Board of Selectmen to enter into agreements for services to facilitate the sale and purchase of electric energy and other related services, for terms of more than three years, whether independently, or through intermunicipal agreements with other municipalities or the Hampshire Council of Governments, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreements; provided, however, that if the Board of Selectmen determines that such an arrangement is in the best interests of the Town, its residents and businesses, any agreement for such purposes shall include a provision securing individual consumers the ability to “opt out” at their discretion so as to be able to choose from among any available alternative power supply service, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To participate in the Hampshire COG's program to obtain lower electricity rates for all Upton residents and businesses that want to participate.

Recommendation Not applicable

Article 14

To see if the Town will vote to become a member in the Central Massachusetts Mosquito Control Project for a minimum three year period, pursuant to Massachusetts General Laws Chapter 252, Section 5A and any other applicable sections of law; or, to take any action relative thereto.

Justification/Submitted By Board of Health

To join the CMMCP project to obtain mosquito control measures in Upton

Recommendation Not applicable

Article 15

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Three thousand five hundred dollars (\$3,500.00), or any other sum, for a classification and compensation plan review and update, to be completed by or before the start of fiscal year 2015; or, to take any other action relative thereto.

Justification/Submitted By Personnel Board

Funding for the next classification & compensation plan review.

Recommendation Favorable Action

Article 16

To see if the Town will vote to amend the vote taken under Article 3 of the May 10, 2012 Annual Town Meeting appropriating the fiscal year 2013 budget to make supplemental appropriations for the remainder of fiscal year 2013 for the purposes set forth below; and as funding therefor, to appropriate from available unappropriated funds in the Town Treasury, or transfer the total sum of One hundred fifty-six thousand five hundred dollars (\$156,500.00):

- a. Fire Department Wages Account (#01-220-5100-5100) - the sum of Twenty-five thousand dollars (\$25,000.00) or any other sum;
- b. Paramedic Expense Account (#01-232-5800-5810) – the sum of Sixteen thousand dollars (\$16,000.00), or any other sum;
- c. Conservation Agent Wages Account (#01-171-5100-5113) - the sum of seven thousand dollars (\$7,000.00), or any other sum; Snow/Ice Account (#01-423-5400-5535) the sum of ninety-one thousand dollars (\$91,000.00), or any other sum;
- d. Technology Expense Account (01-159-5400-5421) the sum of six thousand dollars (\$6,000.00) or any other sum;
- e. DPW Fuel Account (01-422-5400-5481) the sum of eight thousand dollars (\$8,000.00) or any other sum;
- f. DPW Utilities Account (#01-422-5200-5210) the sum of three thousand five hundred dollars (\$3,500.00) or any other sum;

or, to take any other action relative thereto.

Justification/Submitted By Personnel Board

To make transfers among accounts in the FY 2013 budget year to reconcile shortfalls in appropriations or unforeseen expenses.

Recommendation Favorable Action

Article 17

To see if the Town will vote to appropriate the sum of Ten thousand dollars (\$10,000.00) from the Community Preservation Fund fiscal year 2014 estimated annual revenues to the Community Preservation Committee Administrative Expense Account (#24-300-3249-1000) for all necessary and proper administrative expenses of the Committee for fiscal year 2014; or, to take any other action relative thereto.

Justification/Submitted By Community Preservation Committee

Appropriate revenues received in FY 2014 into the Administrative Expense Account.

Recommendation Favorable Action

Article 18

To see if the Town will vote to transfer the sum of Four thousand dollars (\$4,000.00) from the Community Preservation Fund – Undesignated Account (24-300-3590-1000) for restoration and rehabilitation of land for recreational purposes, specifically for the purchase of materials for the construction of a pavilion approximately 30 x 20 feet at Kiwanis Beach; as originally proposed by Jose Porter, an Eagle Scout candidate, to be completed under the supervision of the Recreation Commission, in consultation with the Jose Porter and his Scoutmaster, such project to be completed within three years, or, to take any other action relative thereto.

Justification/Submitted By Recreation Commission

To pay for the materials to construct a pavilion at Kiwanis Beach.

Recommendation Favorable Action

Article 19

To see if the Town will vote to transfer the sum of Fifteen thousand one hundred three dollars and thirty-five cents (\$15,103.35) from the Community Preservation Fund – Historic Resources Account (24-300-3242-1000) to fund the preservation of Town of Upton historic cemetery records, of which \$7,359.00 will be used to copy the historic records, chemically treat them to prevent deterioration, and procure proper sleeves and binders for preservation of such records, and \$7,744.35 shall be used to digitize such historic records and provide a searchable database for preservation of and access to such records for a larger audience; such funds shall be expended by the Town Manager, in consultation with the Cemetery Commission, and the project to be completed within three years, or, to take any other action relative thereto.

Justification/Submitted By Cemetery Commissioners

Funding is for two purposes, to scan and digitize some records and preserve others.

Recommendation Favorable Action

Article 20

To see if the Town will vote to transfer the sum of Seventy-eight thousand five hundred dollars (\$78,500.00) from the Community Preservation Fund – Undesignated Account (24-300-3590-1000) for restoration and rehabilitation of land for recreational use, in particular, improvements to the Upton Veterans Memorial Playground, namely: 1) the replacement of surface materials; 2) the rehabilitation of fencing, benches and picnic tables; 3) the replacement of a slide and swing harness; 4) the purchase and installation of new equipment such as climbers, see-saws, spinners, etc., such project to be under the Director of the Department of Public Works, to be completed within two years; provided, however, that any funds provided for the project as grants or gifts received prior to expenditure of the amounts set forth herein, shall be used to reduce the total amount to be expended hereunder; or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To improve the Veteran's Memorial Playground including installing new surface materials and playground equipment.

Recommendation Favorable Action

Article 21

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Thirty seven thousand dollars (\$37,000.00), or any other sum, to purchase and equip a new 2013 All-Wheel Drive Utility Vehicle for the Upton Fire Department, including all costs incidental and related thereto; or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Purchase of a new SUV to replace a 2003 model.

Recommendation Favorable Action

Article 22

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or

borrow, the sum of Eight thousand dollars (\$8,000.00), or any other sum, to seal coat the parking lot of the Upton Fire Department, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To crack seal and sealcoat the parking lot of the Upton Fire Department.

Recommendation Favorable Action

Article 23

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Two hundred thirty-five thousand dollars (\$235,000.00) or any other sum, for the renovation of the exterior of the Upton Police Station, including but not limited to repair of exterior foam insulation system (EFIS), window repairs, replacement doors, and concrete and walkway repairs, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To make repairs to the exterior of the Police Station that is now 22 years old since the last renovation.

Recommendation Favorable Action

Article 24

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Six thousand dollars (\$6,000.00) or any other sum, for costs related to implementing an electronic permitting system such sum to serve as matching funds for the Town's share of a grant obtained by the Central Massachusetts Regional Planning Commission on behalf of Upton and eight other communities, including permit fees, training, computers, and all costs incidental and related thereto; or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To fund the Town's share of a grant to implement electronic permitting for a number of Town departments.

Recommendation Favorable Action

Article 25

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Twenty-five thousand dollars (\$25,000.00), or any other sum, for the purposes of complying with the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Program to address, evaluate, and monitor storm water discharges from the Town's existing small municipal separate storm sewer systems (MS4s), including all costs incidental and related thereto. The Phase II NPDES storm water requirements are mandated by the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection; or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To comply with DEP mandated storm water management regulations.

Recommendation Favorable Action

Article 26

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Fifty thousand dollars (\$50,000.00), or, any other sum, to be used for the construction and/or improvement of Town Roads to supplement those provided for under the Commonwealth of Massachusetts M.G.L. Chapter 90 Program; or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To provide for supplemental funding to address road repairs as called for in the Town's pavement management plan

Recommendation Favorable Action

Article 27

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer or borrow, the sum of Eighty thousand dollars (\$80,000.00), or any other sum, for the installation on a 1994 International S-2500 truck of a hydraulic system, electronic load cover, plow frame, plow, manual spreader calcium application system, combination dump/spreader, screens and lights and related equipment, including all costs incidental and related thereto; or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To install equipment on a 1994 truck & chassis obtained from FEMA to replace Truck #28, a 1985 International with over 200,000 miles

Recommendation Favorable Action

Article 28

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twenty-eight thousand dollars (\$28,000.00) or any other sum, to purchase and equip a new 2013 Sport Utility Vehicle for the Upton Public Works Department, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To replace the DPW Director's SUV which is a 2001 model with over 100,000 miles.

Recommendation Favorable Action

Article 29

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Four thousand five hundred thirty-five dollars (\$4,535.00), or any other sum, for the purchase of a tandem trailer for the storage and transport of the Town's election equipment; or, to take any other action relative thereto.

Justification/Submitted By Town Clerk

To purchase a tandem trailer to be used to store election equipment and more easily transport it to the high school.

Recommendation Favorable Action

Article 30

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Sixty thousand dollars (\$60,000.00), or any other sum, to fund improvements to the interior of the Upton Town Library and adjacent spaces in the Knowlton-Risteen building, including but not limited to, acquisition and installation of new carpet, lighting, ceiling tiles, draperies, and circulation desk, and painting of walls, as well as costs relating to the removal and storage of the collection and furniture, and all costs incidental and related thereto; or, to take any other action relative thereto.

Justification/Submitted By Board of Library Trustees

To make various interior renovations to the Upton Town Library.

Recommendation Favorable Action

Article 31

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Fifteen thousand dollars (\$15,000.00), or any other sum, to the Other Post-Employment Benefits Liability Trust Fund established under Article 42 of the 2011 Annual Town Meeting warrant to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligations for the cost of other post-employment benefits identified by the GASB 45 Report; or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To add monies to the trust fund to meet the Town's future OPEB obligations.

Recommendation Favorable Action

Article 32

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Two thousand dollars (\$2,000.00), or any other sum, to supplement the Town's Conservation Fund; or, to take any other action relative thereto.

Justification/Submitted By Conservation Commission

To add \$2,000 to the Town's Conservation Fund

Recommendation Favorable Action

Article 33

To see if the Town will vote to set Fifteen thousand dollars (\$15,000.00) as the maximum spending limit for fiscal year 2014 expenditures for the "Senior Work Off" Program, which program allows senior citizens to work for the Town in exchange for credit on annual property tax assessments; or, to take any other action relative thereto.

Justification/Submitted By Board of Assessors

To set a limit of expenditure for this program at \$15,000.00.

Article 34

To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or otherwise transfer, including from retained earnings, or borrow the following sums to various stabilization accounts:

- a. The sum of One hundred sixteen thousand dollars (\$116,000.00), or any other sum, to the Water Stabilization Fund;
- b. the sum of Forty thousand dollars (\$40,000.00), or any other sum, to the Wastewater Stabilization Fund,
- c. the sum of Twenty-six thousand four hundred forty-six (\$26,446.00), or any other sum, to the MURSD School Stabilization Fund;
- d. the sum of One hundred twenty-five thousand (\$125,000.00), or any other sum to the General Stabilization Fund, or, take any action relative thereto.

Justification/Submitted By Board of Selectmen
To transfer retained earnings into various stabilization funds.
Recommendation Favorable Action

Article 35

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Twenty thousand dollars (\$20,000.00), or any other sum, to the Finance Committee Reserve Account, said amount to be expended in accordance with M.G.L. Chapter 40, §6, or, to take any other action relative thereto.

Justification/Submitted By Finance Committee
Finance Committee Reserve Fund Account
Recommendation Favorable Action

And you are directed to serve this Warrant, by posting up attested copies thereof at the U.S. Post Office, Town Library and Town Hall, in said Town seven days (7) at least before the time of holding said Meeting.
HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this twenty-second day of April in the year of our lord two thousand thirteen.

UPTON BOARD OF SELECTMEN
Kenneth E. Picard, Chairman
James A. Brochu, Member
Robert J. Fleming, Member

**CERTIFICATE OF PROCEEDINGS
THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF UPTON
ANNUAL TOWN ELECTION
April 30, 2013**

At 6:55 am, Judith McGee and Seema Kennedy, Election Clerks called the meeting to order with the reading of the Warrant. Rena Richard, Warden, declared the polls open at 7:00 am.

Throughout the day, election clerks on duty at the check-in table for precinct one were Ida Jette, Kathy Langin, Paula Deiana and Nancy Wolf. Elections clerks on duty at the check-in table for precinct two were Kelly Carey, Joan Burrill, Kathy Ramsey and Joan Varney. Carol Owczarzak, Nancy Page, Lynne Gruber and Agnita Knott were on duty at the checkout table for precinct one throughout the day. Also, Betty Consigli, Harriet Fougere, Elaine Picard and Mary Bradford were on duty at the checkout table for precinct two throughout the day.

At 8:01 pm the results of the election were printed from each of the two Accu-Vote tabulation machines. There were 1137 votes (608 for precinct one and 529 for precinct two).

The following are the results of the election:

***Indicates Incumbent

Moderator, 1 year

David Loeper, 18 Nelson St***

Blanks	231
Write Ins-other	0

Selectmen, 3 years

Kenneth E. Picard, 47 Southboro Rd	785
Blanks	335
Write Ins-other	17

Town Clerk, 3 years

Kelly A. McElreath, 65 Old Grafton Rd***	938
Blanks	196
Write Ins-other	3

Assessor of Taxes, 3 years

Glenn H. Fowler, 55 Mendon St***	812
Blanks	320
Write Ins-other	5

Mendon Upton Regional School Committee, 3 years

Elizabeth Fournier - Write In	119
Grace Maneri –	150
Blanks	837
Write In-other	31

Cemetery Commission, 3 years

Robert R. Richard, 19, Mechanic St***	825
Blanks	31
Write In-other	1

Board of Health, 3 years

Richard Robinson, 170 North St	499
Americo Binaco – Write In	486
Blanks	145
Write In-other	7

Recreation Commission, 3 years

Paul Anthony Pirozzi, - Write In	21
Blanks	1078
Write In-other	38

Trustee of Public Library, 3 for 3 years	
Judith Katz, 126 Glen Ave	729
Kathleen E. Kelley, 17 Farm St***	756
Carol Miriam Wolf, 40 Southboro Rd	739
Blanks	1141
Trustee of Public Library, 1 for 1 years	
Frances Gustman, 41 Pearl St	729
Blanks	415
Planning Board, 5 years	
Gary M. Bohan, Jr, 17 Juniper Rd***	792
Blanks	344
Write Ins-other	1
Finance Committee, 3 years	
Jonathan Graves, 105 Grove St***	792
Blanks	351
Write Ins-other	3
Trust Funds Commissioner, 3 years	
Michael D. Oliver, 290 Westboro Rd	734
Blanks	402
Write Ins-other	1
Constable, 5 for 3 years	
Barbara Burke , 81 A Grove St***	775
James A. Comfort, Jr, 14 Laurel Ln***	681
James R. Bates, Jr, 14 Williams St	706
Steven P. Driver, 57 Glenview St	674
Sandra Hakala, 38 Church St	663
Blanks	2182
Write In – Other	4

Upton Housing Authority (one for 5 yrs)	
Linda M. Jones, 4 Hartford Ave N, C08***	732
Blanks	405

The total number of ballots voted was 1137 out of 5,088, (4,941 active, 147 inactive) (22% turnout). This included 40 absentee ballots. Warden Rena Richard read the official results of the election at 9:25 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 9:45 pm.

Attest:

Kelly A. McElreath

Town Clerk

**CERTIFICATION OF PROCEEDINGS
THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF UPTON
ADJOURNED ANNUAL TOWN MEETING
May 9, 2013**

Called to order at 7:00 pm by Moderator David Loeper.

During this meeting, 235 voters were checked in to the Nipmuc Regional Middle/High School by Tracey Tardy and M. Denise Smith, meeting the necessary quorum of 40 voters.

James Brochu, Chairman of the Board of Selectmen, addressed the voters. The Pledge of Allegiance was recited and a moment of silence was offered for the residents who have passed away over the past year and for the soldiers fighting overseas.

By unanimous vote, guests present were Kenny Costa, Accountant; Lauren Goldberg, Town Counsel; Michelle Sanford, Town Crier; Michael Gleason, Milford Daily News; Jeff Thompson, DPW Director; Jay Byer & Supr Joe Maruszczak, M/U Regional School; Kurtis Johnson, BVT; Doug Manley & Wendall Kalsow, MKA Architects; Jon Lemieux & Steve Kirby, Vertex; Ken Elstein, Hampshire Councils of Governments; Tim Deschamps, CMMCP; Matthew Bartlett, Tyler Bartlett, Aidan Luetkemeyer, Boy Scouts; Paul Marchand, Jim Willitts, Caroline Voss

Unanimous Consent: Upon motion of James Brochu, it was moved the Town vote by unanimous consent the following articles that have not been requested “hold”; those [consent calendar] articles being: 2, 6

The Moderator declared the motion approved unanimously

Town Report Acceptance

ARTICLE 2: Unanimous consent that the Town vote to accept the reports of all Town Officers and Appointed Committees, as printed in 2012 Town Report, with the Exception of the Finance Committee Report which will be addressed in Article three (3) of this Warrant.

FY 2014 Town Budget

ARTICLE 3: Upon motion of Ken Picard, it was moved the Town vote to fix the salaries and compensation of all officers of the Town as provided by Chapter 41, Section 108, M.G.L. as amended, and to raise and appropriate \$17,588,463.00 as necessary to defray expenses of the Town Departments for the ensuing year, as set forth in the document entitled "Finance Committee Report, Town of Upton, Massachusetts, Fiscal Year 2014 Budget Recommendation" for all those items not requested "hold", and as amended, if applicable, by vote of Town Meeting for those items requested "hold".

Favorable recommendation from Finance Committee

Line Items Held: #124, #125, #127, #142, #153

The Moderator declared the motion carried unanimously

Line Items #124, #125, #127, #142, #153 were motioned individually and the Moderator declared each line item carried unanimously

Please see the budget at the end of the Proceedings.

Water Enterprise Fund Budget

ARTICLE 4: Upon motion of Ken Picard, it was voted the Town vote to appropriate the following sums for the Water Enterprise Fund for fiscal year 2014:

Wages & Salaries	\$219,198.00
Expenses	315,804.00

Capital Outlay	-0-
Debt	406,521.00
Extra/Unforeseen	-0-
Total	\$941,523.00

And that **\$941,523.00** be raised as follows:

Department receipts	\$738,263.00
Retained Earnings	-0-
Tax Levy	203,260.00*
Free Cash	-0-

*(NOTE: As appropriated under Article 3 under Lines 188 and 212 for the Town's share of the principal and interest payments on water-related borrowing)

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Wastewater Enterprise Fund

ARTICLE 5: Upon motion of Ken Picard, it was moved the Town vote appropriate the following sums for the Wastewater Enterprise Fund for fiscal year 2014:

Wage & Salaries	\$197,534.00
Expenses	257,136.00
Capital Outlay	20,000.00
Debt	249,910.00
Extra/Unforeseen	-0-
Total	\$724,580.00

And that **\$724,580.00** be raised as follows:

Department receipts	525,025.00
Retained Earnings	-0-
Tax levy	124,955.00*
Free cash	-0-

***(NOTE: As appropriated under Article 3 under Lines 188 and 212 for principal and interest payments on the Town's share of wastewater-related borrowing)**

Favorable recommendation from Finance Committee

The Moderator declared the motion carried by majority

Pension Funding

ARTICLE 6: **Unanimous consent** the Town vote to raise and appropriate the sum of Four hundred thirty-five thousand, eighty-eight dollars (\$435,088.00) in conformity with M.G.L. Chapter 32, Section 22(7)(c)(ii) of the General Laws relative to the Pension, Expense, Worker's Compensation, and Military Service Funds of the Worcester Regional Retirement System for the fiscal year 2014.

Revolving Funds Authorization

ARTICLE 7: Upon motion of Robert Fleming, it was moved the Town vote to establish the following revolving funds, all as printed in the warrant: Wetland By-law Fund, Curbside Bulk Items Fund, Upton Town Library Fund, Council on Aging Fund, Recreation Commission Revolving Account, Conservation Commission Storm Water By-Law Fund, Land Stewardship Committee Community Garden Fund and Land Stewardship Land Stewardship Fund.

The Moderator declared the motion carried unanimously

Chapter 90 Funding

ARTICLE 8: Upon motion of James Brochu, it was moved the Town vote to accept and expend such sum or sums of money

allotted or to be allotted to the Town from the Commonwealth of Massachusetts under the provisions of M.G.L. c.90 or under any other state roadway reimbursement programs for fiscal year 2014, and to authorize the Board of Selectmen to enter into a contract or contracts with the Massachusetts Department of Transportation Highway Division for such purposes; and further, to authorize the Treasurer with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts.

The Moderator declared the motion carried unanimously

Town Hall Renovation Funding

ARTICLE 9: Upon motion of James Brochu, it was moved the Town appropriate the sum of Six million five hundred twenty-four thousand one hundred eleven dollars (\$6,524,111.00) including monies from the Community Preservation Fund, for the construction, renovation and preservation of the historic Upton Town Hall building, and all costs incidental and related thereto, including but not limited to: improvements to comply with the Americans with Disabilities Act and other federal, state or local building codes; providing additional office space for Town Departments and boards and related parking; as well as acquire and operate temporary office space; and further, in connection with this project, the Board of Selectmen is authorized to lease from the Roman Catholic Bishop of Worcester, a portion of a building, and all necessary appurtenant rights thereto, located upon property having an address of 3 Milford Street, shown as Assessor's Map 201, Lot 055, for such period of years and upon such terms and conditions as the Board of Selectmen shall determine to be appropriate; and from the United Parish of Upton,

a parking lot upon property having an address of Church Street, shown as Assessor's Map 201, Parcel 98, for a period of 20 years and upon such terms and conditions as the Board of Selectmen shall determine to be appropriate; and as funding therefor to transfer from the Community Preservation Fund Undesignated Account (#24-300-3590-1000) the sum of Two million dollars (\$2,000,000.00) and to authorize the Treasurer, with the approval of the Board of Selectmen to borrow Four million, five hundred twenty four thousand one hundred eleven dollars (\$4,524,111.00) pursuant to G.L. c.44, §§7 or 8, and/or G.L. c.44B, §11 or any other enabling authority, and issue bonds and notes therefor; with the intent that while any such bonds or notes shall be general obligations of the Town, the portion thereof attributable to Community Preservation Act-eligible expenses shall be repaid, in the first instance, from the Community Preservation Fund.

Favorable recommendation from Community Preservation Committee

Favorable recommendation from Finance Committee

Unfavorable recommendation from Capital Budget Committee

Moderator declared this needs a 2/3 majority

PowerPoint presentation made by Town Hall Building Committee

Upon motion of Donald Taylor, it was moved to take the vote by secret ballot.

The Moderator declared the motion lost

Upon motion of James Brochu, it was moved to question

The Moderator declared the motion passed

Moderator declared a standing vote needed; Counters: Marilyn Holman, Joan Scribner, Joan Varney and Lorraine Looper

Moderator declared the vote to be: Yes 171 No 53
The Moderator declared the motion carried by 2/3 majority

Affordable Housing Trust Bylaw Change

ARTICLE 10: Upon motion of Ken Picard, it was moved the Town vote to amend the provisions of the Town of Upton By-Laws, Title 2, Chapter 23, Upton Affordable Housing Trust Fund, established under Article 11 of the May 9, 2012 Annual Town Meeting, by reducing the number of trustees from seven (7) to (5) as printed in the warrant under Article 10.

The Moderator declared the motion carried unanimously

Acceptance of MGL 40, Section 57

ARTICLE 11: Upon motion of James Brochu, it was moved the Town vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 57, and amend the Town of Upton General Bylaws, by inserting in Title 2 a new Chapter 24, “Permits/Payment of Taxes” as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 11”.

The Moderator declared the motion carried unanimously

Town Clerk as Appointed

ARTICLE 12: Upon motion of Robert Fleming, it was moved the Town authorize the Board of Selectmen to **petition** the General Court for special legislation changing the

position of Town Clerk from elected to appointed, as set forth in the handout entitled "Town of Upton, Text of Various Warrant Articles, Article 12; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

The Moderator declared the motion carried by majority

Electrical Energy Services

ARTICLE 13: Upon motion of Robert Fleming, it was moved the Town vote to initiate the process to aggregate the electrical load of interested electricity customers within the Town, pursuant to M.G.L. c.164, §134(a), and authorize the Board of Selectmen to enter into agreements for services to facilitate the sale and purchase of electric energy and other related services, for terms of more than three years, whether independently, or through intermunicipal agreements with other municipalities or the Hampshire Council of Governments, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreements; provided, however, that if the Board of Selectmen determines that such an arrangement is in the best interests of the Town, its residents and businesses, any agreement for such purposes shall include a provision securing individual consumers the ability to "opt out" at their discretion so as to be able to

choose from among any available alternative power supply service.

The Moderator declared the motion carried by majority

Mosquito Control

ARTICLE 14: Upon motion of Richard Desjardins, it was moved the Town vote to become a member in the Central Massachusetts Mosquito Control Project for a minimum three year period, pursuant to Massachusetts General Laws Chapter 252, Section 5A and any other applicable sections of law.

Upon motion of Robert Fleming, it was moved to question

The Moderator declared the motion passed

The Moderator declared the motion lost

Personnel Classification Funding

ARTICLE 15: Upon motion of Michael Goodwin, it was moved the Town vote to raise and appropriate the sum of Three thousand five hundred dollars (\$3,500.00), for a classification and compensation plan review and update to be completed by or before the start of fiscal year 2015.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

FY2013 Transfers

ARTICLE 16: Upon motion of Robert Fleming, it was moved the Town vote to appropriate the following amounts from the following sources of funds to make supplemental appropriations for the remainder of fiscal year 2013:

- a. Fire Department Wages - transfer from Waste Removal Disposal (#01-422-5200-5293 the sum of Twenty-five thousand dollars (\$25,000);
- b. Paramedic Expense - transfer from Free Cash the sum of Sixteen thousand dollars (\$16,000);
- c. Conservation Agent Wages – transfer from Beaver Control (#01-171-5400-5422) the sum of Six thousand five hundred dollars (\$6,500.00);
- d. Snow/Ice – transfer from Free Cash the sum of ninety-one thousand dollars;
- e. Technology Expense – transfer from unemployment compensation (#01-913-5100-5171) the sum of Six thousand dollars (\$6,000.00);
- f. DPW Fuel – transfer from DPW Expense (#01-422-5400-5421) the sum of Six thousand dollars (\$6,000.00) and from Highway Materials (#01-422-5400-5530) the sum of Two thousand dollars (\$2,000.00); and
- g. DPW Utilities – transfer from Highway Materials (#01-422-5400-5530) the sum of Three thousand dollars (\$3,000.00) and transfer from Pest Control (#01-294-5200-5312) the sum of Five hundred dollars (\$500.00).

Favorable recommendation from Finance Committee

The Moderator declared the motion carried by majority

CPC Administrative Costs

ARTICLE 17: Upon motion of Rena Richard, it was moved the Town vote to appropriate the sum of Ten thousand dollars (\$10,000.00) from the Community Preservation Fund fiscal year 2014 estimated annual revenues to the Community Preservation Committee Administrative Expense Account (#24-300-3249-1000) for all

necessary and proper administrative expenses of the Committee for fiscal year 2014.

Favorable recommendation from Community Preservation Committee

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Kiwanis Beach Pavilion CPC Funding

ARTICLE 18: Upon motion of Rena Richard, it was moved the Town vote to transfer the sum of Four thousand dollars (\$4,000.00) from the Community Preservation Fund – Undesignated Account (24-300-3590-1000) for restoration and rehabilitation of land for recreational purposes, specifically for the purchase of materials for the construction of a pavilion approximately 30 x 20 feet at Kiwanis Beach; as originally proposed by Jose Porter, an Eagle Scout candidate, to be completed under the supervision of the Recreation Commission, in consultation with the Jose Porter and his Scoutmaster, such project to be completed within three years.

Favorable recommendation from Community Preservation Committee

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Cemetery Records Preservation CPC Funding

ARTICLE 19: Upon motion of Rena Richard, it was moved the Town vote to transfer the sum of Fifteen thousand one hundred three dollars and thirty-five cents (\$15,103.35)

from the Community Preservation Fund – Historic Resources Account (24-300-3242-1000) to fund the preservation of Town of Upton historic cemetery records, of which \$7,359.00 will be used to copy the historic records, chemically treat them to prevent deterioration, and procure proper sleeves and binders for preservation of such records, and \$7,744.35 shall be used to digitize such historic records and provide a searchable database for preservation of and access to such records for a larger audience; such funds shall be expended by the Town Manager, in consultation with the Cemetery Commission, and the project to be completed within three years.

Favorable recommendation from Community Preservation Committee/Finance Committee

The Moderator declared the motion carried unanimously

Veterans Memorial Playground Renovation CPC Funding

ARTICLE 20: Upon motion of Rena Richard, it was moved the Town vote to transfer the sum of Sixty seven thousand seven hundred seventy five dollars (\$67,775.00) from the Community Preservation Fund – Undesignated Account (24-300-3590-1000) for restoration and rehabilitation of land for recreational use, in particular, improvements to the Upton Veterans Memorial Playground, namely: 1) the replacement of surface materials; 2) the rehabilitation of fencing, benches and picnic tables; 3) the replacement of a slide and swing harness; 4) the purchase and installation of new equipment such as climbers, see-saws, spinners, etc., such project to be under the Director of the Department of Public Works, to be completed within two years; provided, however, that any funds provided for the project as grants or gifts received prior to expenditure

of the amounts set forth herein, shall be used to reduce the total amount to be expended hereunder.

Favorable recommendation from Community Preservation Committee

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Fire Department Vehicle Funding

ARTICLE 21: Upon motion of Chief Goodale, it was moved the Town vote to transfer from Free Cash the sum of Thirty seven thousand dollars (\$37,000.00) to purchase and equip a new 2013 All-Wheel Drive Utility Vehicle for the Upton Fire Department, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Fire Department Parking Lot Repair Funding

ARTICLE 22: Upon motion of Chief Goodale, it was moved the Town vote to raise and appropriate the sum of Eight thousand dollars (\$8,000.00) to seal coat the parking lot of the Upton Fire Department, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Police Station Exterior Repair Funding

ARTICLE 23: Upon motion of Chief Bradley, it was moved the Town vote to transfer from Free Cash the sum of Two

hundred thirty-five thousand dollars (\$235,000.00) for the renovation of the exterior of the Upton Police Station, including but not limited to repair of exterior foam insulation system (EFIS), window repairs, replacement doors, and concrete and walkway repairs, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

Favorable recommendation from Capital Budget Committee

The Moderator declared the motion carried unanimously

E Permitting Funding

ARTICLE 24: Upon motion of Ken Picard, it was moved the Town vote to raise and appropriate the sum of Six thousand dollars (\$6,000.00) for costs related to implementing an electronic permitting system such sum to serve as matching funds for the Town's share of a grant obtained by the Central Massachusetts Regional Planning Commission on behalf of Upton and eight other communities, including permit fees, training, computers, and all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Storm Water Funding

ARTICLE 25: Upon motion of James Brochu, it was moved the Town vote to raise and appropriate the sum of Twenty-five thousand dollars (\$25,000.00) for the purposes of complying with the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Program to address, evaluate, and monitor storm water

discharges from the Town's existing small municipal separate storm sewer systems (MS4s), including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Town Roads Funding

ARTICLE 26: Upon motion of Robert Fleming, it was moved the Town vote to raise and appropriate the sum of Fifty thousand dollars (\$50,000.00) to be used for the construction and/or improvement of Town Roads to supplement those provided for under the Commonwealth of Massachusetts M.G.L. Chapter 90 Program.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

DPW Truck Funding

ARTICLE 27: Upon motion of James Brochu, it was moved the Town vote to raise and appropriate the sum of Eighty thousand dollars (\$80,000.00) for the installation on a 1994 International S-2500 truck of a hydraulic system, electronic load cover, plow frame, plow, manual spreader calcium application system, combination dump/spreader, screens and lights and related equipment, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

DPW Truck Funding

ARTICLE 28: Upon motion of Robert Fleming, it was moved the Town vote to appropriate the sum of Twenty-eight thousand dollars (\$28,000.00) of which \$8,538.00 shall be transferred from Free Cash, \$13,843.02 shall be transferred from the monies appropriated under Article 42 of the Warrant for the June 16, 2011 Annual Town Meeting, and \$5,619.82 shall be transferred from the monies appropriated under Article 14 of the Warrant for the June 16, 2011 Annual Town Meeting to purchase and equip a new 2013 Sport Utility Vehicle for the Upton Public Works Department, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried by majority

Election Trailer Funding

ARTICLE 29: Upon motion of Kelly McElreath, it was moved the Town vote to raise and appropriate the sum of Four thousand five hundred thirty-five dollars (\$4,535.00) for the purchase of a tandem trailer for the storage and transport of the Town's election equipment.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Library Improvement Funding

ARTICLE 30: Upon motion of John Robertson, it was moved the Town vote to raise and appropriate the sum of Sixty thousand dollars (\$60,000.00) to fund improvements to the interior of the Upton Town Library and adjacent spaces in the Knowlton-Risteen building, including but not limited to, acquisition and installation of new

carpet, lighting, ceiling tiles, draperies, and circulation desk, and painting of walls, as well as costs relating to the removal and storage of the collection and furniture, and all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

OPEB Funding

ARTICLE 31: Upon motion of Ken Picard, it was moved that the Town vote to raise and appropriate the sum of Fifteen thousand dollars (\$15,000.00) to the Other Post-Employment Benefits Liability Trust Fund established under Article 42 of the 2011 Annual Town Meeting warrant to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligations for the cost of other post-employment benefits identified by the GASB 45 Report.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Town Conservation Funding

ARTICLE 32: Upon motion of Mike Penko, it was moved the Town vote to raise and appropriate the sum of Two thousand dollars (\$2,000.00) to supplement the Town's Conservation Fund.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Senior Work Off

ARTICLE 33: Upon motion of Charles Marsden, it was moved the Town vote to set Fifteen thousand dollars (\$15,000.00) as the maximum spending limit for fiscal year 2014 expenditures for the “Senior Work Off” Program, which program allows senior citizens to work for the Town in exchange for credit on annual property tax assessments.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried by majority

Stabilization Funding

ARTICLE 34: Upon motion of Robert Fleming, it was moved the Town vote transfer the following amounts to various stabilization funds:

- a. Transfer Twenty-six thousand four hundred forty-six dollars (\$26,446.00) appropriated under Article Four of the Warrant for the May 5, 2011 Special Town Meeting to the MURSD School Stabilization Fund; and
- b. Transfer from Free Cash the sum of One hundred twenty five thousand dollars (\$125,000.00) to the General Stabilization Fund.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

FinCom Reserve Funding

ARTICLE 35: Upon motion of Paul Flaherty, it was moved the Town vote to raise and appropriate the sum of Twenty thousand dollars (\$20,000.00), to the Finance Committee Reserve Account, said amount to be expended in accordance with M.G.L. Chapter 40, §6.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Annual Town Meeting at 10:00 pm.

The Moderator declared the motion carried unanimously

A True Copy,
ATTEST:

Kelly A. McElreath
Town Clerk

ARTICLE 3

FY '14
Approved

1 ACCOUNTANT:

2	Wages	31,451
3	Salaries	-
4	Other Expense Detail	
5	Miscellaneous	2,000
6	Municipal Accounting Program	3,222
7	ACCOUNTANT TOTAL:	36,673

8 ANIMAL CONTROL:

9	Wages	29,612
10	Salaries	-
11	Other Expense Detail	
12	Kennel Rental	2,000
13	Miscellaneous	1,000
14	Vehicle Expense	1,200
15	ANIMAL CONTROL TOTAL:	33,812

16 BLACKSTONE VALLEY 17 REGIONAL SCHOOL: 17 Other Expense Detail

18	Expansion Debt Service	21,369
19	Town Funded Op Exp	

		814,660
20	BLACKSTONE VALLEY REGIONAL SCHOOL TOTAL:	836,029

21 **BOARD OF ASSESSORS:**

22	Wages	44,996
23	Salaries	18,951
24	Other Expense Detail	
25	Interim / In Home Valuation	-
26	In Home Inspections	-
27	Mapping	3,550
28	Miscellaneous	3,800
29	Software	4,235
30	Software	900
31	BOARD OF ASSESSORS TOTAL:	76,432

32 **BOARD OF HEALTH:**

33	Wages	46,838
34	Salaries	2,567
35	Other Expense Detail	
36	Demolition/buildings	10
37	Miscellaneous	

		4,000
38	Food Inspector	2,472
39	BOARD OF HEALTH TOTAL:	55,887
40 BOARD OF SELECTMEN:		
41	Wages	214,512
42	Salaries	1,750
43	Other Expense Detail	
44	Town Manager Expenses	7,650
45	Annual Audit	14,000
46	General Computer Account	41,060
47	General Expenses	2,000
48	Insurance	799,077
49	Medical Testing	3,000
50	Printing	7,000
51	Telephone	15,500
52	Architectural Retainer	-
53	BOARD OF SELECTMEN TOTAL:	1,105,549
54	BONDING TOWN OFFICERS:	
55	Other Expense Detail	

56	Miscellaneous	1,200
	BONDING TOWN OFFICERS	
57	TOTAL:	1,200

58 **CABLE ADVISORY**

59	Wages	43
60	Salaries	-
61	Other Expense Detail	
62	Miscellaneous	
63	CABLE ADVISORY TOTAL:	43

64 **CAPITAL BUDGET COMMITTEE:**
 65 Other Expense Detail

66	Miscellaneous	1,500
	CAPITAL BUDGET COMMITTEE	
67	TOTAL:	1,500

68 **CEMETERY COMMISSION:**

69	Wages	-
70	Salaries	1,317
71	Other Expense Detail	
72	Miscellaneous	
73	CEMETERY COMMISSION TOTAL:	1,317

74 **CODE ENFORCEMENT:**

75	Wages	130,586
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76	Salaries	-
77	Other Expense Detail	
78	Continuing Education	1,500
79	Mileage	7,000
80	Miscellaneous	8,500
81	Office Expense	1,500
82	CODE ENFORCEMENT TOTAL:	149,086

83 **CONSERVATION COMMISSION:**

84	Wages	18,903
85	Salaries	-
86	Other Expense Detail	
87	Beaver Management	8,000
88	Miscellaneous	4,600
89	CONSERVATION COMMISSION TOTAL:	31,503

90 **COUNCIL ON AGING:**

91	Wages	142,325
92	Salaries	-
93	Other Expense Detail	
94	Electricity	4,820
95	Equip Maintenance	

		<u>1,375</u>
96	Gas (heat)	7,820
97	Membership Dues	300
98	Miscellaneous	1,500
99	Office Supplies	1,700
100	Programs	5,000
101	Rent	1
102	Training	1,500
103	Transportation	8,000
104	Water and Sewer	1,500
105	Computer Software	1,800
106	Trash Removal	1,560
107	COUNCIL ON AGING TOTAL:	179,201
108	DEPT. OF PUBLIC WORKS:	
109	Wages	477,051
110	Salaries	-
111	Other Expense Detail	
112	Animal Disposal	1,200
113	Cemetery Maintenance	

		42,500
114	DPW General Expense	23,940
115	DPW Contracted Services	35,000
116	DPW General Highway Materials	22,500
117	DPW Oil & Paving	31,000
118	DPW Snow Removal	210,000
119	DPW Building Utilities	28,060
120	DPW Building Maint	8,500
121	DPW Radio Maintenance	1,500
122	DPW Training	2,000
123	DPW Clothing Allowance	4,550
124	DPW Consultant / Professional Services	22,500
125	Forestry Expense	15,000
126	Parks Ramsey Building	-
127	Parks Lawn Maintenance	32,500
128	Pest Control	1,500
129	Vehicle Fuel	30,800
130	Vehicle Maintenance/Repair	33,000

131	Weed Control	6,500
132	Storm Water Management	24,000
133	DEPT. OF PUBLIC WORKS TOTAL:	1,053,601
134	ELECTIONS & TOWN MEETINGS:	
135	Other Expense Detail	
136	Miscellaneous	6,000
137	ELECTIONS & TOWN MEETINGS	6,000
138	EMERGENCY MANAGEMENT	
139	Wages	5,452
140	Salaries	-
141	Other Expense Detail	
142	Miscellaneous	3,000
143	Reverse 911 Support	6,510
144	EMERGENCY MANAGEMENT TOTAL:	14,962
145	EMERGENCY MEDICAL SERVICES:	
146	Wages	125,369
147	Salaries	-
148	Other Expense Detail	
149	Ambulance Supplies	13,377
150	Ambulance Maintenance	

		3,000
151	Clothing Allowance	1,800
152	Licensing & Certification	3,400
153	Miscellaneous Office & Billing	4,093
154	Training	6,500
155	Vehicle Fuel	7,000
156	Paramedic Expense	40,000
157	Ambulance Billing Expense	9,000
158	EMERGENCY MEDICAL SERVICES TOTAL:	213,539

159 **FINANCE COMMITTEE:**
 160 Other Expense Detail

161	Miscellaneous	1,000
162	FINANCE COMMITTEE TOTAL:	1,000

163 **FIRE DEPARTMENT:**

164	Wages	485,070
165	Salaries	-
166	Other Expense Detail	
167	Building Maintenance	13,000
168	Clothing Allowance	4,000

169	Copier / Computer Maintenance	2,200
170	Fire Alarm Maintenance	1,000
171	Forest Fire Expenses	4,000
172	Fuel Expense	10,280
173	General Expenses	17,500
174	New Equipment	15,500
175	Radio Maintenance	3,000
176	Training Expense	6,000
177	Utilities Expenses	32,500
178	Vehicle Maintenance	20,000
179	FIRE DEPARTMENT TOTAL:	614,050

180 **INTEREST PAID:**
 181 Other Expense Detail

182	Fire Station	-
183	Stefan's Property	-
184	Route 140 Water Main	-
185	General Obligation Bond 1	112,638
186	General Obligation Bond 2	25,422

187	General Obligation Bond 3	40,651
188	INTEREST PAID TOTAL:	178,711
189 LIBRARY:		
190	Wages	166,026
191	Salaries	-
192	Other Expense Detail	
193	Library Materials	40,022
194	Library Network Membership	8,533
195	Miscellaneous Budget	9,960
196	Miscellaneous Credit	(6,937)
197	LIBRARY TOTAL:	217,604
198		
199	Other Expense Detail	
200	Miscellaneous	-
201 LOCAL COMMUNITY HOUSING PARTNERSHIP COMMITTEE TOTAL:		
202	MATURING DEBT:	
203	Other Expense Detail	
204	Admin Fee - Sewer	1,263
205	Fire Station	-
206	Sewer Plant Upgrade	

		115,461
207	Stefan's Property	-
208	Route 140 Water Main	-
209	General Obligation Bond 1	312,500
210	General Obligation Bond 2	230,500
211	General Obligation Bond 3	71,000
212	MATURING DEBT TOTAL:	730,724

**MENDON-UPTON REGIONAL
SCHOOL:**

214 Other Expense Detail

215	Town Funded Operating Expenses	8,481,461
216	Capital Assessment	118,751
217	Nipmuc HS & Miscoe Bond	444,005
218	Memorial School Bond	544,997
219	Miscoe Hill Repairs	6,811
220	MENDON-UPTON REGIONAL SCHOOL TOTAL:	9,596,025

221 **MISCELLANEOUS:**
222 Other Expense Detail

223	Historical Commission	1,000
224	Memorial Day	2,200

225	Medicare - PR Taxes	64,000
226	Weights and Measures	1,200
227	Parking Ticket Warrant Officer	1,000
228	Street Lighting	36,000
229	Unemployment Comp.	15,000
230	MISCELLANEOUS TOTAL:	120,400

231 MODERATOR:

232	Wages	-
233	Salaries	480
234	Other Expense Detail	
235	Miscellaneous	70
236	MODERATOR TOTAL:	550

237 MUNICIPAL BUILDINGS:
238 Other Expense Detail

239	Miscellaneous	25,000
240	MUNICIPAL BUILDINGS TOTAL:	25,000

241 NURSE - HEALTH SVCS:

242	Wages	31,738
243	Salaries	-
244	Other Expense Detail	

245	Miscellaneous	1,900
246	NURSE - HEALTH SVCS TOTAL:	33,638

247 PERSONNEL BOARD:

248	Wages	1,504
249	Salaries	-
250	Other Expense Detail	
251	Longevity Bonus	3,950
252	MMPA Membership	200
253	Miscellaneous	450
254	Training	400
255	Merit Bonus Pool	5,000
256	PERSONNEL BOARD TOTAL:	11,504

257 PLANNING BOARD:

258	Wages	16,936
259	Salaries	-
260	Other Expense Detail	
261	Advertising/Printing	1,200
262	CMRPC	1,863
263	Membership & Training	320

264	Miscellaneous	250
265	Office Supplies	500
266	Postage	300
267	Professional Services	2,100
268	PLANNING BOARD TOTAL:	
		23,469

269 POLICE DEPARTMENT:

270	Wages	1,376,397
271	Salaries	-
272	Other Expense Detail	
273	Building Maintenance	15,800
274	Computer Maintenance	14,000
275	Cruiser	34,000
276	Cruiser Maintenance	11,000
277	Cruiser Gas	38,000
278	Clothing Allowance	15,500
279	General Expenses	21,700
280	Utilities	32,000
281	POLICE DEPARTMENT TOTAL:	
		1,558,397

	POLICE DEPT. -	
282	COMMUNICATIONS:	
283	Other Expense Detail	
284	Disp Clothing FT	1,600
285	Disp Clothing PT	400
286	Radio Maintenance	2,200
287	POLICE DEPT. - COMMUNICATIONS TOTAL:	4,200
288	RECREATION:	
289	Wages	23,888
290	Salaries	-
291	Other Expense Detail	
292	Beach Program	8,000
293	RECREATION TOTAL:	31,888
294	REGISTRARS OF VOTERS:	
295	Wages	-
296	Salaries	1,054
297	Other Expense Detail	
298	Miscellaneous	3,500
299	REGISTRARS OF VOTERS TOTAL: TOWN CLERK:	4,554

300		
301	Wages	9,855
302	Salaries	51,577
303	Other Expense Detail	
304	Miscellaneous	2,750
305	TOWN CLERK TOTAL:	64,182
307	Other Expense Detail	
308	Miscellaneous	40,000
309	TOWN COUNSEL TOTAL:	40,000
310	TREASURER-COLLECTOR:	
311	Wages	47,506
312	Salaries	53,192
313	Other Expense Detail	
314	Expenses	28,100
315	Tax Title Foreclosure	10,000
316	Tax Title Auction	-
317	TREASURER-COLLECTOR TOTAL:	138,798
318	VETERANS SERVICES:	
319	Wages	8,137
320	Salaries	-

321	Other Expense Detail	
322	Benefit Payments	25,000
323	Miscellaneous	800
324	VETERANS SERVICES TOTAL:	33,937

325	WASTE REMOVAL:	
326	Other Expense Detail	
327	Curbside Pickup	219,500
328	Disposal	110,000
329	Trash Bags	32,000
330	Hazardous Waste	2,000
331	WASTE REMOVAL TOTAL:	363,500

332 **Total Operating Expenses** **17,588,463**

Salaries	130,889
Wages	3,434,193
Total Salaries & Wages	3,565,082
Other Operating Expenses	14,023,381

A True Copy,
ATTEST:
Kelly A. McElreath, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

Worcester, SS.

