



Annual Report

2012

December 31

TOWN OFFICERS ANNUAL REPORT

UPTON MA

Table of Contents

TOWN OFFICERS ANNUAL REPORT 2012

Introduction 2012.....	4-9
Upton Town Officers	10-23
Warrants & Proceedings	24-114
Town Officers and Appointed Committees Reports	115-217
School Reports	218-322
Index	323-324

2012

TOWN OF UPTON

Incorporated June 14, 1735

2012	Town Census	7360
2011	Town Census	7342
2010	Town Census	7366
2010	Federal Census	7542
2000	Town Census	6369
2000	Federal Census	5642
1990	Federal Census	4677
1980	Federal Census	3884
1970	Federal Census	3484
1960	Federal Census	3127
1950	Federal Census	2656

DOWN THROUGH THE YEARS

1735 - Approximately 50 Families

1790	833	1860	1986
1800	854	1870	1989
1810	995	1880	2203
1820	1088	1890	1878
1830	1167	1900	1937
1835	1410	1930	2026
1840	1658	1940	2249
1850	2018	2000	6369

Town Comprises 21.81 Square Miles

Land - 13,853.3 acres Water 104.7- acres

Town Highways - 74.00 miles

Pratt Hill – approximately 595 ft. above mean sea level

To make the township of Upton, named for a village in Worcestershire, England, lands belonging to the Towns of Mendon, Uxbridge, Sutton and Hopkinton were set off by the General Court. First town meeting in the John Sadler house, Mendon Street was August 8, 1735.

U.S. SENATORS

John F. Kerry

Elizabeth Warren

CONGRESSMAN 2nd DISTRICT

Jim McGovern

STATE SENATOR, SECOND WORCESTER DISTRICT

Michael O. Moore

REPRESENTATIVE, NINTH WORCESTER DISTRICT

George N. Peterson, Jr.

SHERIFF OF WORCESTER COUNTY

Lewis Evangelidis

CHAIRMAN & CEO WORCESTER REGIONAL RETIREMENT

Kevin P. Blanchette

CLERK MAGISTRATE WORCESTER COUNTY SUPERIOR
COURT

Dennis P. McManus

REGISTER OF PROBATE AND INSOLVENCY

Stephen G. Abraham

REGISTER OF DEEDS, WORCESTER COUNTY

Anthony J. Vigliotti, Esq.

DISTRICT ATTORNEY, WORCESTER COUNTY

Joseph D. Early, Jr.

In Memoriam

IN MEMORIAM



Aldo B. Consigli
March 23, 1922 - August 15, 2012
Special Police Officer



Robert C. Humes
May 2, 1928 - April 9, 2012
Member, Upton Housing Authority



Rudolph Scholl
October 5, 1915 – February 3, 2012
Chief of Police 1965-1969

Upton Town Officers

** Town employee appointments made by the Elected Board.
**Finance Committee members are elected and appointed.
***Contract position appointed by the Town Manager
Bold=Chair*

UPTON TOWN OFFICERS

Elected

Assessor of Taxes

Teresa Ambrosino	term expires 2014
Glenn H. Fowler	term expires 2013
Charles T. Marsden	term expires 2015

*Tracey Tardy, *Department Coordinator*

Board of Health

Sherry L. Berger	term expires 2013
Richard Desjardins	term expires 2014
Alfred C. Holman	term expires 2015
* Patricia Parent, Rn, BsN, <i>Agent</i>	
* Katharine Hawkins, <i>Animal Control Officer</i>	
* Kelly A. McElreath, <i>Burial Agent</i>	
* Kenneth M. Pederson, Jr., <i>Assistant Burial Agent</i>	
* Janice Skinner, <i>Food Inspector</i>	
* Patricia Parent, Rn, BsN, <i>Infection Control Coordinator</i>	
* Diane E. Tiernan, <i>Assistant Supervisor of Public Health</i>	
* Walter A. Hopkins, <i>Plumbing Inspector</i>	
* Thomas E. French, <i>Plumbing Inspector, Assistant</i>	
*Lenny Izzo, <i>Title V Agent</i>	
* Paul McKeon <i>Title V Agent</i>	
* Patricia Parent, Rn, BsN <i>Town Nurse</i>	

Board of Selectmen

James A. Brochu	term expires 2014
Robert J. Fleming	term expires 2015
Kenneth E. Picard	term expires 2013

Cemetery Commission

Leo J. Lamanuzzi	term expires 2015
Robert R. Richard	term expires 2013
William H. Sadler	term expires 2014

* Town employee appointments made by the Elected Board
Bold=Chair

Collector-Treasurer

Kenneth W. Glowacki	term expires 2015
<i>*Ann L. Perkins, Treasurer-Collector Assistant</i>	
<i>*Barbara Robinson, Department Associate</i>	

Commissioner of Trust Funds

Americo J. Binaco	term expires 2014
<i>Kenneth W. Glowacki</i>	
<i>Harvey J. Trask</i>	

Constables

James R. Bates Sr.	term expires 2013
Barbara Burke	term expires 2013
James A. Comfort, Jr.	term expires 2013
Alfred C. Holman	term expires 2013
Karen L. Varney	term expires 2013

Finance Committee

***Elected*

Robert Driscoll	term expires 2015
Karen Glowacki	term expires 2014
Jonathan Graves	term expires 2013

***Appointed by the Board of Selectmen*

Stephen M. Bern	term expires 2014
Paul T. Flaherty	
<i>John O'Sullivan</i>	

***Appointed By the Moderator*

Jonathan Calianos	term expires 2013
Joan E. Shanahan	term expires 2013

Capital Budget Committee

Sub-Committee established by Finance Committee

***Appointed by the Finance Committee*

Kenneth W. Glowacki	term expires 2014
Robert Varney	term expires 2013
Jonathan Calianos	term expires 2013
Frank Aniello	term expires 2015

** Town employee appointments made by the Elected Board.*

***Finance Committee members are elected and appointed.*

Recreation Commission *continued*

Richard LaCross Jr.	term expires 2015
Paul A. Pirozzi	term expires 2013
*Mary Cortese, <i>Recreation Director</i>	

Town Clerk

Kelly A. McElreath	term expires 2013
*M. Denise Smith, <i>Department Associate</i>	

Upton Housing Authority

Linda M. Jones	term expires 2013
Richard P. Kennedy	term expires 2014
Mildred F. Morin	term expires 2016
Rena Richard	term expires 2015
Judith F. McGee <i>Appointed by Department of Communities & Development</i>	

* Town employee appointments made by the Elected Board.
Bold=Chair

UPTON TOWN OFFICERS
Appointed by the Board of Selectmen

Aquatic Weed Control Committee

James R. Bates, Jr.	term expires 2013
Charles Pedersen	term expires 2015
Nancy Thompson	term expires 2014

Cable Television Advisory Committee

Donald Arthur	term expires 2013
Richard Hellegers	term expires 2013
Anthony Spangenberg	term expires 2013

Central Massachusetts Regional Planning Delegate

Thomas Davidson	term expires 2013
James R. Bates Jr. <i>Alternate</i>	term expires 2013

Community Preservation Committee

Appointments made per 2003 By-law

Appointed by the Board of Selectmen

Frank P. Braney	term expires 2015
Margaret Carroll	term expires 2014
Richard Desjardins	term expires 2013

Appointed by the Conservation Commission

Chris Scott	term expires 2015
-------------	-------------------

Appointed by the Historical Commission

Russell Wood	term expires 2013
--------------	-------------------

Appointed by the Housing Authority

Rena Richard	term expires 2014
---------------------	-------------------

Appointed by the Open Space Committee

Richard Holmes	term expires 2013
----------------	-------------------

Appointed by the Planning Board

Paul Carey	term expires 2015
------------	-------------------

Appointed by the Recreation Commission

Paul Pirozzi	term expired 2013
--------------	-------------------

Conservation Commission

Scott Heim	term expires 2015
Sandra Lajoie	term expires 2013
Tom Jango	term expires 2013
Alan Miano	term expires 2015
Michael Penko	term expires 2014
Christine Scott	term expires 2014
Marcella Stasa	term expires 2013

* M. Denise Smith, *Department Assistant*

***Matthew J. Selby *Conservation Agent*

Land Stewardship Committee

Sub-Committee of the Conservation Commission by vote 2/22/2006

Term expires 2013

Matthew Bachtold	Scott J. Heim
Michael Penko	Matthew Ronzio
Marcella Stasa	Bill Taylor
Cathy Taylor	

Open Space Committee

Sub-Committee of the Conservation Commission

Term expires 2013

Scott Heim	Rick Holmes
Mike Penko	Marcella Stasa
Bill Taylor	

Council for the Aging

Myra Bigelow	term expires 2013
Judy Blanchard	term expires 2013
Elizabeth Consigli	term expires 2015
Maria Griffin	term expires 2013
Judith Katz	term expires 2014
Kathleen Kelley	term expires 2015
Priscilla Lukes	term expires 2015
Beverly Randazzo	term expires 2013
Grace Wadsworth	term expires 2014

* Town employee appointments made by the Elected Board.

***Contract position appointed by the Town Manager

County Advisory Board Member

Robert J. Fleming term expires 2013

Cultural Council

Joann Fitts	term expires 2013
Donna Marie Floyd	term expires 2013
Kelly Hurd	term expires 2014
Joan Housekeeping	term expires 2014
Jennifer Johnson	term expires 2015
Julie Johnson	term expires 2015
Jodi McGowan	term expires 2014
Dawn Piekarski	term expires 2013
Shelly Ryan	term expires 2015

Custodian of Tax Title Properties

Kenneth W. Glowacki term expires 2015

Development & Industrial Commission

Henry Poirier, III	term expires 2013
David Sarkisian	term expires 2014
Harvey J. Trask	term expires 2015

Disability Affairs Grievance Coordinator

James Gardner term expires 2013

Disability Commission

Karen Intinarelli	term expires 2015
Blythe C. Robinson	term expires 2013
Joan E. Shanahan	term expires 2013

Fire & EMS Advisory Committee

Chief Aaron Goodale	term expires 2013
Nader Hamed	term expires 2016
Daniel J. Lazarz	term expires 2016
Shaun Marchand	term expires 2016
Jerome Owczarzak	term expires 2013

Forest Fire Warden

Fire Chief Aaron Goodale

term expires 2013

Historical Commission

Barbara E. Burke	<i>resigned</i>
Maureen Byrd	term expires 2014
Howard Glassman	term expires 2013
Joyce Heywood	term expires 2015
Jonathan Meagher	term expires 2013
George Patterson	term expires 2015
Cathy Taylor	term expires 2013
Russell W. Wood	term expires 2015

Local Community Housing Partnership Committee

Disbanded 2012

Appointed by the Planning Board	term expires 2014
William Tessmer	
Appointed by the BOS	term expires 2012
Kenneth E. Picard	
Appointed by the ZBA	term expires 2011
Joan E. Shanahan	
Appointed by the CPC	term expires 2012
Karen Intinarelli	
Appointed by the Moderator	
<i>Vacant</i>	

Measurer of Wood, Bark and Lumber

(Vacant)

Mendon Upton School District Secession Committee

Term expired/Disbanded March 24, 2012

Andrew Burke
Scott Oglesby
Chris Russo

Joyce Chui
Alan L. Rosenfield

Municipal Hearing Officer

Michael E. Goodwin term expires 2013

Other Post Employment Trust Commissioners

Donald Arthur	term expires 2013
Fred Aponte, Town Accountant	
Kenneth Glowacki, Treasurer/Collector	
Kenneth Picard, Chair BOS	

Parking Clerk Warrant Officer

Carol A. Owczarzak	term expires 2013
--------------------	-------------------

Personnel Board

Debra Amorelli	term expires 2013
Robert Carnegie	term expires 2013
Thomas J. Giblin, III, Esq.	term expires 2014
Michael E. Goodwin	term expires 2015
Seema-Jayne Kenney <i>Ad Hoc member</i>	term expires 2013
David Scribner	term expires 2014
*Karen L. Varney, <i>Department Assistant</i>	

Public Weighers

(Vacant)

Railroad Fact Finding Committee

Disbanded 2012

Gary Bohan	Dianna Delgrasso
Dick Desjardins	Ken Picard
Bill Taylor	

Registrars of Voters

George P. Kennedy (R)	term expires 2015
Cynthia Robertson (D)	term expires 2013
Eva Fowler (U)	term expires 2014
Kelly A. McElreath (U)	Ex-Officio Clerk

Senior Work Off Program Coordinator

James Gardner	term expires 2013
---------------	-------------------

Superintendent of Pest Control

Donald R. Keniston

term expires 2013

Tree Warden

Jeffery Thompson

term expires 2013

Donald R. Keniston

retired

Town Counsel

Kopelman and Paige, P.C

term expires 2013

Town Hall Renovation/Building Committee**Kelly A. McElreath**

Michelle Goodwin

Michael Howell

Steven Rakitin

Timothy Tobin

Town Manager

Blythe C. Robinson

Contract

Veterans' Graves Director

Michael Goodwin

term expires 2015

Veterans' Services Director

Margaret Laneri

term expires 2015

Water/Wastewater Advisory Committee*(Vacant)***Zoning Appeal Board**

Bill Andrews

term expires 2014

Stedman Briggs

term expires 2014

Joseph D. Lurie

term expires 2015

James R. Bates Jr., *Associate member*

term expires 2013

Richard Desjardins, *Associate member*

term expires 2014

*Mary Denise Smith, *Department Assistant*

UPTON TOWN OFFICERS
Appointed by the Town Manager

Office of the Town Manager

Accountant	Department Assistant	Ann L. Perkins
Custodian		Paul Marchand
Executive Assistant		Sandra J. Hakala
PEGAccess Provider/UCTV Producer	Producer	Glenn Fowler
PEGAccess Assistant		Michael Constanza
Town Accountant		Fred Aponte

Council for the Aging

James Gardner, Director

Department Specialist	Jennifer Delucca
Transportation Coordinator	Steven MacDonald
Social Services Coordinator	Holly Whalen

Code Enforcement

Patrick H. Roche, Inspector of Buildings

Inspector of Buildings, Assistant	Stephen Johnson
Department Assistant (ZBA)	Mary Denise Smith
Department Coordinator	Diane Judd
Gas Inspector	Walter A. Hopkins
Gas Inspector, Assistant	Thomas E. French
Oil Burner Inspector	Aaron Goodale
Wiring Director (Inspector)	John Poirier
Wiring Inspector, Assistant	David Stanley

Department Of Public Works

Jeffrey F. Thompson, P.E, Director

Department Specialist	Carol A. Peterson
Supervisor of Highways	John Johnson
Parks Supervisor	John Johnson
Water/Wastewater Superintendent	Ronald Sansouci

Fire & Ems Department

Aaron Goodale, Fire & EMS Chief

Richard Henderson, Sr., Deputy Chief

Assistant Fire Chief	Michael Marchand
Fire Captain	Henry Poirier III
Fire Lieutenant	Steven Zaloga
Fire Lieutenant	David Cialdea
Fire Lieutenant	Daniel Lazarz
EMS Captain	Brian F. Kemp
EMS Lieutenant	Kerry Stoopak
Director Emergency Management	Brian F. Kemp
Trench Permitting Authority	Aaron Goodale
EMT/Financial Assistant	Barbara Harris

Police & Communications Department

Michael J. Bradley, Jr., Chief of Police

Police Sergeant

Alan J. Cyr
Bruce D. Rivard
Lisa C. Vass

Part time Officers

Rodney B. Marchand
Robert J. Miller
Thomas B. Stockwell

Patrol Officer

Carl A. Ambrosini
Michael D. Benjamin
James C. Fleming
Michael F. Lupachini
Erik M. Mager
Nicholas Palmieri
Isaiah R. Poxon
Matthew R. Rankins

Communications

Officer
Danielle Brodeur
Paula Deiana
Carl E. Hartwick
Shanna J. Jackman
Roberta L. Lamothe
Deborah Larose
Heidi Shultz
Karen Terry
Victoria L. Vazquez

Reserve Patrol Officer

Shanna Glassman
Carl Hartwick

Department Specialist

Paula Deiana

Auxiliary Police Officers

John Johnson

Kenneth Pedersen Jr.

Honorary Police Officers

James R. Bates

Robert Coffin

Donald R. Keniston

Joanne Kinney

John Lebrun

Henry J. Poirier, Jr.

Bruno Ragaini

Warrants
&
Proceedings

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

Worcester SS.