To either of the Constables of the Town of Upton

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said (City or Town) who are qualified to vote in the Special State Election to vote at

001 & 002
Nipmuc Regional High School Gymnasium

on **TUESDAY, THE TWENTY-FIFTH OF JUNE, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Election for the candidates for the following office:

SENATOR IN CONGRESS. . . . FOR THIS COMMONWEALTH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 4th day of June 2013.

UPTON BOARD OF SELECTMEN

James Brochu, Chairman
Robert J. Fleming, Member
Kenneth E. Picard, Member

PROCEEDINGS OF SPECIAL STATE ELECTION

June 25, 2013

At 6:55 am, Judith McGee and Seema Kennedy, Election Clerks called the meeting to order with the reading of the Warrant. Rena Richard, Warden, declared the polls open at 7:00 am.

Throughout the day, election clerks on duty at the check-in table for precinct one were Ida Jette, Kathy Langin, Lynne Gruber and Richard Robinson. Elections clerks on duty at the check-in table for precinct two were Agnita Knott, Joan Burrill, Kathy Ramsey and Joan Varney. Carol Owczarzak, Nancy Page, Donna Desjardins and Nancy Wolf were on duty at the checkout table for precinct one throughout the day. Also, Betty Consigli, Harriet Fougere, Elaine Picard and Mary Bradford were on duty at the checkout table for precinct two throughout the day.

At 8:01 pm the results of the election were printed from the Accu-Vote tabulation machine.

The following are the results of the election:

Gabriel E. Gomez , 59 Highland Ave, Cohasset	901
Edward J. Markey , 7 Townsend St, Marion	609
Richard A. Heos , 31 Robinson Rd Woburn	6
Blanks	3
Other Write Ins	5

The total number of ballots voted was 1,524 out of 5,097, (4,950 active, 147 inactive) (30% turnout). This included 72 absentee ballots and 2 counted provisional ballots. Warden Rena Richard read the official results of the election at 8:10 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 8:45 pm.

Attest:

Kelly A. McElreath, Town Clerk

TOWN OF UPTON / STM 19 NOVEMBER 2013 / WARRANT

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Auditorium at the Nipmuc Regional Middle/High School, 90 Pleasant Street, in Upton on Tuesday, the nineteenth day of November 2013, at 7:00 o'clock in the evening, then and there to act on the following Articles:

Article 1

To see if the Town will vote pursuant to M.G.L. Chapter 40A, Section 5 to amend the Zoning By-Laws by inserting a new Section 6.6, Temporary Moratorium on Medical Marijuana Treatment Centers. The complete text of the proposed By-Law amendment is available for review at the Town Clerk's office, or, to take any other action relative thereto.

Justification/Submitted By Planning Board

Put in place a temporary moratorium until November 19, 2014 to properly plan and enact a by-law that is consistent with sound land planning goals and objectives.

Recommendation Favorable Action

Article 2

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer from the Community Preservation Fund or otherwise, or from any combination thereof, the sum of One Hundred Eighteen thousand eight hundred and forty-eight dollars and twenty-eight cents (\$118,848.28), or any other sum, to meet the first year's payment of debt service owed on the General Obligation Town Hall Renovation Bonds, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To make the first year's interest payments (i.e., debt service) on the Town Hall bonds, to be paid from both CPA and General fund monies. Amount was not budgeted because the bonds were not sold until August.

Recommendation To Be Determined

Article 3

To see if the Town will vote to transfer the sum of Four thousand one hundred nineteen dollars (\$4,119.00) from the Community Preservation Act Undesignated Account (24-300-3590-1000) for the purchase and installation of a surveillance system at Leland Field for the protection of such land for recreational use from injury, harm or destruction, such project to be under the supervision of the Recreation Commission and to be completed within 2 years, or, to take any other action relative thereto.

Justification/Submitted By Recreation Commission

To install a surveillance system at Leland Field.

Recommendation To Be Determined

Article 4

To see if the Town will vote to transfer the sum of Four thousand six hundred dollars (\$4,600.00) from the Community Preservation Act Undesignated Account (24-300-3590-1000) for the installation of a vertical berm at the Leland Field Tennis Court to convert the court to a skating rink for the winter months thereby creating and/or rehabilitating land for recreational use for purposes of the Community Preservation Act, such project to be under the supervision of the Recreation Commission and the DPW Parks Division, and to be completed within 2 years, or, to take any other action relative thereto.

Justification/Submitted By Recreation Commission

To install a berm around the Tennis Court so it can be converted to a skating rink in the winter months.

Recommendation To Be Determined

Article 5

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or

borrow the sum of Twenty thousand dollars (\$20,000.00), or any other sum, to supplement the appropriation made under Article 30 of the May 9, 2013 Annual Town Meeting to fund improvements to the interior of the Upton Town Library and adjacent spaces in the Knowlton-Risteen building, including but not limited to acquisition and installation of new carpet, lighting, ceiling tiles, draperies, and circulation desk, and painting of walls, as well as costs relating to the removal and storage of the collection and furniture, and all costs incidental and related thereto, as well as any required repairs related to such improvement project; or, to take any other action relative thereto.

Justification/Submitted By Board of Library Trustees

To provide additional funding for the Library renovation project due to newly discovered repairs that are required.

Recommendation To Be Determined

Article 6

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twenty thousand dollars (\$20,000.00), or any other sum, for a supplemental appropriation to the Fire Department Vehicle Maintenance Account (#01-220-5400-5482), for the remainder of fiscal year 2014, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To cover unanticipated expenses to maintain the department's front line vehicles.

Recommendation To Be Determined

Article 7

To see if the Town will vote to raise and appropriate, appropriate from available inappropriate funds in the Town Treasury, or transfer, or borrow the sum of Four thousand five dollars (\$4,500.00), or any other sum, to pay the remaining principal on a general obligation bond of the Town dated January 15, 2004 for the purchase of Stephan's Farm located on

Mechanic Street, Upton, Massachusetts, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To pay off the remaining principal on the general obligation bond taken out to purchase Stephan's Farm

Recommendation To Be Determined

Article 8

To see if the Town will vote to authorize the Board of Selectmen to convey two (2) parcels of property, located on Orchard Street, shown as Lot 1 (Tax Map 10, Lot 2.2) and Lot 2 (Tax Map 10, Lot 2.3) on a plan entitled "Plan of Land in the Town of Upton, MA," dated December 16, 2004, recorded with the Worcester South Registry of Deeds in Plan Book 822, Page 86, and on a plan entitled "Plan of Land in the Town of Upton, MA," dated April 25, 2007, recorded with the Worcester South Registry of Deeds in Plan Book 860, Plan 88, on such terms and conditions and for such monetary consideration as the Board of Selectmen shall deem appropriate, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To give authority to the Board of Selectmen to convey two parcels of land on Orchard Street.

Recommendation To Be Determined

Article 9

To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred thousand dollars (\$100,000.00), or any other sum, to the General Stabilization Fund, or, take any action relative thereto.

Justification/Submitted By Board of Selectmen

To allocate excess capacity in the levy limit to the General Stabilization Fund. *Recommendation To Be Determined*

And you are directed to serve this Warrant, by posting up attested copies thereof at the U.S. Post Office, Town Library and Town Hall, in said Town fourteen days (14) at least before the time of holding said Meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this twenty-eighth day of October in the year of our lord two thousand thirteen.

UPTON BOARD OF SELECTMEN

James A. Brochu, Chairman

Robert J. Fleming, Member

Kenneth E. Picard, Member

**CERTIFICATION OF PROCEEDINGS
THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF UPTON
SPECIAL TOWN MEETING**

November 19, 2013

Called to order at 7:00 pm by Moderator David Loeper.

Board of Selectmen Chair, James Brochu, led the audience in the Pledge of Allegiance.

During this meeting, 64 voters were checked in to the Nipmuc Regional Middle/High School by Tracey Tardy and M. Denise Smith meeting the necessary quorum of 40 voters.

By unanimous vote, guests present were: Lauren Goldberg, Town Counsel, Melissa Orff, Town Crier; Michael Gleason, Milford Daily News; Kenny Costa, Town Accountant.

Medical Marijuana Moratorium

ARTICLE 1: Upon motion of Gary Bohan, it was moved the Town vote pursuant to M.G.L. Chapter 40A, Section 5 to amend the Zoning By-Laws by inserting a new Section 6.6, Temporary Moratorium on Medical Marijuana Treatment Centers as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 1”.

Favorable recommendation from the Planning Board

Moderator declared this motion required a 2/3 majority

Upon motion of Michael Andrews it was moved the questions Moderator declared motion passed by 2/3 majority

Moderator declared motion lost

Town Hall Renovation payment

ARTICLE 2: Upon motion of James Brochu, it was moved the Town vote to raise and appropriate the sum of Nine thousand two hundred fifty-nine dollars and seventy-one cents (\$9,259.71) and transfer from the Community Preservation Fund Historic Resources Account (24-300-3242-1000) the sum of Thirty-two thousand three hundred sixteen dollars and eighty-nine cents (\$32,316.89) and the Undesignated Account (24-300-3590-1000) the sum of Seventy-seven thousand two hundred seventy-one dollars and sixty-eight cents (\$77,271.68), for a total appropriation of \$118,848.28, to meet the first year's payment of debt service owed on the General Obligation Town Hall Renovation Bonds approved under Article 9 of the May 9, 2013 Annual Town Meeting, and to authorize the Town Accountant to allocate such funds to the proper accounts.

Favorable recommendation from the Community Preservation Committee

Favorable recommendation from Finance Committee

Moderator declared the motion passed unanimously

Surveillance system at Leland Field

ARTICLE 3: Upon motion of Richard LaCross, it was moved the Town vote to transfer the sum of Four thousand one hundred nineteen dollars (\$4,119.00) from the Community Preservation Act Undesignated Account (24-300-3590-1000) for the purchase and installation of a surveillance system at Leland Field, including all costs incidental and related thereto, for the protection of such land for recreational use from injury, harm or destruction, such project to be under the supervision of the Recreation Commission and to be completed within 2 years.

Favorable recommendation from the Community Preservation Committee

Favorable recommendation from Finance Committee

Moderator declared the motion passed unanimously

Ice Skating at Leland Field

ARTICLE 4: Upon motion of Richard LaCross, it was moved the Town vote to transfer the sum of Four thousand six hundred dollars (\$4,600.00) from the Community Preservation Act Undesignated Account (24-300-3590-1000) for the acquisition of materials for and installation of a vertical berm at the Leland Field Tennis Court, including all costs incidental and related thereto, to convert the court to a skating rink for the winter months thereby creating and/or rehabilitating land for recreational use for purposes of the Community Preservation Act, such project to be under the supervision of the Recreation Commission and the DPW Parks Division, and to be completed within 2 years.

Favorable recommendation from the Community Preservation Committee

Favorable recommendation from Finance Committee

Moderator declared the motion passed unanimously

Library Renovations

ARTICLE 5: Upon motion of John Robertson, it was moved the Town vote to raise and appropriate the sum of Twenty thousand dollars (\$20,000.00) to supplement the appropriation made under Article 30 of the May 9, 2013 Annual Town Meeting to fund improvements to the interior of the Upton Town Library and adjacent spaces in the Knowlton-Risteen building, including but not limited to acquisition and installation of new carpet, lighting, ceiling tiles, draperies, and circulation desk, and painting of walls, as well as costs relating to the removal and storage of the collection and furniture, and all costs incidental and related

thereto, as well as any required repairs related to such improvement project.

Favorable recommendation from Finance Committee

Moderator declared the motion passed unanimously

Fire Dept Vehicle Maintenance

ARTICLE 6: Upon motion of Aaron Goodale, it was moved the Town vote to raise and appropriate the sum of Twenty thousand dollars (\$20,000.00) for a supplemental appropriation to the Fire Department Vehicle Maintenance Account (#01-220-5400-5482), for the remainder of fiscal year 2014.

Favorable recommendation from Finance Committee

Moderator declared the motion passed unanimously

Stefan's Farm payoff

ARTICLE 7: Upon Motion of Ken Glowacki, it was moved the Town vote to raise and appropriate the sum of One thousand nine hundred eighty-six dollars and nine cents (\$1,986.09) to pay the remaining principal on a general obligation bond of the Town dated January 15, 2004 for the purchase of Stephan's Farm located on Mechanic Street, Upton, Massachusetts.

Favorable recommendation from Finance Committee

Moderator declared the motion passed unanimously

Orchard St parcel sale

ARTICLE 8: Upon motion of Ken Picard, it was moved the Town vote to authorize the Board of Selectmen to convey two (2) parcels of property, located on Orchard Street, shown as Lot 1 (Tax Map 10, Lot 2.2) and Lot 2 (Tax Map 10, Lot 2.3) on a plan entitled "Plan of Land in the Town of Upton, MA," dated December 16, 2004,

recorded with the Worcester South Registry of Deeds in Plan Book 822, Page 86, and on a plan entitled “Plan of Land in the Town of Upton, MA,” dated April 25, 2007, recorded with the Worcester South Registry of Deeds in Plan Book 860, Plan 88, on such terms and conditions and for such monetary consideration as the Board of Selectmen shall deem appropriate.

Favorable recommendation from Finance Committee

Moderator declared the motion passed unanimously

General Stabilization Funding

ARTICLE 9: Upon motion of Robert Fleming, it was moved the Town vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate the sum of One hundred thousand dollars (\$100,000.00) to the General Stabilization Fund.

Favorable recommendation from Finance Committee

Moderator declared this motion needs a 2/3 majority

Moderator declared the motion passed by 2/3 majority

Upon motion of Michael Goodwin, it was moved to dissolve this warrant and adjourn the Special Town Meeting at 7:40 pm.

Motion passed unanimously.

A True Copy,
ATTEST:

Kelly A. McElreath
Town Clerk

Town Officers
&
Appointed Committees
Reports

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen is proud to present the 2013 calendar year annual report to the citizens of Upton. Since May Selectman Brochu has served as Chair with Selectman Bob Fleming and Selectman Ken Picard who was elected for a third term in May. Chairman Brochu has completed his first term, while Selectman Fleming is now serving in his twenty fifth year.

On January 22, 2013, former State Senator Louis Bertonazzi presented the town, the Bertonazzi Foundation Outstanding Citizenship Award. This award is given to the town or community that has the highest percentage of registered voters participating in the five elections held over the past two years. Congratulations to all who helped make this possible.

On May 9th the Annual Town Meeting was held and thirty five articles were acted on. In addition to voting the annual appropriation for the town's operations for the 2014 fiscal year, citizens also voted to move forward with the complete renovations of the Town Hall. This includes, but isn't limited to, compliance of the American Disabilities Act, structural and cosmetic upgrades, energy saving systems, and the central consolidation of town offices. Funding for this project was secured through use of the Community Preservation Funds (CPA), without any debt exclusion or override needed. We would like to thank the citizens, the CPC Committee, the Town Hall Renovation Committee, and all involved for their support and hard work in making this project possible. The anticipated "grand opening" date is in September 2014.

In conjunction with the Town Hall renovation, the town was challenged to move all services of the former Town Hall to a compliant temporary location. Working through the Worcester County Catholic Diocese, the town was able to lease the lower level of the former Holy Angels Church. Necessary renovations and enhancements were done to the building with services being transitioned to the temporary location in June. Town employees and selected residents donated many hours of their time at no cost to prepare for and make this move smooth and seamless, with no loss of services. We want to thank everyone who was involved, especially Selectman Picard for "spearheading" and donating many hours of his time

to install the required electrical and technology wiring for the building at no cost to the town.

On September 10th a ribbon cutting was held for the dedication of the third Town Well Field on West River Street. The research and planning for this project goes back over seven years, which led by previous members of the Board of Selectmen, came to fruition because of the commitment of many individuals who recognized the need for an additional water source. Thank you to the citizens for the positive vote to move it forward, to the Department of Public Works for their assistance in planning and management of the project, and to all who played a vital part in the completion of this crucial resource.

The Town continues to move forward in a positive direction under the direction of the Town Manager, department heads, committees and staff personnel. Two notable staff changes this past year were the appointment of Ms. Janice Nowicki as the new Director of the Council on Aging, and Mr. Kenny Costa as the Town Accountant. Recommended by the Board of Selectmen and confirmed by the citizens at the Annual Town Meeting, the position of Town Clerk (currently held by Kelly McElreath), became an appointed versus elected position through a change of the town's bylaws. This action was taken to ensure that qualified and knowledgeable individuals such as Ms. McElreath, continue to serve this important position.

The Board continues to look at the processes that create efficiencies, accountability and proper fiscal planning. We focus on communication to the citizens in an effort to be keep citizens informed of our actions. The Boards of Selectmen, Finance Committees and School Committee members from both Upton and Mendon continue to meet regularly as a Multi Board Committee. Members continue to work together to maintain lines of communication, as well as to explore ways to consolidate tasks and combined purchases. Currently the Multi Board has focused on budgetary processes, and a number of items that all entities could fiscally benefit from, if purchased collectively.

On March 4th the Board of Selectmen met with the Mendon Board of Selectmen to explore opportunities for shared services. Both Boards continue to have dialogue as to this endeavor.

One of the outcomes of this meeting occurred on May 7th when the Upton Board met with Ms. Anne Mazar, Chair of the Mendon Energy Use Committee to discuss the processes and benefits of Upton becoming a Green Community. Seeing the potential and the positive outcomes, a committee was formed by the Board in July and is currently working toward meeting that goal.

In July, under the leadership of Selectman Picard, the Board began the process of creating a strategic leadership plan for all boards and committees in town. This comprehensive document will benefit the town, insuring that all boards, committees and departments set priorities, focus their energy and resources, strengthen operations, and ensure that all are working toward common goals. Completion of this document is scheduled for February 2014.

Happily, on Saturday, August 17th, each member of the Board personally funded and participated in the Wounded Warriors Triathlon sponsored by the Red Rock Restaurant. All members completed their event and it is our hope to participate in this event again next year.

The Board with the Town Manager, worked this past year with the Massachusetts Gaming Commission and the Town of Milford on the proposed gambling casino. We explored the possible impact to the town, its services, and the fiscal impacts. In October the town filed official documentation with the Gaming Commission requesting that Upton be identified as a surrounding community to insure our rights to mitigate any impacts. The process ended when Milford voted down the project on November 19th.

On Saturday, October 5th, the Upton Heritage Committee sponsored Heritage Day for the town. This included many events on the town common, the library, a road race at the VFW, and open house at the fire station. The weather cooperated and the event was a tremendous success.

In October the Town Manager created and distributed to the Board, Finance Committee, Capital Budget Committee, a capital improvement program for fiscal years 2015 to 2020. This valuable document creates a proactive understanding of the capital needs of the town, allowing boards and committees to identify and plan accordingly.

Members of Boy Scout Troop 132 presented to the Board and completed six Eagle Scout projects that benefited the town. Under the direction of Scoutmaster Bill Porter, scouts planned and completed the following projects; storage sheds for Heritage Park and Saint Gabriel Church, natural trail bridges in our conservation areas, cemetery and State forest mapping and food drives. We are proud of these scouts and thank them for their dedication and service.

Ms. Sharon Bliss and her committee presented to the Board, planned and implemented the town's first "First Night Upton" on New Year's Eve. This included events and activities at our local churches, restaurants, public buildings and schools. The event was well attended and comments are positive regarding the event. Thanks you and congratulations to all who helped in planning this joyous and successful event.

On April 15 at the finish line of the Boston Marathon a terrorist attack occurred. Three individuals lost their lives and hundreds were wounded. Upton Police personnel, EMS, and other selected individuals of Upton were present and assisted in the aftermath of this cowardly act of terror. The Board is proud of the individuals from Upton who assisted in this tragedy. Our continued thoughts and prayers go out to the victims and their families that have been impacted and will forever feel the effects of that day.

Respectfully submitted,

James Brochu, Chair
Robert J. Fleming
Kenneth Picard

REPORT OF THE TOWN MANAGER

2013 was another busy year in Upton. The year began as it usually does with the development of the FY 2013/2014 budget. The challenges of the economy continued to affect Upton resulting in little revenue growth yet increasing costs to Town operations. Modest budget requests by all parties and a willingness to address the Town's capital needs resulted in a balanced budget that was passed at Town Meeting with little fanfare.

A major focus this year was completing design to renovate the Town Hall in order to bring it to the voters for approval at the Annual Town Meeting. The project was bid in April, and with support of many Boards it was approved by the voters in May. Town Hall was relocated to the ground floor of the closed Holy Angels Church in June, and construction began on schedule in July. Construction went slowly at first due to the discovery of a large amount of ledge below the building, but at the year's close we are only delayed about one month. The project is on track financially, and we look forward to moving back in September 2014 ahead of the 130th anniversary of the original dedication of the building. The relocation and operation of Town Hall across the street has gone very smoothly due to everyone's efforts, and we appreciate the church providing us a "home" until construction is finished.

The recruitment and retention of excellent staff is a priority of the Board of Selectmen and strides were made in this area this year. The Selectmen approved three year renewal contracts for the Police Chief, Fire/EMS Chief and I, as well a one year renewal contract with the Director of Public Works. The Annual Town Meeting approved the change of the Town Clerk's position from elected to appointed and was subsequently approved by the State Legislature and signed by the Governor in late fall. We also welcomed Kenny Costa as our new Town Accountant in March, and at year end, Janice Nowicki as the Council on Aging Director. In his short tenure Kenny has already brought improvements to our financial operations and we look forward to Janice's contributions to our community as a result of her background in social and senior services.

In September we celebrated the opening of the Town's third well source for water. This project was over a decade in the making to add capacity to

the Town's water system to meet present needs and future growth. The new field will also enable us to take our other facilities off line and attend to their maintenance and thus lengthen their ability to produce water for the future.

Regionalization is also a priority of the Board of Selectmen, wherever it makes sense to do so. The Town worked with the Central Massachusetts Regional Planning Agency and participated in two grants that were awarded by the State. One was to address some new mandated requirements of how to handle storm water and the second was to purchase and install an electronic permitting process. Both projects would have been significantly more expensive if done by the Town on its own. The electronic permitting system will give the Town departments better coordination of all permitting on each property, will create efficiencies in processing permits and applications, and for residents will provide more information transparently, and allow for remote on line application of some more town services.

Strong financial planning is another priority of the Board and we moved forward in two areas this year to achieve that. The Selectmen and Finance Committee approved a Reserve Policy this year setting goals for each type of reserve fund for which the Town is responsible and a path to achieve that. Secondly, staff produced the first ever comprehensive six year capital improvement plan. For the first time, all major capital expenditures expected by the Town are included in one document and this tool can be used to forecast budgets and plan long-term financing to meet these anticipated costs.

For a number of months a focus of our office was participating in the process to potentially site a casino in Milford Massachusetts. Although the Town did achieve the designation of a "surrounding community" by the Foxwoods organization, in November the voters of Milford voted down the project and it will not move forward.

The Board has for many years issued an Earth Removal Permit to the owners of the gravel pit located on South Street. Negotiations began at mid-year for a renewal permit. The Board's meetings on this topic were

well attended by neighborhood, sharing their concerns about the impact of this operation on quality of life and the road network. Despite coming fairly close to a successor agreement the application for the permit was withdrawn by the owner in December and the operation has been closed. The future status of the property remains unclear at this point, bringing a 60-year operation possibly to an end.

In my role I also support the Personnel Board. This summer they began their process to update the Town's compensation and classification plan as they do every five years. An RFP was disseminated, a consultant retained and the project got underway in October. The results of a salary survey of 18 similar communities and an internal review of all job descriptions will result in an updated plan to be completed in mid-winter in time for the FY 2014/2015 budget process.

I want to thank the Board of Selectmen, staff and our residents for their support again this year. Special thanks go to Sandy Hakala who provides stellar support to our office on a daily basis. She played a key role in our seamless transition moving out of Town Hall and ensuring that residents' needs are being met in our temporary home. Together all of our Town departments made strides forward in providing high quality services for which I am very proud. It is an honor to be Upton's Town Manager, and I look forward to doing so again in 2014.

REPORT OF THE ANIMAL CONTROL OFFICER

During the year 2013, the position of Animal Control Officer was shared by both Kate Hawkins and Cori Oehley. Kate resigned from the position in October due to family commitments and Assistant ACO Cori Oehly stepped in to assume the role.

The ACO conducted barn inspections as required by the state of Massachusetts, assuring that Upton residents are keeping their animals in safe and sanitary conditions. The number of cattle, sheep, goats, swine, llamas, alpacas, equines and poultry are recorded and the information is referred to the MA Dept. of Agriculture.

The ACO also responds to calls pertaining to wildlife, lost/found dogs, cats, horses and other pets. She enforces the leash law, investigates complaints pertaining to animal cruelty, nuisances, manure management, etc.

Animal bites are also investigated by the ACO and a quarantine order is issued when required.

Respectfully submitted,

Diane Tiernan
Upton Board of Health

REPORT OF THE AQUATIC WEED CONTROL COMMITTEE

Aquatic Weed Control is a line item on the DPW budget. The Aquatic Weed Control Committee is responsible to assess, plan, and implement a program of aquatic vegetation control for the water bodies in Upton - Pratt, Wildwood, and Taft Ponds. The program is necessary to control invasive, non-native vegetation, which inhabits these ponds. This assures that they will continue to be important ecosystems supporting desired vegetation and wildlife and recreational use such as swimming, boating, and fishing. The Aquatic Weed Control Committee's annual budget is \$6,500. This money is allocated to treat most types of aquatic weeds.

The nature of the ponds, shallow with muddy bottoms, contributes to the proliferation of the invasive vegetation. In addition, run off containing fertilizer and phosphates enhance its growth. Thus, annual and biennial maintenance programs are necessary to keep the weeds in check. To accomplish this, herbicides designed for specific weed populations and approved by the Mass Department of Environmental Management are selectively applied in the late spring when the weeds are at their maximum growth cycle.

The Town contracted with Aquatic Control Technology, Inc. (ACT) in 2013 to provide the various treatments necessary for the specific types of aquatic weeds. Pre-inspections identify the weeds to be targeted; post-inspections assess the success of the treatment and identify further follow-up to be conducted in the following year.

In 2013, Taft Pond was the focus of treatment. A pre-treatment survey indicated extensive and varied weed coverage over most of the pond. Thus, a whole pond treatment was necessary using Sonar, a DEP approved herbicide. The process consisted of an initial application in June, an analysis of results of the herbicide in July, a booster Sonar application in August, and a post-treatment survey in September. The post- treatment survey indicated excellent control of the targeted plants. Thus, further treatment will not be necessary for multiple years. The cost of the treatment of Taft Pond and follow up inspections Pratt and Wildwood cost \$6,500.

ACT also conducted vegetation surveys of Pratt and Wildwood. The Pratt Pond inspection indicated effective control of fanwort (Cabumba) the invasive species targeted with a whole pond treatment several years ago. However, dense coverage of fanwort was found in the inlet cove in the northern section of the pond. This is of important concern because as the inlet stream flows into the main pond, it carries fragments of the fanwort which then reseeds in the main pond. To treat the inlet would cost around \$4,500.

The Wildwood inspection indicated extensive regrowth of fanwort throughout the pond since the whole pond treatment several years ago. In order to preserve open water habitat and a desirable vegetative habitat, it was recommended that the Town consider a whole pond treatment for Wildwood. The approximate cost for this treatment would be \$23,000.

As expensive as this amount is, if a water body is not maintained, the cost of maintenance escalates over time. Upton is lucky to have the water bodies it has. Maintaining them assures they will continue to be important ecosystems supporting desired vegetation and wildlife and recreational use such as swimming, boating, and fishing.

For the complete report, please contact the committee chairman.

Respectfully submitted,

Dr. Charles Pedersen, Chairman

Jim Bates, Jr.

Nancy Thompson

REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors thanks the people of Upton for their continued support.

The Upton Board of Assessors received approval from the Department of Revenue (DOR) for the fiscal year 2014 tax rate of \$16.95. This new rate reflects an increase of \$00.23 above last year's rate of \$16.72. The reasons for the tax rate increase are a decrease in revenues and increased town and school district operating budgets.

Upton town meeting attendees approved a financial budget and articles that require more money to be raised through taxation in FY2014 than FY2013. This year the town must raise \$537,649 more through taxation. The total amount of money to be raised through the tax levy as voted by the citizens of Upton during the annual and special town meetings plus debt exclusions for fiscal year 2014 is \$16,228,913.

Upton tax bills are paid on a quarterly basis. The first two payments are preliminary, based on the previous year's tax rate and value. The second two payments are based on the actual tax rate for fiscal year 2014 plus the CPA surcharge. For this reason the second two bills will not be equal to the first half of the year. The second two payments will be greater than the first two preliminary bills. The final two adjusted bills are mailed in late December. These are due in two payments: February and May.

The Upton fiscal 2014 tax rate includes seven debt exclusions. These account for \$1.68 per \$1,000 of property valuation within the tax rate.

Tax Breakdown

Tax rate within Proposition 2 1/2	\$15.27
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Debt Exclusions:

New School Bond (High School)	\$00.46	Memorial School	\$00.57
New Fire Station	\$00.27	Stefan's Property	\$00.12
Wastewater Treatment Plan	\$00.12	Blackstone Valley Tech	\$00.02
Third Water Source	\$00.12		

Upton has a single tax rate for all property classes. The current total assessment of all property within the town of Upton is \$957,458,016. The property valuation reflects 94% residential, 2.2% commercial, 1% industrial and 2.8% personal property.

Below are the recapitulation figures used when setting the tax rate for fiscal year 2014.

Total Amount to be raised:	\$23,389,872
Total Estimated Receipts from other sources:	\$ 7,160,959
Total Taxes levied on property:	\$16,228,913

During 2013, the Assessors with the Department of Revenue completed the state mandated triennial revaluation and certification.

The board is appreciative of the cooperation from the entire financial team of Upton. Through the efforts of our assistant and the quick responses from Accountant, Collector/Treasurer, Town Clerk, and the Board of Selectmen, the tax rate was approved by the Department of Revenue in a timely manner.

The board would like to thank Mrs. Tracey Tardy, our Department Coordinator for her outstanding support. Mrs. Tardy keeps the office functioning on a daily basis and continuously looks for ways to improve the process to better serve the citizens of Upton.

We encourage you to visit the Town of Upton's Assessor webpage:

http://uptonma.gov/Pages/UptonMA_BComm/Assessor/index

Respectfully submitted,

Charles T. Marsden, Chairman
Glenn H. Fowler
Teresa A. Ambrosino

REPORT OF BOARD OF HEALTH

The Board of Health respectfully submits the following report for the year 2013. Board members were as follows; Chairman, Richard Desjardins; Member, Al Holman; and Member, Richard Robinson. The Board wishes to thank former member Sherry Berger for her dedicated service to the Town of Upton.

The following were appointed/re-appointed to their positions:

Animal Control Officer	Kate Hawkins
Burial Agent	Kelly McElreath
Assistant Burial Agent	Kenneth Pederson
Agent	Patricia Parent
Title 5 Agents	Lenny Izzo & Paul McKeon
Food Inspector	Janice Skinner
Asst. Public Health Supervisor	Diane Tiernan
Town Nurse	Patricia Parent
Town Physician	Dr.Donna Krauth

During the year 2013, BOH staff conducted routine barn, septic, food, and housing inspections. Complaints pertaining to housing, animals, restaurants, trash and other similar health concerns were addressed by the board members and its staff.

The Board meets every second and fourth Thursday of the month to address any public health issues and to review septic and subdivision plans.

Bulk trash/hazardous waste day events were held during the spring and fall of 2013. The events were successful in providing the proper disposal of hazardous waste and to assist residents in general cleanup of their homes. In the summer of 2013, the Board again held a successful paper shredding event to local residents free of charge as well.

Recycling barrels were available for purchase to residents wishing for a larger durable container that is lidded. Many residents showed an interest

in the barrels due to the large amount of recycling they generate. These barrels also help to keep the recyclables off of our streets.

Due to the increase in mosquito borne illnesses in Massachusetts, the Board placed in article on the annual town meeting warrant to join the Central Mass. Mosquito Control Program. Joining this program would offer residents a source of protection that is currently not available to us. However, residents voted down the article. Due diligence must be made to protect ourselves from the pests especially during the hours in between and including dusk and dawn.

Food inspections were completed by the food inspector on all food establishments in town. These inspections are completed bi-annually with follow up inspections of any establishment with violations. Inspections indicated the establishments are clean and operational with only minor violations. These inspection reports are available to view at the Board of Health office.

The local swimming area, Kiwanis Beach is tested on a weekly basis for coliform, during the summer swim season as required by Massachusetts state laws.

In 2013 the town nurse vaccinated over 280 people against seasonal influenza at a clinic at the Upton Senior Center; Blackstone Valley Regional High School; and continued vaccinations in the Board of Health office throughout the flu season.

The town nurse and the BOH also participated in the Senior Center's Health Fair offered to residents to introduce them to new and existing health education and opportunities in and around Upton.

The town nurse also attends the Regional Emergency Planning Committee meetings, representing Upton, one of the five towns involved in the committee. During these meetings officials discuss emergency preparedness relating to potential hazards that may exist in businesses in the area.

2013 REPORTED COMMUNICABLE DISEASES

1	Hepatitis C
1	Acute Hepatitis A: Suspect
2	Pertussis
1	Latent TB
2	Campylobacteriosis
7	Lyme disease: Confirmed
8	Lyme disease: Suspect
7	Influenza
2	Varicella: Suspect

2013 PERMITS ISSUED

39	Food
9	Garbage & Offal
8	Tobacco Permits
19	Installers
8	Well
28	Septic permits
20	Perc & Deephole
31	Dumpster
23	Large Animal Permits

Trash Bags 124,500

Complaints 43

Respectfully submitted,

Board of Health
Richard Desjardins
Al Holman
Richard Robinson

REPORT OF THE CABLE ADVISORY COMMITTEE

In 2013 the UCAC appointed new committee members and elected officers: Tony Spangenberg, Chair; Richard Hellegers, Secretary; and Don Arthur, a long time participant in town issues. Sadly, Don Arthur passed away recently, and he will be greatly missed by the Committee and the Town of Upton.

The committee met only a few times during the summer and fall of 2013. Reports to the committee were made regularly by Glenn Fowler, PEG Access Provider for Upton Cable Access. Blythe Robinson, Town Manager of Upton, also advised the UCAC on upcoming public hearing issues for contract renewals.

Most discussion of the UCAC centered around how best to assess the level of citizen satisfaction with the Town's two current Cable providers, Charter and Comcast. Special attention was directed to an open survey concept for the Comcast customers in Upton prior to the required public hearings before contract renewal. This process could be duplicated when renewal to Charter's contract came in the future.

Another important discussion was enhancing the use by Upton Citizens of the available broad cast time over the two channels used for public announcements on the town cable system. It was reported that there was ample space available in the video servers of the PEG system to allow residents to create their own locally oriented programming. This work would be supervised by Glenn Fowler. He also indicated that local schools had sufficient production resources to help support this programming access for the students as well.

With the sudden loss of Don Arthur, the UCAC will be in need of a new committee member soon. The Committee hopes to have someone join before the Comcast contract renewal process begins in 2014.

Respectfully submitted,

Richard Hellegers
Secretary

REPORT OF UPTON CABLE TELEVISION

UCTV provides television coverage for the public when invited, for all those who subscribe to Charter cable services. Coverage this year included annual town meeting, special town meeting and all selectmen meetings. These are broadcast live from Upton Fire Headquarters on Channel 11 and Channel 12; school committee and multi-board meetings are posted for stream video on the town web site. Specials included *Meet the Candidates*, *Memorial Day* parade, *Loyalty Day* parade, re-dedication of *Capistran Park* and our first ever *First Night Upton*.

This year *UCTV* began production of a regular series called *Be My Guest*, an eclectic collection of shows appealing to all facets of human interest and knowledge. We have delivered about 150 half hour episodes of this program, some of which stream on the internet from the town website. Throughout the school year lunch menus, activities and sport schedules have been posted on Channel 13 24/7.

In June, *UCTV* shut down all operations while broadcast equipment and accessories were moved across the street to temporary town hall. Broadcasting resumed after Charter made the necessary street connections to support our needs.

Two PEG assistants have facilitated the logistics of various remote shoots. They have been very helpful in preserving selected programs from tape archives which are being converted from VHS to DVD format while the equipment needed is still available in the market place.

Through the improvement of electronics and technology, the full *UCTV* broadcast schedule is updated continuously on the town web site and regularly delivers twelve to fourteen programs daily with new material added each Monday.

Viewer contributions for video content and suggestions for improvement from the public are always welcome. *UCTV* can be contacted at cable@uptonma.gov

Respectfully submitted,

Glenn Fowler, UCTV Local Access Provider

REPORT OF THE CAPITAL BUDGET COMMITTEE

Per Chapter 9 of the town by-laws

“Committee to be known as the Capital Budget Committee shall be established composed of one member of the Town Finance Committee appointed by it and from it, one member of the Planning Board appointed by and from it, and four additional members to be appointed by the Finance Committee. The members from the Finance Committee and the Planning Board shall be appointed for one-year terms. The other members shall be appointed for four-year terms such that one will expire each year. Vacancies shall be filled for the unexpired terms in the manner of the original appointments. The Committee shall annually prepare a Capital Budget program for use by the Finance Committee, the voters, other Town Boards and officials in their deliberations. The Committee shall publish such a report or a summary thereof in a suitable manner and deposit the original with the Town Clerk.

No motion relating to any capital expenditure of in excess of \$100,000.00 or any appropriation for such a capital expenditure shall be acted upon at any Town Meeting until it has been submitted to the Committee, except where provided otherwise by law. It shall be the duty of the Committee to make a recommendation, either verbally or in written form, to the Town Meeting concerning each article or transfer relating to capital expenditures of the Town.”

Process

The CBC asked each department head as well as all other elected committees for their five year list of capital needs that had estimate cost in total or in part of the \$100,000 limit. As of January 1, 2013 a total of 4 meetings have been held by the Capital Budget Committee (CBC). Each department head/town manager was interviewed on at least one occasion.

Findings

For the third time in as many years, the CBC has established a five year guide that can be used by the taxpayers and town management to plan for future capital needs.

Votes

The committee votes on capital projects were as follows:

- Town Hall Renovation 3 votes for unfavorable, 2 favorable, 1 abstaining
 - \$6,524,111 for renovation
- Police Station Exterior: unanimous favorable
 - \$235,000 exterior repairs.

Town Hall Renovation

A full report can be found at www.uptonma.gov. The report represents the committee's efforts to provide a balanced alternative to the Town Hall renovation project. The data found therein illustrates that if the town wishes to build a new single floor Town Hall office building, its estimated cost would be considerable lower than renovating the town hall therefore, the committee voted unfavorably for renovation.

Respectfully submitted,

Kenneth Glowacki, Chairman
Bob Varney, Secretary
Tom Davidson, Member Planning Board
Jonathan Calianos, Member FINCOM
Frank Aniello, Member

REPORT OF THE CEMETERY COMMISSIONERS

The Commissioners of the Upton Cemeteries hereby submit the Annual Town Report for the fiscal year ending June 30, 2013.

GENERAL MAINTENANCE

Appropriation	\$42,500.00
Expenses	\$ 4000.00
Labor	\$35,936.00
Miscellaneous	\$ 2487.43
Balance	\$ 76.57

SALE OF CEMETERY LOTS

Beginning Balance	\$ 3,671.54
Labor	\$ 0.00
Sale of Lots Revenue	\$ 910.00
Miscellaneous Expense	\$ 1,496.90
Ending Balance	\$ 3,084.64

INTEREST FROM PREPETUAL CARE INVESTMENTS ACCOUNTS

Beginning Balance	\$21,266.72
Labor	\$680.00
Ending Balance	\$20,586.72
Donation	\$500.00
Earned Interest	\$9114.96
Ending Balance	\$30,201.68

Lakeview Cemetery had 32 funeral services consisting of 20 full burial services and 12 cremation services.

The Lakeview Cemetery Board of Commissioners would like thank the Upton DPW for their great assistance for their services.

On July 16, 2013 Mr. William Sadler resigned from Lakeview Cemetery. Bill served over 50 years of dedicated service to the Town of Upton in many roles. Bill will be missed and we all wish Bill a happy retirement. Again we thank you for your services.

Respectfully submitted,

Lakeview Board of Cemetery Commissioners
Leo J Lamanuzzi Jr., Chairman
Robert R. Richard, Member
Richard N. Randall, Member

REPORT OF THE DEPARTMENT OF CODE ENFORCEMENT

This past year has been a slightly more productive one for the department as our sluggish economy struggles to recover. Overall we issued nearly 100 more permits this year and realized a slight increase in revenue in excess of \$14,000. New home construction remains down and the main focus has continued to be on repairs and home improvements.

CODE ENFORCEMENT

Patrick H. Roche	Building Commissioner / Zoning Officer
Stephen C. Johnson	Local Building Inspector
Walter A. Hopkins	Plumbing & Gas Inspector
Thomas E. French	Assistant Plumbing & Gas Inspector
John G. Poirier, Jr.	Wiring Inspector
David A. Stanley	Assistant Wiring Inspector
Diane C. Judd	Department Coordinator

PERMITS ISSUED

Building Division

New Home Construction	11
Accessory Building	34
Additions	14
Alterations/Remodels	59
Basement Finish	10
Decks	23
Demolition	3
Doors & Windows	22
Foundation Only	2
Garage	9
Insulation	9
Other	7
Pools	8
Porch	1
Roof	32
Sheet Metal	9
Solar	7
Temporary Structure	5
Solid Fuel	24

Wiring Division

New Home Construction	9
Accessory Building	3
Additions	12
Alterations/Remodels	43
Basement Finish	10
Central A.C.	5
Commercial	4
Appliances	7
Furnace/Oil Burner	9
Garage	6
Generator	14
Pools	8
Rewires	11
Septic	3
Service Change	5
Solar	7
Security Alarm	28
Temporary Service	3
Other	13

PERMITS ISSUED

Building Permits	289
Wiring Permits	200
Plumbing Permits	115
Gas Permits	111

Building Permit Revenues	\$65,075.76
Wiring Permit Revenues	\$18,300.00
Plumbing & Gas Permit Revenues	\$14,395.00
Total Revenue	\$97,770.76

ZONING BOARD OF APPEALS

Joseph D. Lurie	Chairman
Stedman F. Briggs, Jr.	Member
William Andrews	Member
James R. Bates, Jr.	Alternate
Richard Desjardins	Alternate
Denise Smith:	Department Assistant

Variances	11	Special Permits	11
Accessory Building	3	Accessory Use (In Law Apt)	1
Addition to SF	1	Business in Residential Zone	2
Conversion SF to 2-Family	1	Class II License	2
Conversion 3BR to 1BR Units	1	Extension of S.P. /Mud Run	1
Front Setback (New SF)	1	In-Home Business /Sign	2
IN Ground Pool	1	SF Residence in C & I Zone	
Reduced Lot Area (New SF)	3	Use Change (Mud Run)	1
Variances Granted	9	Special Permits Granted	11
Variances Denied	1	Special Permits Denied	0
Variances Withdrawn	1	Special Permits Withdrawn	0
Variances Continued	0	Special Permits Continued	0
Variances No Action	0	Special Permits No Action	0
Appeal Hearings		1 – Continued	
Total Hearings	20		

A special thank you, once again, to all of the inspectors of the Code Enforcement Department for their hard work, integrity and diligence in the conduction of their inspections, as well as to commend them for their professionalism, attention to detail and ongoing professional development. With safety codes ever changing, it is crucial that we interpret and enforce the various codes in order to ensure the safety and well-being of our residents.