To either of the Constables of the City/Town of Upton

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at

Ward 0; Precinct 1 and 2
Nipmuc Regional High School Gymnasium

on **TUESDAY, THE SIXTH DAY OF MARCH, 2012**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE	FOR THIS COMMONWEALTH
STATE COMMITTEE MAN	SECOND WORCESTER DISTRICT
STATE COMMITTEE WOMAN	SECOND WORCESTER DISTRICT
WARD OR TOWN COMMITTEE	TOWN OF UPTON

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 31ST day of January, 2012.

UPTON BOARD OF SELECTION
Robert Fleming, Chairman
Kenneth E. Picard, Member
James Brochu, Member

CERTIFICATE OF PROCEEDINGS
The Commonwealth Of Massachusetts
Town Of Upton
Presidential Primary Election
March 6, 2012

Presidential Primary Election is the first election where two (2) precincts were set up in the Nipmuc Regional High School gymnasium. At 6:55 am, Judith McGee and Rena Richard, Election Clerks called the meeting to order with the reading of the Warrant. Denise Smith, Warden, declared the polls open at 7:00 am.

Throughout the day, election clerks on duty at the check-in table for precinct one were Ida Jette, Judy Dube, Nancy Wolf and Elaine Picard. Elections clerks on duty at the check-in table for precinct two were Karen Varney, Joan Burrell, Kathy Ramsey and Seema Kenney. Mary Bradford, Nancy Page, Lynne Gruber and Kathy Langin were on duty at the checkout table for precinct one throughout the day. Also, Donna Desjardins, Harriet Fougere, Richard Robinson and Carol Owczarzak were on duty at the checkout table for precinct two throughout the day.

At 8:01 pm the results of the election were printed from each of the two Accu-Vote tabulation machine. There were 145 Democratic votes (84 for precinct one and 61 for precinct two), 682 Republican votes (339 for precinct one and 343 precinct two), 1 Green-Rainbow vote (precinct one).

The following are the results of the election:

Democratic

Presidential Preference

Barack Obama	113
No Preference	21
Write Ins	3
Blanks	8

State Committee Man

Guy William Glodis	113
--------------------	-----

Write Ins	0
Blanks	32

State Committee Woman		
Mary A. Dube	118	
Write Ins	0	
Blanks	27	

Democratic Town Committee

Joan E. Shanahan	18 Maple Ave	113
James R. Bates	26 Williams St	103
Barbara E. Burke	81 Grove St	110
Cynthia Robertson	59 Mechanic St	106
Lester P. Shea	27 James Rd	92
Linda D. White	100 Main St	96
Rose Mary Quirk	37 Walnut St	98
Joan E. Varney	55 School St	107
Karen M. Donovan	11 Mendon St	94
Mildred F. Morin	92 Ridge Rd	98
Write Ins		2
Blanks		1881

Republican

President Preference

Ron Paul	79
Mitt Romney	475
Rick Perry	3
Rick Santorum	81
Jon Huntsman	6
Michele Bachman	3
Newt Gingrich	24
No Preference	7
Write Ins	4
Blanks	0

State Committee Man	
Brent J. Andersen	245
James E. Knowlton	245
Write Ins	5
Blanks	187

State Committee Woman	
Mindy J. McKenzie-Hebert	277
Chanel N. Prunier	222
Write Ins	4
Blanks	179

Republican Town Committee	
Kenneth W. Glowacki, 15 Hickory Ln	420
Harvey J. Trask, 142 Mendon St	406
Judith F. McGee, 111 South St	359
William C. Young, 18 North St	351
Robert E. Varney, 46 Hartford Ave N	349
Kathleen J. Glowacki, 15 Hickory Ln	369
Steven J. McCaw, 45 West Main St	358
Frank V. Aniello, 23 Florence Cir	357
Kenneth E. Picard, 47 Southboro St	385
Alfred C. Holman, 48 Mechanic St	390
Joseph K. Poirier, 67 Knowlton Cir	380
Lloyd Hamm (Write In), 1 Fox Run Rd	16
Brittany Hamm (write in), 1 Fox Run Rd	14
Write Ins	10
Blanks	19706

Green – Rainbow

Presidential Preference	
Kent Mesplay	1
Jill Stein	0
Harley Mikkelson	0
Kat Swift	0
No Preference	0

Write Ins	0
Blanks	0

State Committee Man	
Write Ins	0
Blanks	1

State Committee Woman	
Write Ins	0
Blanks	1

Town Committee	
Write Ins	0
Blanks	10

The total number of ballots voted was 827 out of 4,798 voters (150 inactive voters) which represents a 17% turnout. This included 47 absentee ballots and 2 provisional ballots. Warden Denise Smith read the unofficial results of the election at 8:35 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 8:45 pm.

Attest:

Kelly A. McElreath
Town Clerk

TOWN OF UPTON / STM 03 APRIL 2012 / WARRANT

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Auditorium at the Nipmuc Regional Middle/High School, in Upton on Tuesday, the third day of April 2012, at 7:00 o'clock in the evening, then and there to act on the following Articles:

Article 1

To see if the Town will vote to amend the Zoning Bylaw, Section 4.2, Dimensional Regulations, in order to correct a numbering issue by re-labeling "Note 7", as most recently designated in the Zoning Bylaw amendment approved by the November 15, 2011 Special Town Meeting, as "Note 9", or, to take any other action relative thereto.

Justification/Submitted Planning Board

To rectify the numbering of a footnote in the Zoning By-law. Public Hearing scheduled for March 27, 2012.

Recommendation To Be Determined

Article 2

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Thirty two thousand dollars (\$32,000.00), or any other sum, for a supplemental appropriation to the Insurance Account (#01-945-5700-5743), for the remainder of fiscal year 2012, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Insufficient funding was budgeted for the fiscal year for health insurance due to a rate increase in January, 2012 of 16%.

Recommendation Favorable Action

Article 3

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Six thousand dollars (\$6,000.00), or any other sum, for a supplemental appropriation to the Technology Expense Account (#01-159-5400-5421), for the remainder of fiscal year 2012, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To make up a funding shortfall caused by expenses of the August Hurricane & replacement of the Fire Department server.

Recommendation Favorable Action

Article 4

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twelve thousand dollars (\$12,000.00), or any other sum, for a supplemental appropriation to the Town Counsel Expense Account (#01-151-5200-5302), for the remainder of fiscal year 2012, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To make up a funding shortfall due to additional legal work required of the Town Attorney.

Recommendation Favorable Action

Article 5

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Thirty thousand dollars (\$30,000.00), or any other sum, for architectural and engineering services to investigate and design repairs to the exterior of the Upton Police Station, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To investigate options and design repairs to the exterior of the Upton Police Station

Recommendation Favorable Action

Article 6

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twenty thousand dollars (\$20,000.00), or any other sum, for repairs to the Knowlton Risteen Building, 2 Grove Street, Upton, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Repairs to the building incl. installation of gutters, removal of oil tanks, energy efficiency.

Recommendation Favorable Action

Article 7

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer or borrow the sum of Six thousand dollars (\$6,000.00), or any other sum, for a supplemental appropriation to the Veterans Benefits Account (#01-543-5700-5770), for the remainder of fiscal year 2012, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To make up a funding shortfall due to benefits for eligible Veterans.

Recommendation Favorable Action

Article 8

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer or borrow the sum of Ten thousand dollars (\$10,185.00), or any other sum, for the purchase of SCBA Breathing Apparatus, which appropriation will satisfy the requirement under a FEMA Assistance to Firefighters grant that

the Town appropriate 5% of the costs of such equipment, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To provide matching funds to win a \$203,700 FEMA AFG Grant.

Recommendation Favorable Action

Article 9

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer or borrow the sum of Seven thousand one hundred dollars (\$7,100.00), or any other sum, to replace the furnace in the DPW Highway Garage, 100 Pleasant Street, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To replace the 15-year old furnace at the Highway Garage that has a cracked heat exchanger.

Recommendation To Be Determined

Article 10

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer or borrow the sum of Eight thousand dollars (\$8,000.00), or any other sum, to upgrade the Town's website and pay the costs of the first year's maintenance and support, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To replace the Town's website with a newer format that offers more information and services to residents.

Recommendation Favorable Action

Article 11

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer from

available funds including Community Preservation Funds or borrow the sum of Twelve thousand dollars (\$12,000.00), or any other sum, for aquatic weed control measures at Pratt Pond, or, to take any other action relative thereto.

Justification/Submitted By Aquatic Weed Control Committee
To treat Pratt Pond in order to eradicate fanwort weeds.

Recommendation To Be Determined

Article 12

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Seven thousand five hundred dollars (\$7,500.00), or any other sum, for a supplemental appropriation to the DPW Consultant Account (#01-421-5200-5200), for the remainder of fiscal year 2012, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Additional expenses incurred due to the delayed hiring of the Director of Public Works

Recommendation Favorable Action

Article 13

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Five thousand dollars (\$5,000.00), or any other sum, for a supplemental appropriation to the Town Meetings/Elections Account (#01-113-5400-5421), for the remainder of fiscal year 2012, or, to take any other action relative thereto.

Justification/Submitted By Town Clerk

Additional expenses incurred due to the adding of a precinct and an election in June.

Recommendation Favorable Action

Article 14

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Three thousand dollars (\$3,000.00), or any other sum, for the purchase of antenna cable and connectors needed to mount the public safety repeater system on the communications tower at Pratt Hill on Warren Street, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To purchase antenna cable and connectors to move the public safety repeater system to the communications tower on Pratt Hill.

Recommendation Favorable Action

Article 15

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Eighty five thousand dollars (\$85,000.00) to supplement the revenue received by the Wastewater Enterprise Fund to balance the revenues and expenditures in that fund for fiscal year 2012, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

The budgeted wastewater enterprise fund revenue is insufficient for the fiscal year. Transfers from various sources will be used to make up the shortfall.

Recommendation Favorable Action

Article 16

To see if the Town will vote to acquire by gift, purchase or otherwise two easements, one from D&F Afonso Builders, Inc and one from Robert Richard & Jane Richard, Trustees of the Richard Living Trust, both as described on an Easement Plan of Land entitled: "West River Street Water Main" in Upton, Massachusetts", Scale: 1" = 40', Date: December 29, 2011, prepared by Odone Survey & Mapping, 291 Main Street, Northborough, Massachusetts 01532, for utilities and an access road to the

future municipal well field #3, and to authorize the Board of Selectmen to acquire said easements and take all additional actions needed to carry out the purposes of this vote, or take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To acquire two easements to be used for utilities and an access road to the future municipal well field #3.

Recommendation Not Applicable

Article 17

To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Fifty thousand dollars (\$50,000.00), or any other sum, to the Capital Stabilization Fund, or, take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To allocate a portion of the 2011 Free Cash to the Capital Stabilization Fund.

Recommendation Favorable Action

Article 18

To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred thousand dollars (\$100,000.00), or any other sum, to the General Stabilization Fund, or, take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To allocate a portion of the 2011 Free Cash to the General Stabilization Fund.

Recommendation Favorable Action

Article 19

To see if the Town will vote to transfer from the Community Preservation Fund Undesignated Fund Balance Account (24-300-3590-1000), or

otherwise raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, including the Community Preservation Fund, or transfer or borrow pursuant to M.G.L. Chapter 44B, the Community Preservation Act, or any other enabling authority, the sum of Six hundred seventy-five thousand dollars (\$675,000.00) for the purposes of acquiring by gift, purchase, or otherwise, and including all costs incidental and related thereto, the fee or lesser interest in land totaling 69.7 acres, more or less, known as the South Street Gravel Pit, located on South Street, owned by the South Street Realty Trust, and shown as Assessors Map 32, Parcel 1, all as shown on a plan entitled "Plan of Land in Upton Massachusetts, Scale: 1" equals 128', Prepared by Heritage Design Group, 1 Main Street, Whitinsville, Massachusetts 01588 for Henry J. Poirier, Jr. and Pamela M. Campbell, Trustees of the South Street Realty Trust, for general municipal purposes, including conservation and active recreation purposes, to be held under the care, custody, management and control of the Board of Selectmen; provided, however, that after additional work is undertaken with respect to use of the site for conservation and active recreation purposes, a future Town Meeting shall dedicate a portion of the land to conservation purposes, to be held by the Conservation Commission, and a portion of the land to active recreation purposes, to be held by the Recreation Commission; and further, to authorize the Board of Selectmen to acquire said land and authorize appropriate Town officials to take such additional actions as needed carry out the purposes of this vote; and further, to authorize the Board of Selectmen to convey a permanent deed restriction in said property meeting the requirements of G.L. c.184 and G.L. c.44B, §12, or, to take any other action relative thereto.

Justification/Submitted By Community Preservation Committee
For the acquisition of property on South Street for the future development of an active recreation complex.

Recommendation To Be Determined

**CERTIFICATE OF PROCEEDINGS
The Commonwealth Of Massachusetts
Town Of Upton
Special Town Meeting
April 3, 2012**

Called to order at 7:00 pm by Moderator David Loeper.

Board of Selectmen Chair, Robert Fleming, led the audience in the Pledge of Allegiance.

During this meeting, 281 voters were checked in to the Nipmuc Regional Middle/High School by Tracey Tardy, Paula Deiana and M. Denise Smith meeting the necessary quorum of 40 voters.

By unanimous vote, guests present were: Lauren Goldberg, Town Counsel, Larry Bombara, DPW Consultant; Mike Constanza, Cable Crew; Michelle Sanford, Town Crier; Morgan Rousseau & John Thornton, Milford Daily News; Fred Aponte, Accountant; Sam Engvall, Boy Scout; John Hagberg, Barbara White, William Slade, Dimitri Prilepski, Peter Zani, Sare Vang.

Correction to Zoning Bylaw

ARTICLE 1: Upon motion of Paul Carey, it was moved to amend the Zoning Bylaw, Section 4.2, Dimensional Regulations, in order to correct a numbering issue by re-labeling “Note 7”, as most recently designated in the Zoning Bylaw amendment approved by the November 15, 2011 Special Town Meeting, as “Note 9”.

Favorable recommendation from the Planning Board
Moderator declared the motion passed unanimously

Insurance Funding

ARTICLE 2: Upton motion of Robert Fleming, it was moved that the Town vote to transfer from Free Cash the sum of Thirty two thousand dollars (\$32,000.00) for a supplemental appropriation to the Insurance Account (#01-945-5700-5743) for the remainder of fiscal year 2012.

Favorable recommendation from the Finance Committee
Moderator declared the motion passed unanimously

Technology Funding

ARTICLE 3: Upon motion of Ken Picard, it was moved the Town vote to transfer from Free Cash the sum of Six thousand dollars (\$6,000.00) for a supplemental appropriation to the Technology Expense Account (#01-159-5400-5421) for the remainder of fiscal year 2012.

Favorable recommendation from the Finance Committee
Moderator declared the motion passed unanimously

Town Counsel Funding

ARTICLE 4: Upon motion of Robert Fleming, it was moved the Town vote to transfer from Free Cash the sum of Twelve thousand dollars (\$12,000.00) for a supplemental appropriation to the Town Counsel Expense Account (#01-151-5200-5302) for the remainder of fiscal year 2012.

Favorable recommendation from the Finance Committee
Moderator declared the motion passed unanimously

Police Station Exterior Funding

ARTICLE 5: Upon motion of James Brochu, it was moved the Town vote to transfer from Free Cash the sum of Thirty thousand dollars (\$30,000.00) for architectural and engineering services to investigate and design repairs to the exterior of the Upton Police Station, including all costs incidental and related thereto.

Favorable recommendation from the Finance Committee
Moderator declared the motion passed by majority

Repairs to Knowlton Risteen Building

ARTICLE 6: Upon motion of Ken Picard, it was moved the Town vote to transfer from Free Cash the sum of Twenty thousand dollars

(\$20,000.00) for repairs to the Knowlton Risteen Building, 2 Grove Street, Upton, including all costs incidental and related thereto.

Favorable recommendation from the Finance Committee
Moderator declared the motion passed unanimously

Veteran's Benefits Funding

ARTICLE 7: Upon motion of Robert Fleming, it was moved the Town vote to transfer from Free Cash the sum of Six thousand dollars (\$6,000.00) for a supplemental appropriation to the Veterans Benefits Account (#01-543-5700-5770) for the remainder of fiscal year 2012.

Favorable recommendation from the Finance Committee
Moderator declared the motion passed unanimously

ARTICLE 8: Upon motion of Ken Picard, it was moved to pass over this article.

Moderator declared the motion passed unanimously

ARTICLE 9: Upon motion of Robert Fleming, it was moved to pass over this article.

Moderator declared the motion passed unanimously

New Website Funding

ARTICLE 10: Upon motion of Ken Picard, it was moved the Town vote to transfer from Free Cash the sum of Eight thousand dollars (\$8,000.00) to upgrade the Town's website and pay the costs of the first year's maintenance and support, including all costs incidental and related thereto.

Favorable recommendation from the Finance Committee
Moderator declared the motion passed by majority

ARTICLE 11: Upon motion of James Brochu, it was moved to pass over this article.

Moderator declared the motion passed unanimously

DPW Consultant Funding

ARTICLE 12: Upon motion of Ken Picard, it was moved the Town vote to transfer from the DPW Wages Account (#01-421-5100-5100) the sum of Seven thousand five hundred dollars (\$7,500.00) for a supplemental appropriation to the DPW Consultant Account (#01-421-5200-5200) for the remainder of fiscal year 2012.

Favorable recommendation from the Finance Committee
Moderator declared the motion passed unanimously

Elections Funding

ARTICLE 13: Upon motion of Kelly McElreath, it was moved the Town vote to transfer from Free Cash the sum of Five thousand dollars (\$5,000.00) for a supplemental appropriation to the Town Meetings/Elections Account (#01-113-5400-5421) for the remainder of fiscal year 2012.

Favorable recommendation from the Finance Committee
Moderator declared the motion passed unanimously

Antenna for Safety Repeater System

ARTICLE 14: Upon motion of James Brochu, it was moved the Town vote to transfer from Free Cash the sum of Three thousand dollars (\$3,000.00) for the purchase of antenna cable and connectors needed to mount the public safety repeater system on the communications tower at Pratt Hill on Warren Street.

Favorable recommendation from the Finance Committee
Moderator declared the motion passed unanimously

Wasterwater Funding

ARTICLE 15: Upon motion of James Brochu, it was moved the Town vote to appropriate the sum of Eighty five thousand dollars (\$85,000.00) of which \$5,435.20 shall be transferred from the monies appropriated under Article 25 of the Warrant for the March 30, 2006 Special Town Meeting, \$41,874.00 shall be transferred from Wastewater Enterprise

Fund Free Cash, and \$37,690.80 shall be appropriated from the Wastewater Stabilization Account to supplement the revenue received by the Wastewater Enterprise Fund to balance the revenues and expenditures in that fund for fiscal year 2012.

Favorable recommendation from the Finance Committee

Moderator declared this motion needs a 2/3 majority

Moderator declared the motion passed by 2/3 majority

Easement Acceptance

ARTICLE 16: Upon motion of Robert Fleming, it was moved the Town vote to acquire by gift, two easements, one from D&F Afonso Builders, Inc and one from Robert Richard & Jane Richard, Trustees of the Richard Living Trust, both as described on an Easement Plan of Land entitled: "West River Street Water Main" in Upton, Massachusetts", Scale: 1" = 40', Date: December 29, 2011, prepared by Odone Survey & Mapping, 291 Main Street, Northborough, Massachusetts 01532, for utilities and an access road to the future municipal well field #3, and to authorize the Board of Selectmen to acquire said easements and take all additional actions needed to carry out the purposes of this vote.

Moderator declared the motion passed unanimously

Capital Stabilization Funding

ARTICLE 17: Upon motion of Ken Picard, it was moved the Town vote to transfer from Free Cash the sum of Fifty thousand dollars (\$50,000.00) to the Capital Stabilization Fund.

Favorable recommendation from the Finance Committee

Moderator declared the motion passed unanimously

ARTICLE 18: Upon motion of Robert Fleming, it was moved to pass over this article.

Moderator declared the motion passed unanimously

ARTICLE 19: Upon motion of Robert Fleming, it was moved to pass over this article.

Moderator declared the motion passed by majority

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Special Town Meeting at 7:31 pm.

Motion passed by unanimously.

A True Copy,
ATTEST:

Kelly A. McElreath, Town Clerk

TOWN OF UPTON / ATM 10 MAY 2012 / WARRANT

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Gymnasium at the Nipmuc Regional Middle/High School, 90 Pleasant Street, Upton on Monday, the seventh-day of May 2012, from Seven o'clock in the morning, until Eight o'clock in the evening, then and there to act on Article 1, and to meet at an adjourned session of the meeting in the Auditorium at said Nipmuc Regional Middle/High School on Thursday, May 10, 2012 punctually at Seven o'clock in the evening, then and there to act on the remaining Articles in the warrant.

Article 1

To choose necessary officers for the ensuing year, all to be voted for upon one ballot as follows: Moderator (1 for 1 year); Board of Selectmen (1 for 3 years); Collector /Treasurer (1 for 3 years); Board of Assessors (1 for 3 years); Mendon Upton Regional School Committee (1 for 3 years); Mendon Upton Regional School Committee (1 for 2 years); Board of Health (1 for 3 years); Cemetery Commission (1 for 3 years); Library Trustees (3 for 3 years); Recreation Commission (1 for 3 years); Board of Trust Fund Commissioners (1 for 3 years); Planning Board (1 for 5 years); Finance Committee (1 for 3 years); Housing Authority (1 for 1 year).

Justification/Submitted By

Choose Officers for the Ensuing year.

Recommendation Not Applicable

Article 2

To hear reports of all Town Officers and Appointed Committees, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Town Reports

Recommendation Not Applicable

Article 3

To see if the Town will fix the salaries and compensation of all officers of the Town as provided by M.G.L. Chapter 41, Section 108, as amended, and to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer, such sums as may be necessary to defray expenses of the Town Departments for the ensuing year, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Annual Town Budget

Recommendation Favorable Action

Article 4

To see if the Town will vote to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer a sum of money to operate the Water Enterprise Fund, or, to take any other action thereon.

That the following sums be appropriated for the Water Enterprise Fund.

Wages & Salaries	\$189,950.00
Expenses	251,400.00
Capital Outlay	-0-
Debt	187,800.00
Extra/Unforeseen	-0-
Total	\$629,150.00

And that \$629,150.00 be raised as follows:

Department receipts	\$535,250.00
Retained Earnings	-0-
Tax Levy	93,900.00*
Free Cash	-0-

*(NOTE: As appropriated under Article 3)

Justification/Submitted By Board of Selectmen

Annual budget for the water enterprise fund.

Recommendation Favorable Action

Article 5

To see if the Town will vote to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer a sum of money to operate the Waste Water Enterprise Fund, or, to take any other action thereon.

That the following sums be appropriated for the Waste Water Enterprise Fund.

Wage & Salaries	\$217,350.00
Expenses	202,650.00
Capital Outlay	-0-
Debt	246,500.00
Extra/Unforeseen	-0-
 Total	 \$666,500.00

And that \$666,500.00 be raised as follows:

Department receipts	469,250.00
Retained Earnings	-0-
Tax levy	123,250.00*
	74,000.00
Free cash	-0-

*(NOTE: As appropriated under Article 3)

Justification/Submitted By Board of Selectmen
Annual budget for the waste water enterprise fund.
Recommendation Favorable Action

Article 6

To see if the Town will vote to authorize the Town Treasurer, with approval of the Board of Selectmen, to borrow in anticipation of revenue for the fiscal year 2013 beginning July 1, 2012, in accordance with the provisions of M.G.L., chapter 44, Section 4 and to issue a note or notes

therefor payable within one year in accordance with M.G.L., chapter 44, Section 17, or, to take any other action relative thereto.

Justification/Submitted By

Authorize the treasurer to borrow in anticipation of revenue

Recommendation Favorable Action

Article 7

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Four hundred eleven thousand, fifty-four dollars (\$411,054.00), or any other sum, in conformity with M.G.L. Chapter 32, Section 22(7)(c)(ii) of the General Laws relative to the Pension, Expense, Worker's Compensation, and Military Service Funds of the Worcester Regional Retirement System for the fiscal year 2012 beginning July 1, 2012 through June 30, 2013, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Funding to meet the Town's obligations to the regional retirement system.

Recommendation Favorable Action

Article 8

To see if the Town will vote to establish the following revolving funds in accordance with M.G.L., Chapter 44, § 53E ½:

A. Conservation Commission "Wetland By-Law Fund" - the purpose of which will be to pay costs associated with reviewing Wetlands Filings; processing Certificates of Compliance; and providing for related operating expenses and essential functions of the Conservation Commission. Monies to be deposited into this fund will be fees collected from filings made under the Town of Upton Wetlands By-Law. Expenditures from this fund shall be authorized by the chairperson of the Conservation Commission and be limited to Fifteen thousand dollars (\$15,000.00) for Fiscal Year 2013; provided further that any funds remaining in the revolving fund at the end of FY 2012 shall be retained by said fund;

B. Board of Health “Curbside Bulk Items Fund” - the purpose of this fund shall be to pay the cost of removing residential bulk items through curbside pick-up. Monies to be deposited into this fund shall be fees collected for the removal of bulk items. Expenditures from this fund shall be fees collected for removal of bulk items. Expenditures from this fund shall be authorized by the chairperson of the Board of Health, and be limited to Ten thousand dollars (\$10,000.00) for Fiscal Year 2013;

C. Upton Town Library – the purpose of this fund shall be to replace items lost or damaged by those who borrow materials, and to replace items used in activities for which a fee is paid and to purchase new materials and equipment. Receipts to this fund shall be fees and fines paid for lost or damaged materials or, for overdue books, for use of the fax, copier and printing facilities, and for purchase of used library materials. Expenditures from this fund shall be authorized by the Library Director, with the approval of the Library Board of Trustees, and be limited to Six thousand dollars (\$6,000.00) for Fiscal Year 2013;

D. Council on Aging Fund - the purpose of this fund will be to provide programming for the elderly of Upton as administered through the Senior Center and the Council on Aging. Monies to be deposited in this fund shall be fees and charges for Senior Center and Council on Aging programs. The Director of the Upton Council on Aging, with the approval of the Council on Aging, shall be authorized to expend from this fund. Expenditures from this fund shall not exceed Ten thousand dollars (\$10,000.00), or the total of receipts into the fund, in any given year;

E. Recreation Commission Revolving Account – the purpose of this fund will be to collect fees for, and to fund all operating expenses of, the various Recreation Programs administered by the Recreation Commission. Expenditures from this fund shall be authorized by the chairperson of the Recreation Commission, and be limited to One hundred forty-five thousand dollars (\$145,000.00) for Fiscal Year 2013; or take any other action relative thereto.

Justification/Submitted By
Revolving Fund for various activities.
Recommendation Favorable Action

Article 9

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Three hundred nineteen thousand, six hundred twenty-nine dollars (\$319,629.00), or, any other sum, to be used for the construction and/or improvement of Town Roads, and to be reimbursed by the Commonwealth under M.G.L. Chapter 90, for Upton's apportionment for Fiscal Year 2013, beginning July 1, 2012, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Annual Road repair appropriation from the State.

Recommendation Favorable Action

Article 10

To see if the Town will vote to appropriate Three million three hundred ninety-seven thousand dollars (\$3,397,000.00) for the construction of the Well field at the third water source, located at 172 West River Street, and related Pumping Station, and the West River Street water main, and the acquisition and installation of a Supervisory Control and Data Acquisition (SCADA) system at all water and wastewater facilities, including associated engineering fees to complete the construction phase of the project and all costs incidental and related thereto,; and as funding therefor to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c.44, §§7 or 8 and issue bonds and notes therefor; with the intent that while such bonds or notes shall be general obligations of the Town, 50% of the principal and interest on the bonds issued for the Well Field, Pumping Station and Water Main and 25% of the bonds issued for the SCADA system shall be repaid from the Water Enterprise Fund, and 25% of the principal and interest on the bonds issued for the SCADA system shall be repaid from the Wastewater Enterprise Fund; provided, further, however, that any vote taken hereunder shall be contingent upon approval by the voters of the Town of a Proposition 2 ½ debt exclusion question authorizing the Town to repay the principal and interest on the borrowing outside the limits of Proposition 2 ½, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen
Construction of Municipal Well Field #3 and the West River Street Water Main, and installation of a SCADA system at all water and wastewater facilities.

Recommendation Favorable Action

Article 11

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 55C, and to establish a trust to be known as the Upton Affordable Housing Trust Fund, whose purpose shall be to provide for the creation and preservation of affordable housing in the Town of Upton for the benefit of low and moderate income households , and in implementation thereof will vote to amend the Town of Upton General By-Laws by adding the following as Title 2, Chapter 23, or, to take any other action relative thereto. The complete text of the proposed by-law is available for review at the Office of the Town Clerk.

Justification/Submitted By Board of Selectmen
Establish an Affordable Housing Trust

Article 12

To see if the Town will vote to amend the Town of Upton General By-Laws by inserting a new Title 7, Storm Water By-Law, and renumbering the current Title 7 as Title 8. This bylaw will regulate the quantity and quality of stormwater runoff from new development and redevelopment to minimize the adverse impacts to surface water drinking supplies, groundwater resources, recreation, aquatic habitats, fish and other aquatic life, property values and other uses of lands and waters; the complete text of the proposed by-law is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen
Establish a By-Law for Storm Water Management

Article 13

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Three thousand five hundred dollars (\$3,500.00), or any other sum, for a classification and compensation plan review and update to be completed by or before the start of Fiscal Year 2015, or, to take any other action relative thereto.

Justification/Submitted By Personnel Board

Funding for the next classification & compensation plan review.

Recommendation Favorable Action

Article 14

To see if the Town will vote to amend Section VI-B of the Personnel By-law regarding Salary Review by adding a paragraph following the third paragraph of the existing text to establish a Meritorious Bonus Program for non-union employees. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.

Justification/Submitted By Personnel Board

To create a meritorious bonus program to reward performance that significantly exceeds expectations.

Recommendation Not applicable

Article 15

To see if the Town will vote to amend Section VII of the Personnel By-Law regarding Conditions of Work by adding a new paragraph F to establish a policy for the use of electronic devices and social media. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.

Justification/Submitted By Personnel Board

To put in place a policy regarding the use of electronic devices by employees and the appropriate use of Social Media outlets.

Recommendation Not applicable

Article 16

To see if the Town will vote to delete Section IX.A of the Personnel By-law regarding Vacation in its entirety, and insert in place thereof a new section on Vacation that provides employees with twenty (20) years or more of service a 5th week of vacation and clarifies how vacation is accrued and carried over from one fiscal year to the next. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.

Justification/Submitted By Personnel Board

To provide more consistency between union and non-union employees in the amount of vacation allotted to employees with more than 20 years of service.

Follow Personnel Board Recommendation

Article 17

To see if the Town will vote to amend Section IX of the Personnel By-law regarding Employee Benefits by adding a paragraph following the fourth paragraph of the existing text to establish a Short-term disability plan for all employees. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.

Justification/Submitted By Personnel Board

To implement a short term disability policy for all eligible employees.

Follow Personnel Board Recommendation

Article 18

To see if the Town will vote to amend Section IX-B of the Personnel By-law regarding Sick Time by changing the maximum accumulation from 20 to 40 days, or, to take any other action relative thereto.

Justification/Submitted By Personnel Board

To allow employees to carry up to 40 days of sick time rather than 20.

Follow Personnel Board Recommendation

Article 19

To see if the Town will vote to disband the Local Community Housing Partnership Committee that was formed under Article 41 of the May 10, 2007 Annual Town Meeting, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

This Committee would no longer need to be in existence if the Town Meeting votes favorably on Article #11 to implement an Affordable Housing Trust.

Recommendation Not Applicable

Article 20

To see if the Town will vote to appropriate the sum of Ten thousand dollars (\$10,000.00) from the Community Preservation Act Fund Fiscal Year 2013 estimated annual revenues to the Community Preservation Committee Administrative Expense Account (#24-300-3249-1000) for Fiscal Year 2013, or, to take any other action relative thereto.