My thanks also to our Town Manager as well as the Board of Selectmen for their ongoing support of the Code Enforcement Department in these trying times. Finally, my thanks to all of the various boards, committees and commissions with whom we deal, for their input, collaboration and support.

Respectfully submitted,

Patrick H. Roche
Building Commissioner / Zoning Officer
Department of Code Enforcement

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) meets the first Wednesday of each month, unless otherwise posted, at Nipmuc Regional High School at 7:30 p.m. in the Gathering Room.

In accordance with state law, the appropriate Community Preservation Act (CPA) funds were transferred to each of the required designated accounts, namely: historic resources, community housing and open space.

The major project undertaken in 2013 was the renovation of the 1884 historic Town Hall so that it could be restored and updated to meet current needs and code requirements. This project is ongoing. In 2013, funds of \$6.5M were approved at the annual Town Meeting in May. The Community Preservation Committee recommended a down payment of 2 million dollars and the financing of the remaining CPA eligible portion of the project through a 20 year bond. Construction began in the early fall of 2013 and is expected to be completed by year end 2014 when the building will be celebrating its 130th anniversary. This project was heartily endorsed by the Upton Historical Commission. The first year's bond payment of \$109,588.37 was approved at a special town meeting in November.

The CPC committee recommended the sum of \$4,000 to be used in conjunction with other funds to help with the construction of a pavilion at Kiwanis Beach for use by recreation commission programs. This project was spearheaded by an Eagle Scout candidate who is working with students at Blackstone Valley Regional Technical H.S. The project was approved at the annual Town Meeting.

A request for \$60,000 to purchase new equipment and replace the ground cover at the Veterans Playground was proposed by the DPW and the Recreation Commission to be used in conjunction with other organization's funds which covered about 25% of the cost for a total expenditure of \$78,000. This was approved at the annual town meeting and the playground was rededicated on October 31, 2013.

Other recreation projects which were approved at a November town meeting included the purchase and installation of a surveillance system at

Leland Field at a cost of \$4,119 and the installation of a vertical berm at the Leland Field tennis court to convert the court to a skating rink for the winter months at a cost of \$4,600.

The sum of \$15,103.35 was requested by the Cemetery Commission to digitize the historic records for easy access and to treat and preserve in binders the paper records. This was endorsed by the Historical Commission and approved at the annual Town Meeting.

We accepted with regret the resignation of Frank Braney who was a selectman's appointee. We deeply appreciate his service to the Town of Upton over the years.

MA Department of Revenue has an on-line requirement to update the status of all funded projects each September. This report is mandatory to qualify for Community Preservation Act Trust funds. The CPC timely submitted its report. In November of 2013, the town received \$312,711 from the CPA trust funds. This was a 98.30% match of town CPA revenues. This brings the total of CPA trust fund grants to the Town of Upton over the last 10 years to \$2,083,572.

The CPC would like to thank the voters and other town officials for their help and cooperation in administering these funds.

Respectfully submitted,

Rena M. Richard, Chair
Paul Carey
Margaret Carroll
Richard Desjardins
Richard Gazoorian
Rick Holmes
Chris Scott
Russell Wood

REPORT OF THE CONSERVATION COMMISSION

The Commission continued to administer the Massachusetts Wetlands Protection Act and the Town Wetland Protection Bylaw, issuing 25 Orders of Conditions (including 5 Amended Orders) and 8 Determinations of Applicability. No projects were denied by the Commission in 2013. Regular public meetings were generally conducted bi-weekly and numerous site inspections were held during the year. Many sites were reviewed and approved for building permit application sign-offs by the Conservation Commission Agent. Among the major projects monitored in 2013 were the Crosswinds subdivision site work located between Plain and Station Streets, the Maple Avenue Landfill Closure, and many Town roadway re-paving filings. The Commission also informally resolved several other minor violations of the Wetland Protection Act. Certificates of Compliance were issued for 8 completed projects.

The Stormwater Bylaw regulations were prepared by the Stormwater Bylaw Committee and approved by the Commission. This bylaw is administered by the Commission.

The Commission approved a Forest Management Policy for town conservation land and other properties managed by the Land Stewardship Committee. The policy can be viewed on the Town website.

The Commission provided several comment letters to the Planning Board regarding applications for Large Lot Subdivisions and other development proposals.

The Commission and the Board of Health administer town funds allocated for beaver control. Funds were expended to maintain fencing and pond levelers installed at the Southboro Road bogs. Trapping was authorized at Fowler Street, but beaver abandoned the site and no trapping was required.

The Commission opposed a town meeting article that would have enrolled the Town in the Central Massachusetts Mosquito Control Program (CMMCP). The article failed. The Commission is continuing to research the issue and wrote letters on mosquito control policy to the Board of Health and CMMCP.

The Commission has been monitoring Pratt Pond Ice-Out as an indicator of climate change since 2010. Pratt Pond Ice out is defined as first day in spring when no ice is visible in the pond from a vantage point near the intersection of School Street and North Main Street. In 2013 the pond was ice free on March 29th.

Respectfully submitted,

Conservation Commission

Christine Scott, Chairperson
Mike Penko, Vice-Chairperson
Sandra Lajoie, Treasurer
Scott Heim, Member
Thomas Jango, Member
Alan Miano, Member
Marcella Stasa, Member
Mary Overholt, Associate member
Denise Smith, Administrative Assistant
Mathew Selby, Conservation Agent

REPORT OF THE COUNCIL ON AGING

The Upton Council on Aging is a team of committed staff and volunteers dedicated to identifying and responding to the social, financial, physical, spiritual, and emotional needs of our town's residents. We provide programs, information and referrals that enable individuals and families to live independent and fulfilling lives. We welcome new ideas that will increase our effectiveness, not only in the quality of our service but also in making the Community aware of the services available at *The Upton Center*.

Ongoing weekly activities include Tai Chi, Healthy Talk, Bridge, Chair Exercise, Zumba, Gentle Yoga, Wii Bowling, Active Adult Exercise, Library Table, Canasta, Knit & Crochet, Bingo, and Card Games. Monthly programs include Holiday Parties, Movie Day, Birthday Bash, Out to Lunch Group, Food of the Month, and the Men's Club Supper. Yearly programs included Policeman's Annual Spaghetti Supper, the annual Summer Cook-Out, annual Thanksgiving dinner provided by Blackstone Valley Chamber of Commerce and Senator Michael Moore, annual Holiday party with "The Singing Trooper", Mother's Day Luncheon, Father's Day Breakfast, and the Distribution of Farmer's Market Coupons. National Senior Center month is celebrated in September.

Special events that happened throughout the year included Animal Experience Show, Tri valley Nutrition Talk, AARP Tax Clinic, Cub Scouts Game Day, Wellness Day, Ice Cream Social with Nipmuc Friends of the Upton Elders, Veterans Benefits Presentation, Spring Luncheon, Southwick Zoo, Navicare Presentation, End of Summer Bash sponsored by Senator Michael Moore with root beer floats and entertainment by Dave Mindell, Exercise Programs Open House, Fallon Health Plan Presentation, Estate Planning with Financial Consultant Jeffrey Katz, Identity Theft- Attorney General's Office, Heritage Day, Technology Class with Nipmuc Regional High club Friends of Seniors, Presentation by a Representative from Tufts Health Plan, Lifeline Talk, Medium Jenny Metevia, Memorial School's Caring Kids Breakfast, Paint Your Own Pottery Class, Sutton Serenades, and Miscoe Hill 6th Grade Children Caroling at the Center.

Trips were taken to Twin River Casino, Tower Hill Botanical Garden, Kimball's Farm, Cape Cod Canal Cruise, Foppemas Farm, to Blackstone for Bingo and Lunch, Trip to Rhode Island, Lookout Farm and Carbone's for Lunch.

The Council on Aging Board is appointed by the Board of Selectmen; meetings are held the first Monday of every month at 9:00am. Betty Consigli is chair, Grace Wadsworth is vice chair and Katie Kelly was secretary until September when Myra Bigelow took over that role. Several other changes occurred over the course of the year. The Board welcomed new members Richard Provost and Gus Dufresne. Judy Blanchard, Judith Katz and Bobbi Grenard remained on the Board. Joyce Hamilton, Priscilla Lukes, Beverly Randazzo resigned from the Board.

We are so fortunate to have Holly Whalen as our social services coordinator. Holly took over the helm in the absence of the director. Holly provided needs assessments and referrals to appropriate services agencies for numerous individuals and families in the community. In addition to her regular duties, she coordinated, planned and oversaw the activities that were held at the Center. Town management and the Council on Aging Board would like to thank Holly for all of her hard work and dedication.

Transportation is provided four days a week to a variety of destinations. Steven MacDonald is our driver. Medical trips take first priority and many trips were provided. Shopping trips are scheduled for twice a month to various stores within the area. Al Vautour is our Nutrition Center manager for Tri Valley Services. Congregate meals are served Monday through Friday and Meals-on-Wheels are delivered. The Upton Chronicle is mailed to homes with residents over the age of 60. Funds from the Formula Grant received from the State were used to provide this service. The newsletter is also available online and at several locations throughout town.

Respectfully submitted,

Janice Read Nowicki, Director

REPORT OF THE CULTURAL COUNCIL

The Cultural Council respectfully submits the following report for FY 2014. Council members were as follows: Chairman, Donnamarie Floyd; Treasurer, Jean Marie Housekeeper; and Members, Jen Johnson, Dawn Pekarski, JoAnn Fitts, Julie Johnson, Jodi McGowan, Shelley Ryan

During the 2013-2014 year, the Upton Cultural Council voted in a new Chairperson, Donnamarie Floyd. We received 18 applications. We are pleased to report that we granted \$4,986.00 worth in grants, exactly half of the grants we received. The following is a list of grants funded: William Moffet (Xmas Concert St. Gabriel's), Miscoe Hill 7th grade Field trip to "A Christmas Carol", Gregory Maichak (Instructional Pastel Painting at Town Library), Johnny Diamond (Senior Center Concert), Improbable Players (at Nipmuc HS), Robert Thorson-Upton Open Space Comm. ("Stone by Stone" in Peppercorn Hill), Memorial PTO (bubblemania), Ed the Wizard (Library Summer Reading Program), Fruitlands Museum.

Cultural council members will attempt to attend projects that were funded and will provide feedback to the group when we meet again in the late summer/fall of 2014.

Respectfully submitted,

Upton Cultural Council

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works (DPW) hereby submits the Annual Report for the year ending December 31, 2013.

Highway Division

The winter of 2012/2013 was extremely busy for the DPW Highway Division with a total of 22 snow events including a February blizzard with 26 inches of snow falling over a 34 hour period. The winter of 2013/2014 is shaping up to potentially be an above-average and challenging year with unseasonably cold temperatures.

This year, the DPW Highway Division worked closely with the Historical Commission to perform extensive forestry and cleanup work at two of the Town's historic cemeteries. Beginning in 2014, the DPW will assume additional duties related to the maintenance of both the historic and operating cemeteries.

In response to a damp conditions in the Upton Library basement, the DPW removed all of the vegetation on the Route 140 side of Knowlton-Risteen Building and tied all of the roof drains into a newly installed mains designed to convey water away from the building. In spring 2014, the removed vegetation will be replaced with other plantings.

One of the proudest accomplishments for the Department this year was the renovation of the Veterans Memorial Playground. This was a month-long intensive project that required the removal and excavation of the old playground equipment, concrete footers and play surface materials. With the generous assistance of the Community Preservation Commission, the Recreation Commission and numerous private businesses, organizations and individuals, the DPW (including both the Highway Division and the Water/Wastewater Division) was able to assemble and install completely new playground equipment for the children of Upton. We are very pleased and excited with the outcome of this project.

Some other DPW Highway Division accomplishments include:

- Repaired or rebuilt eleven (11) catch basins
- Hot topped various locations throughout Town
- Assisted DPW Water/Wastewater Division on service leaks and water main leaks
- Opened 23 graves at Lakeview Cemetery
- Cleaned and reshaped drainage trenches throughout Town
- Painted crosswalks and stop lines throughout the Town
- Assisted in tree removal operations and emergency call outs
- Repaired guard rails at various locations
- Assisted in the cleaning out of Town Hall prior to renovation
- Assisted the Town Clerk with the setup of voting booths

The DPW Highway Division also responded to numerous resident concerns throughout the year in a professional and timely manner.

Through Chapter 90 Funding, the Town was able to pave and improve portions of the following roads:

- School St – 4,000-ft mill and repave from Route 140 to N Main St
- Fiske Ave – 450-ft mill and repave from Route 140 to Pleasant St from Pleasant St to house #13
- Mendon St – 1,850-ft mill and repave from Route 140 to G&U Railroad tracks

Although the DPW Highway Division recognized that there are many roads throughout Town that need additional attention, funding is very limited and requires us to prioritize projects as outlined in our Pavement Management Plan.

Water/Wastewater Division

The DPW Water/Wastewater Division had a number of significant accomplishments in 2013. In the area of wastewater, these included:

- Processed and treated 59.5 million gallons of wastewater at the treatment plant in compliance with all Massachusetts Department of Environmental Protection regulations
- Upgrading the Supervisory Control and Data Acquisition (SCADA) system for operational data management and alarms
- Replaced drive motor on clarifier
- Rebuilt 16 manhole structures on Maple Ave, School St, Mendon St, Route 140, and Pleasant St
- Performed various plant operational modifications to significantly reduce nitrate levels
- Prepared 37.5 dry metric tons of waste sludge for disposal
- Flushed and cleaned approximately 5,000 feet of sewer main
- Responded to 63 alarms outside normal working hours
- Performed significant preventative maintenance on wastewater collection and treatment infrastructure

In the area of water, the most significant accomplishment of 2013 was the addition of the Municipal Wellfield No. 3 pump station; this new water source will provide an additional 500,000 gallons/day for growth, reliability and fire protection.

Additionally, the Glen Avenue Pump Station was renovated in 2013 to improve the reliability of the wellfield and to modernize the pump control system.

With the continued deployment of modern radio read meters, the DPW Water/Wastewater Division was able to transition to a quarterly billing frequency in 2013.

Other accomplishments in the area of water in 2013 included:

- Treated and pumped 109 million gallons of water in compliance with all Massachusetts Department of Environmental Protection regulations
- Installed 600 radio read devices on household water meters
- Installed 104 replacement water meters
- Flushed 248 fire hydrants both in spring and in fall.
- Tested 35 miles of water mains for leaks
- Constructed four (4) new water service connections
- Quickly responded to and repaired seven (7) water leaks
- Tested all commercial and municipal backflow devices during June and December
- Performed significant preventative maintenance on water treatment, storage and distribution infrastructure

Finally, I would like to thank the employees of the Department of Public Works for their dedication and hard work throughout this very successful year.

Respectfully submitted,

Jeffrey F. Thompson, P.E.
Director of Public Works

REPORT OF THE DISABILITY COMMISSION

The Commission on Disability installed TTY devices in many locations throughout our municipal offices, in order that the hearing impaired might be able to communicate with Upton Town Departments by telephone. Training on the use of the TTY devices was provided to municipal personnel. The following are each department's TTY telephone number:

Department of Public Works	(508) 529- 3067
Water/Wastewater	(508) 529- 3067
Board of Health	(508) 529- 6813
Tree Warden	(508) 529- 3067
Parks and Recreation	(508) 529- 3067
Council on Aging	(508) 529- 4558
Town Accountant	(508) 529- 3737
Town Treasurer	(508) 529- 3737
Upton Cable	(508) 529- 3737
Town Clerk	(508) 529- 3565
Planning Board	(508) 529- 3565
Board of Assessors	(508) 529- 1002
Board of Selectman	(508) 529- 1002

REPORT OF THE OFFICE OF EMERGENCY MANAGEMENT

The Director of Upton Emergency Management respectfully submits the following report for the year ending December 31, 2013.

Upton's Emergency Management Director is the resource coordinator for the Town of Upton in the event of a disaster or major incident. On average, Upton can expect three or more major events such as hurricanes, tropical storms, damaging thunder storms with the threat of tornados and a couple crippling Nor'easters.

A major step in helping residents prepare for such events is the Upton Emergency Management Emergency Preparedness Resource Guide. Written for Upton citizens to use before and during a disaster, it contains sections for residents to enter their family's emergency information. There is also information on transportation systems in Upton and the Town's response plans to certain events. It is available on the town's website.

MEMA, the Massachusetts Health and Homeland Alert Network and the National Weather Service provide 24-hour a day alerts and updates by electronic messaging to Emergency Management. Citizens are notified by both of our Community Notification Systems – Code Red and Channel 11.

Code Red is operated and maintained by the Emergency Management Director and designed specifically for public safety. It maintains a data base of Upton resident's telephone numbers, cell phone and email addresses. Code Red has the option of calling the entire town or only calling certain portions of town, such as the areas with municipal water. Custom "jobs" are created using an advanced computer mapping system linked to Code Red. Upton's Town Officials can record a message and launch a call from anywhere using a mobile phone with the entire town notified in 6 to 8 minutes. Code Red will bring you emergency information, advisories, hurricane warnings, tornado warnings and storm recovery information specific to Upton. Go to the Town's web site to register for Code Red.

Channel 11 has broadcast public safety and emergency information such as severe weather or health and safety advisories specifically for Upton citizens for the past 10 years. Emergency postings and advisories on

Channel 11 are updated 24 hours a day. In 2013, there were over 112 different presentations broadcast on Channel 11, ranging from water use advisories to forest fire watches, storm recovery information and hurricane warnings to tornado and severe thunder storm warnings. A library of public safety presentations specific to Upton is broadcast when there are no advisories present.

Homeland Security Grants in 2013 provided funding for protective storm shutters in the Emergency Operating Center and Fire EMS Dispatch as well as portable radios for use by our emergency responders. We also maintain the trailer mounted message boards and the emergency response trailer. Upton's American Red Cross Certified Emergency Shelters include Blackstone Valley Technical High School, Nipmuc High School and the Memorial School. The Red Cross often opens regional shelters rather than shelters in individual towns. Individual towns open hospitality (warming/cooling) centers which do not offer overnight accommodations.

The Town of Upton along with Grafton, Northbridge, Millbury and Sutton form the Blackstone Valley Regional Emergency Planning Committee. The BRVEPC prepares and maintains an emergency plan that continually strives to minimize the risks from hazardous materials and protect the public health and environment of the participating BVREPC communities. The REPC adheres to the guidelines set forth in Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA), Title III and the Emergency Planning and Community Right to Know Act (EPCRA). Each community in Massachusetts is required to either maintain its own LEPC or join a regional EPC. The BRVEPC brings access to federal grants that provide regional training and fund preparedness projects.

Please visit us at www.uptonma.gov for information about family preparedness, photos of the Operations Center and links to Code Red.

Respectfully submitted,

Brian F. Kemp
Director

REPORT OF THE FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT

Fire and EMS Training

Members of the Upton Fire – EMS Department train monthly throughout the year on a variety of topics such as auto extrication, ice rescue, fire pumps and hydraulics and search and rescue. Training is scheduled for firefighters twice a month and for EMS staff once a month. This past year we focused on auto extrication, hazardous materials, and pumps and hydraulics.

The Department still operates its original set of “Jaws of Life” hydraulic extrication tools. This set of tools is used primarily to rescue patients who have been involved in serious motor vehicle crashes. Improvements in vehicle construction by auto makers have made it more difficult for us to effectively use our old hydraulic tools. As a result, hydraulic tool manufacturers have responded by producing new “Jaws” that are stronger and more powerful. The Department will need to replace our hydraulic extrication tools. Over the past year we have combined auto extrication training with testing to determine the best hydraulic tools for the Department to purchase in the future. Several training meetings focused on auto extrication techniques and hydraulic tools.

Our original sets of “Jaws” were purchased through private donations from residents in Town. In keeping with the original purchase, members of the Department decided to once again raise the money through private donations to purchase our new hydraulic tools. A can and bottle drive was organized which allows residents to drop off their returnable cans and bottles. This has been a successful way to generate money for this fundraiser. We encourage everyone to help support this important fundraising effort by dropping off their returnable cans and bottles into the container in the rear parking area at the station.

Firefighters were also trained this year in pumps and hydraulics and water supply. A 16 hour practical training program was scheduled using a fire academy instructor that focused on fire pumps and rural water supply techniques. Firefighters and EMT's also took part in a 24 hour Hazardous Materials Operational training program that was scheduled with

instructors from the Massachusetts Firefighting Academy. This certificate program is designed to educate our staff on various chemicals and chemical types as well as make them aware of recommended safe practices when operating at hazardous materials incidents.

Electronic Permitting and Software

The Town received a grant this year to provide access to electronic permitting and inspections for all Town Departments. GEO-TMS was the vendor selected to provide this service for the Town. The Fire Department provides a variety of fire related permits and inspections related to oil burning equipment and storage, propane storage, fire alarms, smoke and carbon monoxide detectors, open air burning, gun powder storage and blasting. Over a period of several months, our permit and inspection forms and practices were transformed into electronic applications by GEO-TMS. The new system will allow us to effectively track and document inspections and permits anywhere in Town. This process has not gone without its challenges but it is a significant improvement compared to our past practices. We understand that it will take time for residents and contractors to become accustomed to the electronic system. Fire related permits and inspections are now available by accessing the Fire/EMS Department on the Town website. We are happy to help anyone who would like our assistance accessing a permit or requesting an inspection on the new system.

Tanker 2

Two years ago we were fortunate to receive a used heavy duty truck chassis through a federal surplus equipment program. At that time our 39 year old, all-wheel drive tanker had been removed from service due to its poor mechanical condition. The Department has a valued history of resourcefulness building and managing some of its brush and tanker truck projects. In keeping with this history, over the past two years we have been managing and building the replacement for Tanker 2. We were also pleased to be offered a used 2650 gallon tank and body from the State Department of Recreation and Conservation at no charge. This new tank and body were installed on the truck chassis along with a new fire pump.

This is a project that has taken time to complete but with volunteer help it has saved the Town a considerable amount of money. Our new Tanker 2 will go into service following the work that has been done this year.

SAFE Program

The Fire - EMS Department received a grant this year for \$4625.00 from the Commonwealth of Massachusetts to assist in the delivery of Public Fire and Life Safety Education to the citizens of Upton. This program focuses primarily on school age children and elderly residents who are most at risk from the dangers of fire.

This past year, members of the Fire and EMS Department taught valuable fire safety information to the preschool children at Memorial School and the United Parish Preschool. Age appropriate classes were also taught at the kindergarten and second grade level at the Memorial School. Classes were taught once a month for seven months to approximately 250 students who received valuable fire and life safety information throughout the school year. With the help of this grant program, we were able to reach approximately 11% of the school age population in the Town of Upton.

Members of the Department also taught a class that was held at the Senior Center where approximately 15 seniors attended. A video was shown during the program called “At Our Age with Tom Bosley” that discussed the prevention of fires and falls for our “senior” population. Educators answered questions and concerns for those in attendance.

In closing I would like to thank all of the staff of the Upton Fire and EMS Department for their unselfish dedication to the Town over the past year. Whether it is night or day, good weather or bad they answer the call and serve the residents of Upton. The members of the Department are dedicated and professional in their continuous delivery of services in Town. They are knowledgeable and care about their community. Our staff is the backbone of our operation and I am grateful for all of their efforts. It has once again been a pleasure and an honor to serve as the Chief of the Upton Fire and EMS Department. I look forward to 2014.

Respectfully submitted, Aaron Goodale, Upton Fire – EMS Chief

UPTON FIRE-EMS DEPARTMENT

ROSTER OF PERSONNEL 2013

Aaron Goodale, Chief
Michael Marchand, Assistant Chief
Daniel Lazarz, Captain
Brian Kemp, EMS Captain
Steven Zaloga, Lieutenant
David Cialdea, Lieutenant
Bonnie Lopez, Lieutenant
Shaun Marchand, Lieutenant
Kerry Stoopack, EMS Lieutenant

Randy Addy, Firefighter
Edward Bergman, Reserve FF/EMT
Michael Bradford, Firefighter
Anthony Cervassi, FF/EMT
Ryan Connors, FF/EMT
Douglas Cook, FF/EMT
Gary Daugherty, FF/EMT
Nicole Dumas, EMT
Jonathan Ellis, FF/EMT
Seth Grill, FF/EMT
Nader Hamed, FF/EMT
Barbara Harris, EMT
Richard Henderson, Reserve FF
Scott Henderson, FF/EMT
Bethany Hill, EMT
James Hill, FF/EMT

Matthew Kerr, Firefighter
Roberta Lamothe, EMT
Mark Maljanian, Reserve FF/EMT
Philip McClure, Firefighter
Keith Orrell, Reserve FF
Henry Poirier, FF/EMT
Nicholas Pittman, EMT
David Runyan, FF/EMT
Peter Schrafft, EMT
Gary Shults, Firefighter
Heidi Schultz, EMT
David Studley, Firefighter
Douglas Usher, Firefighter
Susan Wadehul, EMT
Zachary Ward, FF/EMT

REPORT OF THE FIRE & EMS ADVISORY COMMITTEE

The past year has been an exciting and productive year for the Fire & EMS Advisory Committee. In December 2012, Jerry Owczarzak stepped in to fill the vacancy of the civilian representative and has provided the committee with necessary citizen input and taxpayer perspective. In filling this vacant position it has allowed the committee to more easily maintain quorum for posted meetings. Over the course of the calendar year the committee conducted three (3) posted committee work sessions for the purpose of engaging the Fire & EMS department staff on the committee's compensation study project. The committee also conducted nine (9) posted meetings.

The committee was fortunate to get a good cross sectional representation and participation in work sessions and, meetings by various department staff accompanied by critical discussion and information and idea exchanges. The priority of the committee's work this past year was dedicated to a compensation study project by evaluating and developing recommendations for a new Fire & EMS Company structure to support better staff participation within the department and to align it with a paid-call compensation structure that more actively supports improved and consistent Fire & EMS service delivery to the community.

The study included an internal staff survey that was developed from the staff input culled from work sessions. The internal survey, delivered to department staff was conducted using an on-line survey tool where all active Fire & EMS members were able to read and submit their feedback. The department staff response was good and some of the responses and feedback were surprising, insightful and educational. Additional written responses to accept staff feedback were also part of the survey and questionnaire.

The major focus of the compensation study project is to set a new Company scheduling and group organization system to provide clear, uniform and flexible participation guidelines for all department staff. The other major focus of this project has been to merge two very different Fire & EMS compensation structures and practices that are a legacy from the

pre-September 2010 department organizational structure where Fire & EMS were delivered by two separate departments and department leaders.

The primary goal of implementing a company structure is to ensure we maintain the department's commitment to providing a high level of service the community is by assuring a minimum staffed engine company and BLS ambulance is covered by in-station or on-call staff 24 hours a day 365 days a year. This new scheduling and participation structure will also better help the department's officers more uniformly assign shifts and manage staffing for challenging time frames such as 5PM-7PM, and 4AM-7AM on weekdays and weekend evenings. This new Company structure will go a long way towards providing sufficient and more predictable staffing and scheduling system for all Fire & EMS staff members with the ultimate goal of assuring consistent service and helping our staff better plan and predict their participation and contributions which is increasing vital in an era where the respect for people's time is of critical importance.

The new structure proposed is a 4 day rotation of staff with four (4) Companies staffed by all Fire & EMS personnel. Recommendations on the compensation structure and format have been made to the Fire Chief and these are being evaluated as part of the next fiscal budget that is a work-in progress. The human resources consultant that is conducting the five year review of the Town's compensation practices is currently evaluating the recommendations, reviewing Fire & EMS job descriptions; and providing recommendations including a step based schedule within the jobs, and methods of compensation. Any action of this phase will be on hold until July 1, 2014.

In December of 2013, we received the resignation of Nader Hamed, paid-call EMS representative from the advisory committee. The committee wants to thank him for his past commitment and contributions. The Advisory Committee has identified a paid-call EMS staff member that will ably and professionally fill this opening and was an active supporter and contributed to committee meetings and work sessions this past year.

Going into the new year the committee will close out it's compensation study project efforts and shift focus to conducting prospective new department staff candidate interviews; working on policy and job description reviews to support proposed changes in service levels; work on supporting the development of formal service and strategic plans and recruitment and retention efforts via the development of standing sub-committee's throughout the upcoming year. The Advisory Committee will continue to support the department officer's and staff in implementing the changes proposed for participation and compensation to support and strive for a better Fire & EMS Department.

Respectfully submitted,

Fire & EMS Advisory Committee

REPORT OF THE GREEN COMMUNITIES DESIGNATION STUDY COMMITTEE

The Green Communities Designation Study Committee was formed in June by the Board of Selectmen to investigate and report on the feasibility and implementation of becoming a Massachusetts Department of Energy Resources (DOER) designated “Green Community.”

The Committee has gathered information about meeting the designation criteria and about what needs to be done if designated from various sources including town committees and employees, the town’s Regional Coordinator at DOER’s Green Communities Division, the chair of Mendon’s Land Use Committee (which is responsible for Mendon’s Green Communities program,) and online from other municipalities, state and federal agencies, and other organizations.

The Committee expects to complete its report and present its findings to the Board of Selectmen in January 2014. The report will be available on the town’s website.

Respectfully submitted,

Leigh Hamlet
Robert Jordan
David Schmidt (Secretary)
Marcella Stasa
Bill Taylor (Chairman)

REPORT OF THE HISTORICAL COMMISSION

The Upton Historical Commission, in 2013, pursued its mission to preserve and look after Upton's historic resources and educate the public about Upton's history.

The Historical Commission actively supported the plan to renovate Upton Town Hall that the townspeople approved at town meeting in the spring. Members of the Commission attended and spoke at both the public hearing on the proposed renovation and the town meeting. The Commission enthusiastically endorsed the architectural plan that the Town Hall Renovation Committee's work produced not only for its practicality, but also because it promises to restore Town Hall to its former grandeur. The Commission was particularly pleased by the restoration of the Town Hall's auditorium included in the plan.

The Commission also enthusiastically participated in the "farewell" open house in June prior to the beginning of construction. The Commission prepared a brief history of Town Hall that was made available to those who attended the open house and helped facilitate the collection of memories associated with Town Hall.

2013 was a year of forging partnerships with other town departments and citizens to further the preservation of Upton's history and improvement of Upton's public spaces. The Historical Commission partnered with the Cemetery Commission and the Department of Public Works to begin the removal of trees and brush that threaten the town's historic burying grounds, the First Cemetery on Grove Street and the Old North or Bradish Cemetery on North Street. Removal of invasive brush and trees that threaten headstones at the Bradish Cemetery began in earnest during the summer. Significant, needed tree and brush removal at the historic First Cemetery is in the planning stages. The Commission also met with a gravestone preservationist to explore options for the cleaning and repair of gravestones at the historic cemeteries, something that the Commission hopes to pursue in the near future.

Another community partnership that yielded significant benefits during 2013 involved prospective Eagle Scout Tyler Bartlett, whose intensive project of more than a year culminated in Mr. Bartlett's official

presentation to the Commission of a new wooden shed at Heritage Park. The handsome shed blends beautifully with the Heritage Park landscape, and it will also allow the Commission to store tools for the maintenance of the park and, possibly, exhibits concerning the park's rich history.

The Commission's work toward the improvement of the Upton Heritage Park property and preservation and study of its historic stone chamber continued during the past year. In a project that furthers the archaeological study of the Upton Chamber, the Commission sent more soil samples to undergo OSL dating, a process that attempts to date structures by determining when soil samples associated with them were last exposed to daylight. The results should be forthcoming in 2014. The Commission also began working with landscape design specialist Cissy Henderson, who has generously and enthusiastically donated her time and skill, to prepare a landscaped design for the park property. Commission-sponsored work parties, attended by community volunteers continued to improve the park's landscape through the ongoing removal of invasive plant species in 2013. The Commission looks forward to making more progress in landscaping at Upton Heritage Park in 2014.

Also in 2013, the Historical Commission acted to preserve Heritage Park's natural state and historic resources in perpetuity by working with Mike Penko and the Metacomet Land Trust on language for a conservation restriction on the property. By year's end, the Commission had a draft approved by the board of Metacomet Land Trust.

Members of the Commission also continued to bring Upton's history to the public by giving guided tours of the Upton Chamber and Heritage Park. Additionally, members of the Commission again created and staffed a display on Upton's history at Upton's annual Heritage Day in September.

As year's end approached, the nomination of the Civilian Conservation Corps camp and related sites in the Upton State Forest off Southborough Road for the National Register of Historic Places was taken up at a meeting of the Massachusetts Historical Commission. On December 11, Historical Commission Chairman Jonathan Meagher represented the

Commission at the meeting, which was held at MHC headquarters in Boston. Consultant Shary Berg, who submitted the nomination on behalf of the Commission in 2011, made a presentation at the meeting. Wendy Pearl of the Massachusetts Department of Conservation and Recreation and Ellen Arnold of Friends of the Upton State Forest spoke in the public hearing portion of the meeting. Mr. Meagher spoke on behalf of the Commission, thanking the DCR and, particularly, the Friends of the Upton State Forest for their pivotal role in the preservation of the CCC Camp. Thanks to the efforts of the Friends and the CPA money approved by the people of Upton for the preparation of the application, the only remaining CCC Camp in Massachusetts and sites associated with the CCC's work located within the Upton State Forest received the approval of the Massachusetts Historical Commission to become Upton's first National Register Historic District.

Respectfully submitted,

Jonathan Meagher, Chairman
Cathy Taylor, Vice Chairman
Howard Glassman, Treasurer
Maureen Byrne, Secretary
Joyce Heywood
Russell Wood

REPORT OF THE HOUSING AUTHORITY

Background

Upton Housing Authority is a public body that exists for providing decent and affordable housing for elderly and disabled persons of low income. This Public Housing Authority receives direct funding from the Department of Housing and Community Development a state Agency (DHCD) located in Boston, MA

Mission

Our mission is to create an environment that enables residents to live responsibly and with dignity. To support residents on achieving self-sufficiency, honor public commitments in a fiscal and ethically responsible manner, create and maintain public confidence in the Housing Authority operations and staff.

Board of Commissioners

Mildred Morin, Chair

Judith McGee, State Appointee

Rena Richard

Richard Kennedy

Linda Jones

Betty Prairie, Executive Director

Monthly Commissioners Meetings

Upton Housing Authority Board of Commissioners holds meetings on the second Wednesday of every month. All meetings are held at the Coach Road Apartment Community room at 6:00 p.m. As public officials, they hold meetings according to M.G.L. chapter 39 sections 2B of the open meeting law and posted with the Town Clerk.

Current Housing Programs

Massachusetts Rental Voucher Program MRVP

Seven subsidized family/elderly units located at the Upton Inn in Upton, MA. Eligibility income limits is based on family size and income. There is no asset limit but the values of assets are included in gross income when determining applicant eligibility.

Public Housing Program 667

There are 40 units located at Coach Road. Applicants must be sixty years of age or disabled to apply for housing. Residents who work or live in the Town of Upton may receive a preference when reviewed and verified by the Authority. When applications are completed, applicants are then placed on a waiting list. The income limits for state public housing are one person-\$45,100 and two persons-\$51,150.00.

Office

Upton Housing Authority office is at 4 Hartford Avenue North and office hours are as follows:

Monday: 9:00 a.m. - 2:00p.m.

Wednesday: 9:00 a.m. - 2:00p.m.

Friday: 9:00 a.m. - 2:00p.m.

Closed: Tuesday, Thursday, weekends and holidays.

Anyone interested in applying for housing may call the office at (508) 529-3293 to have an application mailed. If you prefer, applications may be picked up at the office during office hours.

New pursuits

The Authority is seeking funding to become more energy efficient, improve outdated units and seek new parking.

Respectfully submitted,

Mildred Morin, Chair

REPORT OF THE LAND STEWARDSHIP COMMITTEE (ULSC)

In 2013 the ULSC continued with the implementation of the Land Stewardship Plan for the Former Stefans Farm Parcel. Wetlands were identified, a wetland mitigation area agreed upon and a Notice of Intent was filed for 13 projects to be undertaken on the property. The first project, a crossing over an intermittent stream, was completed by Upton Scout Ryan Flodstrom as his Eagle Project. An extension into 2014 was granted by the Recreational Trails Program for funding needed to complete much of the work proposed. Invasive plant control by manual labor and herbicide application was undertaken and will continue as long as needed and practical.

A third Recreational Trails Program grant in the amount of \$9,252 was awarded to the ULSC to place signage and interpretive panels at trailheads and along trails on ULSC and Upton Historical Commission managed properties.

Plots at the community garden were once again made available to Upton residents at no cost. The Community Garden Coordinator, Matthew Bachtold co-managed the tasks associated with the garden. Produce from one plot was donated to the United Parish food pantry. A donation of water to use at the garden came from Milford Hospital thanks to coordination by Selectman Ken Picard.

A Notice of Intent encompassing work to be done at eight different sites at the Whitney Conservation Area West (WCAW) was filed and the first of these projects completed was a boardwalk built over a section of wetland. Abutter Richard Howarth assisted by bringing materials to the site and a crew of volunteers including Boy Scouts from Upton Troop 132, AmeriCorps workers, and LSC members built it in one day.

The Whitney Conservation Area trails are open and connect to trails at the Upton State Forest, and the Warren Brook Conservation Area. The parking lot accessing these trails is also open and improvements included excavation, gravel fill, the placement of drainage pipes, and installation of boulders to delineate the parking area. Gravel for the project was donated by Jim Pyne of Hopkinton. Assistance was also given by George

Patterson who helped move stones to otherwise make the area passable until work to fully develop the lot could begin.

An access trail to the Goss Pond property off Green Lane was established and additional improvements to the trail system, are planned for 2014. Comments of abutters were taken into consideration and the trail will be developed to address their concerns, while still providing public access to the Goss Pond parcel.

Existing trails have been maintained on properties throughout Upton. At the Warren Brook Watershed Conservation Area (WBWCA) a trail which was found to be, in part, on private land was re-routed to stay within the boundaries of town land. A stream crossing (boardwalk) was constructed to improve access to the Howarth Glen Conservation Area. Volunteer Land Stewards, Cindy and Dennis Maher, are helping to develop and maintain trails and monitor the WBWCA.

Girl Scouts Olivia Desmond, Sarah Hetu and Rebecca Pfeiffer of Upton Troop 30203 painted and installed trail signs at the Whitney and Richard & Naomi Howarth Conservation Areas as their Silver Award Project. Milford Cub Scout Pack 67 did their annual clean up at the Peppercorn Hill Conservation Area. This year there was less litter to pick up which suggests that the public is taking better care of the property.

Two documents, the *Land Stewardship Handbook* and the *Eagle Project Checklist*, are nearly complete. These will serve as guideline documents to help with work done on ULSC managed properties.

Hours contributed by the Boy Scouts, Bay State Trail Riders Association, other volunteers and committee members added up to 632 work hours (valued at \$17,336) to develop trails and the community garden, map trail networks, engage in negotiations, grant writing and administrative work.

Respectfully submitted,

Matthew Bachtold-Community Garden Coordinator, Scott Heim, Mary Overholt, Mike Penko-Secretary, Marcella Stasa-Chairperson, Cathy Taylor, William Taylor

REPORT OF THE LIBRARY DIRECTOR

2013 was a year of expanding services at the Upton Town Library, tempered by our struggle with the limitations of our facility.

In July of 2013, our library hours were increased to 42 hours per week, adding extended hours on Saturdays of 9am to 5pm, year round. We also eliminated overdue fees for material returned late. These two changes are part of our goal of making the Upton Library easier and more convenient for residents to use.

The library continued its commitment to offering materials in electronic formats. Our online learning resources now include: Transparent Language Online, Universal Class continuing education, and Newsbank's "America's News". These services are made available free to all members of Upton Town Library and can be accessed remotely from home or internet devices. Funding for the purchase of electronic books and audio files that can be 'borrowed' and viewed on residents' personal devices was increased.

The display board at the Upton Town Library provides an opportunity for local artists and residents to share their collections with the community. In 2013, the board housed displays of paintings, photography, Upton history, and a hand-woven blanket from 1910.

In spring of 2013, long time library employee Donna Kempton retired. Donna worked at the library for over 22 years, providing cheerful service and personal book recommendations. Donna's knowledge of the town's history and her connection to the community will be missed, and her legacy will be remembered.

A new circulation clerk, Lee Ann Murphy, joined the library staff, bringing our number of employees to two full-time librarians, and four part-time circulation staff. The library also employed a seasonal page to assist with inventory management and organization.

Library Holdings

The total number of materials housed at Upton Town Library declined in 2013. Our limited shelving space forces the library to constantly evaluate our materials and remove those that are no longer in high demand. Unless we can find a solution to this space restriction, our collection will be unable to grow and meet the needs of the community. Access to downloadable materials, shared throughout our consortium of cooperating libraries (CWMARS) increased by over 50%.

Print Books – 25,861. Volumes of Periodicals – 93. Audio Materials – 1,017. Video Materials – 3,347. Downloadable materials – 22,674

Library Usage

4,729 people are registered borrowers at the Upton Town Library.

30,589 visits were made to the Upton Library during the 2,030 hours we were open. 297 Children participated in the 2013 Summer Reading Program.

Borrowing of physical items: Print Books – 37,706. Volumes of Periodicals – 1,848. Audio Materials – 2,879. Video Materials – 21,292. Downloads of electronic items: 2,569.

Future Growth

The Upton Town Library has reached the limit of growth that is possible in our current facility. New technologies and new demands for service cannot be realized without adequate library facilities to take advantage of them. The Upton community needs to pursue any opportunity to improve the library facilities, or we will be increasingly unable to grow into the future.

Respectfully submitted,

Matthew R. Bachtold, Library Director

REPORT OF THE OF THE LIBRARY TRUSTEES

Reading, reading, reading are the cornerstones of modern society. Reading, unencumbered by the opaqueness of government and the influence of the popular media are the cornerstone of the free society we enjoy. The growth of the intellect is the power that drives the future for the individual and the interactions that follow. Open access to the greatest minds in the world leads us to the best of our natures even if on occasion we digress. Open access to all our citizens is the primary purpose of libraries like ours.

The building that houses these opportunities has presented the Trustees and the Director with an array of challenges that have occupied much of our time during the year. The attempt to make our small antiquated facility more attractive to our patrons that included a new rug, freshly painted walls and new lighting uncovered several environmental problems with the building. These discoveries needed to be addressed prior to implementing the originally planned improvements. The corrective actions are complex and time consuming but have been initiated.

In the midst of this challenge, the Trustees were notified by the Massachusetts Board of Library Commissioners that a new planning and design grant round for the renovation or construction of new libraries is being offered throughout the Commonwealth. The Trustees and Director decided not to miss this opportunity and are in the process of applying for the grant. If successful, the path from design to construction or renovation will be a long and difficult road.

Other efforts to reach out to the community were on our priority list. Off-site programs and digital format were pursued in order to attract new patrons and offer the handicapped additional opportunities to use our services.

Retirements sometimes leave a void that cannot be easily filled and this year two long time library stalwarts reached that point in their lives when the path before them diverged and a choice had to be made. Both Donna Kempton, our Circulation Specialist and George Klink, a Trustee reached this point. Each served the Town for over twenty years with graciousness and enthusiasm. Replacing George as a Trustee is Fran Gustman who the

Trustees welcomed to the Board. Susan Pfeiffer and Regina Young were promoted to the position of Circulation Specialist, Lee Ann Murphy joined the staff as circulation clerk and a part time library page position was created and filled during the summer. These changes completed the reorganization of the staff and increased the hours that the library is open.

Each year we are required to document the Revolving Account activity. This account contains the monies received for fines, damaged books and for the use of the copier. The fund received \$3558.78 and expended \$1921.59 with an ending balance of \$1637.19 which will be credited to the fiscal year 2015 expenses. At no time did the balance exceed \$6000.00.

The Trustees could not function without the support of the community and its representatives. The support has been generously given and warmly received. The Friends of the Library, the town departments and the citizens themselves have made our job a pleasant one even if frustrating at times.

Respectfully submitted

The Board of Library Trustees

John Robertson Jr., Chairman

Judith Katz, Vice Chairman

Katie Kelley, Treasurer

Charlotte Carr, Secretary

Erin Alcott

Fran Gustman

George Klink (Retired)

John Minnucci

Linda White

Laurie Wodin

REPORT OF THE TOWN MODERATOR

It was again my privilege to preside at the adjourned Annual Town Meeting on May 9th, 2013. Additionally, there was a special Town meeting on November 11th.