Justification/Submitted By Community Preservation Committee

Appropriate revenues received in FY 2013 into the Administrative Expense Account

Recommendation Favorable Action

Article 21

To see if the Town will vote to transfer the sum of Fifty-eight thousand dollars (\$58,000.00) from the Community Preservation Fund Historic Resources Reserve and Three hundred forty thousand dollars (\$340,000.00) from the Undesignated Fund Balance for a total of Three hundred ninety-eight thousand dollars (\$398,000.00) to fund the design development, construction documents, and bidding phases of design for the proposed renovation and preservation of the historic Upton Town Hall building, and all costs incidental and related thereto, including but not limited to: improvements to comply with the Americans with Disabilities Act and other federal, state or local building codes; providing additional office space for Town Departments and boards; and related parking. This project is to be managed by a Town Hall Renovation Committee

appointed by the Board of Selectmen and performed by a Massachusetts Registered Architect. The final design development documents shall require the approval of the Massachusetts Historical Commission; said project to be completed within three years; or, to take any other action relative thereto.

Justification/Submitted By Town Hall Renovation Committee

To fund the remaining phases of design and bidding in order to obtain Mass. Historical Commission approval for the project and to bring actual construction costs to the Town Meeting for its approval in the spring of 2013.

Recommendation Favorable Action

Article 22

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Eighteen thousand dollars (\$18,000.00), or any other sum, for the revaluation to be performed by the Board of Assessors, or, to take any other action relative thereto.

Justification/Submitted By Board of Assessors

Funds set aside for the triennial revaluation process.

Recommendation Favorable Action

Article 23

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Forty-five thousand dollars (\$45,000.00), or any other sum, to purchase and equip a pick up truck to replace Brush Truck #2 that is assigned to the Fire Department, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Funding to replace Brush Truck #2 with a similar vehicle.

Recommendation Favorable Action

Article 24

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twenty-five thousand dollars (\$25,000.00), or any other sum, for the installation of a water tank, pump and related equipment on a 1987 Western Star Truck Chassis, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To install a water tank, pump and related equipment on a truck obtained by the Fire Department. This vehicle will replace Fire Tanker #2 – vintage 1973.

Recommendation Favorable Action

Article 25

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Thirty thousand dollars (\$30,000.00), or any other sum, to purchase and equip a new 2012 Sport Utility Vehicle for the Upton Police Department, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Purchase of a new SUV to replace a 2005 model.

Recommendation Favorable Action

Article 26

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Fifteen thousand dollars (\$15,000.00), or any other sum, to purchase a Taser System for the Upton Police Department, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To purchase a Taser System for the Police Department.

Recommendation Favorable Action

Article 27

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Fifteen thousand dollars (\$15,000.00), or any other sum, for the purposes of complying with the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Program to address, evaluate, and monitor storm water discharges from the Town's existing small municipal separate storm sewer systems (MS4s), including all costs incidental and related thereto. The Phase II NPDES storm water requirements are mandated by the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To comply with DEP mandated storm water management regulations.

Recommendation Favorable Action

Article 28

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Fifty thousand dollars (\$50,000.00) or any other sum, for construction, drainage, and road repairs at various locations in Town as identified by the Public Works Drainage Report as accepted by the Board of Selectmen, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To make repairs to drainage at various locations in Town, and make road repairs once drainage is complete.

Recommendation Favorable Action

Article 29

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or

borrow the sum of Fifty-five thousand, three hundred seventy dollars (\$55,370.00) or any other sum, for the third year payment of a three year lease/purchase of one 5-ton dump truck for use within the DPW Highway Division, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Funding for the 3rd year of a 3 year lease/purchase of a 5-ton dump truck.

Recommendation Favorable Action

Article 30

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Eight thousand dollars (\$8,000.00), or any other sum, to purchase a Stand Up Hydrostatic Zero Radius Mower for the Upton Public Works Department, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To purchase a stand behind mower for use by the Parks division to mow grassed areas throughout Town.

Recommendation Favorable Action

Article 31

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Thirty-two thousand dollars (\$32,000.00) or any other sum, for the purchase and equipping of a replacement tractor for the John Deere Tractor in use by the DPW Highway Division, including all costs incidental and related thereto, and to authorize the trade-in or sale of the John Deere Tractor, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To trade in the existing tractor and replace it with a model and attachments more suited to the work required to maintain various recreational facilities.

Recommendation Favorable Action

Article 32

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twenty-five thousand dollars (\$25,000.00) or any other sum, for the architectural design costs for an addition to the Public Works Highway Garage located at 100 Pleasant Street, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To design an addition to the Public Works Garage to accommodate office space and two additional truck bays

Recommendation Favorable Action

Article 33

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Thirty thousand dollars (\$30,000.00) or any other sum, for a supplemental appropriation for the Glen Avenue Well Field Replacement Project (Account #03-500-5012-5417), or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To supplement \$286,000 approved at the May 2011 Annual Town Meeting to complete the project.

Recommendation Favorable Action

Article 34

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, including the Water Enterprise Fund, or transfer, or borrow, and as appropriate, to increase the Water Enterprise receipts by, the sum of Twenty-two thousand dollars (\$22,000.00), or any other sum, to purchase and equip a new 2012 ½-ton pick up truck for the Upton Water Department, including all costs incidental and related thereto, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To replace a 2001 pick up truck in the Water division of the Public Works Department.

Recommendation Favorable Action

Article 35

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Seventy thousand dollars (\$70,000.00), or any other sum, for the design of the replacement of the Hartford Avenue North water main as well as associated engineering and legal fees to complete the pre-construction phase of the project, and including all costs incidental and related thereto, and as funding therefore, to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c44, §§7 and 8 or any other enabling authority, and issue bonds and notes therefor; with the intent that while such bonds or notes shall be general obligations of the Town, 50% of the principal and interest on the bonds will be repaid from the Water Enterprise Fund, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To complete the design phase of a project to replace the water main on Hartford Avenue North.

Recommendation Favorable Action

Article 36

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Ten thousand dollars (\$10,000.00), or any other sum, to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligations for the cost of other post employment benefits identified by the GASB 45 Report; or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To add monies to the trust fund to meet the Town's future OPEB obligations.

Recommendation Favorable Action

Article 37

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Two thousand dollars (\$2,000.00), or any other sum, to supplement the Town's Conservation Fund; or, to take any other action relative thereto.

Justification/Submitted By Conservation Commission

To add \$2,000 to the Town's Conservation Fund.

Recommendation Favorable Action

Article 38

To see if the Town will vote to set Fifteen thousand dollars (\$15,000.00) as the maximum spending limit for Fiscal Year 2013 expenditures for the "Senior Work Off" Program, which program allows senior citizens to work for the Town in exchange for credit on annual property tax assessments, or, to take any other action relative thereto.

Justification/Submitted By Board of Assessors

To set a limit of expenditure for this program at \$15,000.00.

Recommendation Favorable Action

Article 39

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Twenty thousand dollars (\$20,000.00), or any other sum, to the Finance Committee Reserve Account, said amount to be expended in accordance with M.G.L. Chapter 40, §6, or, to take any other action relative thereto.

Justification/Submitted By Finance Committee

Finance Committee Reserve Fund Account

Recommendation Favorable Action

CERTIFICATE OF PROCEEDINGS
The Commonwealth Of Massachusetts
Town Of Upton
Annual Town Election
May 7, 2012

Rena Richard, Election Clerk for Precinct 2 called the meeting to order with the reading of Article One of the Warrant. It was voted to dispense with the reading of the remaining articles on the Warrant until the Annual Adjourned Meeting on Thursday, May 10, 2012 at 7:00 pm. Denise Smith, Warden, declared the polls open at 7:00 am.

Throughout the day, election clerks on duty at the check-in table for precinct one were Joan Varney, Joan Burrell, Nancy Wolf and Seema Kenney. Elections clerks on duty at the check-in table for precinct two were Karen Varney, Judy Dube, Kathy Ramsey and Ida Jette. Carol Owcarzak, Nancy Page, Mary Bradford and Kathy Langin were on duty at the checkout table for precinct one throughout the day. Also, Betty Consigli, Harriet Fougere, Richard Robinson and Lynne Gruber were on duty at the checkout table for precinct two throughout the day.

At 8:01 pm the results of the election were printed from each of the two Accu-Vote tabulation machines. There were 1002 votes (496 for precinct one and 506 for precinct two).

The following are the results of the election:

Candidates (** Indicates incumbent)

Moderator (1 yr)

**David C. Loeper, 18 Nelson St, Upton	840
Blanks	161
Write In – Other	1

Selectmen (3 yrs)

**Robert J. Fleming, 54 East St, Upton	683
Blanks 266	

Write In – Rick Binaco	38
Write In – Marsha Paul	5
Write In – Others	10
Collector/Treasurer (3 yrs)	
**Kenneth W. Glowacki, 15 Hickory Ln, Upton	758
Blanks	234
Write In – Ann Perkin	5
Write In – Others	5
Assessors of Taxes (3 yrs)	
**Charles T. Marsden, 3 Pease Rd, Upton	747
Blanks	252
Write In - Other	3
Mendon Upton Regional School Committee (3 yrs)	
**Donna J. Coakley-McGowan, 8 Brousseau Dr, Upton	286
Christopher R. Russo Jr, 179 East St, Upton	649
Blanks	65
Write In – Other	2
Mendon Upton Regional School Committee (2 yrs)	
**Philip J. DeZutter, 177 East St, Upton	718
Blanks	283
Write In – Other	1
Cemetery Commission (3 yrs)	
Leo J. Lamanuzzi, Jr, 4 Cross St, Upton	757
Blanks	245
Write In	
Board of Health (3 yrs)	
**Alfred C. Holman, 48 Mechanic St, Upton	498
Marsha Paul, 20 Josiah Dr, Upton	483
Blanks	20
Write In - Other	1
Recreation Commission (3 yrs)	
Richard R. LaCross, Jr, 32 Taft St, Upton	720
Blanks	280
Write In – Other	2
Trustees of the Public Library (3 for 3 yrs)	
**John Robertson, Jr, 59 Mechanic St, Upton	728

**Laurie S. Woodin, 7 Nelson St, Upton	698
**Erin N. Alcott, 66 Glenview St, Upton	707
Blanks	872
Write In - Other	1

Planning Board (5 yrs)

**Margaret Ann Carroll, 48 Oak Dr, Upton	708
Blanks	289
Write In - Other	5

Upton Housing Authority (1 yr)

**Linda M. Jones, 4 Harford Ave N C08, Upton	726
Blanks	275
Write In - Other	1

Finance Committee (3 yrs)

Write In – Robert Driscoll	39
Write In – Others	21
Blanks	941

Board of Commissioner of Trust Funds (3yrs)

**Kenneth W. Glowacki, 15 Hickory Ln, Upton	705
Blanks	283
Write In - Other	14

The total number of registered voters was 4,882 (163 inactive). The total number of ballots voted was 1002 (21% voter turnout), which included 42 absentee ballots. Town Clerk Kelly McElreath read the unofficial results of the election at 8:35 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 9:00 pm.

Attest:

Kelly A. McElreath
Town Clerk

CERTIFICATE OF PROCEEDINGS
The Commonwealth Of Massachusetts
Town Of Upton
Annual Town Meeting
May 10 2012

Called to order at 7:00 pm by Moderator David Loeper.

During this meeting, 126 voters were checked in to the Nipmuc Regional Middle/High School by Seema Kenney, Judy Dube, Tracey Tardy and M. Denise Smith, meeting the necessary quorum of 40 voters.

Ken Picard, Chairman of the Board of Selectmen, addressed the voters. The Pledge of Allegiance was recited and a moment of silence was offered for the residents who have passed away over the past year and for the soldiers fighting overseas.

Selectmen Robert Fleming was recognized by Moderator David Loeper. Selectmen Fleming took the opportunity to recognize John Lebrun. Mr. Lebrun was unable to attend the meeting however, Selectmen Fleming wanted to recognize his years of service to the Town of Upton. Selectmen Fleming also recognized Donald “Doug” Keniston. Mr. Keniston was in attendance and the voters gave a standing ovation to thank him for his years of service to the Town.

By unanimous vote, guests present were Fred Aponte, Accountant; Lauren Goldberg, Town Counsel; Michelle Sanford, Town Crier; Morgan Rousseau & John Thornton, Milford Daily News; Dr. Michael Fitzpatrick, BVT; Larry Bombara, DPW Consultant; Jeff Thompson, Future DPW Director, Don Tata & Jenna Rzasa, Tata & Howard; Jay Byer & Supr Joe Maruszczak, M/U Regional School; Doug Manley & Wendall Kalsow, MKA Architects; Curtis Loeper, Gina Consolini, Dana Sumner, Joaquin Aniceto.

Unanimous Consent: Upon motion of Ken Picard, it was moved the Town vote by unanimous consent the following articles that have not been requested “hold”; those [consent calendar] articles being: 2, 6, 7, 8, 9,.

Moderator declared the motion approved unanimously

Acceptance of Town Reports

ARTICLE 2: Unanimous consent that the Town vote to accept the reports of all Town Officers and Appointed Committees, as printed in 2011 Town Report, with the Exception of the Finance Committee Report which will be addressed in Article three (3) of this Warrant.

Fiscal Year 2013 Budget

ARTICLE 3: Upon motion of Ken Picard, it was moved the Town vote to fix the salaries and compensation of all officers of the Town as provided by chapter 41, Section 108, M.G.L. as amended, and to raise and appropriate \$17,272,480.00 and transfer \$34,000.00 from overlay surplus, as necessary to defray expenses of the Town Departments for the ensuing year, as set forth in the document entitled “Finance Committee Report, Town of Upton, Massachusetts, Fiscal Year 2013 Budget Recommendation” for all those items not requested “hold”, and as amended, if applicable, by vote of Town Meeting for those items requested “hold”.

Favorable recommendation from Finance Committee

Line Items Held: #32, #108, #126

Moderator declared the motion carried unanimously

Line Items #32, #108, #126 were motioned individually and the Moderator declared each line item carried unanimously.

Please see the budget at the end of the Proceedings.

Water Enterprise Fund Budget

ARTICLE 4: Upon motion of Ken Picard, it was moved the Town vote to appropriate the following sums for the Water Enterprise Fund for fiscal year 2013:

Wages & Salaries	\$189,950.00
Expenses	251,400.00
Capital Outlay	-0-
Debt	187,800.00
Extra/Unforeseen	-0-
Total	\$629,150.00

And that **\$629,150.00** be raised as follows:

Department receipts	\$535,250.00
Retained Earnings	-0-
Tax Levy	93,900.00*
Free Cash	-0-

*(NOTE: As appropriated under Article 3 under Lines 186 and 209 for the Town's share of the principal and interest payments on water-related borrowing)

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Wastewater Enterprise Fund

ARTICLE 5: Upon motion of Ken Picard, it was moved the Town vote appropriate the following sums for the Wastewater Enterprise Fund for Fiscal Year 2013:

Wage & Salaries	\$217,350.00
Expenses	202,650.00
Capital Outlay	-0-
Debt	246,500.00
Extra/Unforeseen	-0-
Total	\$666,500.00

And that **\$666,500.00** be raised as follows:

Department receipts	469,250.00
Retained Earnings	-0-
Tax levy	123,250.00*
General Stabilization	41,319.39
Wastewater Stabilization	32,680.61
Free cash	0-

*(NOTE: As appropriated under Article 3 under Lines 186 and 209 for principal and interest payments on the Town's share of wastewater-related borrowing)

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Authorization to Borrow

ARTICLE 6: Unanimous consent the Town authorize the Town Treasurer, with approval of the Board of Selectmen, to borrow in anticipation of revenue for the fiscal year 2013 beginning July 1, 2012, in accordance with the provisions of M.G.L., chapter 44, Section 4 and to issue a note or notes therefore payable within one year in accordance with M.G.L., chapter 44, Section 17.

Pension Funding

ARTICLE 7: Unanimous consent the Town vote to raise and appropriate, the sum of Four hundred eleven thousand, fifty-four dollars (\$411,054.00) in conformity with M.G.L. Chapter 32, Section 22(7) (c) (ii) of the General Laws relative to the Pension, Expense, Worker's Compensation, and Military Service Funds of the Worcester Regional Retirement System for the fiscal year 2013 beginning July 1, 2012 through June 30, 2013.

Revolving Fund Approval

ARTICLE 8: Unanimous consent the Town vote to establish the following revolving funds, all as printed in the warrant: Wetland By-law Fund, Curbside Bulk Items Fund, Upton Town Library Fund, Council on Aging Fund, and Recreation Commission Revolving Account.

Chapter 90 Road Repairs

ARTICLE 9: Unanimous consent that the Town vote to borrow the sum of Three hundred nineteen thousand, six hundred twenty-nine dollars (\$319,629.00) or any other sum to be provided by the Commonwealth, to be used for the construction and/or improvement of Town Roads, and to be reimbursed by the Commonwealth under M.G.L. Chapter 90, for Upton's apportionment for Fiscal Year 2013.