While I did not have the opportunity this year to attend the mock Town Meeting that was held for the third graders from memorial School in Town Hall, I know that it was a wonderful experience for all of them and it gave all the students a glimpse into how government works in the Town of Upton. The Town Clerk and I did have a chance to speak with the seniors at Nipmuc Regional High School. We explained the town meeting process to them and they held their own mock town meeting in which they discussed issues that affect them in their daily lives. We may have helped them along with the script; by they took it from there and did a wonderful job.

The Annual Meeting for the Massachusetts Moderators Association was on Friday, October 25th at Holy Cross College. As we do every year, we discussed a number of issues that affect town meeting and also help new moderators move into this important role for their communities. The first issue addressed educating citizens so that they understand what town meeting is, and how it affects them in their daily lives. The second issue addressed the use of electronic voting at town meeting. This is an issue that has been on the radar for about half dozen years now, and a number of communities have already purchased systems that allow them to vote electronically. While there is a considerable up front expense (in addition to yearly on-going expenses) it is something that each community needs to at least discuss and see if it would be worthwhile for them to consider. As part of the association I am chairman of the town meeting 2020 committee (which is addressing the electronic voting) and I am a member of the newly formed education committee.

As always, I wish to thank everyone who is involved with the setup and running of all the town meetings. Specifically, Upton Cable Television, Town Clerk, tellers, counters, Upton Police Department, Town Manager, Board of Selectmen and the Nipmuc Regional School system and support staff.

A final special thanks to all the citizens that attend the town meetings and help make the decisions that affect all of our lives. It is YOUR participation that allows us to meet as a community and propose motions, hear debate, ask questions, listen to neighbors and ultimately vote on what you think is best for our community. This is something that is very much unique to communities in New England like Upton; let us not forget how fortunate we are to have this opportunity as free citizens.

Respectfully submitted,

David C. Loeper

REPORT OF THE OPEN SPACE COMMITTEE

The Open Space Committee is a sub-committee of the Conservation Commission with a mission to protect the town's quality-of-life by preserving its open space, natural resources, historic resources and small town character. In 2013, the Committee:

Sponsored or co-sponsored walks and events to encourage the public use and appreciation of Upton's open spaces. These included:

- Forestry hike in Upton State Forest with Joelle Vautour, Management Forester with the Department of Conservation and Recreation
- Forest pests presentation by Stacy Kilb, Asian Longhorned Beetle Outreach Coordinator for the Massachusetts Department of Agricultural Resources
- “Fascinating Fungi of New England” program by author Lawrence Millman
- “A Tale of Two Weasels” program by Trina Moruzzi, Biologist with the Massachusetts Department of Fisheries and Wildlife
- Two sunset hikes up to the top of Peppercorn Hill, one to view the comet PANSTARS, and the other to view nighthawks migrating south; a nighttime hike at Stefans Farm to view the Perseid meteor shower; a snow shoe hike at the Richard and Naomi Howarth Conservation Area; and a dawn program at Stefans Farm to view comet ISON

Evaluated an opportunity to purchase and preserve 72 acres on Westboro Road. The Committee met with the Community Preservation Committee and determined that CPC funds were not available.

Presented at the “Managing Town Land” session of the Massachusetts Open Space Conference 2013.

Applied for and was awarded a \$700 grant from the Upton Local Cultural Council for a program on stone walls with Robert Thorson, a professor at the University of Connecticut and an expert on stone walls. The program, which is co-sponsored by the Friends of Upton State Forest and the Metacomet Land Trust, is scheduled for April 27, 2014.

Submitted Open Space news articles to the Upton Town Crier.

Maintained Open Space pages on the town's website.

The Committee meets at 7:00PM on the second Monday of the month in the Gathering Room at Nipmuc High School. More information about our work is available on the town's website.

Respectfully submitted,

Tom Dodd (Secretary)

Rick Holmes (Community Preservation Committee representative)

Alan Miano

Mike Penko

Marcella Stasa

Bill Taylor (Chair)

REPORT OF THE PERSONNEL BOARD

Calendar year 2013 began with Michael Goodwin as Chair with members Deb Amorelli, Bob Carnegie, Tom Giblin, and Dave Scribner with Karen Varney as Department Assistant. Karen left the Board at the end of May. We thank her for her continued service to the Town. We welcomed our new Department Assistant, Erika Geyer, who joined the Board following her appointment in July. *Ad hoc* member Seema Kenney left at the expiration of her term in May.

The Board conducted regular meetings throughout 2013, participated in job interviews, and was involved in several personnel issues. Highlights of actions taken and issues addressed by the Board last year:

- Reviewed, rated, and/or changed the following positions:
 - Fire Lieutenant
 - Animal Control Officer
- Reviewed and approved the following organizational restructuring plans:
 - The Library's change from one Circulation Specialist and three Clerks to any combination of Clerks and Specialists not to exceed four total positions.
 - The Fire & EMS Department's change from two Captains and three Lieutenants to any combination not to exceed two Captains.
- Classified the following new job description as a non-graded position:
 - Library Page
- Qualified applicants for the next step in the hiring process for following positions:
 - Town Accountant
 - Fire Lieutenant (two)
 - Library Circulation Clerk
 - Council on Aging Director
 - Director of Veterans' Services
 - Heavy Equipment Operator (two)
 - Water/Waste-Water Operator in Training
 - Department Assistant to the Personnel Board

- Communications Officers (one full-time, two part-time)
- Public, Educational, and Government (PEG) Access Television Assistant

- Approved a policy regarding compensation for temporarily working above one's own position.
- Recommended a Meritorious Bonus for two employees under the provisions of Section VI.B of the Personnel By-Law which the Board of Selectmen approved.
- Contracted with Human Resources Inc. of Andover, Massachusetts for the quinquennial Classification & Compensation Survey for Calendar Year 2014.

The Personnel Board wishes to thank the Board of Selectmen and all other boards, committees, and commissions for their support during 2013. Special thanks to Seema Kenney for her 18 years of service to the Personnel Board.

Respectfully submitted,

The Personnel Board

Michael E. Goodwin, Chair
Debra J. Amorelli
Robert A. Carnegie
Thomas J. Giblin III, Esq.
David T. Scribner
Erika J. Geyer, Department Assistant

REPORT OF THE PLANNING BOARD

Summary

Calendar year 2013 brought continued changes and challenges to the Board and the community. Throughout the year we reviewed or continued review of the various subdivision, special permit and site plan applications that were submitted to the Board.

With assistance from other Town Boards & Committees and Central Massachusetts Regional Planning Commission (CMRPC) we continued to implement items from Upton's Master Plan (adopted 2005) and to update and/or amend various zoning bylaws. Public hearings were held for all proposed/amended zoning bylaws listed below.

Zoning amendments:

- Proposed Temporary Medical Marijuana Moratorium Bylaw. Public hearing was held on 6/11/13; a second hearing was held on 11/12/13 to amend the moratorium expiration date. The proposed bylaw was not approved at the Special Town Meeting held 11/19/13.

Definitive Subdivision Plans reviewed/in progress:

- "Governor's Landing" 59-lots off Milford St. No recent action/discussion; Construction has not been started.
- "Crosswinds" 32-lots located between Plain St. and Station St. The roads (Blueberry Ln and Dogwood Dr) and infrastructure (water, sewer, and gas lines) have been completed. Details for the railroad crossing on Dogwood Dr must be finalized then the crossing will be constructed. No lots have been released to date.
- "Sylvan Springs" 54-lots located off Northbridge Rd in Mendon; 6 houses are located in Upton and 48 houses in Mendon. Construction has begun on the Mendon side.
- "JR Estates" (See Special Permits)
- "Whitney Farms at Cotton Gin Circle" 8-lots located off Grove St was submitted August 2013. Preliminary plan has been reviewed. The applicant has seven months to submit a Definitive Plan.

Special Permits

Open Space Residential Subdivision:

- “JR Estates” 5-lots located off West River St was submitted January 2011. Upon review it was approved July 2011. Work on the infrastructure has begun.

Senior Housing Community:

- “Rockwood Meadow” a 62-unit Senior Housing Community located off East St. Modification to the Special Permit and Site Plan was submitted July 2013. Upon review the modification was approved.

Site Plan Approval

- “Rockwood Meadow” (see Special Permits)

Plan Review

The data table below summarizes the Board’s review activity for CY2013.

<u>Plan Type</u>	<u>Reviewed</u>	<u>Lots/Parcels</u>	<u>Fees Collected</u>
81P (ANR)	12	19 lots/5 parcels	\$2,200.00
Preliminary Plan	1	8 lots	1,900.00
Definitive Plan	0	0	NA
Mod to Def. Plan	0	0	NA
Site Plan	0	NA	NA
Modification of			
Special Permits	1	62	0
Street Acceptance	0	NA	NA
Subdiv in Process	3	43	NA

Goals

- Continued implementation of items from the Master Plan, adopted July 2005.
- Review and propose amendments to the Upton Zoning Bylaws as may be necessary.
- Review and amend the Rules & Regulations for various projects/applications as may be necessary.

- Attend workshops, seminars and training sessions in order to keep up-to-date on information pertinent to the Planning Board.

General

- Office hours are Tuesday and Thursday 8:00 am – 2:00 pm. NOTE: July 1, 2013 – due to renovation of the Town Hall the office has relocated to the temporary Town Hall (located at 3 Milford St – lower level). Phone number: (508) 529-1008;
- E-Mail: planningboard@uptonma.gov or dsmith@uptonma.gov

The Planning Board's regular posted meetings are scheduled the second and fourth Tuesday of every month at 7:00 p.m. The meetings are held at Nipmuc Regional High School in the Professional Development Center (PDC), 3rd floor of the building. The PDC is handicap accessible, air conditioned, and has comfortable seating. The Board would like to encourage citizen participation in the Town government process by attending Board meetings.

At the Annual Town Meeting Gary Bohan was re-elected to a 5-year term. In May the Board re-organized as follows: Chair - Raymond Smith; Vice-Chair – Gary Bohan; Treasurer – Margaret Carroll; Clerk – Paul Carey; and Member – Thomas Davidson. William Tessmer was re-appointed as the Associate Member his term will expire April 2015. Mr. Carey continues to represent the Planning Board on the Community Preservation Committee. Mr. Smith was re-elected as the delegate to the CMRPC. Mr. Davidson continues to serve as the representative to the Capital Budget Committee.

We would like to thank the various Town Boards, Commissions, Departments and the citizens of Upton for their continued cooperation and support during the year.

Respectfully Submitted,

Raymond Smith, Chair

REPORT OF THE POLICE AND COMMUNICATIONS DEPARTMENT



Calls for Service/Activity 2013

Abandoned 911 Call	51	Larceny.....	69
Alarm.....	407	Lockout House	14
Animal Complaint	90	Lockout Motor Vehicle	62
Assault and Battery.....	15	Loitering	3
Assist EMS	422	Lost Animal.....	43
Assist Fire Department.....	276	Lost/Missing Person.....	15
Assist Other Agency.....	62	Lost/Missing Property	52
Assist Other P.D.	95	Loud Music Complaint.....	16
Assist With Pedestrian Traffic.....	15	Motor Vehicle Crash	199
Assist With Traffic	11	Motor Vehicle Violation	2230
ATV Complaint.....	10	Motor Vehicle Complaint.....	199
Breaking Entering.....	40	Neighbor Dispute	4
Building Check	2599	Obstruction in Roadway	179
Car Seat Installation	21	Open Door	8
Disabled Motor Vehicle	117	Parking Complaint/Violation	54
Disorderly Person	5	Power Outage	22
Disturbance.....	89	Restraining Order Viol.....	7
Deliver Message	23	Serve Legal Process	77
Domestic Disturbance	11	Shots Fired	24
Drugs	8	Stolen Motor Vehicle	6
Escort.....	16	Suicidal Person.....	24
Extra Patrols Requested.....	29	Suspicious Motor Vehicle	132
Found Property	49	Suspicious Package	13
Fraud/Forgery	10	Suspicious Person.....	79
General Assistance	503	Threats.....	6
Harassing Phone Calls.....	23	Trespassing.....	10
Harassment Prevention Order.....	1	Vandalism	37
House Check.....	26	Water Leak	7
Hunter Complaint	9	Well Being Check	241
Illegal Dumping.....	11	Wires Down	19

Offenses 2013

Forcible Rape	3
Aggravated Assault	6
Simple Assault	9
Intimidation	8
Breaking and Entering	40
Shoplifting	6
Theft from a Building	14
Theft from a Motor Vehicle	14
All Other Larceny	41
Motor Vehicle Theft	3
Impersonation	9
Destruction of Property	39
Drug Violations	8
Statutory Rape	5
Weapons Violations	1
Disorderly Conduct	5
Operating Under the Influence	23
Protective Custody	2
Liquor Law Violations	4
Other Offenses	57
Prostitution	1
Criminal Traffic Offenses	286

Top Ten Offenses Charged

1. Criminal MV Violations
2. Larceny
3. Breaking & Entering
4. Destruction of Property
5. OUI
6. Theft from a Building
7. Assault and Battery
8. Impersonation/Fraud
9. Drug Violations
10. Intimidation

Arrests by Shift

Day Shift (8AM – 4PM).....	103
Evening Shift (4PM-12AM).....	59
Night Shift (12AM-8AM)	35

Arrests by Day of Week

Sunday	34
Monday	23
Tuesday	30
Wednesday	30
Thursday	22
Friday	21
Saturday	37

Offenses by Month

January	63
February	30
March	67
April	48
May	38
June	52
July	68
August	50
September	35
October	47
November	49
December	42

Motor Vehicle Violations 2013	
Arrests	32
Civil Violations	681
Criminal Complaint	260
Written Warning	1593
Verbal Warning.....	835

Top Ten Violations Cited

1. Speeding
2. Inspection Violation
3. Marked Lanes Violation
4. Stop Sign/Light Violation
5. Defective Equipment
6. Suspended/Revoked License
7. Unregistered MV
8. Unlicensed Operator
9. Seat Belt Violation
10. OUI

MV Violations by Location

Barbara's Path.....	1
Breton Rd.....	3
Centerbrook.....	1
Centennial Ct	2
Chapin Rd	1
Chestnut St.....	7
Christian Hill Rd.....	12
Church St	2
Cider Mill Ln	2
Crockett Road	1
East St	161
Elm St.....	8
Ephraims Way.....	1
Fiske Ave	6

Fiske Mill Rd	36
Forest St	4
Glen Ave	14
Glen View St.....	7
Grafton Rd	2
Grove St	24
Hartford Ave N	81
Hartford Ave S.....	15
Henry's Path.....	3
High St	76
Hopkinton Rd.....	406
Jonathan's Way	3
Main St.....	391
Maple Ave.....	63
Mechanic St	9
Mendon St.....	274
Merriam Way	1
Milford St.....	232
N. Main St.....	13
North St.....	3
Old Grafton Rd	1
Orchard St.....	1
Plain St.....	11
Pleasant St	356
Pond	1
Prospect.....	1
Ridge	1
School St	90
South St.....	14
Taft St.....	3
W. Main St	59
W. River St.....	9
Walnut St	7
Warren St	3
Westboro Rd	136
Williams St.....	63

MV Accidents by Location Over \$1,000 Damage

Centerbrook Way	1
Chestnut Street.....	1
Christian Hill Road	1
Church St	1
East Street	5
Elm Street.....	2
Fiske Mill Road.....	3
Fowler Street.....	1
Glen Avenue	2
Glenview Street.....	3
Hartford Avenue North	5
High Street	1
Hopkinton Road	8
Main Street.....	31
Maple Avenue	6
Mechanic Street	3
Mendon Street.....	19
Milford Street.....	19
North Street.....	1
N. Main Street.....	3
Old Grafton Road.....	1
Orchard Street	1
Pleasant Street.....	12
Ridge Rd	1
School Street	2
South Street.....	3
Southboro Road	1
Walnut Street	1
Westboro Road.....	5
Williams Street.....	1
W. River Street.....	4

Top Five Driver Contributing Code for MV Accidents

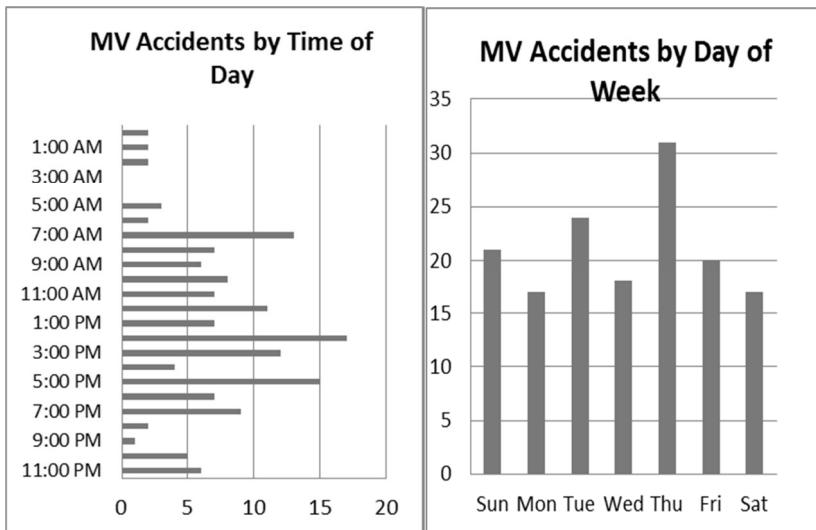
1. Driver Inattention
2. Failure to Yield Right of Way
3. Failure to Keep in Proper Lane
4. Speed Greater than Reasonable
5. Negligent Operation

MV Accident Injury Status

Fatal Injury.....	0
Incapacitating.....	3
Visible injury	31
Minor injury	13
No Visible Injury	224

Operators Age/Gender

	Male	Female	Total
<19	11	13	24
19-21	7	3	10
22-25	11	10	21
26-35	19	14	33
36-45	25	14	33
46-60	37	27	64
>60	19	15	34
Total	129	96	225



Training

Full-time police officers received the following mandatory in-service training:

- Firearms Training (Pistol and rifle qualification)
- Electronic Control Weapon Certification
- C.P.R. and First Responder Training
- A.E.D. (Automatic External Defibrillator) Training
- Educational Incentive Program (EIP) Class Training (monthly)
- Policy Manual Testing (monthly)
- Defensive Tactics Training
- Domestic Violence Response
- Legal Updates

In addition to the mandatory training, officers received training in the following specialized areas:

- Conflict of Interest Law online training
- Sergeants Leadership Conference
- MPI Dust 'n Bust
- 3 D's of Counter Terrorism
- Alice Training Institute, Advanced Alice Training
- Level II Firearms Instructor Certification

- Taser Training Academy
- SWAT Training

Grants

The Upton Police & Communications Departments received the following grants for 2013

- **Traffic Enforcement & Equipment Grant: \$6,000.00**
Funding provided through the Massachusetts Executive Office of Public Safety, Highway Safety Division for patrols to target seat belt safety, impaired driving, and aggressive driving.
- **State 911 Department Support Grant: \$54,375.00**
Funding was provided by the Massachusetts State 911 Department for equipment purchases within the communication center and for wage reimbursement that may be used for additional training.
- **911 Training Grant: \$10,000.00**
Funding was provided by the Massachusetts State 911 Department for E911 approved courses and overtime replacement costs for employees attending training.

Community Policing & Special Programs

The Upton Police Departments continues to support the philosophy of community policing by offering the following programs:

- Child Gun Safety Program (Eddie Eagle)
- R.A.D. Program
- Pan Mass Challenge – Kids Ride
- Annual Fishing Derby
- Seniors Spaghetti Supper
- Project Child Safe Gun Lock
- Santa Claus Visit on Christmas Eve
- SRO (School Resource Officer)
- Massachusetts Police Certification/Accreditation Program
- Youth Recreation Program

Conclusion

Throughout 2013, The Upton Police Department has continued its efforts with the Massachusetts Police Accreditation program. We continue to improve policy and procedures by adopting best practices in the industry. Achieving full accreditation has provided the following benefits:

- Provides a norm for the Upton Police Department to judge its performance.
- Provides a basis to correct deficiencies before they become public problems.
- Provides accountability among agency personnel.
- Provides a means of independent evaluation of agency operations for quality assurance.
- Enhances the reputation of the agency and promotes public confidence in it.
- Reduces liability exposure by following best practices for delivery of services and supervision of personnel.

I would like to thank the men and women of the Upton Police and Communications Department for their dedication and hard work in providing public safety services to the Town of Upton.

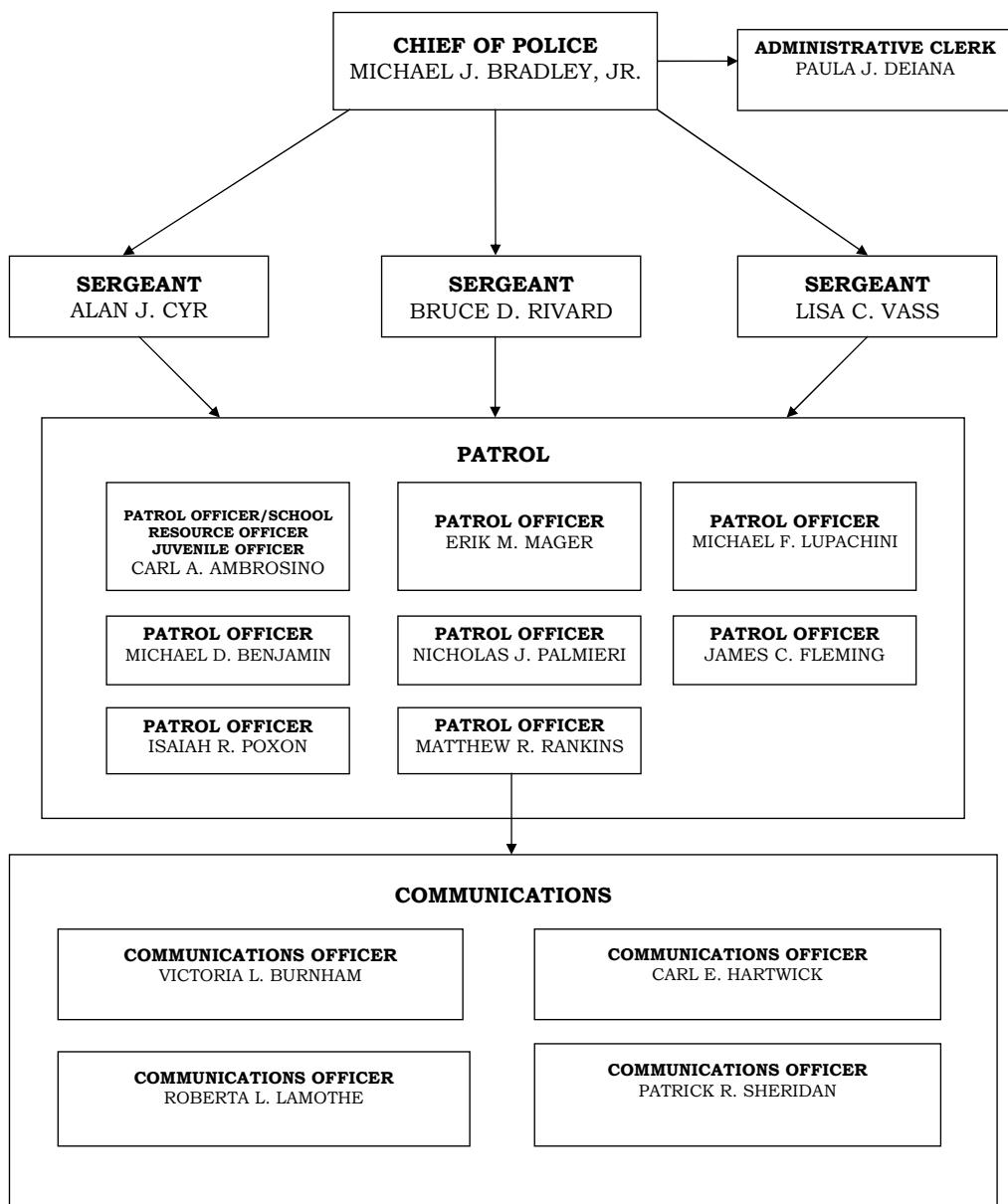
Mission Statement

The Upton Police Department is dedicated to providing quality and professional policing to our community. Through the use of proactive community policing programs, we strive to reduce crime, the fear of crime and to enhance the quality of life for all residents. We value honesty, integrity, compassion, and fairness, while delivering police services in partnership with the community we serve.

Respectfully submitted,

Chief Michael J. Bradley, Jr.

Upton Police Department Organizational Chart



March 2013

REPORT OF THE RECREATION COMMISSION

The Recreation Commission continued its efforts to increase the number of participants in its recreation programs while improving our facilities. Our enrollment numbers in most programs has remained steady and we continue to seek ways to package our offerings to entice people of all ages to participate and adopt a healthy lifestyle.

The Rec-Com, in conjunction with the Parks Department continues to improve our facilities. The windows at the Ramsey Building were replaced this year and we added state of the art hi-definition video surveillance cameras capable of recording both day and night. In addition, thanks to the efforts of our Town Manager Blythe Robinson and our Director of Public Works, Jeff Thompson, we were able to get Charter Communications to extend service to the building at no expense to the town. This will provide people Wi-Fi access while attending events at the fields and beach. It will also enable staff running our programs to have up to date information on registrations.

The Upton Town Beach and Athletic Facility had a very successful beach program in the summer of 2013. This would not have been possible without all of the good work done by the Swim Instructor, Swim Aides, Lifeguards, Gatekeepers, and the Groundskeepers. The beach program's success also would not have been possible without the assistance and support from Jeff Thompson, Parks Supervisor John Johnson, Jr. and Gary Harper who keeps the fields in great shape. We would like to thank them all for their efforts in 2013.

The past summer marked the 8th year of the Kids@Play Summer Program at the Upton Town Beach and Athletic Facility. Over 220 children (grades K-8) spent part of their summer participating in the program. And participation in the Adventure Exploration program which provides a vehicle for older kids 10 - 15 to participate remained steady. Without the hard work of Mary Cortese and all of the program directors and counselors, this program would not have been possible, so we thank them for their important contributions.

As usual, the Kiwanis Beach Softball/Baseball field saw plenty of use

from the Upton Youth Cal Ripken baseball teams, the Upton Men's and Women's Softball Leagues and baseball teams from the area. The Town Beach Soccer field was extensively utilized by both the Mendon Upton Youth Soccer Association, the Upton Women's Soccer League and the Mendon Upton Youth Lacrosse Association who held practices and a full slate of games on this field in the spring. The West River Street soccer field was utilized heavily by MUYSA for practices and games.

Unfortunately the outdoor rink used for skating was not opened for the second year in a row despite our best efforts. The plan was to put a berm along the fence in the inside of the tennis court that would allow us to flood the court in the winter for skating then drain in it in the Spring so it can be used for tennis. Through a combination of the vendor's schedule, the asphalt plant sending us the wrong mixture and the machine needed to lay the berm breaking down, we could not get the berm in before the plants closed for the winter. It will be in for the winter of 2014.

At long last we have started construction on the pavilion located to the left of the Ramsey Building. This will provide a place for arts and crafts for the Kids@Play program; a place for activities in inclement weather; an opportunity for senior's to participate in our summer concert program; and a place to hold a number of other programs under discussion. This construction would not have happened if it weren't for the efforts of Mary Cortese, Eagle Scout (to be) Jose Porter and his father Bill.

In addition to the Pavilion, utilizing CPC funds, we are planning to completely rebuild both the basketball and tennis courts at Kiwanis along with constructing a small unpaved parking lot behind the soccer/lacrosse field that will give handicapped individuals access to the field.

The storage shed at Leland Field had to be demolished due to rot. A new shed will be built in 2014 and a surveillance system will be installed.

In 2013, the Upton Recreation Commission offered the following recreation opportunities to Upton:

- Swim Lessons at Upton Town Beach
- Life Guard coverage at Upton Town Beach
- Kids@Play Summer Program for grades K-7
- Recyclable Boat Race at Town Beach
- Children's Youth Theater
- Adult Volleyball – pickup
- Adult Basketball - pickup
- Adult Yoga classes
- Zumba workout classes
- Boot Camp workout classes
- Youth volleyball
- Youth Street Hockey

The Recreation Commission is very interested in offering additional recreation opportunities to the citizens of Upton. We are also open to suggestions on future programs. If you have a program idea please drop us a note at: Rec-Com, One Main Street, PO Box 14, Upton or via e-mail at mcortese@uptonma.gov – we would like to hear from you.

We look forward to working with and for the citizens of Upton to provide more recreation opportunities in town.

Respectfully submitted,

Rich Gazoorian, Chairman
Rick LaCross
Paul Pirozzi

CY 2013 RECREATION COMMISSION FINANCIAL SUMMARY

Total Rec-Com Revenue

Programs	\$ 28,215.00
Kids@Play	<u>\$ 116,258.68</u>
Total	\$ 144,473.68
Net Profit	\$ 28,728.45

Total Rec-Com Expenses

Misc	\$ 12,253.70
Programs	\$ 21,650.97
Kids@Play	<u>\$ 81,840.56</u>
Total	\$115,745.23

DETAILS

Kids@Play Summer 2012

\$ 116,258.68	Revenue
\$ 62,012.98	Payroll
\$ 20,231.81	Equip., Supplies, Advertising Entertainment
\$ 27,013.19	Profit

Youth Street Hockey Program

\$1,525.00	Revenue
\$ 452.00	Expenses
\$ 1,073.00	Profit

Youth Theater Programs

\$ 6,350.00	Class revenues
\$ 2,500.00	Expenses
\$ 3,850.00	Profit

Adult Basketball Program (pickup and league)

\$ 675.00	Revenue
\$ 313.50	Expenses
\$ 361.50	Profit

Adult Pickup Volleyball Program

\$ 6,255.00	Revenue
\$ 3,465.50	Expenses
\$ 2,789.50	Profit

Adult Yoga Programs

\$ 5,360.00	Revenue*
\$ 6,500.00	Expenses

\$ (1,140.00) Loss

Youth Pickup Volleyball

\$ 1,800.00	Revenue
\$ 300.00	Expenses
\$ 1,500.00	Profit

Adult Boot Camp Program

\$ 1,500.00	Revenue*
\$ 1,850.00	Expenses

\$ (350.00) Loss

Adult Zumba Program

\$ 4,050.00	Revenue*
\$ 5,570.00	Expenses

\$ (1,520.00) Loss

*In an effort to accurately represent revenue for each program, Healthy Program revenue was divided between Yoga, Zumba and Boot Camp.

Breakdown of miscellaneous expenditures.

Advertising (Crier)	\$721.00
Signs	\$163.00
League Athletics	\$545.00
Monthly fees	\$544.32
Theater Misc.	\$198.00
Cal Ripken/ mound	\$400.00
Valley Tech Police Night	\$600.00
Tree's for Hope	\$200.75
Carpet Ramsey office	\$500.00
Comp Paper, stamps, ink	\$398.36
Ice packs	\$41.83
Rental foul poles	\$225.00
Storage unit	\$740.00
Dumpster	\$351.40
Boat Race	\$122.17
Heritage Harvest Fest	\$105.84
Sunset Sound & Security	\$4,994.00
Pavilion	\$1,000.00
Charter Communications	\$403.03
Total	\$12,253.70

Parks Revolving

As of 2013 the Rec-Com is now responsible for the Parks Revolving Account. All of the revenue that goes into this account is derived from activities at Kiwanis Beach much of which is in conjunction with the Kids@Play Program.

SUMMARY

Total Parks Revenue	\$32,704.00
Total Parks Expenses	<u>\$19,085.83</u>
Profit	\$13,618.17

DETAILS

Revenue

Spring usage	\$ 6,125.00
Summer usage	\$ 2,650.00
Fall usage	\$ 6,000.00
Season Passes	\$ 2,490.00
Swim lessons	\$ 6,920.00
Beach Revenue	<u>\$ 8,519.00</u>
	\$ 32,704.00

Expense

Verizon	\$ 85.41
WindowsRamsey	\$ 4,940.00
Parks Payroll	\$ 8,487.00
RedCrosscertif	\$ 342.00
Swim party	\$ 41.06
Beach stickers	\$ 299.36
Veterans Park Equip.	<u>\$ 4,891.00</u>
	\$ 19,085.83

It should be noted that the town contributes \$8,000 annually to help offset the cost of the beach program. The remainder (as shown above) comes from the Parks Revolving Account.

Recreation Director Pay

The Recreation Director position is part time and included in the Town's annual budget. For 2013 the Recreation Director was paid \$ 19,902.44.

REPORT OF THE REGISTRAR OF VOTERS

I respectfully submit the following report for year ending 2013.

Members of the Registrar of Voters are George P. Kennedy, Chairman (deceased) (R), Cynthia Robertson (D), Eva Fowler (D) and Kelly A. McElreath (U).

In February, 2013, George Kennedy, our Chairman and a member of the Registrars since 1960 passed away. We dedicated the 2013 Street list to him. The cover of the 2013 Street list had the following for the dedication:

“The 2013 Upton Street list is dedicated to George Kennedy, who passed away this year. Mr. Kennedy was a member of the Board of Registrars since 1960. In 1960, the Town had 1,683 registered voters. 53 years later, the Town of Upton has 5,154 registered voters. Mr. Kennedy has been very supportive and helpful to the Town of Upton over the years. We appreciate his dedication in serving the Town of Upton for so many years.”

Mr. Kennedy has been an integral part of the Board of Registrars and he will be greatly missed.

In 2013, we expected to only have the annual town election, however when Senator Kerry was confirmed as the Secretary of State, we needed to have a primary and an election to fill the Massachusetts vacancy in the US Senate. Since the primary was scheduled for April 30, 2013, the Town Clerk requested the Board of Selectmen vote to change the date of the annual town election to the same date so our voters would not need to go to the polls twice in a matter of a week as well as save money on elections costs. Thus, for the first time, we conducted a dual election on April 30th. This involved two separate voting lists and ballots. The election went smoothly. We also had an election on Tuesday, June 25th for the election of Edward Markey to the US Senate.

The Board of Registrars held extended registration hours for all of these elections. The Board of Registrars encourages residents to register to vote and participate in all elections.

As is our practice, our voter list is maintained through the state computer known as the Central Voter Information System. We update the CVR with information received from the annual town census and other sources. The Board of Registrar would like to thank Denise Smith who works very hard to keep this list up to date and accurate.

Since this past year was a presidential election year, many residents updated their voter status with us. We had an additional 295 registered voters from 2011. As in past years, most of the new voter registrations are completed at the Registry of Motor Vehicles. Again this past year, in order to encourage young people to vote, I visited the Nipmuc High School to register the students who are 18 or older.

At the end of 2013, there were 5,163 registered voters in the Town of Upton. The breakdown is as follows:

Unenrolled	3,303
Democrats	991
Republicans	843
All other	26

Respectfully submitted,

Kelly A. McElreath
Ex-Officio Clerk to Registrars

REPORT OF THE TOWN ACCOUNTANT

Combined Balance Sheet- All Fund Types and Account Group

	General Fund	Special Revenue	Capital Projects	Agency & Trust	Enterprise Funds	Long Term Obligations	Combined Total
ASSETS:							
Cash	2,117,137	3,103,404	(16,728)	5,224,797	1,518,778		11,947,388
Receivables:							0
Property Taxes (Comm Presv)	850,645	13,035					863,680
Excise Taxes	96,256						96,256
Water/Sewer					203,819		203,819
Tax Liens	558,199	8,268			17,650		564,117
Other	22,589	65,341	25,820				113,750
Bonds Authorized						5,402,813	5,402,813
Amt to be provided long-term debt						10,471,600	10,471,600
	Total Assets	3,644,826	3,190,048	9,092	5,224,797	1,740,247	15,874,413
							29,683,423
LIABILITIES & FUND EQUITY							
Liabilities:							
Accrued Payroll	100,215	8,898		2,017	6,843		117,973
Accrued P/R Withholdings	15,898						15,898
Deferred Revenue	1,156,587	21,303			221,469		1,399,359
Reserved for Abated Taxes	366,026						366,026
Long Term Debt						10,471,600	10,471,600
Bonds Authorized & Unissued						5,402,813	5,402,813
Warrants Payable	231,798	78,702		6,032	712,500		1,029,032
Other Liabilities					27,525		27,525
	Total Liabilities	1,870,524	108,903	0	35,574	940,812	15,874,413
							18,830,226
FUND EQUITY							
Reserved for Various Purp	1,260,642	563,637	9,092	5,189,223	532,797		7,555,391
Reserved for Deficit							0
Reserved for Ban Proceeds							0
Unreserved	513,660	2,517,508			266,638		3,297,806
Other							0
	Total Fund Equity	1,774,302	3,081,145	9,092	5,189,223	799,435	0
							10,853,197
	Total Liabilities and Fund Equity	3,644,826	3,190,048	9,092	5,224,797	1,740,247	15,874,413
							29,683,423

Enterprise Funds Summary

WATER ENTERPRISE

WASTEWATER ENTERPRISE

Revenue		Revenue	
Interest	4,318.69	Interest	3,230.61
Water Usage Charges	608,495.90	Connection Fees	40.00
Water Liens	52,394.01	Waste Water Charges	403,647.17
Connection Fees	9,916.47	Waste Water Liens	46,367.74
Bond Premiums	25,419.39	Other Financing Sources - Transfers In	197,250.00
Other Financing Sources - Bond Proceeds	3,397,000.00		
Other Financing Sources - Transfers In	93,900.00		
	Total	4,191,444.46	Total
			650,535.52
Expenses		Expenses	
General Labor	188,397.30	General Labor	189,582.68
Water Expenses	256,130.06	Wastewater Expenses	206,076.10
Article 10 5/10/12 - West River Pump Static	2,908,536.06	Debt Service Expenses	246,324.70
Article 34 5/10/12 - 1/2 Ton Pickup	22,000.00		
Article 35 5/10/12 - Hartford Water Main	28,914.50		
Debt Service Expenses	163,862.92		
	Total	3,567,840.84	Total
			641,983.48

Encumbrances Summary

Town Accountant - GASB 45 FY08	\$14,200.00
Assessor - SoftwareHardware	\$541.05
Town Counsel - Chapter 40B FY08	\$2,707.68
Personnel Comm. - Merit Bonus Pool	\$9,785.82
DPW - InflowInfiltration Program FY07	\$21,416.18
ATM FY11 A6 Assessor Revaluation	\$8,283.80
STM 5/5/11 A4 Misoe Repairs	\$26,446.00
ATM 5/5/11 A12 Leland Field Renovation	\$3,918.30
STM 4/3/12 A 5 Exterior Police Stat	\$9,600.74
STM 4/3/12 A 6 Knowlton Repair	\$9,253.20
STM 4/3/12 A 10 Upgrade Website	\$980.00
STM 11-15-11 A 3 Classification Plan	\$3,500.00
Debt - ATM 5/5/11 A15 Design Roadway Improvements	\$290,430.49
Debt - ATM 5/5/11 A17 Glen Ave Wellfield	\$76,961.24
ATM 5/5/11 A24 Assessor Revaluation	\$18,000.00
ATM 5/5/11 A41 Ereaders	\$1,144.20
Debt - ATM 6/16/11 A42 Trackless	\$13,843.02
Debt - ATM 6/16/11 A44 Dump Truck 5 Ton	\$5,619.82
STM FY13 11/14/12 Article 2 Replace Cameras	\$365.49
ATM FY13 5/10/12 Art 13 Classification Plan	\$3,500.00
ATM FY13 5/10/12 Art 22 Assessor Revaluation	\$18,000.00
ATM FY13 5/10/12 A 24 Water Tank Pump	\$744.34
ATM FY13 05/10/12 A 27 NPDES	\$11,011.20
ATM FY13 5/10/12 A28 Road Construction	\$36,974.00
ATM FY13 5/10/12 A32 DPW Garage Addition	\$25,000.00
FC ATM FY14 5/09/2013 A28 DPW 20 13 Sport Utility Vehicle	\$8,538.00
FC ATM FY14 5/09/2013 A21 Fire Dept 13 Utility Vehicle	\$37,000.00
FC ATM FY14 5/09/2013 A 23 Police Station Renovations	\$235,000.00
	\$892,764.57

Expense Summary

Town Meetings	Elections	15,517.17	Fire Dept. Expense	25,825.21	Parks	Playground Maintenance	27,223.07
Moderator Salary		480.00	Fire Dept-Vehicle Fuel	8,957.89	Historical Commission Expense		15.00
Moderator Expense		70.00	Fire Dept. Vehicle Maint.	19,958.40	Memorial Day		2,160.08
Selectmen-Wages		201,523.19	Fire Dept. Clothing Allowance	3,999.18	Bond Issuance Costs		6,970.00
Selectmen - Salaries		1,750.00	New Equipment	14,819.00	Long-term Principal		562,000.00
Selectmen-Weights	Measures Services	1,000.00	Amb. Serv. - Wages	130,429.21	Short Term Interest		187,484.01
Printing		5,107.63	Ambulance Service Supplies	28,192.90	Air Pollution Control		2,286.00
Telephone Expense		12,324.02	Amb. Service - Licensing and Certification	3,400.00	Boston Metro District		48,972.00
Selectmen Expense		1,966.04	Amb. Serv. - Clothing Allowance	1,799.90	RMV Surcharge		5,620.00
Town Manager Expense		7,489.36	Paramedics Expense	42,520.06	Worc. Cty Retirement Pension Fund		411,054.00
Finance Committee Expense		825.00	Ambulance Billing	8,585.44	Unemployment Compensation Fund		4,220.92
Town Accountant Wages		30,392.16	Code Enforcement - Wages	119,295.26	Medicare		56,785.92
Audit Financial Records		13,000.00	Code Enforcement - Training	874.00	Parking Ticket Warrant Officer		367.50
Town Accountant-Accounting Program		3,221.40	Building Inspector Expense	8,930.63	Bond Town Officers		1,086.00
Town Accountant Expense		443.91	Code Enforcement - Milage	4,358.16	Insurance		840,355.64
Capital Budget Committee Expense		490.80	Emergency Management - Wages	5,358.00	Other Financing Uses Transfers Out		344,150.00
Assessors-Wages		44,054.40	Emergency Management - Expense	468.94	Assessor - Software/Hardware		2,788.99
Assessors - Salaries		18,624.96	Emergency Mgmt - Reverse 911 System	6,500.00	Assessor - Valuation Update		3,989.59
Assessors - Software/Hardware		3,850.00	Animal Control Wages	28,534.50	DPW -Inflow Infiltration Program		5,522.70
Assessors - Interim Valuations		6,500.00	Animal Rental	1,105.00	ATM FY11 A6 Assessor Revaluation		9,716.20
Assessors - In home Inspections		14,800.00	Animal Control Expense	533.77	ATM 5/11 A12 Leland Field Renovation		535.00
Assessors - Mapping		3,250.00	Animal Control Transportation	860.01	STM 4/3/12 A 5 Exterior Pol Station		20,279.90
Assessor Expense		2,656.43	Forestry Expense	6,725.00	STM 4/3/12 A 6 Knowlton Repair		9,646.80
TreasColl - Wages		42,073.74	Forest Fire Expense	3,999.05	STM 4/3/12 A 10 Upgrade Website		5,022.50
TreasColl - Salary		52,277.00	Animal Disposal Service	585.00	STM 4/3/12 A14 Safety Repeater Antenna		2,918.00
TreasColl Expense		29,203.17	Mendon-Upton Operating Expense	8,416,370.04	ATM 5/11 A7 West River Pump Stat		7,054.98
Town Counsel Expense		37,672.87	Mendon-Upton Debt Exclusions	1,017,281.52	ATM 5/11 A15 Design Roadway Improvements		72,756.05
Personnel Committee-Wages		994.70	Blackstone Valley Operating Expense	714,500.00	ATM 5/11 A17 Glen Ave Wellfield		116,341.18
Personnel Committee - Merit Bonus Program		3,300.00	Blackstone Valley Capital Assessment	21,883.00	ATM 5/11 A18 Phase 2 NPDES		6,745.88
Medical Testing		2,500.00	DPW - Wages	454,738.67	ATM 5/11 A25 MASS GIS		1,000.00
Personnel Comm - Longevity Bonus		1,932.06	DPW Consultant	3,990.00	ATM 5/11 A28 Ambulance		7,362.88
Personnel Committee Expense		252.96	DPW Building Utilities	27,811.52	ATM 5/11 A41 Breders		159.14
Tax Titles Foreclosures		12,066.34	Radio Maintenance	1,500.00	STM FY13 1/1/14/12 Article 2 Replace Cameras		17,634.51
Technology - Expense		40,310.54	DPW Building Maintenance	7,237.90	STM FY13 11/14/12 Article 4 Blk & Wht Scanner		3,490.00
Town Clerk - Wages		9,439.58	DPW - Contracted Services	50,357.78	ATM FY13 5/10/12 A23 Pick up Truck		45,000.00
Town Clerk Salary		50,664.08	DPW - Training	2,027.12	ATM FY13 5/10/12 A 24 Water Tank Pump		24,255.66
Town Clerk Expense		2,320.26	DPW Expense	17,628.21	ATM FY13 5/10/12 A 25 Sport Util Veh		475.00
Registrar of Voters - Salaries		1,036.00	DPW Vehicle Fuel	28,589.57	ATM FY13 5/10/12 A26 Taser System		15,000.00
Registrar of Voters Expense		4,046.33	DPW Vehicle Maintenance	31,834.50	ATM FY13 05/10/12 A 27 NPDES		3,988.80
Conservation Comm - Clerk Wages		25,235.31	Highway Material	17,124.28	ATM FY13 5/10/12 A28 Road Construction		13,026.00
Aquatic Weed Control		2,700.00	Oiling Paving	24,144.31	ATM FY13 5/10/12 A29 5-Ton Dump Truck		55,367.25
Conservation Commission Expense		4,541.49	DPW - Clothing Allowance	3,744.69	ATM FY13 5/10/12 A30 Mower		7,999.00
Beaver Control		446.00	Snow Removal	247,814.19	ATM FY13 5/10/12 A31 John Deere Tractor		31,391.26
Planning Bd. Clerk Wages		16,582.80	Street Lights	33,314.42	ATM FY13 5/10/12 A36 GASB 45		10,000.00
Regional Planner		1,350.00	Waste Removal - Disposal	93,540.50	Debt - FY14 ATM 5/9/2013 A9 Town Hall Renovations		19,022.97
Planning Board Expense		2,427.11	Waste Removal - Curbside Services	192,083.60	Total Expenditures	18,327,036.87	
Town Bldg. Expense		39,044.45	DPW - Storm Water Management	20,236.15			
Police Wages		1,370,381.49	Cemetery - Salaries	1,317.00			
Police Utilities		31,392.46	Cemetery Maintenance	42,423.63			
Radio Maintenance		2,658.27	Health Board - Wages	45,859.00			
Police Building Maintenance		14,388.13	Health Board - Salaries	2,523.10			
Police Expense		20,536.47	Health Board - Food Inspections	1,070.00			
Cruiser Gas		38,500.00	Board of Health Expense	3,781.13			
Cruiser Maintenance		11,458.82	Health Board - Trash Bags	15,516.15			
Police Clothing Allowance		15,161.52	BOH - Hazardous Waste	1,991.40			
New Cruiser		32,000.00	Nurse Wages	31,070.06			
Computer Maintenance		11,000.00	Health Service Expense	1,590.04			
Dispatcher Clothing Allowance FT		3,265.20	Council on Aging - Wages	126,654.52			
Dispatcher Clothing Allowance PT		400.00	COA Expense	33,810.01			
Fire Dept - Wages		463,639.41	Veterans Service - Wages	7,365.00			
Fire Dept. - Utilities		26,968.20	Veterans Service Expense	1,267.59			
Radio Repair		2,999.30	Veteran Benefits	11,451.95			
Fire Dept. Bldg. Maintenance		15,490.02	Library-Wages	159,900.50			
Fire Alarm Maintenance		1,000.00	Library Expense	49,863.00			
Computer/Copier Maintenance		1,989.63	Recreation - Wages	17,000.00			
Fire Dept. - Training		5,993.75	Recreation - Beach	8,000.00			

Parks Revolving Summary

Beginning Balance	\$11,178.35
Revenue	\$22,771.00
Expenditures	\$23,949.35
Ending Balance 6-30-13	\$10,000.00

Revenue Summary

Personal Property	\$463,897
Real Estate	\$14,916,155
Tax Liens	\$53,061
Motor Vehicle Excise	\$952,148
Penalties/Interest	\$110,927
Fees	\$101,305
Other Dept Revenue	\$404,296
Licenses and Permits	\$130,055
State/Federal	\$613,330
Fines and Forfeits	\$20,885
Misc. Revenue	\$65,861
Invest Income	\$10,364
Transfers In	\$8,858
Total General Fund Revenue	\$17,851,142

Respectfully submitted,

Kenny Costa
Town Accountant

REPORT OF THE TOWN CLERK

I respectfully submit the following report for year ending 2013:

2013 was a very busy year for the Town Clerk's office. Over the last couple of years, the Town had been exploring the options and costs of a major town hall renovation. I have been deeply involved in this important project as the Chairperson of the Town Hall Building Committee. When the voters at the Annual Town Meeting approved this important project, after many years of planning, it was time for the renovation to move forward. Thus, we continued to assist the residents with the day to day requests as we prepared to move to our temporary relocation for the renovation.