Third Water Source Borrowing

ARTICLE 10: Upon motion of Ken Picard, it was moved the Town vote to appropriate Three million three hundred ninety-seven thousand dollars (\$3,397,000.00) for the construction of the Well field at the third water source, located at 172 West River Street, and related Pumping Station, and the West River Street water main, and the acquisition and installation of a Supervisory Control and Data Acquisition (SCADA) system at all water and wastewater facilities, including associated engineering fees to complete the construction phase of the project and all costs incidental and related thereto,; and as funding therefor to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c.44, §§7 or 8 or any other enabling authority and issue bonds and notes therefor; with the intent that while such bonds or notes shall be general obligations of the Town, 50% of the principal and interest on the bonds issued for the Well Field, Pumping Station and Water Main and 25% of the bonds issued for the SCADA system shall be repaid from the Water Enterprise Fund, and 25% of the principal and interest on the bonds issued for the SCADA system shall be repaid from the Wastewater Enterprise Fund; provided, further, however, that any vote taken hereunder shall be contingent upon approval by the voters of the Town of a Proposition 2 ½ debt exclusion question authorizing the Town to repay the principal and interest on the borrowing outside the limits of Proposition 2 ½.

Favorable recommendation from Finance Committee

Favorable recommendation from Capital Budget Committee

Moderator declared this needs a 2/3 majority

PowerPoint presentation made by Tata & Howard

The Moderator declared the motion carried by 2/3 majority

Establishment of Affordable Housing Trust

ARTICLE 11: Upon motion of Ken Picard, it was moved the Town vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 55C, and to establish a trust to be known as the Upton Affordable Housing Trust Fund, whose purpose shall be to provide for the creation and preservation of affordable housing in the Town of Upton for the benefit of low and moderate income households, and in implementation thereof vote to amend the Town of Upton General By-Laws by adding the following as Title 2, Chapter 23 as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 11”.

The Moderator declared the motion carried unanimously

Establishment of Storm Water Bylaw

ARTICLE 12: Upon motion of James Brochu, it was moved the Town vote to amend the Town of Upton General By-Laws by inserting a new Title 7, Storm Water By-Law, to regulate the quantity and quality of stormwater runoff from new development and redevelopment to minimize the adverse impacts to surface water drinking supplies, groundwater resources, recreation, aquatic habitats, fish and other aquatic life, property values and other uses of lands and waters, and further, to renumber the current Title 7 as Title 8, as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 12”.

The Moderator declared the motion carried by majority

Personnel Classification Funding

ARTICLE 13: Upon motion of Debra Amorelli, it was moved the Town vote to raise and appropriate the sum of Three thousand five hundred dollars (\$3,500.00) for a classification and compensation plan review and update to be completed by or before the start of Fiscal Year 2015.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried by majority

Personnel Bylaw Changes

ARTICLE 14: Upon motion of Michael Goodwin, it was moved the Town vote to amend Section VI-B of the Personnel By-law regarding Salary Review by adding a paragraph following the third paragraph of the existing text to establish a Meritorious Bonus Program for non-union employees as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 14”.

The Moderator declared the motion carried by majority

Personnel Bylaw Changes

ARTICLE 15: Upon motion of Thomas Giblin, it was moved the Town vote to amend Section VII of the Personnel By-Law regarding Conditions of Work by adding a new paragraph F to establish a policy for the use of electronic devices and social media as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 15.”

Upon motion of Michael Goodwin, it was moved the pending motion be amended by adding the following words to the text of the by-law in the third paragraph after the phrase “Town’s property,”: “unless otherwise excluded by general or special law.”

The Moderator declared the amendment carried unanimously

Upon motion of Matthew Bachtold, it was moved the pending amended motion be further amended to include the following words to the text of the bylaw in the fourth paragraph after the phrase, “strictly prohibited,”: “except when required to perform official duties.”

The Moderator declared the amended motion carried unanimously

Personnel Bylaw Changes

ARTICLE 16: Upon motion of Seema Kenney, it was moved the Town vote to delete Section IX.A of the Personnel By-law regarding Vacation in its entirety, and insert in place thereof a new section on Vacation that provides employees with twenty (20) years or more of service a 5th week

of vacation and clarifies how vacation is accrued and carried over from one fiscal year to the next as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 16”.

The Moderator declared the motion carried unanimously

Personnel Bylaw Changes

ARTICLE 17: Upon motion of Tom Giblin, it was moved the Town vote to amend Section IX of the Personnel By-law regarding Employee Benefits by adding a paragraph following the fourth paragraph of the existing text to establish a Short-term disability plan for all employees as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 17”.

The Moderator declared the motion carried unanimously

Personnel Bylaw Changes

ARTICLE 18: Upon motion of Debra Amorelli, it was moved the Town vote to amend Section IX-B of the Personnel By-law regarding Sick Time by changing the maximum accumulation from 20 to 40 days.

The Moderator declared the motion carried unanimously

Disband Local Community Housing Partnership Comm

ARTICLE 19: Upon motion of Ken Picard, it was moved the Town vote to disband the Local Community Housing Partnership Committee that was formed under Article 41 of the May 10, 2007 Annual Town Meeting.

The Moderator declared the motion carried unanimously

CPC Administrative Expenses

ARTICLE 20: Upon motion of Richard Holmes, it was moved that the Town vote to appropriate the sum of Ten thousand dollars (\$10,000.00) from the Community Preservation Act Fund Fiscal Year 2013 estimated annual revenues to the Community Preservation Committee

Administrative Expense Account (#24-300-3249-1000) for Fiscal Year 2013.

Favorable recommendation from Finance Committee

Favorable recommendation from Community Preservation Committee

The Moderator declared the motion carried by majority

Town Hall Renovation CPC Funding

ARTICLE 21: Upon motion of Kelly McElreath, it was moved the Town vote to transfer the sum of Fifty-eight thousand dollars (\$58,000.00) from the Community Preservation Fund Historic Resources Reserve and Three hundred forty thousand dollars (\$340,000.00) from the Undesignated Fund Balance for a total of Three hundred ninety-eight thousand dollars (\$398,000.00) to fund the design development, construction documents, and bidding phases of design for the proposed renovation and preservation of the historic Upton Town Hall building, and all costs incidental and related thereto, including but not limited to: improvements to comply with the Americans with Disabilities Act and other federal, state or local building codes; providing additional office space for Town Departments and boards; and related parking. This project is to be managed by a Town Hall Renovation Committee appointed by the Board of Selectmen and performed by a Massachusetts Registered Architect. The final design development documents shall require the approval of the Massachusetts Historical Commission; said project to be completed within three years.

Favorable recommendation from Community Preservation Committee

Favorable recommendation from Finance Committee

Unfavorable recommendation from Capital Budget

Presentation made by Town Hall Renovation Committee, MKA Architects

The Moderator declared the motion carried by majority

Assessors Revaluation Funding

ARTICLE 22: Upon motion of Charles Marsden, it was moved the Town vote to raise and appropriate the sum of Eighteen thousand dollars (\$18,000.00) for the revaluation to be performed by the Board of Assessors.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Fire Department Truck purchase

ARTICLE 23: Upon motion of Aaron Goodale, it was moved the Town vote to transfer from Free Cash the sum of Forty-five thousand dollars (\$45,000.00) to purchase and equip a pick up truck to replace Brush Truck #2 that is assigned to the Fire Department.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Water Tank and Pump Funding

ARTICLE 24: Upon motion of Aaron Goodale, it was moved that the Twenty-five thousand dollars (\$25,000.00) for the installation of a water tank, pump and related equipment on a 1987 Western Star Truck Chassis, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Police Vehicle Purchase

ARTICLE 25: Upon motion of Michael Bradley, it was moved the Town vote to transfer from Free Cash the sum of Thirty thousand dollars (\$30,000.00) to purchase and equip a new 2012 Sport Utility Vehicle for the Upton Police Department, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Taser Purchase

ARTICLE 26: Upon motion of Michael Bradley, it was moved the Town vote to transfer from Free Cash the sum of Fifteen thousand dollars (\$15,000.00) to purchase a Taser System for the Upton Police Department, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried by majority

Storm Water Funding

ARTICLE 27: Upon motion of Ken Picard, it was moved the Town vote to raise and appropriate the sum of Fifteen thousand dollars (\$15,000.00) for the purposes of complying with the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Program to address, evaluate, and monitor storm water discharges from the Town's existing small municipal separate storm sewer systems (MS4s), including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Road Repairs Funding

ARTICLE 28: Upon motion of Ken Picard, it was moved the Town vote to raise and appropriate the sum of Fifty thousand dollars (\$50,000.00) for construction, drainage, and road repairs at various locations in Town as identified by the Public Works Drainage Report as accepted by the Board of Selectmen, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

5 ton Dump Truck Purchase

ARTICLE 29: Upon motion of James Brochu, it was moved the Town vote to raise and appropriate the sum of Fifty-five thousand, three hundred seventy dollars (\$55,370.00) for the third year payment of a three year

lease/purchase of one 5-ton dump truck for use within the DPW Highway Division.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Radius Mower Purchase

ARTICLE 30: Upon motion of James Brochu, it was moved the Town vote to raise and appropriate the sum of Eight thousand dollars (\$8,000.00) to purchase a Stand Up Hydrostatic Zero Radius Mower for the Upton Public Works Department.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Tractor Purchase

ARTICLE 31: Upon motion of James Brochu, it was moved the Town vote to transfer from Free Cash the sum of Thirty-two thousand dollars (\$32,000.00) for the purchase and equipping of a replacement tractor for the John Deere Tractor in use by the DPW Highway Division, including all costs incidental and related thereto, and to authorize the trade-in or sale of the John Deere Tractor.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried by majority

Architectural Design of DPW Addition

ARTICLE 32: Upon motion of James Brochu, it was moved the Town vote to transfer from Free Cash the sum of Twenty-five thousand dollars (\$25,000.00) for the architectural design costs for an addition to the Public Works Highway Garage located at 100 Pleasant Street, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Glen Ave Well Field Funding

ARTICLE 33: Upon motion of Robert Fleming, it was moved the Town vote to transfer from Water Enterprise Fund Retained Earnings the sum of Thirty thousand dollars (\$30,000.00) for a supplemental appropriation for the Glen Avenue Well Field Replacement Project (Account #03-500-5012-5417).

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

$\frac{1}{2}$ ton Pick Up Truck Purchase

ARTICLE 34: Upon motion of Ken Picard, it was moved the Town vote to raise from Water Enterprise Receipts, in addition to those appropriated under Article 4, and appropriate the sum of Twenty-two thousand dollars (\$22,000.00) to purchase and equip a new 2012 $\frac{1}{2}$ -ton pick up truck for the Upton Water Department, including all costs incidental and related thereto

Favorable recommendation from Finance Committee

The Moderator declared the motion carried by majority

Design of Water Main Replacement Hartford Ave N

ARTICLE 35: Upon motion of Robert Fleming, it was moved the Town vote to appropriate the sum of Seventy thousand dollars (\$70,000.00) for the design of the replacement of the Hartford Avenue North water main as well as associated engineering and legal fees to complete the pre-construction phase of the project, and including all costs incidental and related thereto, and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c44, §§7 and 8 or any other enabling authority, and issue bonds and notes therefor; with the intent that while such bonds or notes shall be general obligations of the Town, 50% of the principal and interest on the bonds will be repaid from the Water Enterprise Fund.

Favorable recommendation from Finance Committee

Favorable recommendation from Capital Budget

Moderator declared this needs a 2/3 majority

The Moderator declared the motion carried by 2/3 majority

GASB Funding

ARTICLE 36: Upon motion of Ken Picard, it was moved the Town vote to transfer from Free Cash the sum of Ten thousand dollars (\$10,000.00) to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligations for the cost of other post employment benefits identified by the GASB 45 Report.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Town Conservation Funding

ARTICLE 37: Upon motion of Marcella Stasa, it was moved the Town vote to raise and appropriate the sum of Two thousand dollars (\$2,000.00) to supplement the Town's Conservation Fund.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried by majority

Sr Work off Program Maximum Spending

ARTICLE 38: Upon motion of Charles Marsden, it was moved the Town vote to set Fifteen thousand dollars (\$15,000.00) as the maximum spending limit for Fiscal Year 2013 expenditures for the "Senior Work Off" Program, which program allows senior citizens to work for the Town in exchange for credit on annual property tax assessments.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Finance Committee Reserve Account

ARTICLE 39: Upon motion of Paul Flaherty, it was moved that the Town vote to raise and appropriate the sum of Twenty thousand dollars (\$20,000.00) to the Finance Committee Reserve Account, said amount to be expended in accordance with MG.L Chapter 40, §6.

Favorable recommendation from Finance Committee

The Moderator declared the motion carried unanimously

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Annual Town Meeting at 10:01 pm.

Motion passed by unanimously.

A True Copy,
ATTEST:

Kelly A. McElreath, Town Clerk

Article 3: Budget

FY	'13
Recommend	

1 **ACCOUNTANT:**

2	Wages	30,892
3	Salaries	-
4	Other Expense Detail	
5	Miscellaneous	2,000
6	Municipal Accounting Program	3,222
7	Total Departmental Expense	36,114

8 **ANIMAL CONTROL:**

9	Wages	29,102
10	Salaries	-
11	Other Expense Detail	
12	Kennel Rental	2,000
13	Miscellaneous	1,000
14	Vehicle Expense	1,200
15	Total Departmental Expense	33,302

16 **BLACKSTONE VALLEY REGIONAL SCHOOL:**

17	Other Expense Detail	
18	Expansion Debt Service	21,883
19	Town Funded Op Exp	714,500
20	Total Departmental Expense	736,383

21 **BOARD OF ASSESSORS:**

22	Wages	44,054
23	Salaries	18,625
24	Other Expense Detail	
25	Interim / In Home Valuation	6,500
26	In Home Inspections	14,800
27	Mapping	3,550
28	Miscellaneous	3,800

29	Software	3,850
30	Total Departmental Expense	95,179
31 BOARD OF HEALTH:		
32	Wages	45,909
33	Salaries	2,523
34	Other Expense Detail	
35	Demolition/buildings	10
36	Miscellaneous	4,500
37	Food Inspector	2,472
38	Total Departmental Expense	55,414
39 BOARD OF SELECTMEN:		
40	Wages	203,106
41	Salaries	1,750
42	Other Expense Detail	
43	Town Manager Expenses	7,650
44	Annual Audit	13,000
45	General Computer Account	35,160
46	General Expenses	2,000
47	Insurance	862,000
48	Medical Testing	2,500
49	Printing	7,000
50	Telephone	16,000
51	Architectural Retainer	-
52	Total Departmental Expense	1,150,166
53 BONDING TOWN OFFICERS:		
54	Other Expense Detail	
55	Miscellaneous	1,200
56	Total Departmental Expense	1,200
57 CABLE ADVISORY		
58	Wages	30
59	Salaries	-
60	Other Expense Detail	

61	Miscellaneous	
62	Total Departmental Expense	30
CAPITAL BUDGET COMMITTEE:		
64	Other Expense Detail	
65	Miscellaneous	1,500
66	Total Departmental Expense	1,500
CEMETERY COMMISSION:		
68	Wages	-
69	Salaries	1,317
70	Other Expense Detail	
71	Miscellaneous	
72	Total Departmental Expense	1,317
CODE ENFORCEMENT:		
74	Wages	128,600
75	Salaries	-
76	Other Expense Detail	
77	Continuing Education	1,500
78	Mileage	7,000
79	Miscellaneous	8,500
80	Office Expense	1,500
81	Total Departmental Expense	147,100
CONSERVATION COMMISSION:		
83	Wages	18,736
84	Salaries	-
85	Other Expense Detail	
86	Beaver Management	8,000
87	Miscellaneous	4,600
88	Total Departmental Expense	31,336
COUNCIL ON AGING:		
90	Wages	147,395
91	Salaries	-
92	Other Expense Detail	
93	Electricity	4,820

94	Equip Maintenance	1,375
95	Gas (heat)	7,850
96	Membership Dues	300
97	Miscellaneous	1,500
98	Office Supplies	1,700
99	Programs	4,500
100	Rent	1
101	Training	1,500
102	Transportation	8,000
103	Water and Sewer	1,500
104	Computer Software	1,800
105	Trash Removal	1,560
106	Total Departmental Expense	183,801
107	DEPT. OF PUBLIC WORKS:	
108	Wages	464,332
109	Salaries	-
110	Other Expense Detail	
111	Animal Disposal	1,200
112	Cemetery Maintenance	42,500
113	DPW General Expense	23,940
114	DPW Contracted Services	24,000
115	DPW General Highway Materials	22,500
116	DPW Oil & Paving	31,000
117	DPW Snow Removal	210,000
118	DPW Building Utilities	28,060
119	DPW Building Maint	8,500
120	DPW Radio Maintenance	1,500
121	DPW Training	1,750
122	DPW Clothing Allowance	3,850
123	DPW Consultant	4,000
124	Forestry Expense	9,000
125	Parks Ramsey Building	-
126	Parks Lawn Maintenance	27,500

127	Pest Control	1,500
128	Vehicle Fuel	20,000
129	Vehicle Maintenance/Repair	33,000
130	Weed Control	6,500
131	StormWater Management	24,000
132	Total Departmental Expense	988,632
133	ELECTIONS & TOWN MEETINGS:	
134	Other Expense Detail	
135	Miscellaneous	12,800
136	Total Departmental Expense	12,800
137	EMERGENCY MANAGEMENT	
138	Wages	5,358
139	Salaries	-
140	Other Expense Detail	
141	Miscellaneous	468
142	Reverse 911 Support	5,000
143	Total Departmental Expense	10,826
144	EMERGENCY MEDICAL SERVICES:	
145	Wages	127,212
146	Salaries	-
147	Other Expense Detail	
148	Ambulance Supplies	13,191
149	Ambulance Maintenance	3,000
150	Clothing Allowance	1,800
151	Licensing & Certification	3,400
152	Miscellaneous Office & Billing	1,000
153	Training	5,000
154	Vehicle Fuel	6,000
155	Paramedic Expense	30,000
156	Ambulance Billing Expense	9,000
157	Total Departmental Expense	199,603
158	FINANCE COMMITTEE:	
159	Other Expense Detail	

160	Miscellaneous	1,000
161	Total Departmental Expense	1,000
162 FIRE DEPARTMENT:		
163	Wages	450,026
164	Salaries	-
165	Other Expense Detail	
166	Building Maintenance	10,000
167	Clothing Allowance	4,000
168	Copier / Computer Maintenance	2,200
169	Fire Alarm Maintenance	1,000
170	Forest Fire Expenses	4,000
171	Fuel Expense	9,000
172	General Expenses	17,500
173	New Equipment	15,500
174	Radio Maintenance	3,000
175	Training Expense	6,000
176	Utilities Expenses	32,500
177	Vehicle Maintenance	20,000
178	Total Departmental Expense	574,726
179	INTEREST PAID:	
180	Other Expense Detail	
181	Fire Station	-
182	Stefan's Property	16,500
183	Route 140 Water Main	-
184	General Obligation Bond 1	118,840
185	General Obligation Bond 2	47,266
186	Total Departmental Expense	182,606
187	LIBRARY:	
188	Wages	160,982
189	Salaries	-
190	Other Expense Detail	
191	Library Materials	39,430

192	Library Network Membership	8,224
193	Miscellaneous Budget	8,960
194	Miscellaneous Credit	(6,751)
195	Total Departmental Expense	210,845
196	LOCAL COMMUNITY HOUSING PARTNERSHIP COMMITTEE	
197	Other Expense Detail	
198	Miscellaneous	-
199	Total Departmental Expense	-
200	MATURING DEBT:	
201	Other Expense Detail	
202	Admin Fee - Sewer	1,423
203	Fire Station	-
204	Sewer Plant Upgrade	113,464
205	Stefan's Property	50,000
206	Route 140 Water Main	-
207	General Obligation Bond 1	310,000
208	General Obligation Bond 2	231,000
209	Total Departmental Expense	705,887
210	MENDON-UPTON REGIONAL SCHOOL:	
211	Other Expense Detail	
212	Town Funded Operating Expenses	8,314,489
213	Capital Assessment	101,881
214	Nipmuc HS & Miscoe Bond	436,416
215	Memorial School Bond	566,393
216	Miscoe Hill Repairs	14,473
217	Total Departmental Expense	9,433,652
218	MISCELLANEOUS:	
219	Other Expense Detail	
220	Historical Commission	1,000
221	Memorial Day	2,200
222	Medicare - PR Taxes	62,000
223	Weights and Measures	1,200
224	Parking Ticket Warrant Officer	1,000

225	Street Lighting	35,000
226	Unemployment Comp.	20,000
227	Total Departmental Expense	122,400
228	MODERATOR:	
229	Wages	-
230	Salaries	480
231	Other Expense Detail	
232	Miscellaneous	70
233	Total Departmental Expense	550
234	MUNICIPAL BUILDINGS:	
235	Other Expense Detail	
236	Miscellaneous	45,000
237	Total Departmental Expense	45,000
238	NURSE - HEALTH SVCS:	
239	Wages	31,075
240	Salaries	-
241	Other Expense Detail	
242	Miscellaneous	1,900
243	Total Departmental Expense	32,975
244	PERSONNEL BOARD:	
245	Wages	1,478
246	Salaries	-
247	Other Expense Detail	
248	Longevity Bonus	3,000
249	MMPA Membership	200
250	Miscellaneous	450
251	Training	400
252	Merit Bonus Pool	5,000
253	Total Departmental Expense	10,528
254	PLANNING BOARD:	
255	Wages	16,583
256	Salaries	-
257	Other Expense Detail	

258	Advertising/Printing	1,200
259	CMRPC	1,350
260	Membership & Training	320
261	Miscellaneous	250
262	Office Supplies	500
263	Postage	300
264	Professional Services	2,100
265	Total Departmental Expense	22,603
266	POLICE DEPARTMENT:	
267	Wages	1,377,649
268	Salaries	-
269	Other Expense Detail	
270	Building Maintenance	15,800
271	Computer Maintenance	11,000
272	Cruiser	32,000
273	Cruiser Maintenance	11,000
274	Cruiser Gas	36,000
275	Clothing Allowance	15,500
276	General Expenses	21,700
277	Utilities	34,000
278	Total Departmental Expense	1,554,649
279	POLICE DEPT. - COMMUNICATIONS:	
280	Other Expense Detail	
281	Disp Clothing FT	3,400
282	Disp Clothing PT	400
283	Radio Maintenance	2,200
284	Total Departmental Expense	6,000
285	RECREATION:	
286	Wages	17,000
287	Salaries	-
288	Other Expense Detail	
289	Beach Program	8,000
290	Total Departmental Expense	25,000

291	REGISTRARS OF VOTERS:	
292	Wages	-
293	Salaries	1,036
294	Other Expense Detail	
295	Miscellaneous	4,500
296	Total Departmental Expense	5,536
297	TOWN CLERK:	
298	Wages	9,648
299	Salaries	50,690
300	Other Expense Detail	
301	Miscellaneous	2,600
302	Total Departmental Expense	62,938
303	TOWN COUNSEL:	
304	Other Expense Detail	
305	Miscellaneous	40,000
306	Total Departmental Expense	40,000
307	TREASURER-COLLECTOR:	
308	Wages	41,837
309	Salaries	52,277
310	Other Expense Detail	
311	Expenses	31,700
312	Tax Title Foreclosure	10,000
313	Tax Title Auction	-
314	Total Departmental Expense	135,814
315	VETERANS SERVICES:	
316	Wages	7,365
317	Salaries	-
318	Other Expense Detail	
319	Benefit Payments	27,000
320	Miscellaneous	700
321	Total Departmental Expense	35,065
322	WASTE REMOVAL:	
323	Other Expense Detail	

324	Curbside Pickup	215,000
325	Disposal	131,000
326	Trash Bags	32,000
327	Hazardous Waste	2,000
328	Total Departmental Expense	380,000
329	Total Operating Expenses	17,272,480
	Salaries	128,699
	Wages	3,358,371
	Total Salaries & Wages	3,487,070
	Other Operating Expenses	13,785,410

A True Copy,
ATTEST:

Kelly A. McElreath, Town Clerk

TOWN OF UPTON
WARRANT FOR SPECIAL TOWN ELECTION
June 12, 2012

Worcester ss:

To either of the Constables of the Town of Upton in the County of Worcester,

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Gymnasium at the Nipmuc Regional Middle/High School, 90 Pleasant Street, Upton for a Special Town Election to be held on Tuesday, the twelfth day of June 2012, for which the polls will be open from Seven o'clock in the morning until Eight o'clock in the evening, to cast their votes on the following Question:

Shall the Town of Upton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay the costs of construction of the Well Field at the third water source located at 172 West River Street, related Pumping Station, and the West River Street water main, and of the acquisition and installation of a Supervisory Control and Data Acquisition (SCADA) system at all water and wastewater facilities, including associated engineering fees to complete the construction phase of the project, and all costs incidental and related thereto?

YES _____ NO _____

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office, Town Library and Town Hall, in said Town seven (7) days at least before the time of holding said Election.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk. Given under our hands this Fifteenth day of May in the year Two thousand twelve.

UPTON BOARD OF SELECTMEN

**CERTIFICATE OF PROCEEDINGS
The Commonwealth Of Massachusetts**

**Town Of Upton
Special Town Election
June 12, 2012**

Rena Richard, Warden called the meeting to order with the reading of the Warrant. Warden Richard declared the polls open at 7:00 am.

Throughout the day, election clerks on duty at the check-in table for precinct one were Joan Varney, Joan Burrell, Judy Dube and Paula Deian. Elections clerks on duty at the check-in table for precinct two were Karen Varney, Richard Robinson, Kathy Ramsey and Ida Jette. Donna Desjardins, Nancy Page, Mary Bradford and Kathy Langin were on duty at the checkout table for precinct one throughout the day. Also, Betty Consigli, Harriet Fougere, Carol Owczarzak and Lynne Gruber were on duty at the checkout table for precinct two throughout the day.

At 8:01 pm the results of the election were printed from each of the two Accu-Vote tabulation machines. There were 408 votes (216 for precinct one and 192 for precinct two). The following are the results of the election:

BALLOT QUESTION 1:

Third Water Source Funding

Shall the Town of Upton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay the costs of construction of the Well Field at the third water source located at 172 West River Street, related Pumping Station, and the West River Street water main, and of the acquisition and installation of a Supervisory Control and Data Acquisition (SCADA) system at all water and wastewater facilities, including associated engineering fees to complete the construction phase of the project, and all costs incidental and related thereto?

YES 253

NO 155

Blanks 0

The total number of registered voters was 4,897 (249 inactive). The total number of ballots voted was 408 (8% voter turnout), which included 27 absentee ballots. Warden Rena Richard read the official results of the election at 8:15 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 8:35 pm.

Attest: Kelly A. McElreath, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
Worcester SS.**

To the Constables of the City/Town of Upton

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at

0/001 & 0/002

Nipmuc Regional High School Gymnasium

on **THURSDAY, THE SIXTH DAY OF SEPTEMBER, 2012**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

REPRESENTATIVE IN GENERAL COURT. . . .NINTH WORCESTER
DISTRICT

CLERK OF COURTS WORCESTER COUNTY
REGISTER OF DEEDS WORCESTER DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 7th day of August, 2012.

UPTON BOARD OF SELECTION

Robert Fleming, Chairman

Kenneth E. Picard, Member

James Brochu, Member

CERTIFICATE OF PROCEEDINGS
The Commonwealth Of Massachusetts
Town Of Upton
State Primary
September 6, 2012

At 6:55 am, Judith McGee and Seema Kennedy, Election Clerks called the meeting to order with the reading of the Warrant. Denise Smith, Warden, declared the polls open at 7:00 am.

Throughout the day, election clerks on duty at the check-in table for precinct one were Ida Jette, Joan Varney, Richard Robinson and Nancy Wolf. Elections clerks on duty at the check-in table for precinct two were Karen Varney, Judy Duby, Kathy Ramsey and Elaine Picard. Carol Owczarzak, Nancy Page, Lynne Gruber and Kathy Langin were on duty at the checkout table for precinct one throughout the day. Also, Donna Desjardins, Harriet Fougere, Donna Desjardins and Mary Bradford were on duty at the checkout table for precinct two throughout the day.

At 8:01 pm the results of the election were printed from each of the two Accu-Vote tabulation machines. There were 156 Democratic votes (85 for precinct one and 71 for precinct two), 121 Republican votes (77 for precinct one and 44 precinct two), 0 Green-Rainbow votes.

The following are the results of the election:

DEMOCRATIC	Candidate	Total
Senator in Congress	Elizabeth A. Warren	137
	Write In- Other	1
		18
	Blanks	
Rep in Congress	James P. McGovern	130
	William Feegbeh	22
	Blanks	4
Councilor	Write Ins	0
	Blanks	156
Senator In Gen	Michael O. Moore	139

Court	Blanks	17
Rep in General Court	Write In - Other	2
	Blanks	154
Clerk of Courts	Dennis McManus	130
	Blanks	26
Register of Deeds	Anthony J Vigliotti	131
	Blanks	25
REPUBLICAN		
Senator in Congress	Scott Brown	121
	Blanks	0
Rep in Congress	Write In - Other	2
	Blanks	119
Councilor	Jennie L Cassie	97
	Blanks	24
Senator in General Court	Stephen R. Simonian	99
	Write In - Others	0
	Blanks	22
Rep in General Court	George Peterson Jr	113
	Blanks	8
Clerk of Court	Write In	0
	Blanks	121
Register of Deeds	Write In - Others	0
	Blanks	121

The total number of ballots voted was 277 out of 4,856 (100 inactive) (6% turnout). This included 35 absentee ballots. Warden Denise Smith read the unofficial results of the election at 8:25 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 8:35 pm.

Attest:
Kelly A. McElreath, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

Worcester SS.

To the Constables of the City/Town of Upton

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Elections to vote at

0/001 & 0/002

Nipmuc Regional High School Gymnasium

on **TUESDAY, THE SIXTH DAY OF NOVEMBER, 2012**, from 6:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

ELECTORS OF PRESIDENT AND VICE PRESIDENT	FOR THIS COMMONWEALTH
SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SECOND DISTRICT
COUNCILLOR	SEVENTH DISTRICT
SENATOR IN GENERAL COURT	SECOND WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT	NINETH WORCESTER DISTRICT
CLERK OF COURTS	WORCESTER COUNTY
REGISTER OF DEEDS	WORCESTER DISTRICT

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have

access to the same diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner's designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than

fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in force on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

A YES VOTE would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

A NO VOTE would make no change in existing laws.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who

(1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient's disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify next of kin of the patient's intention; (6) recommend that the patient have another person present when the patient ingests the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient's agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient's life by lethal injection, active euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person's decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2013, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life.

A NO VOTE would make no change in existing laws.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn's disease, Parkinson's disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the physician's certification.

The proposed law would allow for non-profit medical marijuana treatment centers to grow process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH's administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.

A treatment center's personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers, with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This

would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient's own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to \$500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

The proposed law would take effect January 1, 2013, and states that if any of its part were declared invalid; the other parts would stay in effect.

A YES VOTE would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

A NO VOTE would make no change in existing laws.

Given under our hands this 16th day of October, 2012.

UPTON BOARD OF SELECTION

Kenneth E. Picard, Chairman
James Brochu, Member
Robert J. Fleming, Member

CERTIFICATE OF PROCEEDINGS
The Commonwealth Of Massachusetts
Town Of Upton
State Election
November 6, 2012

At 5:55 am, Warden Rena Richard called the meeting to order with the reading of the Warrant. Warden declared the polls open at 6:00 am. Judy McGee and Seema Kennedy were on duty as Election Clerks for Precinct 1 and Precinct 2 respectively.

Throughout the day, election clerks on duty at the check-in table for precinct one were Joan Burrell, Joan Varney, Richard Robinson and Nancy Wolf. Elections clerks on duty at the check-in table for precinct two were Karen Varney, Judy Duby, Kathy Ramsey and Elaine Picard. Carol Owczarzak, Nancy Page, Lynne Gruber and Kathy Langin were on duty at the checkout table for precinct one throughout the day. Also, Ida Jette, Harriet Fougere, Betty Consigli and Mary Bradford were on duty at the checkout table for precinct two throughout the day.

At 8:01 pm the results of the election were printed from each of the two Accu-Vote tabulation machines.