In the Town Clerk's office, in anticipation of the project approval, we had been looking through our many files to determine how we could consolidate and organize them. We also had to plan on how to secure our vital records during the renovations and what files would be needed while we were in the temporary location for 18 months. It was determined most of our files, including the vault contents, would be transferred to a secure location operated by our moving company, Wakefield Moving. Denise Smith and I spent a day at the location and further organized the vaults contents for record keeping and storage. This consolidation and organization has been much work but will help us with organizing the vault when we move back to town hall.

In addition to moving our office to the temporary location, we also conducted 3 elections in 2013. The Annual Town Election as well as a Special State Primary and Special State Election to fill the vacancy in the US Senate when John Kerry was confirmed as Secretary of State. Because these elections were not on the election calendar, we did not have a high turnout (22% for the primary/annual and 30% for state). We conducted a dual election for the primary and annual to help save election costs. Thanks to the hard work of Denise Smith and all of the election workers, the election ran smoothly.

We continue to outreach to the students in our community about the role of town government. As in the past, I attended the Current American Affairs class to discuss election and town meetings to our graduating

seniors. Unfortunately, due to the renovation, we were unable to greet the class of third graders from Memorial School but look forward to it once the renovations are complete.

I continue to be a member of 4 different Town Clerk's associations. These memberships have allowed me to attend training with the Massachusetts Town Clerk's Association and the Worcester County Town Clerks Association and keep me up to date to changes in procedures and laws affecting the role of the Town Clerk. I have also begun to take graduate classes toward my masters for public administration. With the Town's support, I am participating in a certificate program through the Massachusetts Municipal Association and Suffolk University. I look forward to completing this certificate program in May 2014.

A major function of the Town Clerk's office is to record documents for the Town. The following records were recorded at the Town Clerk's office during 2013:

VITAL STATISTICS

52 Births

23 Marriages

49 Deaths

DOG LICENSES

683 Dog licenses

15 Kennel licenses

The dog licenses, vital records and other fees generated approximately \$15,000.00 in revenue. These funds were transferred to the Town Treasurer.

The Town Clerk office hours in the temporary location are currently Monday through Thursday: 9:00 am – 3:00 pm.

As always, any requests or questions can be emailed to kmcelreath@uptonma.gov. For more information about the Town Clerk's office, please visit our web page at the town's website, www.uptonma.gov. To all the various boards, commissions and committees who have helped me this past year, thank you for your support. I look forward to your continued support.

Lastly, to Denise Smith, once again thank you for all of your hard work this past year. Your support and dedication to the office has allowed me to support the Town Hall Renovation and perform the Town Clerk's numerous tasks concurrently.

Respectfully submitted,

Kelly A. McElreath
Town Clerk

REPORT OF THE TREASURER COLLECTOR

During the past year, the project progressed from the Design Development Phase into Construction Phase, which began on July 1 2013. The project received required approvals from both the Massachusetts Historical Commission (MHC) and the Massachusetts Architectural Access Board (MAAB). The Building Committee worked closely with the Community Preservation Committee (CPC) to develop a funding plan that was presented and approved at the Annual Town Meeting.

Opening of Construction Bids

General Contractor bids were opened on April 9, 2013 at the Town Hall. In all, 7 bids were received ranging from a low of \$5.165 million to a high of \$6.872 million. The low bidder was Pezzuco Construction from Cranston RI.

CPC Public Hearing and Annual Town Meeting

On May 1 2013, the committee held an Open House at the Town Hall. The CPC Public Hearing on funding the construction phase of the project was held on this date as well. The THBC gave a presentation and answered questions about the project. The CPC voted to fund the construction phase of the project and made that recommendation at Annual Town Meeting (ATM).

At the ATM on May 9, 2013, an article to fund the construction phase of the project was introduced. The THBC gave a presentation to help the voters understand the issues related to the renovation project. After a lengthy debate, the voters voted by a 2/3 majority to approve the funding of the renovation by using \$2M from Community Preservation Funds and borrowing the remaining balance. Payments on the debt will be made from future CPC revenues over the next 20 years as well as from the general budget for costs not qualified for CPC funding.

Relocation of Town Hall to Holy Angels Church

The Town Manager negotiated a lease with the Archdiocese of Worcester to use space in the former Holy Angels basement for town offices during the construction phase. Costs related to improve the space for a temporary

Town Hall which included but not limited to improvements to HVAC, building security and access as well as moving were estimated at \$95,000. These costs were presented to the voters at the Annual Town Meeting as part of the overall project as non-qualified Community Preservation funds. The Town offices moved over to the Temporary Town Hall location on June 21, 2013 and the Town Hall was handed over to the General Contractor on July 1 2013.

Parking

In preparation of the Annual Town Meeting, the Town Manager negotiated an agreement for a long-term (50 year) lease on shared use of the United Parish parking lot. Unfortunately, after the meeting, the church wanted to make some changes to the agreement. The Board of Selectmen were not in favor of their changes, thus the agreement was never executed. In order to help achieve more parking for Town Hall, the town posted an RFP for land that could be used for parking near the town hall. There were no proposals received.

With the recommendation of the Police and Fire Chiefs, the Board of Selectmen is considering the option to keep Warren Street closed from Nelson Street to Main Street to improve safety at the intersection. If the road is closed, THBC will explore options with the architect for additional parking spaces for visitors next to Town Hall. At this point, if no additional parking is resolved employee parking will remain at the town owned parking lot adjacent to the playground when the renovated Town Hall opens.

Construction Begins

Construction began on July 1 2013 when the General Contractor assumed responsibility for the Town Hall building site. Some of the issues that have been addressed during the initial demolition phase included:

Ledge and Old Boiler

A significant amount of ledge was discovered when excavating the floor of the lower level. The construction contract included the excavation and

removal of up to 20 cubic yards of ledge. During the initial demolition phase, more than 44 cubic yards of ledge were removed.

An old steam boiler was found buried in a pit and had to be carefully removed.

Underpinning

Underpinning the foundation to allow the lowering of the ground floor for occupied office space is nearly completed and proved to be more time-consuming and costly than anticipated.

Construction Highlights

The elevator shaft has been completed. Steel beams supporting the first floor have been installed. The underpinning of the foundation is nearly complete along with the drainage system. The floor in the lower level is trenched and framing, HVAC, plumbing and electrical work are proceeding.

The THBC is monitoring the construction very closely by having members attend the bi-weekly construction meetings. We are monitoring the construction and contingency budget as well. The turnover of building to the Town at substantial completion is scheduled for the beginning of September 2014.

The THBC looks forward to completion of the renovation project and will be planning a re-dedication ceremony on September 23, 2014.

Respectfully submitted,

Kelly A. McElreath, Chair
Steve Rakitin, Secretary
Michelle Goodwin
Mike Howell
Tim Tobin

TREASURER'S GENERAL FUND CASH ACCOUNT

Beginning Balance, June 30, 2012	\$ 5,913,070
Receipts 2013	\$ 23,869,548
GF Interest 2013	\$ 10,158
CPA Int/Earnings	\$ (1,496)
Warrants 2013	\$ (23,419,119)
Ending Balance, June 30, 2013	\$ 6,372,161

BORROWINGS

<u>Type</u>	<u>Purpose</u>	<u>Amount</u>	<u>Balance</u>	<u>Ending</u>
				<u>Term</u>
MWPAT	Sewer Plant	\$ 4,809,200	\$ 1,824,600	2019
GOB	Fire Station	\$ 3,500,000	\$ 1,564,500	2020
GOB	Stefan farm	\$ 1,500,000	\$ 662,750	2020
GOB	Stefan farm	\$ 950,000	\$ 357,750	2014
GOB	3rd water source	\$ 3,397,000	\$ 3,397,000	2033
GOB	water mains	\$ 1,211,769	\$ 449,667	2028
GOB	Glenn well, 3rd water design	\$ 1,700,000	\$ 496,000	2022
GOB	Station Street Pump	\$ 241,460	\$ 204,333	2028
TOTAL			\$ 8,956,600	

Authorized and Unissued

Chapter 90 Roads	\$ 319,629
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Interest/Fees Collected 2013

Interest/Demand fees from R.E. and P.P.	\$ 60,124
Interest/Demand fees from MVE	\$ 16,667
Interest/Demand fees from Tax Title	\$ 4,136
Treasurer/Collector fees	\$ 9,570

Respectfully submitted,
Kenneth Glowacki, CMMC, CMMT
Treasurer/Collector

REPORT OF THE TREE WARDEN

The Tree Warden for the Town of Upton hereby submits the Annual Report for the year ending December 31, 2013.

The Tree Warden is responsible for upholding Chapter 87, Massachusetts General Law, also known as “The Shade Tree Act”. This act was intended to protect public trees, to ensure that towns remain environmentally healthy and attractive places to live, and to protect the public from dangers associated with potentially hazardous trees.

During the past year, the Department of Public Works took proactive measures to maintain the health of mature public trees and to remove several public trees identified as hazardous. By trimming and pruning dead or diseased limbs, mature trees are less likely to succumb to violent weather, disease, and insect infestations.

Many smaller/young trees were pruned as part of a proactive program to ensure good structure and health as they develop towards maturity. Also, many unsightly roadside stumps were removed during the year.

No Tree Hearings were held in 2013.

I would like to thank John Johnson, Deputy Tree Warden, and National Grid. Finally, I would like to express sincere gratitude to Donald R. “Doug” Keniston, Tree Warden Emeritus, who diligently and faithfully served the Town of Upton as Tree Warden for over fifty years!

Respectfully submitted,

Jeffrey F. Thompson, P.E.
Tree Warden

REPORT OF THE TRUST FUND COMMISSIONERS

The Town of Upton's Trust Fund Commissioners met during the course of 2013 on several occasions and consulted with our Financial Advisor relative to the investments of the Trust fund accounts. The Board has continued to diversify the funds by using "Modern Portfolio Theory" and maintained its investment discipline and adherence to our Investment Policy Statement.

We believe that diversification and investment discipline helped to protect the town's trust funds during the past and is the prudent course of action going forward.

The bond market reversed course during 2013 as interest rates started to increase from the historic low rates. As a result this has put pressure on bond prices as prices decline as rates increase. The expendable portion of the investments which is more conservatively invested in fixed income securities was position to help mitigate this and is up .93% for calendar year 2013 compared to the Barclays Capital Bond index which was down 2.34%.

The non-expendable portion of the investments which is invested in a diversified portfolio of both equity and fixed income investments was up 19% for calendar year 2013 compared to our blended tracking index of 17.73%.

Although there have been changes to the portfolio over the year the overall asset allocation is consistent with last year.

Respectfully submitted,

Americo Binaco, Chairman
Kenneth Glowacki
Michael Oliver

REPORT OF THE TRUST FUND COMMISSIONERS

		FY2012	FY2012	FY2013	FY2013	
		<i>Nonexpendable</i>	<i>Expendable</i>	<i>Nonexpendable</i>	<i>Expendable</i>	<i>Trust Fund Specified Use</i>
1	Stabilization(s)		\$1,191,124.26		\$1,244,693.44	
2	Law Enforcement		\$1,348.39		\$1,348.39	per town meeting
3	Conservation		\$2,689.44		\$4,797.58	police drug enforcement
4	Cemetery Interest		\$21,266.72	\$314,311.81	\$30,201.68	conservation commission
5	Knowlton Distress		\$76,750.66	\$6,452.38	\$79,416.26	spendable and perf. earnings by cemetery comm
6	Industrial Accident		\$13,128.62		\$1,372.22	by selectmen for townpeople in distress
7	Bachelor School		\$28,739.45	\$6,452.38	\$29,848.60	for workmen's compensation law's selectmen's rules
8	Schultz Library		\$2,203.12	\$2,380.95	\$5,442.79	support & maintenence of town schools
9	Risleen Scholarship		\$1,167.85	(\$34.59)	\$1,290.48	library books
10	Carpenter Library		\$1,167.85	\$2,899.83	\$1,290.48	\$3,029.33
11	Bachelor Library		\$5,839.27	\$2,094.06	\$6,452.38	books or art prints
12	Johnson Library		\$1,092.82	\$1,167.85	\$1,290.48	support & maintenence of town library
13	W. Knowlton	\$554,292.01	\$65,021.02	\$611,109.60	\$83,961.60	controlled by the Selectmen for any public purpose
14	Keith Library		\$1,167.85	\$513.18	\$1,290.48	\$565.31
15	Bachelor & Knowlton		\$82,373.35	\$155,740.45	\$90,775.86	library
16	Lora Davee Dearth		\$8,986.00	\$9,775.26	\$9,929.51	by school committee for care of school in Upton
17	Bates Scholarship		\$970.49	\$226.39	\$1,072.39	library books
18	E. W. Risteen B	\$456,914.72	\$677,886.57	\$504,580.18	\$685,816.56	welfare
19	E. W. Risteen C	\$456,914.72	\$41,877.91	\$504,580.18	\$22,933.58	schools(cy pres completed)
20	E. W. Risteen D	\$456,914.72	\$154,126.98	\$504,580.18	\$151,716.74	beautification
21	Newton		\$1,167.85	\$2,003.68	\$1,290.17	library books
22	Ranney Scholarship		\$6,098.66		\$6,296.36	
23	Goodridge		\$14,229.53		\$14,690.82	Upton senior center
24	Wilson Library		\$3,538.16		\$3,245.95	
25	Library Good Fortune		\$13,328.70		\$13,261.89	childrens section of the library
26	Shaft Armstrong		\$2,397.57		\$2,475.30	benefit the library by the board of trustees & librarian
27	Frost Magnuson		\$2,919.64	\$1,963.68	\$2,116.08	library

FY 2013 Expenditures

Dearth	\$1,967.67	Risteen B	\$14,094.28
Good Fortune	\$5,726.20	Risteen C	\$20,000.00
Industrial Accident	\$12,182.00	Risteen D	\$7,7194
Wilson	\$706.91	W. Knowlton	\$1,250.00
Cemetery	\$680.00		

REPORT OF VETERANS' GRAVES

Ten veterans were buried in the Upton cemeteries in 2013.

<u>World War II Service</u>	(8)
U.S. Army	3
U.S. Navy	4
U.S. Marine Corps	1
<u>Korean Conflict</u>	(1)
U.S. Army	0
U.S. Navy	0
U.S. Air Force	1
<u>Post-Korea — Pre-Vietnam Era</u>	(1)
U.S. Army	1

There are 986 known veterans of all wars are buried in Upton; the names of which are on file with this office.

In May, several Upton veterans and members of Boy Scout Troop #132, the Cemetery Commissioners, and the Director's family (Michelle, Stephanie, Stanley, and Stacey Goodwin) placed U.S. flags on veterans' graves. Kamerin Stroud provided video documentation.

Eagle Scout Project – Veterans' Graves Mapping at Lakeview Cemetery

As part of the requirements to achieve the rank of Eagle Scout, Anthony "Tony" Arrigo, led a confederation of 10 Scouts spending 166 man hours mapping more than 460 veterans' graves in Lakeview Cemetery.

He then took the information on the graves, added photographs of the stones & markers including their respective GPS coordinates, and created a searchable database which will be posted on the Town's website for public access. While the manual index-card method started many decades ago could have remained useful for tracking veterans' graves, I am happy to have it rendered obsolete by Tony's project as it vastly increases the usefulness of the tracking system.

Tony's research also turned up this interesting similarity between Arlington National and Lakeview cemeteries: each is the final resting place for at least one veteran from every war from the Revolutionary War to the present in which the United States service members fought.

The following was recorded in the Selectmen's meeting minutes of July 23, 2013: "The Selectmen were overwhelmed by the presentation given by Eagle Scout Arrigo and thanked him for his priceless contribution to this documentation on a historical piece of property. His mantra that 'no one is to be forgotten' is reflected in his piece of work." The video recording of this meeting is available at the library.

On behalf of a grateful Town, I express my sincere gratitude to Eagle Scout Tony Arrigo for his work in support of our Veterans and their families.

Respectfully submitted,

Michael E. Goodwin
Director of Veterans' Graves

REPORT OF VETERANS' SERVICES

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist veterans and their dependents in applying for state and federal benefits. The VSO is knowledgeable about an array of federal, state and local benefits to which veterans and dependents may be entitled.

As our state and national economy continues to slowly improve and unemployment has only shown slight signs of recovery, veterans and dependents continue seeking the aid of State Veterans Benefits (M.G.L. Chapter 115). These benefits can be applied for confidentially with the VSO. This financial assistance can also include reimbursement of out-of-pocket medical expenses and fuel assistance.

As I write this, I am actually no longer in the VSO position, as I started a wonderful job as Director of the Worcester Vet Center in mid-November 2013. I am pleased to announce that the Board of Selectmen appointed Mr. Robin Fletcher, as VSO who previously was the VSO for both Hopedale and Mendon. In addition to being an excellent VSO, Mr. Fletcher is also a trained SHINE counselor. These two skill sets combine to allow him to be of great service to Upton's veterans, both young and not so young.

Eligibility for veterans' benefits begins with showing proof of service (DD Form 214) and discharge under honorable conditions during particular periods of time or proof that one is or was a dependent of a veteran. The VSO can help you in determining this or you can read about the requirements at the Department of Veterans Services website, www.mvsoa.us or the town's website at www.uptonma.gov. From the home page on the town website, click the link to Town Directory and then scroll down to Veteran's Services, where a huge amount of information and services for veterans can be found.

The Commonwealth of Massachusetts offers a need-based program of financial and medical assistance for veterans and their dependents known as M.G.L. Chapter 115. Qualifying veterans and their dependents receive

necessary financial assistance for food, shelter, clothing, fuel, and medical care in accordance with a formula which takes into account the number of dependents and income from all sources. The Department of Veterans Services (DVS) and every city and town in our Commonwealth (VSO) has been providing services and benefits to veterans and to the dependents of veterans since 1861.

If any veteran or veteran's dependent has any questions, please call Robin Fletcher to set up an appointment at (508) 529-6723.

I want to once again invite any eligible veteran to consider joining the Upton VFW or American Legion. Our small posts need additional members and we are doing more fun things in the community.

I want to again thank several town officials who have always seemed ready and willing to assist me in this part-time position. They have allowed me to better serve veterans in our town and I truly appreciated their help. Many thanks for the opportunity to support veterans in our town for the past few years. Please welcome Mr. Robin Fletcher as Upton's new VSO!

Respectfully submitted,

Margaret C. Laneri
Veterans' Services Director

School Reports

REPORT OF THE BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

STORIES OF SUCCESS

Our Mission:

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

To understand the depth of our commitment to this mission, continue reading to meet three of our students, and get to know their stories of success. Each one came to us with unique challenges, talents, and interests. During their four years they had very different high school experiences, and graduated with the skills and strength of character required for lifelong learning and career success.

The success of our mission wouldn't be possible without the support of our district. Blackstone Valley Regional Vocational Technical High School is based in Upton, Massachusetts and proudly serves: Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton and Uxbridge.

Andrew's Story

Meet Andrew Desjardin of Uxbridge...recently named USA's best welding student, although it was far from his mind when he entered BVT. He had no idea that he loved welding, but he did know that he wanted to work with his hands.

"I was looking for a trade that would get me somewhere in life. I wasn't sure that college was in my future, so coming to BVT and focusing on a trade seemed like a perfect fit for me."

Entering the ninth-grade exploratory program, Andrew expected to enroll in either Auto Tech or Auto Body. But as he explored the various career paths, he was surprised at his growing interest in welding. "Welding was almost entertaining. It's cool that you can bond metal together so easily.

You have to have a steady hand and be able to really concentrate, almost like a surgeon.”

Motivated by his emerging passion, Andrew enrolled in Manufacturing and Engineering Technology, and displayed a natural aptitude for welding. Andrew’s instructors encouraged him to put his skills to the test in the SkillsUSA competition. In his third year competing, Andrew earned a gold medal at the state level and became the first Massachusetts student to win the national gold medal in welding.

The accomplishment, according to Andrew, would not have been possible without a lesson in dedication from BVT. “At times, it was difficult to keep motivated, when I might rather be out doing something with my friends. But instead, I came in after school and on the weekends, and I put in the extra time. I’m glad I did. It’s true what they say...hard work really pays off.”

For Andrew, hard work paid off not only in gold medals, but also in the form of career opportunities. Following graduation, Andrew began working as a welder on government contracts and remains confident in his future.

“My new employers were impressed by what I’ve accomplished at BVT and by how well I present myself. Blackstone Valley Tech prepared me for the real world. I’m grateful I ended up taking the path that I did.”

CAREER PLANS - Upon graduation Andrew received numerous job offers and was hired as a welder by Randolph and Baldwin Inc., in Ayer, MA.

Alex’s Story

Say hello to Alex Delmore of Milford...our wicked smart 2013 Valedictorian whose career plans changed from C.P.A. to M.I.T.

Attracted to BVT by its offer of a rigorous academic and vocational technical education, Alex’s goal of becoming a certified public accountant led her to enroll in the Business Technology program. But as she gained a

sound understanding of accounting principles and skills, Alex began looking for new challenges through her academic studies and extracurricular activities. She enrolled in various AP courses, joined the Leo Club and took part in SkillsUSA and robotics competitions. The more she experienced, the more Alex realized that accounting was not the field for her.

“What I loved the most was math and science, especially physics. Physics was the class that made me study the most and work the hardest. I loved it! I wanted to go above and beyond.”

Encouraged by her BVT teachers, Alex embraced her new found love of math and science and soon knew for sure that she wanted to pursue a career in physics. When it came time to apply to colleges, Alex’s teachers encouraged her to “go above and beyond” by applying to the country’s best schools. Although hesitant, Alex took her teachers’ advice and was accepted to the Massachusetts Institute of Technology, as well as her backup schools of Rensselaer Polytechnic Institute, Worcester Polytechnic Institute and UMass Amherst.

Heading into her first semester at M.I.T. (which has an undergraduate admissions rate of 9%), Alex is grateful to BVT for helping her discover her true passion and proper career path. In her Valedictorian’s speech, Alex encouraged her fellow BVT grads to join her in embracing the school’s lasting impact on their lives.

“If I hadn’t gone to BVT and hadn’t explored so many different options, career paths and clubs, I wouldn’t have ended up so certain that I want to pursue math and science. My experience at BVT contributed so much to my certainty going forward.”

CAREER PLANS - Following graduation from M.I.T., Alex hopes to someday attain her PhD and become a college professor.

Cody's Story

This is Cody Saucier of Sutton...by the time he started first grade, he had already overcome more obstacles than many people face in a lifetime. Born four months premature, Cody weighed in at a mere one-pound and was unlikely to live, but he proved the doctors wrong. Facing the effects of his premature birth and mild cerebral palsy, Cody embarked on a childhood full of various surgeries and procedures.

Perhaps his early ability to overcome the odds explains why Cody loves a good challenge. In elementary and middle school, Cody took pride in his perfect attendance and good grades. Cody's passion for learning led him to enroll in BVT.

"I came to BVT because it offers an academic program and a vocational technical program. It's like getting two educations at once." For Cody, however, getting two educations wasn't quite challenging enough. "I wanted to make the BVT Commendation List every year. That's what I set out to do."

As a freshman, Cody struggled with the rigor of BVT, but his teachers united and formed a plan to help him adjust. Cody's academic performance improved and he earned a spot on the Commendation List in eleven of his twelve trimesters. As for the one trimester in which he missed his goal, Cody was only one GPA point shy of completing his perfect Commendation List streak.

Amazingly, the streak of perfect attendance that Cody began in elementary school continued at BVT. At the annual Senior Awards Ceremony, Principal Anthony Steele informed the audience that Cody's perfect attendance included not only his time at BVT but also his entire educational career. The crowd of over 600 people honored Cody with a standing ovation.

No matter what challenges the future brings, Cody has already proven that his perseverance will lead him to success, and he remains admirably humble. "I just really like school. Blackstone Valley Tech has provided

me with a sense of independence, leadership, and dedication to my work. If I wasn't dedicated, I wouldn't be here."

CAREER PLANS - Following his graduation from the BVT Business Tech program, Cody has enrolled at UMass Dartmouth, where he plans to put the 21st century skills he acquired at BVT to good use.

Nurturing an Aptitude for Lifelong Learning

Bigger, Better, Stronger

Andrew, Alex, and Cody are just three of the 270 members of the Valley Tech Class of 2013 who successfully completed our rigorous program of studies this year and earned both a high school diploma and technical credentials in their chosen career field. Their stories are noteworthy, but are certainly not unique. Ask any of the talented and hard-working students from our diverse thirteen member communities about their Valley Tech high school experience, and you will hear similar messages of determination, pride, interest, and accomplishment. They are the reason we can say with certainty that Valley Tech is bigger, better, and stronger than ever.

As we look back over the most recent fiscal year, we have grown not only as a school but as a community, yet we remain ever cognizant of our responsibility to operate within the resources available. Our School Committee and our 126 district-based finance committee members expect us to pursue every appropriate method of accessing non local tax resources. This may explain why we received unanimous support of our FY14 budget from our member towns. We continually seek alternative modes of financing and achieve this through numerous grants and in-kind donations. We continue to reach out to our district members to collaborate with them and constantly seek new opportunities to engage in cooperative and cost-saving ventures which provide hands-on learning experiences for our students.

We have reached new heights in our vocational and academic achievements and continue to strive for excellence in all we do. In a constant improvement approach, our dedicated leadership team reviews

what we have learned over the past year and will integrate those experiences to continually advance our school system for the benefit of each and every student who will attend for years to come.

With your support, we continue to strive to achieve the ideal platform for teaching and learning in an educational environment that blends challenging vocational technical workplace competencies with integrated academic concepts. The future is bright as we remain diligent in our quest to ensure students such as Andrew, Alex, and Cody are equipped with an aptitude for lifelong learning that will allow them to quickly grasp the skills and knowledge needed to meet today's demands and adapt to tomorrow's challenges.

Dr. Michael F. Fitzpatrick, Superintendent-Director

FY2013 - Another Stellar Year of Vocational & Academic Achievements

Blackstone Valley Regional Vocational Technical High School continues to receive accolades for its outstanding performance in both academic and vocational programs.

Top Ten

Valley Tech was named to the top 10 schools in the GoLocalWorcester's 2nd Annual Massachusetts' Top High Schools 2013. The proprietary ranking system compiled and evaluated data from 345 public, charter, and technical schools throughout the Commonwealth. Out of 60 central Massachusetts high schools in the survey, Valley Tech placed number nine.

100% Placement

The Class of 2013 departed in May with 100% placement. Of the 270 graduates, 72% will further their education, 23% directly entered the

workforce, and 5% joined one of the branches of the military or civil service. The class also amassed nearly \$2 million in merit scholarships and awards that will substantially assist them with future education and career expenses.

213 AP Students

During the 2012-2013 school year, the number of Valley Tech students taking AP classes in English Language and Composition, English Literature and Composition, U.S. History, Calculus AB, Computer Science A, Biology, or Physics B jumped from 122 to **213**. The District earned distinction as an AP Honor Roll District, demonstrating that Valley Tech has successfully identified students most likely to benefit from rigorous AP course work. Valley Tech was the only vocational school in Massachusetts, and one of a choice few CVTE systems in the nation, to receive this honor.

11 Years

The Massachusetts Comprehensive Assessment System (MCAS) Spring 2012 test results confirmed improvement by Valley Tech students for the **11th straight year**, with incremental gains in achieving proficiency across all academic requirements. Federal legislation requires all students reach Advanced or Proficient in Mathematics and English Language Arts by 2014. Valley Tech students are well on their way to accomplishing that goal with **98%** doing so in **English** and **92%** in **Math**, which compares favorably to statewide rates of 88% and 78% respectively.

87%

The Department of Elementary and Secondary Education (DESE) also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. **87%** of Valley Tech students scored Advanced or Proficient, compared to 69% statewide.

Historical Valley Tech MCAS Results

Test Date	Class YOG	Math			English Language Arts (ELA)			Science and Technology/Engineering					
		A/P	NI	F	A/P	NI	F	A/P	NI	F			
Spring 2012	2014	92%	7%	1%	98%	2%	0%	87%	12%	2%			
Spring 2011	2013	90%	8%	1%	91%	9%	0%	84%	15%	1%			
Spring 2010	2012	89%	10%	0%	89%	10%	0%	65%	16%	1%			
Spring 2009	2011	84%	13%	3%	86%	13%	1%	61%	21%	3%			
Spring 2008	2010	78%	19%	3%	79%	20%	0%	57%	32%	3%			
Spring 2007	2009	74%	23%	3%	73%	26%	1%	Testing Not Then Required by the Department of Elementary and Secondary Education (DESE)					
Spring 2006	2008	70%	21%	9%	66%	33%	2%						
Spring 2005	2007	62%	30%	8%	55%	41%	4%						
Spring 2004	2006	55%	40%	6%	58%	39%	3%						
Spring 2003	2005	36%	45%	20%	42%	51%	8%						
Spring 2002	2004	34%	41%	27%	34%	55%	13%						
Spring 2001	2003	34%	45%	21%	29%	53%	18%						
<i>YOG – Year of Graduation</i>		<i>NI – Needs Improvement</i>											
<i>A/P – Advanced/Proficient</i>		<i>F- Failure</i>											

This chart illustrates the dramatic improvement in Advanced/Proficient performance by Valley Tech students over the past 11 years.

What's New On Campus? Valley Tech's Academic & Vocational Programs Adapt to New Technologies

State-of-the-Art Science Labs

In a ribbon cutting ceremony attended by Massachusetts School Building Authority Executive Director Jack McCarthy and others, school officials publicly announced the planned August 2013 opening of two new state-of-the-art science laboratories. Students returning in August will be the first to utilize the new classrooms, which were constructed by retrofitting existing space. They have been designed to serve both lecture and lab functions across multiple academic and technical disciplines in alignment with goals to expand science, technology, engineering and math, or STEM programs. The addition of these labs will allow for a safe work environment for students and provide appropriate storage and prep space for the science program. Our new science labs will provide additional

opportunities for students to link scientific exploration with the higher technical skill sets necessary for success in 21st century career paths.

The District was able to avoid incurring debt for the construction by self-funding with available E&D funds, inter-fund borrowing, and timely reimbursement of 52.5% of the costs under the Massachusetts School Building Authority's \$60 Million Science Labs Initiative. This innovative, competitive grant program was touted by the state agency as a unique opportunity for districts to invest in otherwise-sound high school facilities by focusing capital spending on prototype designs for science labs. Valley Tech was one of only eight high schools to receive capital funding under this program. To contain costs, wiring was completed by the school's staff electrician, and a 3-inch drain line was installed by students in the plumbing program. These efforts provided a solid foundation and necessary infrastructure which allowed the project to remain on time and on budget.

New Branding for the Design & Visual Program

To remain competitive in a highly networked, technology-savvy environment, the curriculum of the ***Graphic & Multimedia Communications*** program is being upgraded to include new internet applications and media tools. The shift to a Design and Visual program from a predominantly pre-press and print production program will give students many more career and college opportunities in large and growing sectors of the communications market, including front end design, marketing and production. The new program will also embrace traditional media such as print and television along with digital photography and digital animation.

This course will emphasize visual design and production from a problem-solving and strategic point of view utilizing the latest technologies and techniques. Students will receive training in visual design, web design and development, photography, animation, videography, illustration, and advertising, as well as business, marketing, concept development, design theory, color theory, typography, outsourcing techniques and digital print

production. Using state-of-the-art digital imaging, video, illustration and page layout software, students will learn to apply their creativity to communications media. Students will also become familiar with research related to the marketing and branding of products and services. With these skills, students will have the opportunity to pursue careers in advertising design, business of art and design, computer animation, digital filmmaking, fine arts, game art and design, graphic and interactive communication, illustration, interior design, motion design, photography, and digital imaging.

Cutting Edge Partnerships with Industry

Thanks to business and industry partnerships, students in the **Construction Technology** program now have access to a heavy equipment operator license simulator and lift operator certification. This new piece of equipment will allow our students to gain valuable skills which will prepare them for gainful employment as heavy equipment operators.

Best of the Best: SkillsUSA

Valley Tech students competed in 41 categories at the 2013 SkillsUSA District V competition in March, capturing a total of 62 medals, including 14 gold, 23 silver, and 25 bronze. The students swept the district competition in six events, including Culinary Arts, Diesel Equipment Technology, Major Appliance Technology, Photography, Practical Nursing, and Technical Drafting.

At the SkillsUSA State Championship, hosted in April by Valley Tech for the sixth year, the team garnered a total of 27 medals. During the day-long intense presentation of their skills, Valley Tech students earned 15 gold medals, 12 silver, and 5 bronze.

A showcase of career and technical education for students, the 49th annual SkillsUSA National Leadership and Skills Conference took place in Kansas City June 24-28, 2013, where a 15-member team from Valley

Tech joined a strong Massachusetts contingent. Valley Tech students brought home 4 national gold medals, and 1 bronze, besting their peers in Welding, Urban Search & Rescue, Technical Drafting, and Plumbing, and coming in 3rd in Commercial Baking. Medalists included senior Andrew Desjardin of Uxbridge (Welding), junior Robert Silberberg of Mendon and sophomore Dillon Arnold of Northbridge (Urban Search & Rescue), junior Jake Rivard of Northbridge (Technical Drafting), junior Anthony Collari of Upton (Plumbing), and senior Anthony Young of Milford (Commercial Baking).

In a testament to the effectiveness of the state's vocational technical system, Team Massachusetts returned from this national competition with the second-highest medal count in the nation, second only to the state of Florida, and the highest percentage (71%) of top-ten finishers in the high school division. Clearly, we are doing something right!

Our Students Embrace Healthy Living Choices

Students from every corner of the school participated in some capacity throughout the year in a variety of health related initiatives, demonstrating the desire to maintain healthy lifestyles.

Culinary students competed in the Rhody Fresh Butterkase Cheese Bowl, creating their own healthy, cheese-based recipes for a chance to be named Top Chef. First place winners were seniors Mary Antanavica of Upton and Andrew Turbesi of Millville for their Blackberry Fennel Pizza. This event was sponsored by Rhody Fresh, the Rhode Island Dairy Farms Cooperative, and the New England Diary Promotion Board (NEDPB) and was judged by a team of notable experts that included New England Patriots Executive Chef Brad Ozerdem, Johnson & Wales University Culinary Department Chair Chef Bill Idell, and Henry's Farm To Table Restaurant Executive Chef Michele Stone.

Health Services and Culinary students, along with visiting students from Milford's Woodland Elementary School, participated in a first-ever teleconference directly with the White House. Communicating on-screen, students were given an opportunity to discuss healthy food choices and

ask questions of Sam Kass, White House Senior Policy Advisor on Nutrition, who works with First Lady Michelle Obama's Let's Move! initiative to inspire a healthier generation and ensure kids have the opportunity for long, healthy lives.

The competition center was transformed into a Health & Wellness Fair where numerous booths offered resources and demonstrations on the importance of making healthy lifestyle choices. The Health & Wellness Fair provided information on safe driving habits (distracted driving), healthy snack choices, the importance of hydration and healthy beverage choices, oral hygiene, stress reduction, bullying and diversity, concussions, healthy immune systems, and healthy relationships.

Worcester County Sheriff Lew Evangelidis brought an innovative and effective substance abuse prevention program to the students. With over 1,200 in attendance, the sheriff's Face2Face program used video clips and before and after photos of students to demonstrate the potential long term impact of drug and alcohol abuse on a person's appearance and health. This powerful message was well-received by the entire student body.

Athletics

Football

Under the tutelage of head coach Jim Archibald and defensive coordinator Matt Blood, the 2012 varsity football team proved its all-star champion status by winning the Central Mass Division VI Super Bowl. Valley Tech defeated Bay Path with a final score of 6 to 0 to close out its 12-1 season. Multi-talented quarterback Dan Avery of Milford helped advance the team to the playoff with his remarkable accuracy and tenacity. Making his two biggest plays in a Valley Tech uniform was Shawn Wilkins of Uxbridge with spectacular interceptions that turned the tide for the team.

Girls Basketball

Second-year coach Britt Kahler emphasized the varsity girls' basketball team's main strength - toughness. The team had a tightly-knit blend of sophomores, juniors and seniors, led by co-captains Kelly Ney of Milford, Meghan Ferschke of Uxbridge, and Kaitlin Hannan of Blackstone. Junior Ashley Thompson of Bellingham emerged as one of the best players in all of central Mass. Her dominance helped pace Valley Tech for a season few teams in the state were able to match. Over the team's career, it has improved every year, from 13-9 in 2011, to 17-6 in 2012, and 18-2 in 2013, with a second straight appearance in the Central Mass Division 3 district semifinals and two regular season league championships.

Ice Hockey

Varsity coach Brian Lehtinen led the Grafton-Valley Tech cooperative hockey team all the way to the Division 3A State Championship finals, ending the season as Coughlin Conference Champions with a valiant 18-5-1 effort. Captains Michael Moran of Milford, Cory Hetu of Sutton, and their teammates had a tremendous run to the tournament and gave an all-out effort throughout the entire season.

Baseball

In three years at the helm of the varsity baseball team, head coach Anthony Leonelli has delivered two Colonial Athletic League championships, leading the team to a perfect 14-0 regular season record this year. Seniors and three-year starters Dan Avery and Chris Kowalik of Milford and Cam Fiorentino of Uxbridge were major contributors to the team's success, which centered around building depth and being aggressive on the mound, at the plate, and on the base paths.

Softball

Valley Tech's varsity softball team won the school's first state vocational softball championship in a win over Worcester Tech in May. Under the direction of Coach Denise Medaglia, all-star shortstop Bella Picard of Upton and winning pitcher Alycia Wagner of Uxbridge led the team to a

victorious reign over the season. Bella, who had the nation's best batting average at .904 in her junior year, continued to demonstrate her stellar athletic ability and dominate the field and Alycia eclipsed the 400 strikeouts mark. The team had a phenomenal 12-2 stretch to win the Central Mass Division 3 quarterfinal round and claim additional awards for the trophy display in the school's main lobby.

Golf

Valley Tech successfully appealed an MIAA decision to move the golf program from Division 3 to Division 2. Although our total student enrollment prompted the step up, school officials argued that student participation levels and other factors warranted maintaining the program at Division 3.

We're Breaking Records ...

Cross Country (8-4)

Fall Cheerleading - CAL and Central District 2 Champions

Field Hockey (7-9)

Football (12-1) Div. VI Super Bowl Champions

Golf (7-9)

Boys Soccer (15-2-1) CAL Conference Champions

Girls Soccer (10-3-3) CAL Conference Champions

Boys Volleyball (2-14)

Girls Volleyball (16-4) CAL Conference Champions

Boys Basketball (13-7)

Girls Basketball (18-2) CAL Conference Champions

Ice Hockey (18-5-1) Coughlin Conference Champions

Baseball (16-4) CAL Conference Champions

Softball (15-3) State Vocational Champions

Lacrosse (12-4) State Vocational Finalists

Track & Field (6-2)

Winter Cheerleading – CAL and Central District 2 Champions

Influencing Federal and State Policy, Regulations, and Legislation

As the District's influence has spread, your vocational technical experts have had a hand in shaping federal and state educational policy. On the national front, Superintendent-Director Fitzpatrick was selected to serve on the Executive Committee of the American Association of School Administrators (AASA), where his input impacted federal Carl D. Perkins Act funding and helped to shape the organization's position on school safety. Closer to home, the superintendent lobbied successfully for the repeal of Outside Section 89 of the FY2013 State Budget. This legislation would have shifted the burden of out-of-district vocational school tuition from municipalities to their regional vocational technical partners, potentially resulting in increased tuition costs for our member towns. The superintendent also served on the state's Commission on Regionalization & Collaboration, and the CVTE Task Force, charged with making recommendations to improve relations between career technical systems and their sending schools. He continues to advocate for quality education via roles with the Massachusetts Association of School Superintendents (MASS), the Massachusetts Association of Vocational Administrators (MAVA), and the Massachusetts Association of Regional Schools (MARS).

Appealing to State Representative John Fernandes of Milford, who successfully filed legislation to address the issue, Valley Tech lobbied for a change in state unemployment claim policy. While state law allows teachers who do not have reasonable assurance of returning to work in the fall to collect unemployment assistance during the summer months, they now will lose eligibility for such benefits as soon as they have been extended an offer of comparable employment. In the past, school districts and municipalities were subject to continuing unemployment costs when laid-off teachers delayed notifying the Department of Unemployment Assistance of subsequent employment until actually returning to work in the fall. This change has the potential to reduce Unemployment Insurance costs for school districts and towns across the Commonwealth.

Valley Tech Hosts Guests from Around the Globe

We encourage visitors at Valley Tech and continue to reach out, not just locally, but globally, to maintain and strengthen the school's standing as a model system for innovative educational programs and as a test site for incorporating the latest new technologies to support the workforce of the future. Over the year, Valley Tech hosted groups from the United States and abroad who expressed interest in learning more about the school's integrated approach to academic and vocational instruction as well as its innovative design for revitalizing an older structure with high performance, energy-savings measures.

US Connections

A group from Metro Technology Centers in Oklahoma was interested in discerning how the school transformed the structure of its building, incorporating old with the new while maintaining integrity throughout. The visiting team sought the superintendent's perspective on the changes made to the campus, especially in the area of energy conservation, and the school's career and technical education programs.

A group from Wisconsin, which included 20 state representatives, senators, superintendents, teachers, and leaders from business and industry, toured the school in December. The group's objective was to obtain a first-hand look at the Massachusetts model of high school vocational technical education.

Global Reach

Two academic groups from Asia visited Valley Tech in January. Several Chinese students from Beijing visited as part of a two-day immersion program to experience "a day in the life" of a vocational technical student in the United States. Valley Tech students from Mendon, Tyler and Zachary Leung and Samantha and Jennifer Morin , accompanied the students for an entire day in order for them to understand the daily activities in a vocational and academic high school. Another group of ten community and junior college administrators from Japan visited to learn about the school's vocational technical instruction at the secondary level

as many of their programs replicate a similar curriculum. These visitors reported that they were impressed by the maturity level of the Valley Tech students and how the school provides vocational trade education starting in ninth grade.

Return on Investment: Fiscal Austerity a Priority

The District's operating budget for FY13 was developed to ensure career and technical success as well as academic rigor. As a "Race To The Top" school, Valley Tech continues efforts to procure the necessary resources required to meet the new Common Core Standards. This ongoing initiative is being accomplished over several fiscal years in an effort to be responsive to the financial challenges faced by of our 13 member towns. Maintaining stakeholder confidence through solid educational practices and related fiscal austerity continues to be Valley Tech's priority. To that end, the total budget was held to a modest 2.77% increase.

The District's FY13 operating budget of \$19,862,213 was funded primarily by State Aid and Member Assessments as indicated in the historical budget data below. In recent years, many of our member towns have experienced increases in state-mandated minimum contributions. Valley Tech is committed to identifying an appropriate mix of cost savings, additional revenue sources, and the use of its unreserved fund balance to help mitigate those increases.

The District continues to explore staffing efficiencies, student work project endeavors, competitive procurement practices, and other green school initiatives that will generate realized savings to replenish the District's unreserved fund balance while providing valued services to our member communities. In FY13, these efforts resulted in direct member credits of \$250,759.

Student work projects, which afford real world application of skills acquired in the vocational technical programs, realized \$580,000 worth of savings during the 2012-2013 school year.

A total of 880 projects were undertaken, including 242 completed in-house, for the benefit of local citizens, civic organizations, municipalities, and the school district.

BUDGETED REVENUE REQUIRED TO SUPPORT OPERATIONAL EXPENDITURES						
Revenue Category	FY11	% Incr	FY12	% Incr	FY13	% Incr
Member Town Assessments:						
Minimum Contribution	8,592,069	5.01%	8,881,138	3.36%	9,269,607	4.37%
*Non Net School Spending Items	1,422,458		1,405,543		1,457,476	
Member Credits	(307,946)		(213,000)		(250,759)	
Debt Service	658,232		639,394		625,220	
Total Member Assessments	10,364,813	2.99%	10,713,075	3.36%	11,101,544	3.63%
State Aid:						
Chapter 70 - Regional Aid	7,631,018		7,614,352		7,790,890	
Transportation Reimbursement	586,914		577,094		625,279	
Total State Aid	8,217,932		8,191,446		8,416,169	
Other Revenue Sources:						
Miscellaneous Income	130,000		122,761		94,500	
Unreserved Fund Balance	236,500		300,000		250,000	
Total Other Revenues	366,500		422,761		344,500	
GRAND TOTALS	18,949,245	2.68%	19,327,282	1.99%	19,862,213	2.77%

*Non NSS Items Include: Transportation (over state aid), Capital Equipment & Retiree Medical

Grants - Additional Funding to Support Our Mission

Valley Tech continues to aggressively pursue any non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. Federal and state entitlement grant funding, coupled with MSBA funding for our new science labs and large and small competitive grant acquisitions, provided valuable additional resources to help us prepare students for today's high-demand, high-skill, and high-paying jobs.

In FY2013, the District received nearly \$100,000 in a Massachusetts Life Sciences Center grant for robot arms and CNC lathes, which will be used by students in three target career-tech areas, Drafting and Engineering Technology, Electronics and Engineering Technology, and Manufacturing

and Engineering Technology. This equipment will familiarize our students with the equipment they will find when they walk onto the job in any of the many precision bio-manufacturing companies in Central Massachusetts.

The school was also one of 25 across the Commonwealth to receive State House Vocational Equipment Grants. This \$25,000 grant will support our Dental Assisting program with the purchase of new rear delivery dental work stations which will allow more students to observe dental procedures and help better prepare them for success in dental office or other health related workplace environments.

We acknowledge and appreciate a variety of corporate and private donations to bolster student participation in regional and national robotics competitions. This year, students were able to compete in both FIRST Robotics and VEX Robotics competitions, gaining valuable real world engineering experience and honing teamwork and critical thinking skills in contests in NH, CT, and MA.

The District also receives substantial donations in the form of cash, tools, raw materials, and technology; including an annual gift from a local charitable golf tournament, which was designated this year to add a heavy equipment operator component to the curriculum of the Construction Technology program.

FY13 Grant Listing			
Fed - Title 1	\$ 79,850.00	MA Life Sciences - Robot Arms & CNC Lathes	\$ 99,984.00
Fed - Title II A	\$ 20,170.00	A&F (Gov) Voc Equip - Dental Assisting	\$ 25,000.00
Fed - Title I Carryover	\$ 6,948.00	Blissful Meadows - Carpentry Program	\$ 5,000.00
Fed - SpEd 240	\$ 279,427.00	Waters Corp - FIRST Robotics	\$ 5,000.00
Fed - SpEd Program Improvement	\$ 8,459.00	MA Dental Society - Project SMILE	\$ 1,000.00
Fed - Race to the Top	\$ 16,283.00	KenMark - MASBO	\$ 1,000.00
Fed - Perkins	\$ 166,765.00	National Robotics Competition	\$ 10,000.00
Fed - Perkins Post-Secondary (LPN Program)	\$ 1,023.00	Merrill Lynch - Murray Project	\$ 10,000.00
Federal Entitlement Grants Subtotal:		VTEF - Aviation Club	\$ 1,000.00
		VTEF - Watch Your Mouth	\$ 1,000.00
State - Academic Support	\$ 720.00	BVCCEF - VEX Robotics	\$ 7,000.00
State - MSBA Science Lab Initiative	\$ 443,678.00	Competitive Grants Subtotal:	
State Entitlement Grants Subtotal:		FY13 Grant Total:	\$ 1,189,307.00

Class of 2013: Upton Graduates

The graduating Class of 2013 included the following students from Upton (National Honor Society members are indicated by NHS and National Technical Honor Society are indicated by NTHS): Mary E. Antanavica, Culinary Arts; Rebecca M. Arduino, Business Technology (NHS; NTHS); Timothy J. Buono, Construction Technology; Dominique L. Campbell, Business Technology (NHS; NTHS); Shawn A. Doherty, HVAC/R; Jason S. Driver, Manufacturing & Engineering Technology; Edwin A. J. Floyd, Drafting & Engineering Technology (NHTS); Nickolas A. Hobill, Drafting & Engineering Technology; Joshua D. MacDonald, Electronics & Engineering Technology; Brianna M. McLean, Painting & Design Technologies; Isabella R. Picard, Business Technology; Sherry M. Rankins, Cosmetology; Matthew A. Taddei, Electrical.

Our School Committee ...

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman - Joseph M. Hall of Bellingham

Vice Chairman - Gerald M. Finn of Millville

Assistant Treasurer – Paul M. Yanovitch of Hopedale

Williams J. Pontes of Blackstone

John C. Lavin, III of Douglas

Anthony M. Yitts of Grafton

Michael D. Peterson of Mendon

Arthur E. Morin, Jr. of Milford

Chester P. Hanratty, Jr. of Millbury

Jeff T. Koopman of Northbridge

Mitchell A. Intinarelli of Sutton

Kenneth M. Pedersen, Jr. of Upton

James H. Ebbeling of Uxbridge

Superintendent-Director – Dr. Michael F. Fitzpatrick
District Treasurer – Barbara Auger
Secretary – Diana Pedersen

50 Years of Quality Vocational & Academic Success

The Blackstone Valley Vocational Regional School District was established in 1964. The first graduating class in 1970 consisted of 102 eager candidates who received technical training in eight trade areas: auto body, auto mechanics, carpentry, drafting, electronics, machine shop, metal fabrication, and plant maintenance. By 1975, the choice of vocational technical study areas had been expanded to include culinary arts, electrical, graphic arts, air conditioning and refrigeration, painting and decorating, and plumbing. The 1978 graduating class consisted of 175 students, including the first females. Since then, health services, business technology, cosmetology, dental assisting, information technology, and a post-secondary practical nursing program have been added to the system's program of studies, with total student enrollment reaching 1,153. Our programs have evolved in response to the needs of business and industry, ensuring that our graduates have the skills, credentials, and technical knowledge to keep Massachusetts and our nation in the forefront of innovation and global competitiveness.

2014 will mark our 50th year. Stay tuned for details of the District's upcoming 50th Anniversary celebration! We hope you can join us!

REPORT OF THE MENDON-UPTON REGIONAL SCHOOL DISTRICT

Superintendent's Report

Dr. Joseph P. Maruszczak

Mendon – Upton Regional School District

The Mendon-Upton Regional School District had an outstanding year in 2013 as it continued to build forward momentum. I am fortunate to be leading a district where there are caring and committed teachers, administrators, and support staff. Equally strong is our student body, which comes to school ready to learn, bolstered by supportive parents and community members. While there are many challenges and mandates ahead, I am very confident that the capacity for continuous improvement is very strong in our school district.

Last spring the Regional School Committee approved a band new strategic plan, *Forward: The MURSD Strategic Plan, 2013-18*. The process entailed the creation of a new, shared vision of improving teaching and learning in the MURSD. This plan will guide new initiatives and programming over the next five years. While the plan has many facets, the four overarching goals, or strategic objectives, are the following:

- 1. Instructional Excellence:** *We will provide a rigorous curriculum and effective teaching that engages ALL students*
- 2. Expanding Educational Options & Opportunities:** *We will provide new, innovative programming that supports student acquisition of 21st century skills*
- 3. Performance Management:** *We will provide feedback about performance to students and adults to support improvement and create accountability for results*

4. Improving Communication, Collaboration & Outreach: We will create new relationships and partnerships with our families and community to improve student outcomes

Successful implementation of all of these objectives will help us to focus on improving outcomes for all children. In fact, during the current school year the district has embarked on several strategic initiatives that fall into one or more of the above four objectives. Some of these initiatives are mandates from the state department of education, such as aligning our K-12 English language arts and mathematics curriculum to the new *Common Core State Standards*. Also paramount is the successful implementation of a new, comprehensive educator evaluation system, one that is focused on improving the quality of instruction in every single classroom. However, also included in the plan are strategic initiatives that are integral to our students having opportunities to gain the content and skills so they are college and career ready. These initiatives include expanding the use of technology in all classrooms, providing more hands-on and career exploration experiences in STEM (science, technology, engineering, and technology) education, and implementing more inclusionary practices to support students with special needs.

Starting with the FY2014 budget, the Regional School Committee has chosen to make smart, targeted investments in the plan's initiatives. The two investments this year included the provision of universal, full-day kindergarten and the restoration of the district curriculum director position. I am pleased to report that both of these targeted investments are already paying dividends. At present time we have nine full-day kindergarten classes at Clough and Memorial Elementary Schools with an average class size of 18. Our youngest learners are getting an enhanced curriculum to build their foundation in basic reading, writing, and mathematics. Our new curriculum director, Maureen Cohen, is doing an outstanding job in leading our district's curriculum review and professional development processes. Maureen is also the district's chief grant writer. This school year alone Maureen has written and managed over \$161,000 in entitlement and competitive grants that the district has

earned. These targeted investments have clearly already reaped a positive return!

Student performance remains very strong in the MURSD, the highest of any district in the Blackstone Valley. Amongst our district and students' accomplishments in the past year are the following:

- Tenth grade MCAS (Massachusetts Comprehensive Assessment System) scores are a common benchmark of a district's performance as it is a high-stakes test required for graduation. The Nipmuc Regional High School student performance on the 10th grade MCAS tests is the highest of all high schools in the Blackstone Valley, with 95% of students scoring proficient or higher in English language arts, 94% on the mathematics test, and 90% on the science test.
- Nipmuc Regional High School has continued its excellence in expanding opportunity and improving achievement in Advanced Placement coursework. In 2013, 165 students accessed this rigorous coursework (54% of upperclassmen) with 68% receiving qualifying scores on the annual AP exams.
- The Visual Arts Program in the schools remains very strong. In 2013 alone, 19 Nipmuc and Miscoe Hill students were *Boston Globe Scholastic Art Award* winners. Awards are granted to less than 2% of entries in this auspicious annual program.
- Equally strong is the Performing Arts Program. Of particular note is the student participation at Miscoe Hill Middle School, where 73% of students are members of band, jazz band, or chorus. In 2013 15 students earned All-District or All-State Honors based upon their performance.
- The 1:1 iPad Program at Miscoe Hill expanded to all 7th students in grades 5-8 this year, as this emergent technology is being used as an essential learning tool in all of the students' coursework. Teachers are being systematically trained in integrating this technology into their instruction and assessment practices so students are able to demonstrate and apply what they have learned.

- Both Clough and Memorial Elementary Schools have continued with successfully implementing the Kindness & Caring Club, which instills pro-social behaviors and habits of mind in our youngest students. Both school communities have raised thousands of dollars to donate to local food pantries, the American Heart Association, and the Giving Tree.

While our successes are many, much work lies ahead. We are deeply committed to seeing through a new, shared vision of improving teaching and learning in the MURSD. Our strategic objectives and initiatives shall guide our work through the next five years.

I am grateful for the significant investment that the communities of Mendon and Upton make in the public education of our children. With a new vision, clear targets, improved professional practices, and hard work, our district will continue to produce outstanding returns on that investment: increased student achievement.

Cordially,

Dr. Joseph P. Maruszczak
Superintendent of Schools

Student Support Services

Annual Report 2013

The Student Support Services department of the Mendon-Upton Regional School District is responsible for the special education services for eligible students ages 3 through 21. The district provides special education and or related services to 359 students with Individualized Education Programs. Mendon-Upton Schools have been including students with disabilities in the general education classroom and follows the mission to create an environment that respects all ability levels and learning styles, and one that offers the full range of the curriculum and the full resources of our teachers and our facilities to all students.

The research and literature on the best inclusionary practice overwhelmingly supports including students with disabilities with their non-disabled age-appropriate peers. The Mendon-Upton Regional School District acknowledges the significance of meaningful inclusion and instructional excellence. A strategic initiative described in the district's five year plan is to support the delivery of special education through inclusion at all levels. To this end, in all four of our district school buildings, general education teachers, special education teachers, and paraeducators are working collaboratively in the planning, teaching, and assessing students' progress in the general education curriculum. Educating students in the least restrictive environment is mandated by state and federal standards and recognized as best practice by the district. Due to unique and varied learning profiles some students need more supportive programs and more intense instruction in order to make effective progress academically, socially, and behaviorally. In addition to a comprehensive inclusion model, the district has various educational opportunities in all four buildings that can support the diverse education needs of the student body.

The Mendon-Upton Regional School District offers an Integrated Pre-Kindergarten Program that provides a structured learning environment for children with disabilities whose needs cannot be met in a typical pre-

school setting. The programs at both Clough and Memorial schools are integrated and consist of children eligible for special education and other typically-developing peers. Children with disabilities needs are provided additional support as directed by their Individualized Education Programs. These services are not only provided by the pre-kindergarten staff but also the speech/language therapist, occupational therapist, and physical therapist as needed in an integrated service learning approach. The therapists work within the pre-kindergarten classrooms and specialized locations throughout the buildings.

All four schools in the district support a STAR Program (Success Through Alternative Resources). The curriculum practiced in the STAR classrooms is varied but it is primarily based on the principles of Applied Behavioral Analysis which features teaching methods which include: task analyzed instruction, discrete trial training, fluency based instruction, incidental teaching methods, a rich array of prompting and reinforcement strategies, and behavior reduction strategies. Repetitions of mastered skills are regularly reviewed in this setting and new information or targeted skills are integrated and related to previously taught material so that students continually build their knowledge base. The program offers behavioral interventions, student specific inclusion opportunities, parent support, as well as consultative support to general education teachers.

Students also receive support from the district's Language Based Program. Language Based instruction employs direct, explicit instruction regarding the subject content within a teaching/learning framework that isolates and directly teaches to the individualized student's needs (i.e. reading, written, spoken language, and/or math skills) consistently across the instruction. In this setting teacher directed instruction and information is presented in a highly structured, organized manner, using oral and visual methods to support both written and spoken language comprehension and to emphasize important concepts and main ideas. Language Based instruction can be concentrated in a small group setting with opportunities to practice and generalize skills in the large group setting.

The Mendon-Upton Regional School District recognizes the importance of social and emotional learning and the larger influence it has on student and teacher performance, school culture, and community access. Miscoe Hill Middle School's BRAVES Center (Be Respectful, Accommodating, Value Every Student) supports students in grades 5-8 who experience significant emotional and behavioral dysregulation so they can be more successful in their home, school, and community settings. The BRAVES Center is a safe, staff-secure, predictable, and highly structured therapeutic environment so a student in need of these services can be fully supported in order to make effective progress in the general education classroom alongside their peers. It is very student specific on a daily (even hourly) basis as to how much time and support is needed in this environment. The BRAVES Center can support students who require daily or frequent check-ins during transitions or break time throughout the school day, as well as students with significant emotional and/or behavioral dysregulation who may need to spend considerable more time accessing BRAVES Center services until they are ready to be thoughtfully transitioned back into the traditional setting. A unique aspect of the BRAVES Center is that in addition to the specialized teaching professionals in the classroom there is a full time adjustment counselor/social worker who is responsible for providing therapeutic interventions as well as coordinating wraparound services for those students who require assistance from various social service agencies and community care providers.

Nipmuc Regional High School is the home of the Vista Program. The Vista curriculum is provided in a small group setting, but allows for opportunities for inclusion as well as outside activities within the community. Academically, reading, written language, mathematics, social studies and science are the core, base curricula within the academic day. A life skills component related to current events, health, nutrition, and safety is also targeted in small group instruction. The students practice six targeted areas of independent living: homemaking, health issues, grooming, consumer affairs, money matters, and community and government involvement, which include travel within the area. Community, life-skill experiences include shopping for the elderly, as well

as working cooperatively with our local food banks, recycling, and restaurant etiquette. A monthly Teens Night Out is included in the curriculum to foster increased positive, social interactions with peers. This supervised volunteer-based Friday night activity, open to students with similar needs in the surrounding districts, offers interactive and entertaining events and encourages building new relationships.

A Transition Program is offered for students with disabilities from the ages of 18 through 21. The Transition Program curriculum covers a wide range of functional skills that students will need to lead independent and productive adult lives. Core elements of the program integrate specific academic, social, communication, and activities of daily living skills into learning environments that include the school setting, the community, home, and vocational training sites. The Transition Program is the bridge from school services to adult services. The district works cooperatively with state agencies such as the Bureau of Transitional Planning, Department Of Mental Health, Department of Developmental Services, Department of Children and Families, and/or the Massachusetts Rehabilitation Commission to foster a seamless transition from school to adult services for our students.

Many students supported with an IEP receive grade level Academic Support. This program is designed to teach fundamental skills necessary to successfully and independently manage academic coursework. Students who participate in this class receive direct, explicit instruction from a special education teacher or a special education paraeducator in cooperation with the special educator, in areas of the curriculum identified by the student and their teacher(s) that pose a significant challenge to them. The instructional focus is the acquisition and application of strategies to develop and improve organization, study skills, reading comprehension, written expression and quantitative concepts as applied to the curriculum. The instruction provided in Academic Support helps develop the skills necessary for each student to become an effective learner who can successfully apply their areas of strengths and compensate for areas of challenge.

The Student Support Services department recognizes the importance of parent involvement and community outreach. The Mendon-Upton Special Education Parents Advisory Council (SEPAC) is an active group comprised of parents of children with disabilities, educators, and interested community members. The mission of the SEPAC is to facilitate understanding, respect and an appropriate education for all children, while supporting families and educators who are also striving for this goal. The SEPAC is an influential group that provides a network of support for parents, and access to information, and trainings to its constituents.

The mission of the Mendon-Upton Regional School District, in partnership with our communities, is to deliver a progressive educational experience focused on the unique needs of each child, providing them a competitive advantage in the 21st century. The Student Support Services department adamantly adheres to this commitment and uses this goal as a benchmark when developing and maintaining programs worthy of distinction. These programs, described in the aforementioned paragraphs that provide all students with an education that promotes intellectual rigor, responsible citizenship, and lifelong learning were subject to review by the Department of Elementary and Secondary Education in December of 2012 as part of a Coordinated Program Review. Results of the Coordinated Program Review published in August of 2013 showed that the district is meeting state mandated standards in nearly every category described. This compliance review of Special Education, Civil Rights, and English Learner Education occurs every six years and it is a combination of a record review, staff interviews, and observations of classrooms and facilities.

Respectfully submitted,

Dennis Todd
Director of Student Support Services

Nipmuc Regional High School

Student Body as of December 31, 2013:

<u>Grade</u>	<u>Enrollment</u>
9	131
10	180
11	166
12	176
SP	4
Total Enrollment	657

Core Values

- Academics
- Accountability
- High Expectations
- Respect

21st Century Learning Expectations

Academic Expectations:

- To communicate with clarity, focus, and consideration of audience
- To demonstrate the ability to solve problems using higher-order thinking and reasoning skills
- To utilize technology as a tool to foster creativity, enhance communication, increase productivity, and access and analyze information

Social Expectations:

- To collaborate
- To demonstrate adaptability

Civic Expectation:

- To actively and appropriately participate as a member of a local, global, and digital society

Students at Nipmuc Regional High School enjoyed an exciting and accomplished year in 2013. The year was characterized by the high achievement of Nipmuc's students across an array of areas including academics, the arts, extracurricular programming, and athletics. Once

again, the success of the school year is due to the skill and dedication of our teachers, the high expectations of our students, the active involvement of our parents, and the support of our communities. Highlights of 2013 include:

- Nipmuc's student body once again distinguished itself with achievement across a variety of standardized tests. Members of the sophomore class excelled in the 2013 Massachusetts Comprehensive Assessment System (MCAS). In English 95% of students scored in the proficient or advanced range. In mathematics 92% of students scored at these levels with 76% of students scoring advanced. In science, 90% of students achieved advanced or proficient scores. Additionally, Nipmuc is proud to celebrate the accomplishments of 51 members of the Class of 2014 who were named John and Abigail Adams Scholars. With this achievement these students will receive free tuition at any Massachusetts state college or university.
- During 2013 the Advanced Placement (AP) program at Nipmuc enjoyed its most successful year in the school's history. The school enrolled 165 students who took 299 tests across 16 subject-areas. The school increased the number of Advanced Placement courses it offers to include AP Statistics and AP Computer Science. Based on the results of the May 2013 AP tests, 46 students were recognized as AP Scholars. Of these students 10 were noted as AP Scholars with Honors, 14 as AP Scholars with Distinction, and two students as National AP Scholars.
- The Advanced Placement program continued to grow through the efforts of teachers and with support from a grant offered by the Massachusetts Math and Science Initiative (MMSI). With the assistance of MMSI, students had the opportunity to participate in Saturday study sessions and participate in a wider array of courses. Additionally, teachers were able to access professional development throughout the year to support their work with students. Overall, the AP program enrolled 54% of Nipmuc's upperclassmen at the start of the 2013-14 school year. These courses are audit-approved by the College Board and offer

Nipmuc's students the chance to earn college credit while still in high school.

- Nipmuc's DECA program continued its success in offering students a chance to apply their classroom learning about business and marketing to authentic, real-world scenarios. Over 100 students participated in the state DECA competition with 21 students earning the opportunity to compete at the international competition in Anaheim, California. At that competition two students, Owen Bradley and Peter Davey, scored in the top ten of all contestants in their field of competition.
- Five members of the Class of 2014 – Jesse Arsenault, Samuel Chiburis, Maia Hibbett, Kayleigh Kearnan, and Laura Ng – received recognition as commended students in the National Merit Scholar Program. In receiving this honor, these students were recognized for finishing in the top 5% of the 1.5 million students who took the PSAT.
- The Nipmuc Regional High School Class of 2013 graduated 183 members on May 31, 2013. Of these graduates 90% continued their education at two or four-year colleges. Students in the class earned more than 1.5 million dollars in scholarships. Additionally, community members provided more than \$50,000 in scholarships to support students and their families.
- Nipmuc provided the opportunity to travel abroad during two separate trips during the 2013-14 school year. In February, ten students travelled to Spain and enjoyed the chance to visit sites in Madrid, Seville, and Costa del Sol. In the summer of 2013 Nipmuc participated in a World Challenge trip for the seventh time in the school's history. Ms. Julie Ahmed-Jussaume chaperoned a group of 18 students who visited Ecuador for 31 days. As part of the World Challenge trip, students had the responsibility to provide leadership to all aspects of the trip. In addition to travelling across the country, students also participated in a community service activity during their month-long visit.
- Members of Nipmuc Drama enjoyed a successful 2013. In March students presented the annual spring musical with a production of *The Sound of Music*. The student-run One Act Play Competition

took place in May, allowing nearly 50 Nipmuc students to put on four student-directed one act plays. In the fall of 2013 students hosted a production of *Anne Frank and Me*.

- Nipmuc's athletic program enjoyed a successful year in 2013. The program grew with the addition of swimming and wrestling teams which are cooperatively run with Northbridge High School. The school congratulated boys basketball coach James Grant on his 500th win as coach of the team, his induction to the state coaches' hall of fame, and his retirement from Nipmuc athletics. The athletic program continues to benefit from the support of the Warriors' Club and a variety of parent-run booster clubs.
- The Nipmuc art department enjoyed another successful year in 2013. Over 1,000 pieces of student art work were presented in the annual Fine Arts Festival with senior Shannon O'Brien receiving "Best in Show" honors. In addition, students Rose Wiklund and Brandon Kong received Art All State Acceptances. Nine Nipmuc students were recognized in the *Boston Globe* Scholastic Art Awards including Michaela Arrigo, Teres Audette, Kelsey Campbell, Elizabeth Faubert, Lillian Harris, Sydney Johnson, Lily Kerxhalli-Kleinfeld, Deanna Valcour, and Rose Wiklund.
- On December 6, 2013 Nipmuc celebrated the 16th annual High Honors Dinner in which the school congratulated 117 scholars for their attainment of high honors for all four terms in the previously school year. As part of the event Nipmuc welcomed back alumnus Jared Bowen, a member of the Class of 1994, to speak to the students. Mr. Bowen is the host of WGBH's "Open Studio with Jared Bowen" and a regular reporter on National Public Radio's *Boston Common* and *All Things Considered*. As the only full-time arts reporter in Boston, Mr. Bowen shared his experience with the students and encouraged them to pursue their goals. The evening was made possible with tremendous community support including donations from 21 local businesses, community groups, or individuals.
- The National Honor Society (NHS) welcomed 38 new members to the group, recognizing these students' dedication and accomplishments in the areas of scholarship, service, leadership,

and character. The induction ceremony was hosted by National Honor Society President Emily Davidshofer and was highlighted by a series of student-speakers. Among the accomplishments of the new inductees is the 1085 collective community service hours completed as part of the NHS application process.

- The music department provided a series of concerts including the annual Pops Concert and Senior Music Night to highlight Nipmuc's student-musicians. In the fall of 2013, eight Nipmuc students were recognized with acceptance to the Central District choir or band. These students include Arianna Bonito, Kevin Harris, Alexander McCulloch, Molly Meath, Elena Morganelli, Elizabeth Nigro, Eoin O'Connell, and Aiden Thieme.
- The Nipmuc School Council organized at the start of the 2013 school year and benefitted from the participation of a number of parents and community members including Heather Applegate, Carol Gallagher, James Gallagher, Amany Jayyosi, Gail McDonald, Brian Pazol, Kim Seserman, Carolyn Sylvester, and Collette Wickstrom.
- Parents hosted the 20th annual Nipmuc After Prom Party on May 17, 2013, providing an entertaining, fun, and safe night for over 300 guests following the Nipmuc prom. The night was organized and run by a team of parent volunteers that was guided by Sue Wilkinson, Tanna Jango, and Trish Alexander. The event was attended by the majority of students who went to the prom which took place at Union Station in Worcester.
- During 2013 Nipmuc established the STEM Scholars Program, offering a practical way to connect classroom learning in the areas of science, technology, engineering, and mathematics to collegiate and professional environments. Thirty-seven seniors participated in this initial year of the program which developed their workplace readiness and provided them with opportunities to engage in internship and job shadowing experiences. The Nipmuc STEM Scholars Program was supported by a grant from the Blackstone Valley Education Foundation. Additionally, the program was guided through the collective support of the Nipmuc STEM Scholars Advisory Board, a group of educators, STEM-

professionals, and community members whose expertise helped to guide the direction of STEM learning in the district. The members of the STEM Advisory Board include the following:

- John A. Baci, Director of Pathology at Boston Children's Hospital
- Robert Carnegie, President of R. Carnegie Associates, Inc
- John K. Clements, Principal of Nipmuc Regional High School
- Amy E. Gilchrist, Mathematics Teacher and Department Chair
- Robert Gilchrist, Senior Project Manager, Agostini-Bacon Construction
- Timothy Hall, Engineering and Physics Teacher
- Kathy Laflash, Science Teacher and Department Chair
- Mary Anne Moran, Dean of Students, Nipmuc Regional High School
- Anna Morin, Assistant Professor & Associate Dean, Massachusetts College of Pharmacy and Health Sciences
- Don Morin, Engineering Manager, Intel Massachusetts, Inc.
- Jeff Pollack, Director of Sales/Custom Microelectronics Development, Intrinsix Corporation
- Dr. Allison J. Tracy, Senior Research Scientist/Methodologist, Wellesley Centers for Women, Wellesley College
- The Nipmuc Regional High School community would like to express its sincere thanks and appreciation to Mrs. Cynthia Bucken, Mrs. Rita Cooney-Brown, Mrs. Marsha Ledoux, and Mrs. Virginia Starkis who retired during 2013. Each of these faculty members impacted thousands of students through the dedication, care, and learning they provided throughout their careers. Their contributions are appreciated, and we will miss them in years to come.

Respectfully submitted,
John K. Clements, Principal

Miscoe Hill School

Student Body as of December 31, 2013:

<u>Grade</u>	<u>Enrollment</u>
5	194
6	203
7	212
8	198
Total Enrollment	807

Mission Statement

The mission of Miscoe Hill School is to provide all students with a safe and respectful school community that engages each student in a meaningful and challenging curriculum while promoting responsible citizenship and the desire for lifelong learning.

The goal of Miscoe Hill Middle School is to prepare our students for high school and beyond as well as fostering a sense of community and responsibility in our population as well as preparing them for the twenty-first century with skills that are needed. The current fifth through eighth grade configuration of the Miscoe Hill School enables us to be a true middle school, which provides for developmentally appropriate schedules, procedures, curriculum, and activities. Each grade level builds on the prior grade level to provide the students with more independence and works to prepare them for their high school experience. All four grade levels participate in a six-day rotating schedule, which enables our students to take both core courses as well as electives. We believe our Miscoe middle school students are receiving the relevant, challenging, integrative, and exploratory curriculum and programs to which they are entitled.

A primary focus for the teachers throughout 2013 was the adoption of iPads in all classrooms, e-textbooks, curriculum alignment and input into our new Rubicon Atlas program, and adopting the new teacher evaluation tool. Miscoe's teachers also dedicated concentrated time to a thorough

evaluation of the 2013 spring MCAS results in order to assess both student strengths and weaknesses. All grade levels implemented action plan goals to address specific student learning needs.

Miscoe Hill School has achieved Annual Yearly Progress (AYP) in the Massachusetts Comprehensive Assessment System (MCAS) for the aggregate group of students in 2013. Miscoe Hill did not make adequate yearly progress in the special education subgroup in English language arts and mathematics. As a result, our school is rated a Level 2 School.

Miscoe Hill's 1:1 iPad Initiative completed its first full year in seventh grade during the 2012-2013 school year. In September of 2013 grades six and eight were added to the iPad Initiative. During January of 2014 the fifth grade will be added making Miscoe Hill a complete iPad school. This initiative started through the efforts of the Mendon-Upton Education Foundation and Superintendent Dr. Maruszczak two years ago with half of the seventh grade, and continued into 2013 with additional funding from the school district for the rest of the grade. During the current school year, the program became a rent-to-own program with families purchasing iPads either through the school or themselves. The students and teachers have adopted the use of the iPads in their work with great enthusiasm. By using the iPads for schoolwork, students have instant access to online resources and information relating to their classes. They also have the ability to create multimedia presentations and projects, collaborate with each other, and use and develop resources to help them learn material and study for quizzes and tests. Teachers have reported that compared to previous years, scores on quizzes and tests have increased by ten points, on average, due to the students increased access to study materials in preparation for these assessments. Overall, the iPad Initiative at Miscoe Hill has been a tremendous success.

A seventh and eighth grade Honors Program continued into its second year with great success. The top twenty-five percent of students are selected in each curriculum area; Math, Science, Social Studies, and English. These students experience a more rigorous, deep, and fast paced curriculum for the school year. Although the curriculum is the same, the students are challenged to excel in the classes. The Honors Program was

put in place to better meet the needs of our students that need to be challenged in specific areas and has been met with much praise by students, parents, and teachers.

The Spanish Immersion Program at Miscoe continues in the same format with fifth grade instructing both math and social studies in Spanish and sixth grade in social studies and science. Our seventh and eighth grade students receive one block of Spanish instruction each day. The focus of the Spanish Immersion Elective in seventh and eighth grades is Spanish grammar and literature, along with culture. In 2011, a three part book series for the seventh and eighth grade was purchased to support the Spanish Immersion program as well as our seventh and eighth grade introductory Spanish Language courses for both level one and level two each being taught for one half the year.

Our Student Activities Program was very successful this year with continued resurgence. This program supports three quarters of our student body with activities throughout the school year. Along with our successful Student Council in grades seven and eight to, we were able to provide two Jazz Bands, Lego Robotics Club, the Miscoe Youth Theatre, Multimedia Club, two Art Clubs, Ski Club, and the Friends of Rachel (FOR) Club. The Miscoe Enrichment Program allowed teachers to offer classes such as Adventure Seekers, Chess Club, Crazy for Cupcakes, Science Club, Yearbook, Babysitting, Breakfast Club, and Food Around the World to name just some of the thirty or more offerings. Classes met after school once per week during four different sessions and provided social and skills enrichment for over three hundred students.

Our successful Interscholastic Sports Program entered its sixth year in fall 2013. Cross country for boys and girls grades five through eight is offered as the fall sport. The winter sport offered to seventh and eighth grade boys and girls is basketball. In the spring, Baseball, Softball and Track and Field will be offered to seventh and eighth grade. The Interscholastic Sports Program has been consistently met with enthusiasm from parents, staff, and students, and it has successfully sustained itself financially through the concerted efforts of the students, staff, and the Sports Booster Club. This program will continue to run as a club, as it is unable to be

supported by the school's operating budget at this time. The parents who participate in the Sports Booster Club are commended for their efforts and success in retaining this program during challenging financial times.

Our Student Council, under the direction of Mrs. McCourt and Ms. DaSilva continues to lead the school in spirit and community activities. The council provides social offerings such as the Annual Miscoe Talent Show and various socials throughout the year, including an end of the year grades five through eight social. The Student Council also provided holiday dinners and gifts to area needy families, spirit weeks, teacher appreciation week, provided to teachers a parent-teacher conference survival kit, coordinated the Memorial Day and Arbor Day ceremonies and held our school's end of the year cookout.

The Miscoe Hill Youth Theatre continues with their high level of success. Under the direction of Dan Roger, Stacy Appleby, and Jackie Herd, the students were able to perform in high level production while learning essential skills like organization, preparation, public speaking, and team work. Over one hundred students were involved in the three major productions this school year. They included; Anne of Green Gables, our One-Act Play Competition, and Alice in Wonderland Junior.

The Friends of Rachel Club continued its fourth year in support of the school and our local community. One of the missions of Friends of Rachel is to do random acts of kindness, which the Miscoe Hill Program focuses on. They started the "Flash Mob" project this year in which they show up at the home of a community member to clean up their yard. This has been highly successful and will be continued in the spring. The Friends of Rachel teamed up with the Student Council, school staff, and our Guidance Department to fundraise for holiday dinners and gifts. The effort succeeded in purchasing twenty-seven complete holiday dinners and supplied forty-seven families with gifts for the holiday. The Friends of Rachel's older members have become peer leaders to our younger students this year. The curriculum includes topics such as 'what I wish I knew then' and 'how to study for a test'. The Friends of Rachel has over three hundred student members. The club is supervised by William McInnis and Kathy Fleury.

The Miscoe Hill Art program continues to thrive both within the school, off-site in regional exhibits, and in on-line galleries and collaborations. The year began strong with artwork by eight students in grades seven and eight selected for *The Boston Globe Scholastic Art Awards* in Boston. In March, artwork by ten Miscoe Hill students was on display in the *Youth Art Month* show at the Worcester Art Museum. Mrs. Gentili and Mr. Hansen each chose five pieces of artwork from their respective grade levels. Thirty Miscoe Hill students, in grades five through eight, exhibited work in the *Art in the Valley* art show, at the Elmwood School in Millbury in April.

The Miscoe Hill art program celebrated a year of amazing art with our own annual art show, which was held in conjunction with the *Miscoe Hill Arts Festival*, also in April. Hundreds of pieces of artwork were on display including pottery, digital art, painting, collaborative work, drawing, and sculpture. Introduced this year to the Miscoe Hill Art Show were Online Gallery Guides (O.G.G.) who assisted visitors in viewing student work on-line using iPads. In May, Miscoe Hill was well represented with work by ten students on display in the Massachusetts Art Education Association *PreK through 6 Art Exhibit* at the State Transportation building in Boston. Throughout the year individual students were honored independently with awards for their art in the on-line galleries. At the close of the year there are nearly 2000 works of art by Miscoe Hill students on www.Artsonia.com.

The Music Program is extremely successful at Miscoe Hill School. As of December 31, 2013 there were 768 students in the fifth through eighth grade bands and chorus, impressively representing 95% of the total number of students which is up 10% from last year. The two Jazz Bands continued practicing before school two mornings a week in preparation for concerts and competitions. Besides the two school concerts performed by each grade level band, jazz bands, and chorus; the Jazz bands competed at the UNH Jazz Festival & the MAJE receiving Silver Medals for their work, seventh & eighth grade bands and chorus competed at MICCAA Festival receiving a Bronze Medal, at the Great East Festival the seventh and eighth grades and chorus all received Gold Medals. Each year our students compete in the Central Districts and seven of the Miscoe Hill band and three chorus members received their highest award.

In 2013 we continued with *Second Step: A Violence Prevention Program*. The program teaches children skills in three areas: empathy, problem-solving, and anger management. Since the program has been implemented throughout the school community, the same problem-solving steps and calming down strategies are being reinforced by classroom teachers, administrators, support staff, and unified arts teachers, thereby creating a common vocabulary and theme that pervades our school community. We added to our social competency curriculum the Rachel's Challenge Program. The mission of the Rachel's Challenge Program is to inspire, equip and empower every person to create a permanent positive culture change in their school, business and community by starting a chain reaction of kindness and compassion.

Parent communication continued to be an ongoing goal at Miscoe. In 2013 the Miscoe Newsletter was abandoned for a more time sensitive blog site on the Miscoe Hill Home page on mursd.org. The site is updated daily so parents are immediately aware of the information needed to keep involved. Bi-Weekly Connect5 messages are sent to parent e-mails in order to transmit information and forms pertaining to school issues as well as community events. In addition to all teachers requiring students to use their Premier agenda books daily to record assignments or the app on their iPads, upcoming projects and tests, many teachers also utilized the HomeworkNOW.com website or another similar teacher website to keep parents informed of classroom activities. Miscoe Hill also placed on our website a “digital backpack” from which parents can download any paperwork needed including permission slips and office paperwork. The feedback has been very positive from the parents of Miscoe Hill. Miscoe Hill also piloted the iParent portal in which parents can view student grades, attendance biographical information, standardized test scores, and student schedules.

In 2013, we continued to ensure that we maintain a safe school environment. Our procedures for fire drills, bus evacuations, and lockdown procedure are practiced throughout the year to ensure student knowledge and school safety. We have numbered all exterior building doors, provided room keys to all staff members, supplement student ID cards which are carried in student agendas, and provided lanyards with ID

cards to all staff members to move the safety of our school forward. Miscoe administration continues to work with all town departments to ensure the school building and procedures are in compliance with current local, state, and federal standards.

Our School Council continued to be an integral advisory system for Miscoe's administration and staff. Their commitment to the school improvement process and insight into our school's needs is commendable and greatly appreciated. On behalf of the Miscoe Hill School community, I would like to extend thanks to the members of the Miscoe School Council; Rina Manser, Wendy Morrison, Donna Marie Floyd, Anne Marie Altavilla, Nicole Kelleher, and Erika Tetreault.

Our parent-teacher organization, the Miscoe Hill PTO, provided financial support for classroom materials geared toward enriching the learning experience for our students. The area of focus for the fundraising efforts continued to be technology. The PTO succeeded in equipping all remaining classrooms with projectors, screens and the ceiling installations. This has been a major advancement in our classroom technology. They also have been able to provide financial support to the incidentals needed for the iPads to function well in the classroom. The Miscoe Hill PTO also provided important scholarships that enabled students in need of financial assistance to be able to fully participate in all class activities including class trips. The commitment of the Miscoe Hill PTO members is commendable. Executive board members included; Michelle Simpson, Michelle Walsh, Melissa Orff, Jennifer O'Donovan, Laura Nadolski, Bonnie Manzolini, Cheryl Kilcoyne, and Irene Curley.

The support of the Mendon and Upton communities continued to be an integral component to our success throughout 2013. The number of parents who attended our open house programs, conference evenings, band concerts, theater performances, talent show, festival of related arts evening, parent fitness night, parent information programs and other school activities truly reflect the commitment that community members have made to our school. The parent support for our iPad Initiative was incredibly helpful and supportive to the school community. The efforts that community members made to take part in School Committee, School

Council, and MUPTO are further evidence of the interest our parents take in the education of our children. In addition, the number of parent volunteers who entered our school to assist teachers, teach a class, share a meaningful experience with students or assist in a fundraising effort is also truly commendable. Miscoe Hill School has experienced a solid education year in 2013 and look forward to future growth.

Respectfully submitted,

Ann J. Meyer
Principal

Henry P. Clough Elementary School

Student Body as of December 31, 2013:

<u>Grade</u>	<u>Enrollment</u>
Pre-kindergarten	31
Kindergarten	71
First Grade	94
Second Grade	89
Third Grade	88
Fourth Grade	93
Total Enrollment	464

Mission Statement

It is the mission of the Clough School learning community to build a foundation of lifelong success, in a safe and nurturing environment, encouraging our children to achieve their academic potential by building upon their natural curiosity and providing guided learning experiences in partnership with families, educators and the community.

Henry P. Clough Elementary School continues to focus its energy on providing our students the highest quality educational experience. It is our genuine hope that every student, with the support of their family and school, will succeed during this school year and begin to build their future. We continually strive to strengthen our learning environment through the promotion of core values such as honesty, dependability, trust, tolerance and respect. We work together as a team to create a positive, safe, and supportive environment where students develop the excitement to learn as well as the confidence to explore the unknown. The end goal is to work collaboratively with families and community members to prepare our students to compete in a world of constantly changing cultures, technology and societal values and to be productive and responsible citizens.

The quality of the teaching and support staff in a school is central in providing children with superior educational experiences. We are fortunate at Henry P. Clough to have dedicated and innovative teachers

who work hard to educate our students. We believe that excellent teachers model the behaviors we expect in students. As such, our teachers are continually improving themselves through ongoing professional development opportunities such as outside workshops and graduate courses. Our professional development focus this year has been on aligning our curriculum to the Common Core Standards, training staff on the new teacher education evaluation process, the Daily Five as well as QAR (Questions-Answer Relationships), Atlas Rubicon, and integrating technology via Smart Boards and I Pads into the classrooms.

In an effort to promote conflict resolution and prevent bullying, we utilize the Second Step Anti-Bullying Curriculum every week at all grade levels. The Second Step Program is research-based that integrates academics with social and emotional learning. Students in Pre-Kindergarten through Grade 4 learn and practice vital social skills, such as empathy, emotion management, problem solving, and cooperation. These essential life skills help students in the classroom, on the playground, and at home. To insure that student's experience a more humanistic learning environment in which they are responsible for their actions, respect all individuals, and establish positive relationships outside of their school community, we have "KCR Time" (Kind, Caring and Respect) embedded into our specialist's curriculum. Our school focuses on three main character traits throughout the school day: being, Kind, Caring, and Respectful. Every week the students have "KCR" time with one of the specialists. Our dynamic KCR program offers students the opportunity to learn about the above three character traits plus many others such as teamwork and sportsmanship through a variety of projects, videos, group discussions, and hands-on activities. KCR is a great way for our students to come together and grow as a school, and as individuals. When the theme focused on Citizenship, students created their own personal goal on what it means to be a good Clough citizen. These goals were displayed throughout the school walls. To further support our KCR theme, Clough school participated in the "Save lids to save lives" for cancer research, Pennies for Patients, Daffodil Days fundraising for the American Cancer Society, writing to our troops, a Teddy Bear Drive, and Food Drive.