The following are the results of the election:

Electors of President and Vice President

Blanks	11
Johns and Gray	61
Obama and Biden	1995
Romney and Ryan	2142
Stein and Honkala	22
All Others	11

Senator in Congress

Blanks	32
Scott P Brown, 70 Hayden Woods Wrentham	2581

Elizabeth A. Warren, 24 Linnaean St Cambridge	1626
All Other	3
Representative in Congress	
Blanks	1328
James P. McGovern, 393 Burncoat St Worcester	2883
All Other Write Ins	31
Councillor	
Blanks	1409
Jennie Cassie, 53 Fort Hill Rd, Oxford	2817
All Other Write Ins	16
Senator in General Court	
Blanks	395
Michael O Moore, 7 Momin Dr Millbury	2323
Stephen R Simonian, 102 Rockland Rd Auburn	1523
All Other Write Ins	1
Representative in General Court	
Blanks	1093
George N. Peterson, Jr, 8 North St Grafton	3130
All Other Write Ins	19
Clerk of Courts	
Blanks	1535
Dennis P. McManus, 5 Olde Century Farm Rd West Boylston	2689
All Other Write Ins	18
Register of Deeds	
Blanks	1512
Anthony J Vigliotti, 12 Davis Way, Worcester	2719
All Other Write Ins	11
Question 1 – Small Businesses in Repairing Motor Vehicles	
Yes	3347

No	486
Blanks	409

Question 2 – Death with Dignity

Yes	2225
No	1937
Blanks	80

Question 3 – Medical Use of Marijuana

Yes	2683
No	1474
Blanks	85

The total number of ballots voted was 4,242 (2,160 Precinct 1 and 2,082 Precinct 2) out of 5,154 (191 inactive). This represents an 82% turnout. The total votes included 334 absentee ballots, 7 provisional ballots, and 2 FWAB ballots. Warden Rena Richard read the unofficial results of the election at 8:45 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 9:00 pm.

Attest:

Kelly A. McElreath, Town Clerk

TOWN OF UPTON / STM 14 NOVEMBER 2012 / WARRANT

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Auditorium at the Nipmuc Regional Middle/High School, in Upton on Wednesday, the fourteenth day of November 2012, at 7:00 o'clock in the evening, then and there to act on the following Articles:

Article 1

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Eighteen thousand dollars (\$18,000.00), or any other sum, a supplemental appropriation to the Public Works Contracted Services Account (#01-422-5200-5242), for the remainder of fiscal year 2013, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

Funding to complete state mandated inspection and reports of Town-owned dams

Recommendation Favorable Action

Article 2

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Eighteen thousand dollars (\$18,000.00), or any other sum, for the purchase of replacement cameras for the Town's police cruisers, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To replace the cameras in each of the Town's police cruisers that has reached the end of their useful life.

Recommendation Favorable Action

Article 3

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Seventy-five thousand two hundred fifty dollars (\$75,250.00), or any other sum, for the purchase of recycling containers; and further, that the Town authorizes appropriate Town officials to apply for, accept and expend, with the authorization of the Board of Selectmen, all grants that may be available for this purpose, including reimbursement to the Town of the sum of Twenty-one thousand five hundred dollars (\$21,500.00) through the Massachusetts Department of Environmental Protection (DEP) Sustainable Materials Recovery Program (SMRP) Municipal Grant program, or, to take any other action relative thereto.

Justification/Submitted By Board of Health

To purchase wheeled & lidded recycling containers for all Upton households utilizing the Town service.

Recommendation Favorable Action

Article 4

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Three thousand five hundred dollars (\$3,500.00), or any other sum, for the purchase of a high speed black and white scanner, or, to take any other action relative thereto.

Justification/Submitted By Board of Health

To purchase a scanner to copy and store electronically all Board of Health plans.

Recommendation Favorable Action

Article 5

To see if the Town will vote to amend the Personnel By-Law by striking the term “probationary period” and replacing it with the term introductory period” in every instance where it occurs, or, to take any other action relative thereto.

Justification/Submitted By Personnel Board

Amend the wording in the Personnel By-Law to reflect a more appropriate term for newly hired employees of the Town.

Recommendation Favorable Action

Article 6

To see if the Town will vote pursuant to M.G.L. Chapter 40A, Section 5 to amend the Zoning By-Laws by making various changes to Section 3.1, Table of Principal Uses, Table A - Table of Principal Uses By District. The complete text of the proposed By-Law amendment is available for review at the Town Clerk's office, or, to take any other action relative thereto.

Justification/Submitted By Planning Board

To update the Zoning By-Law Schedule of Principal Use table consistent with Upton Master Plan recommendation.

Recommendation Favorable Action

Article 7

To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred fifty thousand dollars (\$150,000.00), or any other sum, to the General Stabilization Fund, or, take any action relative thereto.

Justification/Submitted By Board of Selectmen

To allocate excess capacity in the levy limit to the General Stabilization Fund

Recommendation Favorable Action

Article 8

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, including the Community Preservation Fund, or transfer or borrow pursuant to M.G.L.c.44B, the Community Preservation Act, or any other enabling authority, the sum of Eight hundred seventy-seven thousand dollars

(\$877,000.00) for the purpose of acquiring by gift, negotiated purchase, eminent domain or otherwise, including design, engineering and permitting costs, as well as all other costs incidental and related thereto, a parcel of land totaling 69.7 acres, more or less, commonly known as the South Street Gravel Pit, located on South Street, owned by the South Street Realty Trust, and shown as Assessors Map 32, Parcel 1, all as shown on a plan entitled "Plan of Land in the Town of Upton Massachusetts For Henry J. Poirier, Jr. and Pamela M. Campbell Trustees of South Street Realty Trust," Prepared by Heritage Design Group, on file with the Town Clerk, such land to be acquired for purpose of active recreational use, and managed and controlled by the Recreation Commission in accordance with M.G.L. c. 45,§14; and to authorize the Board of Selectmen to convey a perpetual conservation restriction on said property, which shall provide that a portion of said property shall be used for active recreational use and a portion shall be preserved for open space, meeting the requirements of M.G.L. c.184, as required by M.G.L. c.44B, §12(a), the terms of which shall be approved by the Board of Selectmen, and which shall be granted to the Metacomet Land Trust or any other organization qualified and willing to hold such conservation restriction; and further, that the Board of Selectmen be authorized to file on behalf of the Town of Upton any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the PARC Act (301 CMR 5.00) (former Urban Self-Help Act) or any other applications for funds in any way connected with the scope of this acquisition and associated development costs; and that the Board of Selectmen and/or the Recreation Commission be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Upton to effect said purchase and said conservation restriction grant, or, to take any other action relative thereto.

Justification/Submitted By Board of Selectmen

To pay for the initial phase of engineering and design necessary to complete the permitting process and then purchase the parcel of land on South Street for a future park.

Recommendation Favorable Action

Article 9

We, the People of the TOWN OF UPTON in the COMMONWEALTH OF MASSACHUSETTS, of the UNITED STATES OF AMERICA, reject the U.S. Supreme Court's ruling in Citizen's United, and MOVE TO AMEND our CONSTITUTION to firmly establish that money is not speech and that human beings, not corporations, are persons entitled to constitutional rights.

Justification/Submitted By Petition

Recommendation Not/Applicable

CERTIFICATE OF PROCEEDINGS
The Commonwealth Of Massachusetts
Town Of Upton
Special Town Meeting
November 14, 2012

Called to order at 7:00 pm by Moderator David Loeper.

Board of Selectmen Chair, Ken Picard, led the audience in the Pledge of Allegiance.

During this meeting, 440 voters were checked in to the Nipmuc Regional Middle/High School by Kathy Ramsey, Judy Dube, Paula Deiana and M. Denise Smith meeting the necessary quorum of 40 voters.

By unanimous vote, guests present were: Lauren Goldberg, Town Counsel, Jeff Thompson, DPW Directory; Michelle Sanford, Town Crier; Michael Gleason, Milford Daily News; Calvin Hennick, Boston Globe; Fred Aponte, Accountant; Michael Andrews, Gavin Humes, Patrick Ober, Boy Scouts; Paul Marchand, Brenda Picardo Alex Rodrigues, Florence Swartz, Julia Gustavesen.

Upon motion of Donald Taylor, it was moved to reorder the warrant and consider Article 9 out of order.

Moderator declared the motion passed by majority

Citizen's Petition

ARTICLE 9: Upon motion of Donald Taylor, it was moved the Town vote: We, the People of the Town of Upton in the Commonwealth of Massachusetts, of the United States of America, reject the United States Supreme Court's ruling in Citizen's United, and move to amend our Constitution as follows: Section 1 - all rights protected by the Constitution of the United States are the rights of natural persons only. Artificial entities, such as corporations, shall have no rights under this Constitution.

Section 2 - The judiciary shall not construe the spending of money to influence elections to be speech under the First Amendment. Section 3 - nothing contained in this amendment shall be construed to abridge the freedom of the press

Moderator declared the motion lost

DPW Contracted Services Funding

ARTICLE 1: Upon motion of James Brochu, it was moved the Town vote to transfer from Free Cash the sum of Eighteen thousand dollars (\$18,000.00) for a supplemental appropriation to the Public Works Contracted Services Account (#01-422-5200-5242) for the remainder of fiscal year 2013.

Favorable recommendation from the Finance Committee

Moderator declared the motion passed unanimously

Purchase of Cruisers Cameras

ARTICLE 2: Upon motion of Michael Bradley, it was moved the Town vote to transfer from Free Cash the sum of Eighteen thousand dollars (\$18,000.00) for the purchase of replacement cameras for the Town's police cruisers.

Favorable recommendation from the Finance Committee

Moderator declared the motion passed unanimously

Grant for Recycle Bins

ARTICLE 3: Upon motion of Alfred Holman, it was moved Town vote to transfer from Free Cash the sum of Seventy-five thousand two hundred fifty dollars (\$75,250.00) for the purchase of recycling containers; and further, that the Town authorizes appropriate Town officials to apply for, accept and expend, with the authorization of the Board of Selectmen, all grants that may be available for this purpose, including reimbursement to the Town of the sum of Twenty-one thousand five hundred dollars (\$21,500.00) through the Massachusetts Department of Environmental Protection (DEP) Sustainable Materials Recovery Program (SMRP)

Municipal Grant program; provided, however, that the funds appropriated hereunder shall not be expended until the Town has been awarded the grant described above in the amount of \$21,500.00 for such purposes, or a grant in that amount has otherwise been allotted to the Town by the Commonwealth, or other written commitment has been made by the granting agency with respect thereto.

Favorable recommendation from the Finance Committee

Moderator declared the motion passed unanimously

Board of Health Large Scanner

ARTICLE 4: Upon motion of Richard Desjardins, it was moved the Town vote to transfer from Free Cash the sum of Three thousand five hundred dollars (\$3,500.00) for the purchase of a high speed black and white scanner.

Favorable recommendation from the Finance Committee

Moderator declared the motion passed unanimously

Change in Personnel Bylaw

ARTICLE 5: Upon motion of Robert Carnegie, it was moved the Town vote to amend the Personnel By-Law by striking the term “probationary period” and replacing it with the term “introductory period” in every instance where it occurs.

Moderator declared the motion passed by majority

ARTICLE 6: Upon motion of Gary Bohan, it was moved to pass over this article.

Moderator declared the motion passed by majority

Stabilization Funding

ARTICLE 7: Upon motion of Ken Picard, it was moved the Town vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate the sum of Thirty thousand dollars (\$30,000.00) to the General Stabilization Fund.

Favorable recommendation from the Finance Committee

Upon motion of Charles Marsden, it was moved the amend Article 7 for the purpose of transferring monies to Stabilization Fund: Town vote pursuant to M.G.L. Chapter 40, Section 5B to transfer from available unappropriated funds in the Town Treasury, specifically “Free Cash”, the sum of Thirty thousand dollars (\$30,000.00) to the General Stabilization Fund.

Unfavorable recommendation from Finance Committee on Amendment

Moderator declared the amendment lost

Moderator declared the original motion lost

South Street Recreation Field Purchase

ARTICLE 8: Upon motion of Robert Fleming, it was moved the Town vote to appropriate from the Community Preservation Fund undesignated fund balance account the sum of Eight hundred seventy-seven thousand dollars (\$877,000.00) for the purpose of acquiring by gift, negotiated purchase, eminent domain or otherwise, including design, engineering and permitting costs, as well as all other costs incidental and related thereto, a parcel of land totaling 69.7 acres, more or less, commonly known as the South Street Gravel Pit, located on South Street, owned by the South Street Realty Trust, and shown as Assessors Map 32, Parcel 1, all as shown on a plan entitled “Plan of Land in the Town of Upton Massachusetts For Henry J. Poirier, Jr. and Pamela M. Campbell Trustees of South Street Realty Trust,” Prepared by Heritage Design Group, on file with the Town Clerk, such land to be acquired for purpose of active recreational use and managed and controlled by the Recreation Commission in accordance with M.G.L. c. 45,§14; and to authorize the Board of Selectmen to acquire said property and to convey a perpetual conservation restriction thereon which shall provide that a portion of said property shall be used for active recreational use and a portion shall be preserved for open space, meeting the requirements of M.G.L. c.184, as required by M.G.L. c.44B, §12(a), the terms of which shall be approved by the Board of Selectmen, and which shall be granted to the Metacomet Land Trust or any other organization qualified and willing to hold such conservation restriction; and further, that the Board of Selectmen be

authorized to file on behalf of the Town of Upton any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the PARC Act (301 CMR 5.00) (former Urban Self-Help Act) or any other applications for funds in any way connected with the scope of this acquisition and associated development costs; and that the Board of Selectmen and/or the Recreation Commission be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Upton to effect said purchase and said conservation restriction grant; provided however that the funds appropriated hereunder shall not be expended until the Town has been awarded a PARC grant in the amount of \$400,000.00 for such purposes, or a grant in that amount has otherwise been allotted to the Town by the Commonwealth, or other written commitment has been made by the granting agency with respect thereto.

Favorable recommendation from the Community Preservation Committee

Favorable recommendation from Capital Budget Committee

Favorable recommendation from Finance Committee

Upon motion of Michelle Goodwin, it was moved to take the vote by secret ballot.

The Moderator declared the motion passed

Upon motion of Daniel Lade, it was moved to question

The Moderator declared the motion passed

Moderator declared the vote to be: Yes 138 No 265

Moderator declared the motion lost

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Special Town Meeting at 9:51 pm.

Motion passed unanimously.

A True Copy,

ATTEST:

Kelly A. McElreath, Town Clerk

Town Officers
&
Appointed Committees
Reports

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen respectfully submits the 2012 calendar year annual report to the citizens of Upton. The Board was comprised of three members; James Brochu, Robert Fleming, and Kenneth Picard acting as chair. At the annual 2012 May election, Robert Fleming was reelected to the Board for a third consecutive term. Mr. Fleming has served in Upton Town Government for 29 years, 24 of those years as a Selectman. The Board would also like to acknowledge the retirement from public service: Mr. Douglas Keniston, Mr. John Lebrun and Mrs. Barbara Burke.

The Town's annual operating budget, which does not include any regional school districts costs, for FY2013 was \$16,556,677. The tax profile for the community breakdown is; 95% residential, 2% commercial, 1% industrial and 2% personal property. The Board continues to discuss reducing the tax burden on the residential sector by increasing the commercial and industrial sectors. Increasing the commercial and industrial tax base is a challenge due to the lack of available municipal services and the current Town zoning district locations and layout.

The global economic recession continues to impact the Town's financial ability to move capital projects forward, meet operating costs, and provide necessary and expected services for the community. For the fifth year in a row the Town's budget has seen funding level increases of less than 1%. The Board strives for continuous improvement in Town operations and deliverables despite the slow growth economy. The Town has seen virtually no new residential or commercial growth over the past year. In an effort to reduce operating costs the Board is evaluating regionalization of some Town services with other area communities.

Continuous improvements within Town government would not be possible without the highly effective management team that the Town has; Police Chief Bradley, Fire / EMS Chief Goodale, DPW Director Thompson, Council of Aging Director James Gardner, Town Accountant Fred Aponte, Town Building Inspector Patrick Roche, Board of Health Assistant Public Health Supervisor Diane Tiernan, Town Clerk Kelly

McElreath, Collector-Treasurer Ken Glowacki, Library Director Matthew Bachtold. The Town Manager, Blythe Robinson, provides exceptional leadership to the management team.