The School Counseling Program offers small group sessions for our students. Most small group sessions are held during lunch and focus on a particular social skill. Small groups not only provide the opportunity for additional learning experiences, but also provide a time of sharing and growing together with fellow students. Small groups give students a chance to belong, a chance to express themselves, and a chance to benefit from the support of group members. Sample lunch groups that are offered include: Circle of Friends, School Smarts, Girls in real life situations, Good Citizens Club, Healthy Friendships, Newcomers Club, Stop and Think, anxiety/stress, self-concept – “I’m somebody special”. Throughout the year, the school counselor saw over 100 students in small groups. Group topics covered a variety of skills including friendship, handling stress, self-concept, school behavior, impulse control, and other basic social skills. Small counseling groups are open to all students in grades K – 4. Throughout the year, the school counselor organizes programs to help Clough families in financial need. In collaboration with St. Gabriel the Archangel Church, we have provided families with holiday meals and grocery store gift cards for Easter, Thanksgiving, and Christmas; a summer lunch program for kids; breakfast/snack items; and new winter coats. Also in collaboration with the Mendon Lion’s Club, Clough staff sponsor the annual Giving Tree. Together we provide holiday gifts for Clough families. In November, the school counselor launched a Clough school counselor’s website with information and resources about the school counseling program.
www.cloughschoolcounselor.weebly.com

Our “Fuel Up to Play 60” program is in full swing this year. The “Fuel Up to 60” promotes physical fitness and healthy eating habits. We currently have over 138 students participating and 27 student ambassadors. Students have to earn 20,000 points to become a school ambassador. We are very proud of how they have worked and hope that they will continue to work hard. Clough School is a National Scavenger Hunt winner. The students worked hard on their submission and the school was awarded with a grand prize, which was a school visit from Patriots NFL player Devin McCourty. Along with our 3 main program advisors (Mrs. Siple, Mrs. Bellefontaine and Mr. Hayes) we have 20 other

adult team members participating in the program. We have already become a “Touch down school”. To earn this we needed to complete 6 steps through Fuel Up to Play. We will be receiving a large banner in the spring. Clough School is ranked #3 Fuel Up to Play 60 school in Massachusetts. So far this year through Fuel Up to Play 60 we have hosted a Kickoff event with New England Patriots Player Devin McCourty, received a \$3,999 grant that has gone towards a salad bar and new equipment for physical education. We have a before school Fuel Up to Play 60 Enrichment program which consists of being active and eating a healthy breakfast. We have developed and had great participation in our monthly school wide walks. We have walked for Leukemia, made cards for the troops and helped local families in need. We also have plans to walk for relay for life, animal shelters and welcome any other worthy cause. We continue to work with Nipmuc students in the DECA Program and National Honor Society by helping them with their service projects.

Our staff continues to implement Response to Intervention (RtI). RtI is a general education multi-tiered approach designed to maximize student achievement, address the needs of struggling learners, and to reduce behavior problems. With RtI, schools identify students at risk and those students who are ready to be challenged, monitor student progress, provide evidence-based interventions and adjust the intensity and nature of those interventions depending on a student’s responsiveness, and identify students with learning disabilities or other disabilities.

Each year the Massachusetts Art Education Association recognizes individuals who have made a significant contribution to the field of Art Education in Massachusetts. This year they added a brand new category and Clough School’s very own art teacher, Alexis Kornblum, was selected as the FIRST (and only) Massachusetts Art Education Association Exceptional Educator of the 2014 year. She was presented this prestigious award on November 9th on the campus of University of Massachusetts.

Clough has participated in 4 state-wide art shows which featured well over 35 individual Clough artists had their very own art exhibit at our local Uber Cafe. This art show for Clough students allows us to bring the arts into our local community. We also had our art show at the end of the

school year on Specialist Night where each student had an art piece that they are most proud of displayed.

Our Spanish Immersion Program in grades Kindergarten through grade 4 has 106 students enrolled. We were recognized by the Spanish Ministry of Education for our academic excellence in language education. Additionally, we were selected for membership in ISA (International Spanish Academy) to promote high academic standards, as well as to provide students with the values of multicultural education.

In addition to offering a sound academic program of study, our community of learners has found numerous ways to positively affect the lives of others and share their learning. To name a few special events we have held for families and community members this year: Our preschool students held a successful grandparents' day program. High School teacher Nick Pezzote brought his Spanish students down to read the children's books his students wrote and illustrated in Spanish to the Spanish Kindergarten students. First grade held their science fair for their families as a culmination of their four science units. First Grade classes wrote letters to troops. Second Grade held their annual Fairy Tale Ball as a culminating activity to a unit on Fables, Folk Tales, and Fairy Tales. Students paraded in costumes through the school and sang fairy tale themed songs for the parents before enjoying a "royal banquet" in classrooms. In May the second graders held their Ellis Island Experience and performed "We Come From Everywhere" musical: Students traveled from room to room experiencing first-hand what immigrants endured as they immigrated to America through Ellis Island. They had interviews, baggage inspections, medical examinations, and more. Second graders also presented a musical for their families that chronicled a group of students on a train learning all about their ancestors and where they came from before coming to America. The second grade spent most of October and November reading and studying stories about kindness. As a way to give back to the community, they organized the 8th annual school wide food drive to benefit the Mendon Food Pantry. In celebration of National Poetry Month, Mrs. Willinski's third grade Spanish Immersion students had their Poetry Café in April. Students read one poem in Spanish and one in English. Some parents shared their favorite poem with the students as they finished

the celebration of National Poetry Month. Mrs. Berthao's third grade class performed the play "The Road to the Revolution" in June. The play includes all of the major events that led up to the American Revolution and also how it all ended. Mrs. Brigham's third grade class performed a musical play "Vacation Mars" after completing their Science Units on the Solar System. The students learned a great deal about this important part of our history as they become the characters. Mrs. Cote's class performed the musical opera "The American Revolution: 1763-1789" after completing their Social Studies unit on The American Revolution. The students were able to reenact important pieces of the American Revolution beginning with the end of the Seven Years War and ending with the election of George Washington. The students learned a great deal about the relations between Great Britain and the English Colonies through song and dialogue. Mrs. McDonough's fourth grade students wrote to their pen pals from the Mendon Senior Center throughout the year and shared in a wonderful intergenerational pen-pal experience. Their culminating activity was a special luncheon where they finally met their pen pal. We held a schoolwide Arbor Day Ceremony, a Winter Concert, and a Memorial Day Concert, which was open to both communities. Our Math Curriculum assistant, Mrs. Berthao held 4 informational/training nights for parents of students in Grades K-4 to learn more about our Investigations Math Program. These evenings provided them with an opportunity to learn what is being taught and how they can better assist their child at home. Under the guidance of music teacher, Mrs. Eland, students had the opportunity to perform "Clough Idol" during their music classes. Hundreds of students performed vocal and instrumental music as well as a variety of dances to an audience of their peers. Specialist night was held for all students and their parents. This was opportunity for students to share and show off what they do in art, music, technology, library and physical ed classes.

Thanks to the effort of Clough's enrichment coordinator Cora Fior, Clough School has run 57 Enrichment Programs during the year. A total of 899 students have participated in these special programs this year.

The Henry P. Clough School, in conjunction with Charles River Bank offers our Clough students the opportunity to learn the principles of saving through our school-banking program. By participating in the school banking program our students learn what a savings account is, begin to appreciate the advantages of saving, and receive an account statement displaying their account activity. First Grade Students visited the Taft Library and received their very own Library card. Officer Bruce Poirier has done an excellent job in ensuring that all students participate in our bus emergency evacuation and lock down drills. The children in our school are indeed fortunate to have the support from Mendon Fireman Jim Hurth who comes in to our school regularly and work with the students to educate them on fire safety. Additionally we would like to thank all the members of the to the Mendon Fire Department who assist us in our fire drills.

Our school council, which includes parents, a community member, and school staff, has made significant progress toward improving our school and refining what we can accomplish together. We are grateful to have such a supportive collection of community members working with our school sharing in a common vision and commitment to education. This supportive relationship has provided guidance and support to our school goals, school procedures, and educational programs.

Clough School Council Members (2013-2014)

Janice Gallagher- (Co-Chair), Teachers: Cathy Hack, (Co-Chair) Alexis Kornblum and Carol Sullivan, Parents: Robin Lander, Kathleen Nicholson, Elizabeth Fournier, Community Representative: Nancy Sherman (secretary)

Aligning with the Mendon-Upton Regional School District's Goals, the Clough school council developed the Clough School Improvement Plan which highlighted the academic and strategic goals which our community will focus on this year and over the next few years.

Henry P. Clough Elementary School Goals 2013-2014

Goal 1: Data Analysis: By June 2014 changes in the curriculum and instructional practices will be made, based on disaggregate student assessment data, to improve student performance.

Goal 2: Between September 2013 and June 2014, successfully implement a school-wide citizenship and responsible behavior campaign.

Goal 3: By August 2013, H.P. Clough School will implement Universal Full Day Kindergarten and will continuously support the program through ongoing curriculum development and professional practices.

The H.P. Clough Elementary School community is most fortunate to have the support of our PTO. They are an outstanding group of parents that continuously work to support our staff and students. With the input of staff members, they have planned wonderful cultural and fine arts programs that are tied to the State Curriculum guidelines for our students at each grade level (pre-k -4). These programs are enthusiastically received and appreciated by students and staff.

Working with a passionate group of parents has helped our school and programs immensely over the years by bringing thousands of dollars in media and much needed materials to our classrooms and school library. In addition to cultural and fine arts programs, the PTO provides social activities important for developing the social culture as well as making important purchases to support the school. Through the Gift Card Fundraiser, Pies and cookie sales, Box Tops collections, two book fairs, their Second Annual Clough Golf Classic, and The Harlem Wizards Game, the Clough PTO has been able to fund the following for the Clough students and staff: Fourth grade celebration, Field Day for all students, Kindergarten get together, Trolley Tour for third grade students, tiles for the fourth grade tile wall, folders for every student and agendas for the third and fourth grade students, web site subscriptions for teacher use, bins and leveled readers for our Literature Library, and purchased 11 lap tops and 11 I-pads for the classrooms. They provided scholarships to students in need - book fairs, holiday shoppe, field trips and other teacher requests

for students. They also purchased new playground and recess equipment and approved funds for KCR materials.

Clough PTO Board (2013-2014)

President – Jenifer O’Donovan

Vice President – Alyssa Lahar

Treasurer – Dawn Calvey

Secretary - Brooke DiAnni

Cultural Arts Coordinator - Amy Bonina

Fundraising – Suzanne Blalock

Volunteer Coordinator - Jessica Teedy

H.P. Clough Elementary School is fortunate to have the continuous support demonstrated by parents, community members, and the school committee. The success of our students is a result of this strong partnership. We are thankful for the ongoing opportunity to work with both communities towards a common goal: to assist each student to reach his or her highest potential. With your continued involvement and support, we will carry on and enhance our reputation for excellence. “One Team, One Goal, No Limits”.

Respectfully submitted,

Janice E. Gallagher

Principal

Memorial Elementary School

Student Body as of December 31, 2013:

<u>Grade</u>	<u>Enrollment</u>
Pre-kindergarten	22
Kindergarten	100
First Grade	90
Second Grade	87
Third Grade	86
Fourth Grade	106
Total Enrollment	491

Our Mission Statement:

In a partnership with families and community, Memorial School empowers our students to become active learners and to be socially responsible in an ever-changing world.

At Memorial School we strive to promote a love of learning by providing all students with a safe, supportive, and child-centered learning environment. We believe in preparing our students to be responsible citizens in an ever changing global society. Our programs are aligned with state standards and promote rigor through relevance. We focus on the development of the “whole child” and provide opportunities for students to grow in their appreciation of community, cultural, linguistic, and individual differences. In addition, through Character Education and the Rachel’s Challenge Kindness and Compassion Club, we promote respect, responsibility, fairness, caring, citizenship, compassion and trustworthiness. Students are taught conflict resolution skills through the Second Step Program.

Memorial School students are instructed by talented and dedicated staff members who are committed to ongoing and multifaceted professional development. Throughout the year, the faculty of Memorial School has participated in district sponsored and out of district workshops, enrolled in graduate level courses, and collaborated with grade level teammates to

create instructional units in various subject areas. Additional training, in a variety of topic areas including technology integration, data analysis, curriculum development, and differentiation has also been incorporated into our monthly staff meetings. Professional development is of great importance as we continuously strive to improve the process of teaching and learning, through the examination of curriculum, instruction, and assessment.

It is our belief that the integration of technology, in all areas of our curriculum, is essential in preparing our students to be successful in the 21st Century. Students are provided with numerous opportunities to utilize resources such as web sites, streaming video, virtual fieldtrips, and web quests through the use of SMART Boards, laptop computers, and iPads. These tools are helpful in supporting a wide variety of learning styles among our student population. With the assistance of staff members, we have had the opportunity to offer technology training for our teaching staff before school, after school, during professional development days and as part of our monthly faculty meetings. We continue to strive to equip all classrooms with SMART Boards, as well as provide additional opportunities for students to interact with technology in a meaningful way. Most recently, the Memorial School PTO has approved the funding for eight new laptop computers which will be available for teachers to sign out and use in their classrooms.

Beginning in August 2013, the Mendon Upton Regional School District implemented Universal Full Day Kindergarten. As a result, all students will now have a full day kindergarten experience which will include ninety minutes of English language arts instruction, as well as sixty minutes of instruction in mathematics. In addition, students will have opportunities to explore science concept through hands-on lessons and learn about their world through social studies. Students will also participate in a daily “special” consisting of art, music, library, physical education, and character education. Teachers will be utilizing the *Imagine It* literacy program to promote reading and writing skills. This program is the newest edition of the *Open Court* reading program which has been used successfully in the district for many years. Students will use the *Investigation* program in the area of mathematics. This program is also used in grades one through four.

Spanish immersion kindergarten was also reinstated at Memorial School in August 2013. After a reduction in the program, as a result of earlier budget cuts, the Mendon Upton Regional School District's Strategic Plan identifies the growth of a second strand of Spanish immersion as a priority. Currently Memorial School houses a kindergarten Spanish immersion class and a fourth grade Spanish immersion class. Beginning in August 2014, it is anticipated that the second strand of Spanish immersion will continue to grow, from kindergarten through grade 4, with the addition of a new SI class each year.

Teachers at all grade levels strive to create and implement instructional units that promote rigor through relevance. Again this year, our fourth grade students worked with author Steven Krasner to write and perform a mystery dinner theater. The students were responsible for creating the script including character and plot development, dialogue, as well as costume and set design. After developing two endings to the mystery, the play was performed for two different audiences, as well as the school community. Students in third grade participated in a "hands on" *Colonial Day* in which they learned about weaving, tin art, writing with a quill, and stenciling. Second grade students worked with their fourth grade friends to recreate Ellis Island as they learned about immigration through role playing. As an "immigrant" the students *traveled* by ship to Ellis Island where they experienced the process of entering America, complete with the many examinations and questions to answer. First graders shared their writing and reading skills with parents during the Author's Tea when books written by the students were read aloud. Our youngest students enjoyed learning through many opportunities for discovery and "hands on" exploration. Memorial School teachers are committed to fostering a love of learning by providing all students with fun and exciting learning experiences.

The 2013 MCAS scores indicate that a higher percentage of third and fourth grade students from Memorial School scored "Proficient or Higher" on the English Language Arts and Mathematics MCAS than the state average. Massachusetts aims to reduce proficiency gaps by half between *all* students and students identified as *high needs* by 2017. Based on the Department of Elementary and Secondary Education's accountability system, Memorial School has been identified as a Level 1 school. As a result of our students'

scores, we have achieved the gap narrowing goal set by the Department for 2013.

In addition to taking pride in the exceptional work that they do in the classroom, the students had the opportunity to showcase their work with the specialists at the Memorial School Specialists' Night. The evening consisted of dance performances, digital portfolios, artwork which was showcased throughout the building, poetry and fairytales written by the students, as well as musical performances. Family members also had the opportunity to enjoy the students' musical talents when they were treated to a mid-winter concert which was presented at Nipmuc High School. Members of the Upton community were invited to attend a Memorial Day Concert honoring all those who have served and sacrificed in the armed forces. Students at all grade levels performed patriotic songs.

Memorial School continues to be recognized as an International Spanish Academy. The International Spanish Academy Program was established by the Ministry, through the Education Office of the Embassy of Spain to promote the development of quality Spanish-English bilingual education programs which promote high academic standards, as well as provide students with the values of multicultural education.

Memorial School, as an ISA member, has access to the following resources and programs:

- Assistance in obtaining validation and recognition of academic accreditation
- Specialized visiting teachers
- Courses for teachers and school administrators in Spanish universities
- Scholarships for summer institutes
- Language and culture assistants
- School exchanges
- Professional development for teachers
- Participation in an ISA network in North America
- Connection with other Spanish and International organizations

Using the Mendon Upton Regional School District Strategic Plan as its guide, the Memorial School Council is responsible for the development of the School Improvement Plan which is designed to serve as a blueprint for the actions and processes needed to increase student performance. It helps guide resource allocation, staff development, instructional content and practice, as well as assessment.

The 2013 – 2014 School Council Members are:

- Debra Swain – Principal
- Amy Henderson – Teacher
- Renee Luzzetti – Teacher
- Jennifer Kane – Parent
- Kimberly Spangenberg- Parent
- Dawn Piekarski – Parent
- Stephanie Dunham – Community

Strategic Initiative: Expand the use of technology and infrastructure to improve teaching and learning.

Goal 1: Teachers will effectively utilize technology resources to improve student learning

Key Actions:

1. In September, January, and April the Scholastic Reading Inventory and Scholastic Math Inventory will be administered by the technology teacher during students' technology class time. Test results will be provided to teachers.
2. By September 30, 2013, all classroom teachers will be provided with training in IXL, accessing report, and utilizing the data to monitor students' progress.
3. On August 20, 2013 all teachers will have access to Smart Board training through the LSDO Summer Technology Institute.

4. Throughout the 2013-2014 school year, all teachers will have the opportunity to visit colleagues' classrooms/schools to observe the use of technology in the classroom.
5. By October 1, 2013, the facility coordinator will develop and disseminate a list of available technology within Memorial School.
6. Throughout the 2013 – 2014 school year, teachers will provide “mini-lessons” showcasing how technology is being used in their classrooms during staff meetings, after school workshops, and professional development days.

Benchmarks:

1. Administration of SRI and SMI with results being disseminated to teachers
2. Training materials, including report options with description of each report
3. Training material, LSDO Summer Technology Institute workshop description
4. Completion of feedback sheets by teachers who have visited colleagues' classrooms
5. List of all technology currently housed at Memorial School
6. Agendas, training material, workshop descriptions

Strategic Initiatives:

1. Align all K-12 ELA and Mathematics curriculum to the Common Core State Standard using a common, clear template.

Goal 2: By June 2014 changes in the curriculum and instructional practices will be made, based on disaggregate student assessment data, to improve student performance.

Key Actions:

1. Throughout the 2013 – 2014 school year, principal will utilize various protocols with grade level teams to disaggregate and analyze student performance data.

2. By November 1, 2013, principal will schedule grade level team meetings and individual meetings to analyze data such as, but not limited to: MCAS results, Scholastic Inventory (SRI), Scholastic Math Inventory (SMI), Everyday Counts (EDC), and Developmental Reading Assessments (DRA) scores.
3. By January 2014, teachers will utilize the information gained through data analysis to develop a concise action plan with strategies to improve student performance in the areas of ELA and mathematics.
4. Throughout the 2013 – 2014 school year, grade level teams will analyze formative and summative classroom assessments to guide grade-level meeting discussions on improving teaching strategies and providing support for grade level/teaching objectives in the areas of ELA and mathematics.

Benchmarks:

1. Description of protocols used to disaggregate and analyze student performance data
2. Assessment data, meeting agendas, notes regarding teacher feedback
3. Action plans submitted by grade level teams reflecting strategies that will be implemented to improve student performance
4. Assessment data, meeting agendas, notes regarding teacher feedback

Strategic Initiative: Implement universal, tuition free, full-day kindergarten

Goal 3: By August 2013, Memorial School will implement Universal Full Day Kindergarten and will continuously support the program through ongoing development of curriculum and professional practices.

Key Actions:

1. By July 1, 2013 the principal will successfully hire additional personnel to staff the full day kindergarten program.
2. By August 1, 2013, all new kindergarten teachers will be provided with a trained mentor.
3. Throughout the 2013 – 2014 school year, kindergarten teachers will work with the curriculum director to create a revised curriculum document which is aligned with the Common Core State Standards and reflects best practices for a full day kindergarten program.
4. Throughout the 2013 – 2014 school year, kindergarten teachers will work with the building administrators and curriculum director to identify and purchase additional instructional materials needed to implement the revised curriculum.
5. Throughout the 2013 – 2014 school year, kindergarten teachers will have the opportunity to visit districts which have implemented universal full day kindergarten.
6. Throughout the 2013 – 2014 school year kindergarten teachers will submit written requests to attend conferences and/or workshops addressing best practices for full day kindergarten programs.
7. Throughout the 2013 – 2014 school year, the curriculum director, building administrator, and kindergarten staff will begin the NAEYC accreditation process by exploring a self-study.

Benchmarks:

1. Successful hiring of kindergarten teachers and kindergarten aides
2. Assignment of mentors to new kindergarten teachers
3. Revised kindergarten curriculum and list of best practices
4. The purchase of instructional materials which support the full day kindergarten curriculum and reflect the Common Core State Standards
5. Completion of feedback sheets by teachers who have visited other schools/districts

6. Request forms, by teachers, to attend conferences and/or workshops addressing best practices for full day kindergarten programs
7. The initial steps of accreditation through NAEYC will have begun with a self-study.

Memorial School is fortunate to have committed groups of community members working in partnership with our school toward a common vision, and with a commitment to education, to ensure that all students are successful. The Memorial School Council and Memorial School Parent Teacher Organization are critical members of the school community. Together, we strive to honor the Memorial School Mission Statement: “In a partnership with families and community, Memorial School empowers our students to become active learners and to be socially responsible in an ever-changing world.”

The purpose of the Memorial School PTO is to provide the school community with leadership and financial support to promote curriculum enhancing programs, classroom enrichment, and social activities for students and their families. The dedicated members of the Memorial School PTO plan and implement cultural arts programs, organize volunteer programs, provide educational and enrichment materials, and sponsor social activities. The PTO has been extremely supportive of our efforts to increase the use of technology within the classroom. Through their generosity, we have increased the number of Smart Boards, iPads, and lap top computers that are available to staff members to enhance their instruction. This year’s Parent Teacher Organization Executive Board Members are:

- Julie DeZutter – Co-President
- Michele Arthur – Co-President
- Julia Giancola – Vice President
- Pam Reilly – Treasurer
- Doreen Bruno – Co-Secretary
- Kristen Joseph – Co-Secretary
- Michele Arthur – Volunteer Coordinator
- Renee Pond – Fundraising

- Judy Gronda – Fundraising
- Shaughna Giracca – Fundraising
- Shannon Palinkas – Fundraising
- Julie DeZutter – Cultural Arts Tri-Chair
- Michelle Tewksbury – Cultural Arts Tri-Chair
- Carrie Johnson – Cultural Arts Tri-Chair

Our volunteer program remains an important part of the Memorial School. We continue to provide training each fall and offer a video which reviews our check-in procedure, registration requirements, volunteer opportunities, and the importance of confidentiality.

The Mendon Upton Educational Foundation (MUEF) has also played an important role in supporting innovative programming at Memorial School. Through their fundraising efforts, staff members are provided with the opportunity to develop and implement creative programs which are funded through MUEF grants. Memorial School was also the recipient of \$1000.00 to be utilized to increase STEM supplies and materials within our science lab.

Volunteer opportunities continue to be available through the Senior Tax Abatement Program. This important program allows Upton senior citizens to work in various positions at the Memorial School for compensation which is applied toward their property tax bill. To participate, seniors must be at least 60 years old, own their own home and reside in the town of Upton. The Partners Advancing Learning (PAL) program pairs volunteers with teachers to provide curriculum based activities for students in the area of literacy development. This program was developed by the School Council in collaboration with and under the guidance of the Memorial School staff. In addition, parents are invited to serve as room parents, mystery readers, and classroom volunteers.

The staff and students of Memorial School are committed to creating a safe learning environment for all. In an effort to promote conflict resolution and prevent bullying, the Second Step Program is utilized at all grade levels. In addition, Rachel's Challenge, a program previously implemented at the secondary level, was introduced at the elementary schools in 2011. The

Specialist Team meets with students bi-weekly to implement Rachel's Challenge lessons promoting kindness and caring. All Memorial School staff and students are encouraged to "give a link" recognizing "Random Acts of Kindness". The links are combined throughout the year and displayed in the lobby of our school to represent the "CHAIN REACTION" that is promoted through this program. The tradition of inviting our community's senior citizens to the first grade Caring Breakfast continued with excited guests attending this event. Our guests enjoyed art work, songs and poems, as well as a special souvenir made by the first graders as part of their Character Education Curriculum. This year, the PTO also joined efforts with the fourth grade students to collect "spare change" for the Upton Food Pantry. In three days over \$1,660. was collected for the Pantry. The Nipmuc High School Life Skills Class assisted with this project by purchasing and shelving the food products that they purchased with the funds collected by Memorial School.

To continue to meet the needs of our families, the Before and After School Program offers child care at Memorial School. Parents are able to access care from 7:00 a.m. until 6:00 p.m. This program also offers an exciting variety of activities through their Summer Fun Program.

In addition to the important academic programs that define Memorial School, the school community has come together to support others through their participation in a number of charitable opportunities. Students collected funds for *UNICEF* while trick or treating at Halloween. Nine thousand, seven hundred forty dollars (\$9,740.) was also raised for the American Heart Association through the *Jump Rope for Heart* program. Together the students and staff at Memorial School raised one thousand six hundred sixty dollars (\$1,660.00) for the United Parish Food Pantry of Upton through our Kindness and Caring in our Community Project. The Memorial School staff participated in the *Giving Tree* program, providing support to families in need during the holiday season. In addition, members of the school community contributed gift cards used to decorate the Memorial School Tree for the Tree of Hope Festival at St. Gabriel's Church. All proceeds from this event went to the Olivia Patient Care Fund. Memorial School sponsored JDRF Kids Walk to Cure Diabetes

At a time when schools across our country continue to face difficulties as a result of increased mandates and uncertain funding, members of the Memorial School community are grateful for the outpouring of support from parents, professionals, and community members on behalf of our students. With your continued involvement and support, we will continue to strive to provide every student with a top quality educational experience.

Respectfully submitted,

Debra Swain
Principal

Technology

Annual Report 2013

In 2013, the technology department completed many new projects to support the educational mission of the district. Listed below are the highlights of this year:

- iPad integration Grades 6-8 at Miscoe Hill School
- Wide Area Network upgrades benefiting all Schools
- VoIP phone system at Miscoe Hill School
- Phone service upgrades at Miscoe Hill School
- SMARTboard installations at Clough and Memorial Schools
- iPad distribution to HS teachers to support a student rollout next year

The district's parent organizations have again provided funding for the following items:

- Clough PTO: iPads, laptop computers, software licenses
- Memorial PTO: iPads, laptop computers, software licenses
- Miscoe Hill PTO: Software and Apps for iPads, toner and other consumable materials

The District's annual technology plan was approved by the Massachusetts Department of Elementary and Secondary Education, and the district is eligible for state and federal grant funding opportunities in the 2013-2014 school year.

Respectfully Submitted,

Joseph S. Leacu
Director of Technology

Annual Town Report 2012 - 2013
DISTRICT EMPLOYEE LISTING - YEAR ENDING JUNE 30, 2013

**SCHOOL
COMMITTEE**

Applegate, Heather		Term Expires 2013
DeZutter, Phil	Vice Chairperson	Term Expires 2014
Drennan, Kathleen	Chairperson	Term Expires 2013
Martin, Leigh		Term Expires 2015
Moore, Liana		Term Expires 2014
Russo, Christopher		Term Expires 2015

ADMINISTRATION

Belland, Kimberly A.	Accountant/Human Resources	\$70,000
Byer, Jay	Business Assistant	\$42,000
Choiniere, Kenneth H.	Director Grounds/Maintenance Principal, Nipmuc Regional High School	\$96,770 \$105,000
Clements, John K.	Principal, H. P. Clough Elementary School	\$99,000
Gallagher, Janice E.	Director Informational Technology	\$77,703
Leacu, Joseph S.	Superintendent	\$145,000
Maruszczak, Joseph P.	Principal, Miscoe Hill School	\$102,000
Meyer, Ann J.	Principal, Memorial Elementary School	\$99,000
Swain, Debra E.	Director of Pupil Personnel Services	\$95,000

TEACHERS/GUIDANCE/NURSES

Abalos Coyle, Deborah	Teacher	\$47,651
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Afable, Mary K.	Teacher	\$38,525
Ahmed-Jussaume, Julie	Teacher	\$73,487
Alibozek, Sandra N.	Teacher	\$64,655
Allen, Kathleen M.	Guidance Counselor	\$75,591
Allen, Patrick J.	Teacher	\$73,487
Alsen, Sheila C.	Teacher	\$70,473
Amitrano, Anthony J.	Dean of Students	\$75,591
Amitrano, Lauren M.	Teacher	\$70,506
Antonelli, David C.	Teacher	\$80,178
Antonellis, Carla	Teacher	\$62,089
Appleby, Stacy L	Teacher	\$65,311
Ariel, Veronica C.	Speech Pathologist	\$80,178
Augustino, Gail P.	Occupational Therapist	\$82,045
Barrows, Mary E.	Teacher	\$75,591
Beaudoin, Lori L.	Teacher	\$75,591
Beauregard, Victoria L.	Guidance Counselor	\$82,045
Bellefontaine, Tara A.	Nurse	\$54,259
Berthao, Kristen	Teacher	\$73,487
Bertram, Susan J.	Teacher	\$75,591
Bisbee, Bruce R	Teacher	\$51,624
Blycher, Ann K	Teacher	\$33,666
Borgatti, Diane M.	Teacher	\$59,678
Brigham, Marie E.	Teacher	\$75,591
Brown, Gail N.	Teacher	\$71,581
Bucken, Cynthia A.	Guidance Counselor	\$82,045
Campbell, Kevin M.	Teacher	\$73,487
Cardamone, Kathryn L.	Teacher	\$60,803
Casey, Linda J.	Physical Therapist	\$55,466
Chapman, Patricia A.	Teacher	\$73,487
Checkoway, Gail E.	Nurse	\$67,841
Christopherson, Kathryn	Teacher	\$46,506

Clark, Robert E.	Teacher	\$76,889
Claro, Kristine L.	Teacher	\$73,487
Clements, Michael J.	Teacher	\$80,178
Clish, Alison L.	Teacher	\$73,487
Cochran, Ronald A.	Teacher	\$75,591
Cohen, Howard W.	Teacher	\$82,045
Connolly, Kerry P.	Teacher	\$70,683
Connors, Kevin M.	Teacher	\$75,591
Cook, June A.	Teacher	\$73,487
Cook, Shelley A	Teacher	\$44,410
Cooney-Brown, Rita C.	Teacher	\$80,178
Costello, Ann T.	Teacher	\$73,487
Cote, Linda	Teacher	\$63,216
Couture, Alyssa	Teacher	\$69,770
Crawford, Alyssa A.	Teacher	\$74,158
Crowley, Patricia A.	Teacher	\$15,251
Cullen, Alyson	Teacher	\$63,216
DaSilva, Meagan E	Teacher	\$61,319
D'Elia, Lisa	Teacher	\$73,487
DellaRovere, Jeffrey M.	Teacher	\$17,178
DellaRovere, Steven J.	Teacher	\$56,589
Deschenes, Kathleen P.	Teacher	\$59,678
Devlin Ellis, Kami R.	Teacher	\$71,581
Eagan, Michael A.	Teacher	\$67,841
Edwards, Susan N.	Vision Services	\$41,575
Eland, Rebecca M.	Teacher	\$58,122
Erickson, Jennifer M.	Teacher	\$63,216
Evans, Christopher P.	Teacher	\$63,216
Fagan, Kerry A.	Guidance Counselor	\$70,506
Farley, Amanda J.	Speech Pathologist	\$60,803
Feeley, Allysen M	Teacher	\$31,010

Field, Jennifer C.	Teacher	\$71,581
Flanders, Jessica A	Teacher	\$44,410
Frary, Cathy A.	Teacher	\$65,311
Gauthier, Kristin E.	Nurse	\$48,796
Gentili, Alice M.	Teacher	\$75,591
Gervais, Beth A.	Teacher	\$73,487
Gilchrist, Amy E.	Teacher	\$80,178
Glassman, Scott R.	Teacher	\$66,328
Grady, Jessica A.	Teacher	\$65,311
Guertin, Kathy A.	Guidance Counselor	\$82,045
Guglietti, John M.	Teacher	\$73,487
Hall, Jennifer S.	Teacher	\$70,506
Hall, Timothy J.	Teacher	\$67,848
Hansen, Jonathan M.	Teacher	\$63,216
Hardin, Rebecca A.	Teacher	\$63,216
Hayes, Daniel P.	Teacher	\$73,487
Henderson, Amy E.	Teacher	\$47,651
Hendricks, Barbara R.	Teacher	\$58,790
Henry, Courtney A.	Teacher	\$63,216
Hicks, Stefani L.	Guidance Counselor	\$47,651
Holloway, Laurie A.	Teacher	\$60,138
Horn, Christine K.	Teacher	\$66,699
Ishler, Marabeth	Teacher	\$63,216
Jarvis, Jacquelyn	Teacher	\$73,487
Jordan, Katie J.	Teacher	\$80,178
Joyce, Carla J.	Teacher	\$72,471
Kadra, Elizabeth M.	Teacher	\$54,212
Kahler, Brittney A.	Teacher	\$44,410
Keefe, Kristen L.	Teacher	\$73,487
Keenan, Jaclyn M.	Teacher	\$73,487
King, F. Andrew	Teacher	\$69,333
Kinkela, Melisa J.	Teacher	\$74,158

Kornblum, Alexis P	Teacher	\$46,489
Kyrka, Pamela S.	Teacher	\$82,045
Laflash, Kathleen A.	Teacher	\$80,178
Lajoie, Lauren B.	Teacher	\$67,841
Lambert, Elizabeth E.	Teacher	\$75,851
Langdon, Heather B.	Teacher	\$67,841
Larracey, Katherine A.	Guidance Counselor	\$83,377
Leaver, William D.	Teacher	\$80,178
Ledoux, Marsha I.	Teacher	\$73,487
Lizotte, Janice G.	Teacher	\$73,487
Lopes, Nancy M.	Teacher	\$80,178
Lopez Munoz, Thais	Teacher	\$46,196
Luzzetti, Renee	Teacher	\$69,770
Lynch, Marianne S.	Teacher	\$58,122
MacFadden, Oliver H.	Teacher	\$58,122
MacIsaac, Daniel A.	Teacher	\$60,803
Maglione, Janet R.	Teacher	\$82,045
Maloney, Michael E.	Teacher	\$75,591
Maloney, Rae A.	Teacher	\$45,355
Manser, Caterina A.	Teacher	\$56,385
Marques, Heather L.	Teacher	\$60,803
McCourt, Heather A.	Teacher	\$67,841
McDonald, Michele M.	Teacher	\$74,158
McDonough, Karen G.	Teacher	\$75,591
McInnis, William R.	Teacher	\$73,487
McIntyre, Sara Jean	Teacher	\$65,311
Merten, Matthew N.	Teacher	\$75,591
Messick, Robert S.	Teacher	\$82,045
Miralles Navarro, Andrea	Teacher	\$43,327
Moffett, William J	Teacher	\$12,998
Mojica, Margarita	Teacher	\$43,327

Moloney, Tricia	Teacher	\$73,487
Monroe, Wanda B.	Teacher	\$75,591
Montano, Sarah C.	Teacher	\$67,841
Monterotti, Lori A.	Teacher	\$44,410
Moran, Mary Anne	Dean of Students	\$75,591
Morel, Henry P	Teacher	\$21,664
Morel, Michael P.	Teacher	\$63,216
Moroney, Jill A.	Teacher	\$61,319
Morrison, Wendy H.	Speech Pathologist	\$80,178
Murphy, Sharon M.	Teacher	\$75,591
Naples, Amy B.	Teacher	\$67,211
Nelson, Jacqueline C.	Teacher	\$10,359
Oldfield, III, Frederick G	Teacher	\$83,377
O'Neil, Maureen A.	Teacher	\$60,803
Page, Christine H.	Teacher	\$82,045
Parent, Jennifer L.	Teacher	\$47,651
Patacchiola, Kathleen M.	Teacher	\$82,045
Perras, Gary E.	Teacher	\$82,045
Perry, Kathleen B.	Teacher	\$63,216
Pezzote, Nicholas P.	Teacher	\$60,803
Phylis, Patricia T.	Teacher	\$82,045
Pilkington, Rebecca J	Teacher	\$43,327
Pilotte, Kathleen M.	Teacher	\$69,770
Pokornicki, Lauren E.	Teacher	\$50,164
Pool, Grace G.	Teacher	\$44,092
Poxon, Lauren N.	Teacher	\$8,088
Presbrey, Karen A.	Teacher	\$82,045
Puglisi, Victoria M	Teacher	\$49,744
Raposa, Ann	Teacher	\$63,216
Reardon, Kathryn M.	Teacher	\$54,212
Rhodes, Kathleen A.	Teacher	\$80,178

Robin, Diane C.	Teacher	\$50,164
Rogers, Daniel D.	Teacher	\$60,803
Rosenau, Brendon T.	Teacher	\$43,327
Rutkowski, Andrea L.	Teacher	\$70,506
Ryan, Lisa	Nurse	\$67,841
Sadler, Betsy J.	Teacher	\$82,045
Sanford, Amanda A.	Teacher	\$75,591
Santos, Belen	Teacher	\$43,327
Sheehan, Paula R.	Teacher	\$66,699
Smith, Heather A.	Teacher	\$73,487
Smith, Lise M.	Teacher	\$82,045
Solomonese, Melissa A.	Teacher	\$16,809
Soto, Ana M.	Teacher	\$74,158
Spindel, Roy R.	Teacher	\$61,189
St. Pierre, Lauren	Teacher	\$60,803
Stanas, Julie	Teacher	\$51,828
Starkis, Virginia R.	Teacher	\$80,178
Suffredini, Carol R.	Speech Pathologist	\$58,790
Thomsen, Timothy P.	Teacher	\$67,841
Torres Garcia, Kharen	Teacher	\$56,385
Tremblay, Ann Marie	Teacher	\$53,325
Villarroel, Maria M.	Teacher	\$67,848
Warren, Kristen L.	Teacher	\$73,487
Washburn, Melonie A.	Teacher	\$70,506
Waterman, Heather A.	Teacher	\$80,178
Webster, Brenda L.	Teacher	\$73,487
Welch, Marney P.	Teacher	\$60,803
Wernig, Elizabeth A.	Teacher	\$67,841
Wheelock, Jacqueline B.	Teacher	\$82,045
White, Cari A.	Teacher	\$60,803
Willinski, Maria E	Teacher	\$66,396

Wood, Melissa A.	Teacher	\$60,803
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SUPPORT STAFF

Agro, Ellen S	Aide	\$14.99/hr
Alcott, Erin N.	Aide	\$14.75/hr
Anderson, Sheri L	Aide	\$13.69/hr.
Appell, Lisa A	Network Technician	\$41,923
Arcudi, Laurie A.	Accounting Clerk	\$42,168
Arthur, Michele G	Lunch/Recess Aide	\$10.00/hr.
Ashby, Wanda L.	Aide	\$14.75/hr.
Aubut, Kelley A	Lunch/Recess Aide	\$10.00/hr.
Barr, Diane L	Aide	\$14.99/hr
Boczanowski, Carla A	Aide	\$15.94/hr.
Bohan, Carol B.	Nurse Asst.	\$11,788
Braun, Carol M.	Lunch/Recess Aide	\$10.00/hr.
Brown, Matthew S	ABA Tech.	\$16.99/hr,
Burns, Kristin A	Aide	\$14.99/hr
Busby, Julia S	Aide	\$13.69/hr.
Callahan, Debra A.	Aide	\$14.99/hr
Campbell, Roseann M	Aide	\$14.99/hr
Capalucci, Kara J	Lunch/Recess Aide	\$10.00/hr.
Chase, Allison L	Academic Tutor	\$27,411
Colonero, Anne Marie	Administrative Assistant	\$26,269
Cote, Tiffany L	Sped. Aide	\$14.58/hr.
Curley, Peter J	Aide	\$15.94/hr.
Curran, Catherine A	ABA Tech.	\$19.71/hr.
Curtis, Bernadette F.	District Data Administrator	\$57,660
Dauley, Jennifer H	ABA Tech.	\$18.46/hr.
DeLuca, Sherry Lynn	ABA Tech.	\$20.07/hr.
Dewitt, Theresa N	ABA Tech.	\$19.71/hr.
Dumas, Alicia H	Aide	\$14.99/hr

Farrell, Denise A.	Administrative Assistant	\$46,218
Ferris, Jay C.	Administrative Assistant	\$31,264
Ferrucci, Lauren	Admin Assistant to Superintendent	\$56,381
Fior, Cora	ABA Tech.	\$21.58/hr.
Fotheringham, Angela	Lunch/Recess Aide	\$10.00/hr.
Fleury, Katherine B.	Tech. Teaching Asst.	\$29,670
Gale, Karlyn M.	Library Teaching Asst.	\$29,670
Gardner, Doreen A	Academic Tutor	\$10,439
Gaskill, Karen M	Aide	\$13.69/hr.
Gibson, Carol A.	Administrative Assistant	\$45,302
Gorman, Susan E	Aide	\$16.99/hr.
Grady, Janis L.	Administrative Assistant	\$44,450
Graves, Gina	Aide	\$18.46/hr.
Grigaitis, Christopher E	ABA Tech.	\$20.07/hr.
Hack, Catherine A.	Library Teaching Asst.	\$29,670
Harris, Jennifer A	Sped. Aide	\$14.58/hr.
Harrison, Karen A	Aide	\$10.00/hr.
Herd, Jacqueline R	Aide	\$14.75/hr.
Hess, Mary E	Aide	\$15.94/hr.
Hodgens, Tammy A	Aide	\$15.94/hr.
Holmes, Ellen F	Aide	\$15.94/hr.
Hurd, Lisa M	ABA Tech.	\$20.07/hr.
Hureau Allaire, Cora J.	Sped. Aide	\$13.45/hr.
Jayes Olaso, Larissa I.	Aide	\$13.45/hr.
Kilcoyne, Cheryl L.	Aide	\$14.75/hr.
Laczka, Lana M.	Before/After School Program	\$24.35/hr
Larter, Justine A	Sped. Aide	\$14.75/hr.
Linehan, Deborah A.	Administrative Assistant	\$32,508
Lipscomb, Carol L	Aide	\$14.70/hr.
Loeper, Lorraine G	Aide	\$15.94/hr.
Lowther, Kimberly M	Aide	\$13.69/hr.

Luccini, Christine L	Sped. Aide	\$13.28/hr.
Mackie, Ellen F	Aide	\$15.94/hr.
Malisz, Ann Marie	Accounts Payable	\$44,245
Mateer, Lisa	Aide	\$18.46/hr.
Mayzel, Karen S	Aide	\$13.69/hr.
Mccluskey, Heidi E	Aide	\$15.94/hr.
McDevitt, Cynthia L.	Administrative Assistant	\$46,218
McQuilkin, Erika K	Aide	\$14.99/hr
Milton, Lori	ABA Tech.	\$18.46/hr.
Morford, Keli J.	Lunch/Recess Aide	\$10.00/hr.
Moore, Ona S.	Administrative Assistant	\$37,888
Mullarkey, Debra A.	Administrative Assistant	\$44,450
Murphy, Jodi M	Nurse Asst.	\$16,677
Murphy, Kristen A	ABA Tech.	\$16.99/hr.
Noreau, Catherine A	Aide	\$14.99/hr
Offord, Kristen E.	Aide	\$14.75/hr.
Oglesby, Pamela M.	Aide	\$14.75/hr.
Paiva, Susan J	ABA Tech.	\$20.07/hr.
Perkins, Carol M	ABA Tech.	\$20.07/hr.
Perkins, Tracee L	Clerical Asst.	\$13.28/hr.
Peterson, Lisa	Aide	\$10.00/hr.
Petrie, Sandra	ABA Tech.	\$20.07/hr.
Phipps, Wayne R	Lunch/Recess Aide	\$10.00/hr.
Pulkkinen, Diane C.	Administrative Assistant	\$47,133
Ramsey, Carolyn A.	Aide	\$14.75.hr.
Rapp, Karen P	Aide	\$13.69/hr.
Rawlings, Nancy	ABA Tech.	\$20.07/hr.
Richardson, Mary E	Clerical Asst.	\$13.28/hr.
Riordan, Tracey J.	Aide	\$13.45/hr.
Ristaino, Rosa A.	Lunch/Recess Aide	\$10.00/hr.
Robbins, Nancy C.	Nurse Asst.	\$31,274

Rodriguez Serrano, Diana I.	Aide	\$13.45/hr.
Roecker, Susan L	Media Aide	\$16.99/hr,
Rofrano, Julie A	ABA Tech.	\$13.28/hr.
Russell, Linda J	Aide	\$13.69/hr.
Scanlon, Nancy J	ABA Tech.	\$19.71/hr.
Scholten Barys, Gretchen	Aide	\$14.99/hr
Sheehan, Michelle R	ABA Tech.	\$16.99/hr,
Siska, Joan E.	A.P.E.	\$28.56/hr.
Smith, Rene D	Ext. Day Aide	\$18.75/hr.
Stanley, Maria A	Aide	\$14.70/hr.
Sullivan, Carol E.	Academic Tutor	\$28,516
Taylor, Kelly S.	Lunch/Recess Aide	\$10.00/hr.
Thirsk, Barbara L	Aide	\$14.70/hr.
Thornton, Omaira J	Aide	\$14.70/hr.
Tinio, Angela M	Sped. Aide	\$13.28/hr.
Turner, Deborah J	ABA Tech.	\$20.07/hr.
Underhill, Sherri A	Lunch/Recess Aide	\$10.00/hr.
Vandervalk, Mary A	Aide	\$14.70/hr.
Vanslette, Cynthia K	Aide	\$14.70/hr.
Verrone, Marcy K.	Ext. Day Aide	\$14.58/hr.
Villemaire, Lori A.	Administrative Assistant	\$43,555
Wallick, Katherine M	Sped. Aide	\$14.58/hr.
Wilcox, Lorraine R	Aide	\$18.46/hr.
Williams, Kimberly A	Aide	\$14.70/hr.
Zinno, Denise L.	Administrative Assistant	\$31,864

CUSTODIANS

Baker, John C.	Custodian	\$32,115
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Bergeron, Brett R.	Custodian	\$36,338
Burke, Frances J.	Custodian	\$53,352
Carlson, Richard P.	Custodian	\$48,173
Choiniere, Brad H.	Custodian	\$38,979
Coburn, Douglas E.	Custodian	\$41,309
Ellis, Gary R.	Custodian	\$38,646
Engblom, Gary A.	Custodian	\$31,907
Gentili, Richard B.	Custodian	\$47,570
Hackenson, Justin T	Custodian	\$1,920
Hackenson, Kevin A.	Custodian	\$42,494
Handley, Steven M.	Custodian	\$10,877
Jandrow, Ryan J	Custodian	\$8,022
King, Mark W.	Custodian	\$43,930
MacDonald, Robert H.	Custodian	\$45,240
Masters, Patrick K.	Custodian	\$32,115
Mullen, Jr., Joseph I.	Custodian	\$39,000
Nealley, John H. Jr.	Custodian	\$14,560
Sawash, Raymond J.	Custodian	\$32,760
Tobin, Jr., William H.	Custodian	\$35,131
Wheet, Jeffrey M.	Custodian	\$38,314
Willinski, John J.	Custodian	\$46,800

CAFETERIA

Braga, Dianne	Food Service Director	\$49,000
Armstrong, Laurie J.	Cafeteria	\$15.61/hr
Auty, Maryanne	Cafeteria	\$15.61/hr
Burton, Sherry A.	Cafeteria	\$16.70/hr
Camire, Denise M.	Cafeteria	\$15.92/hr
Clifton, Theresa A	Cafeteria	\$15.92/hr
Cote, Doreen J.	Cafeteria	\$19.28/hr

Dixon, Janet R	Cafeteria	\$15.61/hr
Doe, Charlene A.	Cafeteria	\$16.23/hr
Gannon, Nancy E.	Cafeteria	\$15.92/hr
Gardner, Elaine M.	Cafeteria	\$15.92/hr
Hadley, Karen A.	Cafeteria	\$19.28/hr
Jionzo, Laura J.	Cafeteria	\$15.92/hr
Nyborn, Barbara	Cafeteria	\$19.28/hr
Siple, Mary Lee	Cafeteria	\$19.28/hr

Mendon-Upton Regional School District
2012-2013 Calendar

August 2012:

Teachers Report: 8/27

Students Report: 8/28

Pre-Kindergarten Report: 8/30

September 2012:

Labor Day Recess (No School): 8/31 – 9/3

October 2012:

Full Release Day (Professional Development): 10/5

Columbus Day (Holiday/No School): 10/8

November 2012:

Full Release Day (Professional Development): 11/6

Veteran's Day (Holiday/No School): 11/11

Early Release Days (Teacher Conferences): 11/14 and 11/15

Early Release: 11/21

Thanksgiving Recess: 11/22 and 11/23

December 2012:

Holiday Break: 12/24 - 1/2/13

January 2013:

Early Release (Professional Development): 1/18

M.L. King Day (Holiday/No School): 1/21

February 2013:

Winter Break: 2/18 - 2/22

March 2013:

Full Release Day (Professional Development): 3/15

School Committee Open Budget Hearing: 3/18

Good Friday (Holiday/No School): 3/29

April 2013:

Spring Break: 4/15 - 4/19

May 2013:

Early Release (Professional Development): 5/17

Memorial Day (Holiday/No School): 5/27

Nipmuc Graduation: 5/31

June 2013:

Last Day (Early Release): 6/24

(2 hurricane days, 4 snow days)

District/Town Enrollment – October 1, 2012
By Town/Building/Grade

	Voc Out	Pre Schoo	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Totals
Mendon																	1053
Clough		8	61	73	66	87	93										388
Memorial			1		1												2
Miscoe								95	108	80	69						352
Nipmuc	2											82	74	58	78	5	299
Out Of District					1		1	1	1	1			2	1	3		11
S & L only		1															1
Upton																	1360
Clough			8	10	16	1	4										39
Memorial		12	81	86	79	107	100										465
Miscoe								116	118	115	116						465
Nipmuc	3											79	96	107	88	2	375
Out Of District	1			2				1				3	3	2	1	2	15
S & L only	1																1
Choice In																	125
Clough			16	4	10	4	4										38
Memorial			2			1	2										5
Miscoe								2	4	4	9						19
Nipmuc												14	9	20	19	1	63
PK - Tuition																	42
Mendon-Mem																	0
Mendon-Clo	24																24
Upton-Clo																	0
Upton-Mem	18																18
Totals	5	65	169	173	175	200	204	214	232	200	194	178	184	188	189	10	2580

NIPMUC REGIONAL HIGH SCHOOL CLASS OF 2013 SCHOLARSHIPS

Name of Award	Amount	Recipient
Upton Grange Scholarship	\$100	Megan Palinkas
Upton Grange Scholarship	\$100	Andrew Oglesby
Medway Federation of Teachers Scholarship	\$200	Grant Moyer
Larry Niro Citizenship Award	\$250	Jake Bridges
St. Gabriel's Catholic Women's Club	\$250	Michaela Arrigo
United Parish of Upton Continuing Education Scholarship		Jessie Alibozek
United Parish of Upton Continuing Education Scholarship		Matthew Burke
United Parish of Upton Continuing Education Scholarship		Brandon Hall
United Parish of Upton Continuing Education Scholarship		Ryan Bethel
Stuart Mowry Appleby Self Esteem Foundation	\$300	Brandon Hall
Nipmuc Student Council Leadership	\$250	Cassidy Cannavo
Broadway Youth Dance Theater Scholarship	\$300	Jessie Alibozek
Broadway Youth Dance Theater Scholarship	\$400	Michaela Arrigo
Broadway Youth Dance Theater Scholarship	\$300	Catherine Burlingame
Broadway Youth Dance Theater Scholarship	\$500	Emily Davidshofer
Broadway Youth Dance Theater Scholarship	\$300	Kaitlin Massey
Broadway Youth Dance Theater Scholarship	\$300	Shannon O'Brien
Broadway Youth Dance Theater Scholarship	\$300	Madeleine LaPlante-Dube
Dean Bank Scholarship	\$500	Emily Davidshofer
Dean Bank Scholarship	\$500	Nicole Scott
Eben & Alice Hall/Robert Hall '36 Scholarship	\$200	Megan Palinkas
Upton Men's Softball League Scholarship	\$300	Grace Thompson
Nipmuc Warriors Club Scholarship	\$250	Nicole Scott
Nipmuc Warriors Club Scholarship	\$250	Meaghan Roche
Nipmuc Warriors Club Scholarship	\$250	John Jango

Chadd Ghelli Memorial Scholarship	\$250	Skylar Griswold
Chadd Ghelli Memorial Scholarship	\$250	Sam Merten
Kimberly McNeil Memorial Scholarship	\$200	Samantha Crosby
Clifford B. Crowe Art Scholarship	\$300	Shannon O'Brien
Clifford B. Crowe Art Scholarship	\$150	Kelsey Campbell
Clifford B. Crowe Art Scholarship	\$150	Michaela Arrigo
American Legion Marshall Leland Post 173	\$150	Haley Alexson
American Legion Marshall Leland Post 173	\$150	Brandon Hall
Mendon-Upton Music Boosters Scholarship	\$500	Amarie King
Mendon-Upton Music Boosters Scholarship	\$100	Andrew Oglesby
Mendon-Upton Music Boosters Scholarship	\$100	Samuel Merten
Mendon-Upton Music Boosters Scholarship	\$100	Matthew Burke
Christopher DiLorenzo Memorial Scholarship	\$500	Tyler Nordquist
Upton Police Union Scholarship	\$500	Brandon Mager
Upton Police Union Scholarship	\$500	Robin Richards
Samantha L. Prescott Memorial Scholarship	\$500	Kelsey Campbell
Upton Bloomer Girls, Mary Aldrich Scholarship	\$1,000	Jessie Alibozek
Upton Bloomer Girls, Harriet Jurentkuff Scholarship	\$1,000	Kelsey Campbell
Upton Bloomer Girls, Kay Saucier Scholarship	\$1,000	Cassidy Cannavo
St. Gabriel the Archangel Knights of Columbus	\$250	Michaela Arrigo
St. Gabriel the Archangel Knights of Columbus	\$250	Emma Blanchard
Johnna Gould Bradley Memorial '84 Scholarship	\$500	Tyler Nordquist
James M. Varney Memorial Scholarship	\$500	Brandon Mager
Andrew Sala Memorial Scholarship (Girl)	\$1,300	Madison Manning
Andrew Sala Memorial (Boy)	\$1,300	Matthew Burke
Mendon-Upton Youth Soccer Association	\$1,500	Nicole Scott
Mendon-Upton Youth Soccer Association	\$1,200	Kelsey Campbell
Emily Suzanne Irons Memorial Scholarship	\$500	Cassie Capuzziello

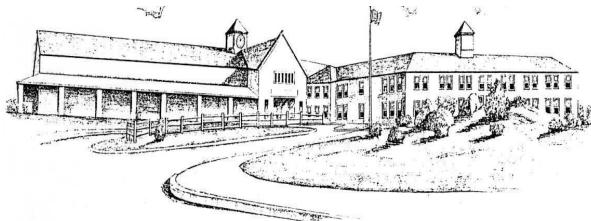
Mendon Lions Club Scholarship	\$750	Megan Brady
Mendon Lions Club Scholarship	\$750	Jake Bridges
Mendon Lions Club Scholarship	\$750	Christopher Leduc
Milford Regional Medical Center-Bill Perry Memorial Volunteer Scholarship	\$500	Megan Brady
William Leaver Leadership in Athletics Scholarship	\$500	Stephen Lukas
John Pond Memorial Scholarship	\$1,000	Alaina Morais
John Pond Memorial Scholarship	\$1,000	Joseph Cortese
“My One Wish” Scholarship	\$750	Alison Simoneau
Bill Slavin Oil Burner Service, Inc. Scholarship	\$500	Cassie Capuzziello
Chad DiGregorio Memorial Scholarship	\$1,000	Christopher Alleman
Milford Rotary Club Scholarship	\$1,000	William Kelley
Shelley D. Vincent Memorial/Milford Natl Bank	\$1,000	Chenoa TracyStone
Milford Federal Savings and Loan Scholarship	\$1,000	Cassidy Cannavo
Upton’s Woman’s Club Scholarship	\$1,000	Cassie Capuzziello
Upton Woman’s Club Scholarship	\$1,000	Chenoa Tracy Stone
Unibank Scholarship	\$2,000	Matthew Burke
Murphy Insurance Agency Scholarship	\$2,500	Marisa Camden
Upton Men’s Club Scholarship	\$2,000	Tara Sharp
Jack Street Memorial Scholarship	\$2,000	Emily Rhodes
Jesse Taft at UMass-Amherst Scholarship	\$1,400	Emma Blanchard
Nipmuc Regional High School Class of 1962	\$1,000	Lindsey Hendon
Nipmuc Regional High School Class of 1962	\$1,000	Kelsey Campbell
Nipmuc Regional High School Class of 1962	\$500	Brendan Victor
Nipmuc Regional High School Class of 1962	\$500	Chenoa TracyStone
Mendon Board of Health/Allied Waste Services	\$500	Megan Brady
Town of Mendon/ANP Blackstone Energy Company, LLC Good Citizenship Scholarship	\$500	William Kelley

Town of Mendon/ANP Blackstone Energy Company, LLC Good Citizenship Scholarship	\$500	Tyler Peabody
Town of Mendon/ANP Blackstone Energy Company, LLC Good Citizenship Scholarship	\$500	Megan Brady
Town of Mendon/ANP Blackstone Energy Company, LLC Good Citizenship Scholarship	\$500	Selena Gavin
Town of Mendon/ANP Blackstone Energy Company, LLC Excellence in Government Scholarship	\$500 \$500	Liam Egan Michaela Sweet (dual enrollment student)
Christopher DiLorenzo Memorial Scholarship/Mendon Upton Senior Baseball	\$500	Tyler Nordquist
Milford Regional Medical Center Auxiliary Scholarship	\$1,000	Megan Brady
Comcast Leaders and Achievers Scholarship	\$1,000	William Kelley
Jill M. Carboni Memorial Scholarship	\$1,000	Cassie Capuzziello
Christina Toala Memorial Scholarship	\$1,000	Haley Alexson
Paul Daigle Leadership Scholarship	\$500	Jessie Alibozek
Janet Porter Memorial Scholarship	\$500	Madeline LaPlante-Dube
Mendon Upton Regional Teachers Association	\$300	Michael Manser
Mendon Upton Regional Teachers Association	\$300	Hannah Perry
Mendon Upton Regional Teachers Association	\$300	Brooke Deschenes
Mendon Upton Regional Teachers Association	\$250	Cassidy Cannavo
Mendon Upton Regional Teachers Association	\$250	Chenoa TracyStone
Town of Upton Risteen Trust Fund Scholarship	\$500	Catherine Burlingame
Town of Upton Risteen Trust Fund	\$500	Tyler McElreath

Scholarship		
Town of Upton Risteen Trust Fund Scholarship	\$500	Tara Sharp
Town of Upton Risteen Trust Fund Scholarship	\$500	Madeline Smith
Town of Upton Risteen Trust Fund Scholarship	\$500	Chenoa TracyStone
Town of Upton Ramsey Trust Fund Scholarship	\$200	Shannon O'Brien
Town of Upton Bates Trust Fund Scholarship	\$200	Andrew Oglesby

Fifty-Third Annual
Commencement Exercises

Mendon-Upton Regional School District
NIPMUC REGIONAL HIGH SCHOOL



Upton, Massachusetts

High School Gymnasium

Friday, May 31, 2013
6 p.m.

PROGRAM

* Processional.....High School Band
Pomp and Circumstance by Edward Elgar, arranged by Merle J. Isaac

* National Anthem.....All Present

Welcome John K. Clements, Principal

President's Address..... Stephen C. Lukas, Class President

Musical SelectionHigh School Chorus
May It Be (Lord of the Rings: Fellowship of the Ring) Accompanied by
Eoin O'Connell
by Eithne Ni Bhraonáin, Nicky Ryan and Roma Ryan arranged by Mark
Brymer

Essay.....Nicole L. Pierce
“Being True”

Musical Selection.....Chelsea M. Daniels and Meaghan
A. Roche
For Good (Wicked) by Stephen Schwartz

Essay.....Brandon J. Hall
“The Bonds of Memory”

Musical Selection.....High School Band
Blue Ridge Saga by James Swearingen

Essay..... Madeleine M. LaPlante-Dube
“Finding the Words to Say Goodbye”

Remarks.....Joseph P. Maruszczak, Ed
SUPERINTENDENT OF SCHOOLS

Presentation of DiplomasPhilip De Zutter
SCHOOL COMMITTEE
* Recessional..... High School Band
 Marche Romaine by Charles Gounod, arranged by John Cacavas

Director of the High School Band.....Michael P. Morel
Director of the High School Chorus.....Marsha I. Ledoux

Marshal..... Emily M. Wojtowicz, Junior Class President

* Audience Standing

Reception following graduation ceremony

Class of 2013

Chad Henry Ablondi	<i>Future Plans: Roger Williams University</i>
Cameron Michael Adams	Nichols College Faculty Achievement Scholarship <i>Future Plans: Nichols College</i>
Nicholas Joseph Addeo	John and Abigail Adams Scholar <i>Future Plans: Employment</i>
Emily Anne Alcott	President's Volunteer Service Award Commonwealth Award for Exemplary Community Service Art Award for Creativity <i>Future Plans: Massachusetts College of Art and Design</i>
Brenna Hall Alexander	University of Rhode Island Founders Grant <i>Future Plans: University of Rhode Island</i>
Kylie Rae Alexander	<i>Future Plans: School of Fashion Design</i>
Haley Ann Alexson	Honors Scholar John and Abigail Adams Scholar American Legion Marshall Leland Post 173 Upton Scholarship Christina Toala Memorial Scholarship <i>Future Plans: Framingham State University</i>
Jessie Blynn Alibozek	Honors Scholar John and Abigail Adams Scholar Student Council President Student Council Award Joan M. Scribner Leadership Award Herff-Jones Principal's Leadership Award Connecticut College Grant Upton Bloomer Girls, Mary Aldrich Scholarship Broadway Youth Dance Theater Scholarship Paul Daigle Leadership Scholarship United Parish Continuing Education Scholarship <i>Future Plans: Connecticut College</i>
Christopher Paul Alleman	Honors Scholar

	Spanish Immersion Recognition Temple University Provost Scholar Temple University Educational Enhancement Temple University Endowed Scholarship John and Abigail Adams Scholar Chad DiGregorio Memorial Scholarship <i>Future Plans: Temple University</i>
Vincenzo Francesco Aniello	<i>Future Plans: University of Rhode Island</i>
Sarah Haskell Anzalone	Mount Ida Design Foundation Award Presidential Merit Scholarship Mount Ida College Grant <i>Future Plans: Mount Ida College</i>
Michaela Ann Arrigo	Spanish Immersion Recognition Broadway Youth Dance Theater Scholarship Clifford B. Crowe Art Scholarship St. Gabriel the Archangel Knights of Columbus Scholarship <i>Future Plans: Massachusetts College of Art and Design</i>
Reid Bennett Aucoin	<i>Future Plans: United States Army</i>
Teres Tankiang Audette	<i>Future Plans: Quinsigamond Community College</i>
Lindsey Marie Balest	<i>Future Plans: Mass Bay Community College</i>
Amelia Rose Baynham	John and Abigail Adams Scholar Spanish Immersion Recognition <i>Future Plans: University of British Columbia</i>
Brooke Anne Berini	<i>Future Plans: United States Army</i>
Ryan Austin Bethel	<i>Future Plans: Newbury College</i>
Emma Juan Blanchard	Honors Scholar John and Abigail Adams Scholar English Award UMass Amherst Dean's Scholarship Jesse A. Taft Scholarship at UMass Amherst

	<p>St. Gabriel the Archangel Knights of Columbus Scholarship <i>Future Plans: University of Massachusetts Amherst</i></p>
Nickita Olegovich Blizniakov	<p><i>Future Plans: Mass Bay Community College</i></p>
Rachel Grace Bloznalis	<p>John and Abigail Adams Scholar Athletic Award Sportsmanship Award Boston University Athletic Scholarship <i>Future Plans: Boston University</i></p>
Megan Elizabeth Brady	<p>Honors Scholar John and Abigail Adams Scholar UMass Amherst Dean's Scholarship Elks National Foundation Scholarship Mendon Board of Health/Allied Waste Services Scholarship Town of Mendon Good Citizenship Scholarship Mendon Lions Club Scholarship Bill Perry Memorial Volunteer Scholarship Milford Regional Medical Center Auxiliary Scholarship <i>Future Plans: University of Massachusetts Amherst</i></p>
Jake William Bridges	<p>Larry C. Niro Memorial Citizenship Award Mendon Lions Club Scholarship <i>Future Plans: University of Massachusetts Amherst</i></p>
James General Broomfield	<p><i>Future Plans: Boston Junior Bruins</i></p>
Joseph McIlhenny Brower III	<p><i>Future Plans: Quinsigamond Community College</i></p>
Catherine Carlys Burghart	<p><i>Future Plans: Framingham State University</i></p>
Carson James Burke	<p><i>Future Plans: Quinsigamond Community College</i></p>
Matthew Laurence Burke	<p>Class of 2013 Vice President Honors Scholar John and Abigail Adams Scholar National Merit Scholarship Commended Student Athletic Award Physics Award</p>

	Army Reserve National Scholar Athlete Award Unibank Scholarship Andrew Sala Memorial Scholarship Mendon Upton Music Boosters Scholarship United Parish Continuing Education Scholarship <i>Future Plans: University of Southern California</i>
Catherine Ann Burlingame	Franklin Pierce University Incentive Grant Town of Upton Risteen Trust Fund Scholarship Broadway Youth Dance Theater Scholarship <i>Future Plans: Franklin Pierce University</i>
Megan Nicole Bush	<i>Future Plans: Mass Bay Community College</i>
Katherine Patricia Callahan	<i>Future Plans: University of Massachusetts Amherst</i>
Amber Kelly Calzone	<i>Future Plans: Rhode Island College</i>
Marisa Leigh Camden	Honors Scholar John and Abigail Adams Scholar Spanish Immersion Recognition Murphy Insurance Agency Scholarship <i>Future Plans: Ohio State University</i>
Kelsey Erin Campbell	Spanish Immersion Recognition Colby Sawyer College Presidential Scholarship Colby Sawyer College Talent Art Merit Award Colby Sawyer College Trayne Scholarship Nipmuc Class of 1962 Scholarship Upton Bloomer Girls, Harriet Jurentkuff Scholarship Mendon Upton Youth Soccer Assoc Scholarship Clifford B. Crowe Art Scholarship <i>Future Plans: Colby-Sawyer College</i>
Cassidy Lynne Cannavo	Honors Scholar John and Abigail Adams Scholar Upton Bloomer Girls, Kay Saucier Scholarship Milford Federal Savings and Loan Association Scholarship Mendon Upton Regional Teachers Association Scholarship Student Council Leadership Scholarship <i>Future Plans: University of Connecticut</i>

Tucker Sargent Capobianco	Physical Education Award <i>Future Plans: University of Vermont</i>
Cassie Rose Capuzziello	Jill M. Carboni Memorial Scholarship Emily Suzanne Irons Memorial Scholarship <i>Future Plans: Worcester State University</i>
Nicholas Charles Centauro	<i>Future Plans: Boston Junior Bruins</i>
Anthony Caesar Cervassi	<i>Future Plans: Employment</i>
Emily Eileen Ciantra	Business Award <i>Future Plans: University of Massachusetts Amherst</i>
Rebecca London Coleman	<i>Future Plans: Curry College</i>
Samantha Augusta Conkey	Johnson & Wales Natl Student Org Scholarship <i>Future Plans: Johnson & Wales University</i>
Jacquelyn Elizabeth Coppinger	<i>Future Plans: Mass Bay Community College</i>
Joseph James Cortese	<i>John Pond Memorial Scholarship</i> <i>Future Plans: Keene State College</i>
Monica Marie Coskie	<i>Future Plans: University of Massachusetts Dartmouth</i>
Tyler John Craib	<i>Future Plans: Mass Bay Community College</i>
Samantha Julianna Joy Crosby	John and Abigail Adams Scholar Kimberly McNeil Memorial Scholarship <i>Future Plans: Framingham State University</i>
Ian Patrick Dahlroth	<i>Future Plans: Quinsigamond Community College</i>
Chelsea Marie Daniels	The National School Choral Award Drama Award for Acting Dean College Heritage Award <i>Future Plans: Dean College</i>
Emily Elizabeth Davidshofer	Honors Scholar John and Abigail Adams Scholar

	National Honor Society President Best All Around Girl Award Dean Bank Scholarship Broadway Youth Dance Theater Scholarship <i>Future Plans: Hamilton College</i>
Christopher Stephen Davis	<i>Future Plans: Employment</i>
Taryn Judith Dellicker	<i>Future Plans: Arizona State University</i>
Brittany Lynn Denecke	John and Abigail Adams Scholar Wheelock College Merit Scholarship <i>Future Plans: Wheelock College</i>
Marissa Lynn DePolo	Keene State College Enrichment Scholarship <i>Future Plans: Keene State College</i>
Christopher Brent Desilets	DECA Award Quinnipiac Academic Scholarship <i>Future Plans: Quinnipiac University</i>
Daniel Steven Dias	John and Abigail Adams Scholar <i>Future Plans: University of Maryland</i>
Sara Ann Dodd	<i>Future Plans: Undecided</i>
Kailey Elizabeth Dowd	John and Abigail Adams Scholar UMaine Black Bear Scholarship UMaine Athletic Scholarship <i>Future Plans: University of Maine Orono</i>
Liam Thomas Drennan	Spanish Immersion Recognition <i>Future Plans: George Mason University</i>
Christian Robert Dumas	John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts Lowell</i>
Liam Francis Egan	Anna Maria College Merit Scholarship Town of Mendon Excellence in Government Scholarship <i>Future Plans: Anna Maria College</i>
Corey James Eugster	<i>Future Plans: Mount Ida College</i>

Elisabeth Jean Ferguson	John and Abigail Adams Scholar <i>Future Plans: Undecided</i>
Shannon Rae Ferschke	<i>Future Plans: Employment</i>
Ethan Howard Fortin	Honors Scholar John and Abigail Adams Scholar Spanish Award Spanish Immersion Recognition <i>Future Plans: Villanova University</i>
Kimberly Carolyn Garabedian	Spanish Immersion Recognition <i>Future Plans: University of Massachusetts Amherst</i>
Adam John Gaskin	<i>Future Plans: Mass Bay Community College</i>
Selena Elizabeth Gavin	Town of Mendon Good Citizenship Scholarship <i>Future Plans: Wentworth Institute of Technology</i>
Anthony William Gebo	<i>Future Plans: East Carolina University</i>
Rachel Rene Gelineau	<i>Future Plans: Bridgewater State University</i>
Zachary Tyler Giardini	Dean Heritage Award <i>Future Plans: Dean College</i>
Tyler Robert Giordani	John and Abigail Adams Scholar <i>Future Plans: Worcester State University</i>
Stephen Michael Granato	John and Abigail Adams Scholar <i>Future Plans: Massachusetts Maritime Academy</i>
Joseph Daniel Grant	<i>Future Plans: University of New Hampshire</i>
Erika Nicole Greenwood	John and Abigail Adams Scholar <i>Future Plans: Massachusetts College of Pharmacy and Health Sciences</i>
Korie Daniel Grill	Service Award <i>Future Plans: University of Massachusetts Amherst</i>
Skylar Jean Griswold	Honors Scholar

	John and Abigail Adams Scholar Spanish Immersion Recognition UConn Award Scholarship Chadd Ghelli Memorial Scholarship <i>Future Plans: University of Connecticut</i>
Kevin Patrick Gurney	Class of 2013 Valedictorian Class of 2013 Treasurer Honors Scholar John and Abigail Adams Scholar Superintendent's Award UMass Amherst Dean's Scholarship <i>Future Plans: University of Massachusetts Amherst</i>
Andrew Thomas Hack	<i>Future Plans: Quinsigamond Community College</i>
Brandon James Hall	John and Abigail Adams Scholar National Merit Scholarship Commended Student History Award Clark University Presidential Scholarship Stuart Mowry Applebey Self Esteem Foundation Scholarship American Legion Marshall Leland Post 173 Upton Scholarship United Parish Continuing Education Scholarship <i>Future Plans: Clark University</i>
Lindsey Rey Hendon	Nichols Honors Scholarship Nichols Alumni Scholarship Nichols Early Acceptance Scholarship Nipmuc Class of 1962 Scholarship <i>Future Plans: Nichols College</i>
Sean Christopher Hess	Spanish Immersion Recognition <i>Future Plans: Boston Junior Bruins</i>
Alyssa Susan Hewson	<i>Future Plans: University of Rhode Island</i>
Cynthia Paige Hicklin	<i>Future Plans: Employment</i>
Charles Richard Hill	John and Abigail Adams Scholar Marist College Merit Scholarship <i>Future Plans: Marist College</i>

Joshua James Horn	John and Abigail Adams Scholar <i>Future Plans: United States Marine Corps</i>
Etaysia Monique Jama Howard	<i>Future Plans: Mass Bay Community College</i>
Colin Alexander Jackson	<i>Future Plans: University of Maryland</i>
John Thomas Jango	Spanish Immersion Recognition Warriors Club Scholarship <i>Future Plans: Westfield State University</i>
Sydney Mae Johnson	<i>Future Plans: Bridgewater State University</i>
Hannah Marie Kackley	John and Abigail Adams Scholar University of Connecticut Academic Excellence <i>Future Plans: University of Connecticut</i>
Cameron Joshua Kahler	John and Abigail Adams Scholar Spanish Immersion Recognition <i>Future Plans: University of Massachusetts Amherst</i>
Holly Ann Kalis	John and Abigail Adams Scholar Spanish Immersion Recognition Texas Christian University Grant <i>Future Plans: Texas Christian University</i>
William James Kelley	Class of 2013 Salutatorian Honors Scholar John and Abigail Adams Scholar National Merit Scholarship Commended Student Calculus Award Statistics Award Bryant University Presidential Scholarship Comcast Leaders and Achievers Scholarship Milford Rotary Club Scholarship Town of Mendon Good Citizenship Scholarship <i>Future Plans: Bryant University</i>
Emily Jayne Kerber	John and Abigail Adams Scholar <i>Future Plans: Salem State University</i>
Amarie Virginia King	John and Abigail Adams Scholar

	<p>The John Philip Souza Award College of Saint Rose Award College of Saint Rose Presidential Scholarship College of Saint Rose Music Scholarship Mendon Upton Music Boosters Scholarship <i>Future Plans: The College of Saint Rose</i></p>
Kathryn Anne Klapproth	<p><i>Future Plans: University of Massachusetts Dartmouth</i></p>
Madeleine Mary LaPlante-Dube	<p>John and Abigail Adams Scholar Janet A. Porter Memorial Scholarship Broadway Youth Dance Theater Scholarship <i>Future Plans: Miami University</i></p>
Bethany Michelle Laquidara	<p><i>Future Plans: University of Massachusetts Amherst</i></p>
Christopher Steven Leduc	<p>Stonehill College Dean's Scholarship Mendon Lions Club Scholarship <i>Future Plans: Stonehill College</i></p>
Thomas Francis Lemons	<p><i>Future Plans: Rollins College</i></p>
Alexandra Diane Lenart	<p><i>Future Plans: Framingham State University</i></p>
Caitlin Elizabeth Lewis	<p>Johnson & Wales Presidential Academic Scholarship Johnson & Wales Award Johnson & Wales Grant <i>Future Plans: Johnson & Wales University</i></p>
Stephen Clark Lukas	<p>Class of 2013 President John and Abigail Adams Scholar Best All Around Boy Award Daughters of the American Revolution Good Citizen MSSAA Student Achievement Award William Leaver Leadership in Athletics Scholarship <i>Future Plans: University of Massachusetts Amherst</i></p>
Allison Marie MacDonald	<p>John and Abigail Adams Scholar Western New England Provost's Scholar Award <i>Future Plans: Western New England University</i></p>
Adam Joseph MacEachern	<p><i>Future Plans: Undecided</i></p>

Brandon Erik Mager	Western New England Provost's Scholar Award Western New England Trustee Scholarship Upton Police Union Scholarship James M. Varney Memorial Scholarship <i>Future Plans: Western New England University</i>
Elizabeth Marie Manguso	<i>Future Plans: Bridgewater State University</i>
Madison Ryan Manning	Andrew Sala Memorial Scholarship <i>Future Plans: Quinsigamond Community College</i>
Michael James Manser	Honors Scholar John and Abigail Adams Scholar National Merit Scholarship Commended Student UMass Lowell Dean's Scholarship UMass Lowell Co-op Scholars Program Mendon-Upton Regional Teachers Association Scholarship <i>Future Plans: University of Massachusetts Lowell</i>
Kaitlin Corbin Massey	Class of 2013 Secretary Army Reserve National Scholar Athlete Award Roger Williams Affordable Excellence Scholarship Roger Williams Grant Broadway Youth Dance Theater Scholarship <i>Future Plans: Roger Williams University</i>
Michael Douglas Mattox	<i>Future Plans: Worcester State University</i>
Casey Shannon Mazar	Spanish Immersion Recognition <i>Future Plans: University of New Hampshire</i>
Tyler Jack McElreath	Mount Ida College Presidential Merit Scholarship Town of Upton Risteen Trust Fund Scholarship <i>Future Plans: Mount Ida College</i>
Philip Michael McMullin	John and Abigail Adams Scholar <i>Future Plans: Framingham State University</i>
Jessica Noelle Melanson	<i>Future Plans: Nichols College</i>
Ryan Frederick Mellone	<i>Future Plans: Quinsigamond Community College</i>

Christopher Raymond Merolli	<i>Future Plans: Quinsigamond Community College</i>
Samuel Matthew Merten	John and Abigail Adams Scholar National Merit Scholarship Commended Student Eileen Lucier Award Sportsmanship Award Chadd Ghelli Memorial Scholarship Mendon Upton Music Boosters Scholarship <i>Future Plans: Bridgewater State University</i>
Maegan Teresa Montenegro	Spanish Immersion Recognition <i>Future Plans: University of Rhode Island</i>
Derek Allen Moore	Assumption Dufault Scholarship Assumption College Grant <i>Future Plans: Assumption College</i>
Alaina Diane Morais	John Pond Memorial Scholarship <i>Future Plans: Bridgewater State University</i>
Christine Marie Morse	<i>Future Plans: University of Massachusetts Dartmouth</i>
Mitchell Tyler Moss	Spanish Immersion Recognition <i>Future Plans: Plymouth State University</i>
Grant Asher Moyer	John and Abigail Adams Scholar National Merit Scholarship Commended Student Drama Award for Technology <i>Future Plans: University of Massachusetts Lowell</i>
Kayla Christen Murphy	John and Abigail Adams Scholar Bryant University Black and Gold Award <i>Future Plans: Bryant University</i>
Cara Ashley Nealley	Physical Education Award Massachusetts College of Pharmacy and Health Sciences Scholarship <i>Future Plans: Massachusetts College of Pharmacy and Health Sciences</i>

Emily Nicole Nelson	<i>Future Plans: Roger Williams University</i>
Jonathan Michael Nemergut	<i>Future Plans: Pace University</i>
Tyler Edward Nicoletti	<i>Future Plans: University of Maine Orono</i>
Michelle Christina Nikfarjam	John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts Amherst</i>
Tyler John Nordquist	Gordon College Dean Scholarship Christopher DiLorenzo Memorial Scholarship Johnna Gould Bradley Memorial Scholarship <i>Future Plans: Gordon College</i>
Joshua James Noreau	<i>Future Plans: Employment</i>
Shannon Marie O'Brien	Art Award for Craftsmanship UMass Dartmouth University Scholarship Town of Upton Ramsey Trust Fund Scholarship Broadway Youth Dance Theater Scholarship Clifford B. Crowe Art Scholarship <i>Future Plans: University of Massachusetts Dartmouth</i>
Andrew Peter Oglesby	The Louis Armstrong Award UMass Dartmouth Chancellor's Merit Scholarship UMass Dartmouth Honors Program Town of Upton Bates Trust Fund Scholarship Upton Grange Scholarship Mendon Upton Music Boosters Scholarship <i>Future Plans: University of Massachusetts Dartmouth</i>
Megan Allison Palinkas	John and Abigail Adams Scholar Spanish Immersion Recognition Upton Grange Scholarship Eben and Alice Hall/Robert Hall Scholarship <i>Future Plans: University of Massachusetts Lowell</i>
Jacob Alexander Palmer	<i>Future Plans: United States Marine Corps</i>
Tyler Joseph Peabody	Endicott College Scholarship

	Mendon Board of Health/Allied Waste Services Scholarship Town of Mendon Good Citizenship Scholarship <i>Future Plans: Endicott College</i>
Bryan Craig Perkins	John and Abigail Adams Scholar <i>Future Plans: Employment</i>
Benjamin Taylor Perry	<i>Future Plans: Employment</i>
Nicole Lee Pierce	University of Vermont Trustees Scholarship <i>Future Plans: University of Vermont</i>
Stephen Michael Pihl	John and Abigail Adams Scholar School Spirit Award University of Delaware Grant <i>Future Plans: University of Delaware</i>
Heather Morgan Pilkington	Honors Scholar Spanish Immersion Recognition LMU Achievement Award <i>Future Plans: Loyola Marymount University-LA</i>
Jennifer Marie Pittman	University of Maine Black Bear Scholarship <i>Future Plans: University of Maine Orono</i>
Travis Michael Plausse	Mount Ida College Design Foundation Award Mount Ida College Presidential Scholarship <i>Future Plans: Mount Ida College</i>
Morgan Danielle Poe	<i>Future Plans: Ringling College of Art and Design</i>
Nicholas Benjamin Presswood	<i>Future Plans: Westfield State University</i>
Fernando Andres Pugleasa	Roger Williams Merit Scholarship <i>Future Plans: Roger Williams University</i>
Emily Kathleen Rhodes	<i>Lasell College Achievement Award</i> Jack Street Memorial Scholarship <i>Future Plans: Lasell College</i>
Robyn Elizabeth Richards	Upton Police Union Scholarship <i>Future Plans: Framingham State University</i>

Meaghan Ann Roche	Honors Scholar John and Abigail Adams Scholar Yearbook Award Warriors Club Scholarship <i>Future Plans: University of Massachusetts Amherst</i>
Robert Marcus Emerik Rose	<i>Future Plans: Berklee College of Music</i>
Michael Joseph Rosen	John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts Amherst</i>
Elizabeth Eve Ryan	Fisher College Opportunity Award <i>Future Plans: Fisher College</i>
Allison Elizabeth Sabin	<i>Future Plans: Westfield State University</i>
Kylie Olivia Salto	<i>Future Plans: Employment</i>
Krystina Monique San Soucie	UMass Dartmouth Chancellor's Merit Scholarship <i>Future Plans: University of Massachusetts Dartmouth</i>
Haley Rebecca Sauter	<i>Future Plans: Southern New Hampshire University</i>
Kylie Ann Schiloski	<i>Future Plans: Franklin Pierce University</i>
Jacob Ryan Schneider	<i>Future Plans: Quinsigamond Community College</i>
James David Schwenderman	<i>Future Plans: Employment</i>
Nicole Elizabeth Scott	Honors Scholar John and Abigail Adams Scholar University of Maryland President's Scholarship Dean Bank Scholarship Warriors Club Scholarship Mendon Upton Youth Soccer Association Scholarship <i>Future Plans: University of Maryland</i>
Olivia Helen Searles	<i>Future Plans: Community College of Rhode Island</i>
Thomas Christopher Senst	<i>Future Plans: Bridgewater State University</i>

Tara Jean Sharp	John and Abigail Adams Scholar Spanish Immersion Recognition WPI University Award Town of Upton Risteen Trust Fund Scholarship Upton Men's Club Scholarship <i>Future Plans: Worcester Polytechnic Institute</i>
Jacquelyn Claire Shaughnessy	Sacred Heart University Trustee Scholarship <i>Future Plans: Sacred Heart University</i>
David Gregory Shearns	<i>Future Plans: Quinsigamond Community College</i>
Alison Mary Simoneau	Principal's Award <i>Future Plans: University of Maine Farmington</i>
Madeline Elise Smith	Town of Upton Risteen Trust Fund Scholarship <i>Future Plans: Quinsigamond Community College</i>
Andrea Marie Spence	<i>Future Plans: Quinsigamond Community College</i>
Benjamin Taylor Stoopack	<i>Future Plans: Salem State University</i>
Nisa Marie Sumner	<i>Future Plans: Brunswick Community College</i>
Grace Elizabeth Thompson	Lasell College Achievement Award Upton Men's Softball Scholarship <i>Future Plans: Lasell College</i>
Brandon Michael Thornton	Miami University Merit Scholarship <i>Future Plans: Miami University</i>
Kendal Feeney Till	John and Abigail Adams Scholar Spanish Immersion Recognition Marist College Scholarship <i>Future Plans: Marist College</i>
Chenoa Chrysalis Healani Joye Deonna Carlene TracyStone	John and Abigail Adams Scholar Allegheny College Trustee Scholarship Milford National Bank, Shelley Vincent Memorial Scholarship Nipmuc Class of 1962 Scholarship

Town of Upton Risteen Trust Fund Scholarship
Mendon Upton Regional Teachers Association
Scholarship
Future Plans: Allegheny College

Deanna Rose Valcour	Honors Scholar John and Abigail Adams Scholar National Merit Scholarship Commended Student Worcester Telegram & Gazette Student Achiever Award Rensselaer Leadership Award <i>Future Plans: Rensselaer Polytechnic Institute</i>
Kenny Dasilva Venancio	<i>Future Plans: United States Marine Corps</i>
Brendan James Victor	John and Abigail Adams Scholar Italian Award Nipmuc Class of 1962 Scholarship <i>Future Plans: University of Massachusetts Lowell</i>
Ross Xavier James Weaver	<i>Future Plans: Fitchburg State University</i>
Joseph Pasquale Welsby	<i>Future Plans: University of Massachusetts</i>
Brendon Joseph Wilkinson	John and Abigail Adams Scholar <i>Future Plans: Roger Williams University</i>

Please Note: All awards listed are at time of printing.

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TOWN DIRECTORY

EMERGENCY Police / Fire / Ambulance	911
TTY Hearing Impaired Telephone (see page 134)	
Selectmen	
Meetings held 1 st & 3 rd Tuesday 6:00 pm. Fire & EMS Headquarters	
Office Open: Monday-Thursday, 7:30am-5:30pm	529-6901
Town Clerk	
Monday & Wednesday 9:00am-3:00pm	
Tuesday & Thursday 9:00am-1:00pm.....	529-3565
Animal Control Officer	529-6813
Assessors	
Monday-Thursday 7:30am-4:30pm and Wednesday 6:30 pm-8:30pm	529-1002
Code Enforcement	
Closed Monday Open Tuesday - Thursday 8:00am-4:30pm Friday 8:00am-3:30pm	
Saturday 9:00am-12pm.....	529-2633
Collector/Treasurer	
Monday-Thursday 9:00am-4:00pm.....	529-3737
Conservation Commission.....	529-6286
Meetings 2 nd and 4 th Weds 7:30 pm; Office Wed 1:30 – 4:30pm & Fri 8:00 – 11:00am	
Council on Aging Center.....	529-4558 & 529-4559
Emergency Management Director.....	529-3421
Fire Department Business.....	529-3421
Health, Board of	
Meetings 2 nd and 4 th Thursday 7:00	
Closed Monday Open Tuesday-Friday 9:00am-4:00pm	529-6813
Highway Department	529-3067
Historical Commission.....	529-6600
Housing Authority	529-4048
Library Closed Sundays & Mondays. Tuesday/Wednesday/Thurs 10:00am-8:00pm	
Friday 10:00am-2:00pm, Saturday 9:00am-5:00pm	529-6272
Nursing and Health Service Tues-Fri 8am-1 pm.....	529-3110
Parks and Recreation Building (Summers Only)	529-3232
Planning Board	
Meetings 2 nd and 4 th Tues 7:00 pm	
Tuesday & Thursday 8:00am-2:00pm.....	529-1008
Plumbing Inspector	529-2633
Police Department Business	529-3200
Public Works Department.....	529-3067
Superintendent of Schools	634-1585
Town Accountant	529-1013
Tree Warden	529-3067
Upton Cable Television.....	529-1736
Veterans' Services.....	529-6723
Wastewater Treatment Plant	529-3216 & 529-3993
Water Department	529-3993
Water Department Emergencies.....	529-3200
Wiring Inspector.....	529-2633
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