The Board continues to participate in an association of the Mendon Board of Selectmen, Mendon Finance Committee, Upton Board of Selectmen, Upton Finance Committee, Mendon Upton Regional School District and the Blackstone Valley Regional School District. This task force is known as the “Multi-Board”. The mission statement of this task force is “The Mendon-Upton Multi-Board is committed to fostering collaboration among members of local governing boards to explore innovative opportunities to optimize the delivery of public services in a fiscally responsible manner”.

The Board through the Town Manager expanded the scope of the annual auditor’s review and report to include not just the financial books but also the operation practices of a select number of departments. An action plan was developed from the report and all short term goals were reached.

The Board continues to evaluate providing regionalized services. The Board is using two basic constraints to examine the value of regionalizing services; will it reduce or be within the financial budget and will it maintain or increase the level of service deliverables? The Town Manager negotiated for the Town a three year regional agreement with the Town of Hopedale to provide ring down dispatch service to that community. The Town is also participating in a study for a five community dispatch system for Fire, EMS and Police services. The Town also has an agreement with the Town of Hopkinton to provide ALS service to the community.

The Board created a number of new policies and practices this year: (1) executive session record disclosure,(2) awarding educational scholarships, (3) a Town of Upton Government mission statement with regular review, (4) a Board of Selectmen mission statement with regular review, (5) Board of Selectmen participate in specific training during their term, (6) standardization of the Town Manager’s performance evaluation, and (7) the performance of regular 360 feedback sessions between the Town Manager and Board members.

Under the leadership of Police Chief Bradley the Upton Police Department was the 44th department in the Commonwealth to receive state accreditation from the Massachusetts Police Accreditation Commission. Massachusetts is one of twenty-four states that offer an accreditation process for its police departments. Accreditation is a self-initiated evaluation process by which the police department strives to meet and maintain standards that have been established for the law enforcement profession, and also for the delivery of police services to the citizens of the community.

The Town hired a new DPW director, Mr. Jeffrey Thompson. Mr. Thompson is a professional engineer with multiple years of experience working on municipal water and wastewater systems. The Board looks forward to many productive years working with Mr. Thompson

The Upton Fire and EMS department continues to evolve and improve under the leadership of Fire/EMS Chief Goodale. A few of the highlights from Chief Goodale's leadership are; implementation of a new ambulance billing and collection practice, an increase in the employee retention rate, and with assistance from the Grafton and Upton Railroad is providing HazMat (hazardous materials) training to department personal. Via the departments capital plan a new ambulance was purchased.

Despite the slow economy the voters approved at Town Meeting a number of capital projects; (1) the rehabilitation of the Glen Ave municipal water well field, (2) the construction of a third municipal well field, (3) design for a TIP project for Hartford Ave, High St., and Hopkinton Rd., (4) design for the renovation of the Town Hall.

Through the efforts of the Historical Commission, a number of volunteers, and CPA funding, a new park land was created for the community, The Heritage Cave Park located on Elm Street. Another proposed park land project on South Street was defeated by Town Meeting vote.

The redevelopment of the Grafton and Upton Railroad within the Town continues to bring challenges to the community. The transloading facility located on Maple Avenue is a cause of concern for some residents within

the community especially the residential abutters. The concerns are but not limited to: products being handled and stored, noise generated at the wood pellet bagging plant, and idling trains. Trains are moving along the tracks and transporting products and materials through Grafton, Upton and Hopedale. To address the concerns of the citizens the Board developed an action plan. The areas of focus were: (1) The Board of Selectmen and the Board of Health start dialog with State and Federal agencies to understand what authority the Town has and how to administer that authority, (2) The Town Manager having ongoing communication with Town Counsel that represents other communities that have railroad running through or operate site within their communities, (3) the Town Manager create a railroad question and answer document, (4) form a “Railroad Fact Finding Committee” comprised of three elected officials and two citizens at large to research what control the Town could exercise over the Grafton and Upton Railroad redevelopment. It is the consensus that the railroad is preempted from most Town and State regulations. The Federal agencies that have control of railroad sites and their operations are the Surface Transportation Board and the Federal Railroad Administration. The site noise level can be regulated by the State and is being monitored by the local Board of Health. The Grafton and Upton Railroad have installed noise mitigation controls and continue to work with the Town to reduce impacts to abutters and the Community. All findings have been published on the Town web site and are also available at the Town Clerk’s office.

It is with appreciation that the Selectmen thank all the Elected Officials, Boards, Commissions, Committees, Councils and employees for their work and team effort during these financial challenging times. The Board would be negligent not giving recognition to the Board’s staff, Executive Assistant, Ms. Sandra Hakala, and Town Manager, Ms. Blythe Robinson, for their assistance in making a difficult job easier.

Respectfully submitted,

Board of Selectman
Kenneth Picard, Chair
James Brochu
Robert J. Fleming

REPORT OF THE TOWN MANAGER

2012 was a busy and productive year in Upton. The year began with the development of the FY 2012/2013 budget. The challenges of economy continued to affect Upton, resulting in little revenue growth yet increasing costs of Town operations. As part of the process to achieve a balanced budget successor contracts with the Town's four unions were negotiated with a zero increase in rates of pay for July that was then applied to all employees. The Selectmen also appointed an insurance advisory committee that agreed to modifications in health insurance enabling the Town to lower premiums by 5.4% in July. I want to publicly thank all of our employees for working together to achieve a solution that was in the best interests of the community.

In April the Selectmen called a Special Town Meeting for several items, including the purchase of a parcel of land on South Street for a future recreation/athletic complex. Due to questions raised about the project the article was passed over at the meeting. Prior to bringing the project forward again at the fall Special Town Meeting additional work was done to see if there was a more suitable parcel of land to consider for recreation, the Town applied for a State PARC grant to offset the cost of acquisition, and an RFP was put out to seek the services of an architect for the project if it was approved by the voters. The project was presented again but failed to gain approval by the voters.

At the Annual Town Meeting the voters approved the construction of the third well field to be located on West River Street. The measure also required a vote at an election held on June 12th, which was passed by a good margin. These votes bring to closure a decade long process to construct a 3rd source that is anticipated to meet the Town's needs for the next 20 years. Construction on the project began in August and will be concluded in the summer of 2013.

Another significant project approved by the voters at Town Meeting was funding to complete of design for the renovation of Town Hall. With that approval support was provided to the Town Hall Renovation Building

Committee to choose an Owner's Project Manager, and continue the design process. At year's end the design development phase is complete, and the project will be bid prior to the 2013 Annual Town Meeting. Internally we are planning for the relocation of Town Hall for a year beginning in June, 2013. All departments are reviewing the records that have accumulated in the building for decades so that we don't move and store unnecessary items. We are also working on the details to make sure the relocation to a section of Memorial School goes smoothly in the spring.

The operation of the Grafton & Upton Railroad continues to have an impact on the office again this year. Staff support was provided to the Railroad Fact Finding Committee appointed by the Selectmen as they reviewed the issue and prepared their report. Work by the railroad on a parcel of land owned on Grove Street and their operations at Maple Avenue caused a number of residents to contact our office and seek our assistance to address noise issues and excessive idling by train engines. We are working closely with the Board of Health and other relevant agencies to resolve these matters in a cooperative way with the railroad.

We are particularly proud of a new Town website that was launched in October. With funding approved at Town Meeting the Town selected a firm for the project, designed a new home page, and developed the new site. The site is much more interactive, provides a wider range of information and records of the Town, and is arranged in a way that is more user friendly than the past. Many thanks go out to our departments, boards and commissions who all worked hard to make this a reality.

Regionalization is a priority of the Board of Selectmen, wherever it makes sense to do so. The Town was approached this year by Hopedale asking if we would be willing to take on dispatch of their 911 calls as they were ending their agreement with Mendon & Millville. A successful agreement was negotiated with Hopedale and we will begin providing that service to them on January 2, 2013. This will require no additional staff and the Town will receive approximately \$50,000 in grant funds and payment from Hopedale. Our costs to provide the service will be about \$18,000.

We welcomed two employees to our team this year. Sandra Hakala joined us as the Department Coordinator in the office in February, and Jeff Thompson came on board as the Public Works Director in May. Both have made significant contributions to the effectiveness and efficiency of our operation. I'm glad to have them on board and look forward to working with them in the years ahead.

Some of the more significant accomplishments of this year besides those already mentioned include:

- Completion of a water rate study that analyzed all facets of the water enterprise fund operation and recommended a rate structure to meet the Town's needs for the next 20 years
- Extension of the contract for generated power for an additional year at a cost of .075 cents kilowatt hour;
- A change in the way Code Enforcement Inspectors are paid that compensates them for the number of inspections made, and saved the Town almost \$20,000 in this year's budget
- Conducted a survey on the costs of all types of licenses issued by the Board. The board voted to accept the Department Coordinator's recommendations and revenue to the Town will increase by \$1,500/year

I want to thank the Board of Selectmen, staff and our residents for their support again this year. Together the Town made strides forward in providing high quality services for which I am very proud. It is an honor to be Upton's Town Manager, and I look forward to doing so again in 2013.

REPORT OF THE ANIMAL CONTROL OFFICER

My mission as Animal Control Officer is to promote and protect the health and safety of animals, both domestic and wild, and people in the town of Upton.

One of the responsibilities is to perform the duties of Animal Health Inspector. As Animal Health Inspector, I am responsible for investigating and issuing quarantine notices and completing reports to be sent to the State Department of Agriculture. After conducting 59 barn inspections, the breakdown is as follows:

Alpaca	9		Poultry		
Goats	44		Chickens	199	
Llamas	4		Ducks	82	
Sheep	12		Geese	6	
Swine	3		Guineas	6	
<i>Equines</i>			Pigeons	76	
Horses/Ponies	132		Turkeys	6	
MiniHorse	10		Peacocks	2	
MiniDonkey	4				

The Animal Control Officer's duty is to respond to all call/complaints relating to animals, both domestic and wild. The following is the breakdown of calls responded to:

<i>Dogs</i>	<i>Cats</i>	<i>Wildlife/Farm Animals</i>			
Reported/Seen Loose	87	Reported Lost	48	Coyote	17
Leash Law violations	27	Reported Found	21	Fox	21
Reported Lost	28	Cats-other	32	Raccoon	8
Barking Complaint	22			Bat	Woodchuck
Dog Bites	6			7	4
Dog-other	26			Skunk	Turkey
				Other	9

I appreciate the opportunity to serve the town of Upton as Animal Control and would like to thank the Town Manager, the Board of Health and the Board of Selectmen for their continued support.

Respectfully Submitted,
Kate Hawkins, Animal Control Officer

REPORT OF THE AQUATIC CONTROL COMMITTEE

Aquatic Weed Control is a line item on the DPW budget. The Aquatic Weed Control Committee's responsibility is to assess, plan, and implement a program of aquatic vegetation control for the water bodies in Upton: Pratt, Wildwood, Taft and Mill ponds. The program is necessary to control invasive, non-native vegetation, which inhabits these ponds. This assures that they will continue to be important ecosystems supporting desired vegetation and wildlife and recreational use such as swimming, boating, and fishing. The Aquatic Weed Control Committee's annual budget is \$6,500. This money is allocated to treat most types of aquatic weeds.

The nature of the ponds, shallow with muddy bottoms, contributes to the proliferation of this invasive vegetation. In addition, run off containing fertilizer and phosphates enhances its growth. Thus, annual and biennial inspection and maintenance programs are necessary to keep the weeds in check. To accomplish this, herbicides designed for specific weed populations and approved by the Mass Department of Environmental Management are selectively applied in the late spring when the weeds are at their maximum growth cycle.

In 2012, the Town contracted with Aquatic Control Technology, Inc. (ACT) to provide weed control services. Of concern was the growth of an indigenous weed in Pratt Pond named fanwort (Cabumba), which was not affected by the herbicides used for other targeted weeds. Fanwort is a prolific weed that grows in water up to 10 feet deep (most of the pond). It has gained a foothold and is spreading rapidly. If left untreated, it poses a concern for swimmers who might get tangled in it. Also, in the fall it dies back and rots, which decreases the oxygen content of the pond greatly affecting wildlife, especially fish.

The only herbicide currently available to eradicate fanwort is named sonar. To be effective, a whole pond treatment is necessary. Three years ago, Pratt received a whole pond treatment focused on fanwort which was

successful. However, the treatment is necessary ever few years because of fanwort's aggressive regrowth.

Thus, the recommendation by ACT and the Committee for 2012 was to conduct a whole pond treatment of Pratt. The cost was \$20,500. Available money budgeted for weed control was \$13,000. The remainder of the financing was approved at a special Town meeting in the spring.

ACT conducted 3 treatments during the summer. Each was inspected for results. The level of control following the last treatment was 95% eradication (the complete report is available on request)

The focus for eradication for 2013 is Taft Pond. Following inspection in 2012, late in the growing season, moderate regrowth of targeted species was observed throughout the pond. The Aquatic Control Committee in consultation with ACT has determined that a whole-pond Sonar treatment similar to the one conducted on Taft in 2010 should be conducted in 2013. The approximate cost is in the range of \$5,200, depending on permits required.

The Committee appreciates Town support for the ongoing maintenance of its important natural resources.

Respectfully submitted,

Dr. Charles Pedersen, Chairman
James Bates Jr.
Nancy Thompson

REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors thanks the people of Upton for their continued support.

The Upton Board of Assessors received approval from the Department of Revenue (DOR) for the fiscal year 2013 tax rate of \$16.72. The new rate is \$1.69 above last year's rate of \$15.03. The increase is due to: decreased property values, reduced local receipts, a new debt exclusion for the third water source all combined with increased town and school district operating budgets.

Town Meeting attendees approved a financial budget and articles that require \$568,193 more money to be raised through taxation in FY2013 than FY2012. The total levy amount voted by the citizens of Upton during the annual and special town meetings plus debt exclusions for fiscal year 2013 is \$15,691,264.

Upton tax bills are paid on a quarterly basis. The first two are preliminary bills based on the previous year's tax rate and valuation and are due in August and November. The second two, are based on the actual tax rate for fiscal year 2013 plus the CPA surcharge and are generally greater than the first two bills. The final two bills are mailed in late December and are due in February and May respectively.

The new tax rate includes seven debt exclusions amounting to \$1.72 per \$1,000 of property valuation.

Tax Rate Breakdown

Tax rate within Proposition 2 ½	\$15.00
---------------------------------	---------

Debt Exclusions:

New School Bond (High School)	\$00.47	Memorial School	\$00.60
New Fire Station	\$00.28	Stefan's Property	\$00.19
Wastewater Treatment Plant	\$00.12	Blackstone Valley Tech	\$00.03
Third Water Source	\$00.03		

Upton continues a single tax rate for all property classes. The current total valuation of all property within the town of Upton is \$938,472,721 being 94% residential, 2.5% commercial, 1% industrial and 2.5% personal property.

Below is the recapitulation figures used when setting the tax rate for fiscal year 2013.

Total Amount to be raised:	\$20,693,102
Total Estimated Receipts from other sources:	\$ 5,001,838
Total Taxes levied on property:	\$15,691,264

During 2012, the Assessors completed the third and final phase of in-home inspections.

The interim revaluation demonstrated that the average single-family property assessment decreased from \$374,566 in 2011 to \$348,232 in 2012.

The Board is appreciative of the cooperation from the entire financial team of Upton. Through the efforts of our assistant and the quick responses from Accountant, Collector/Treasurer, Town Clerk, and the Board of Selectmen, the tax rate was approved by the Department of Revenue in a timely manner.

The Board would like to thank Mrs. Tracey Tardy, our administrative assistant for her outstanding support. Mrs. Tardy keeps the office functioning on a daily basis and continuously looks for ways to improve the process to better serve the citizens of Upton.

We encourage you to visit the Town of Upton's Assessor webpage:

http://uptonma.gov/Pages/UptonMA_BComm/Assessor/index

Respectfully submitted,

Charles T. Marsden, Chairman
Glenn H. Fowler
Teresa A. Ambrosino

REPORT OF THE BOARD OF HEALTH

The Board of Health respectfully submits the following report for the year 2012. Board members were as follows; Chairman, Sherry Berger; Member, Richard Desjardins; and Member, Al Holman.

The following were also appointed/re-appointed to their positions:

Animal Control Officer	Kate Hawkins
Burial Agent	Kelly McElreath
Assistant Burial Agent	Kenneth Pederson
Agent	Patricia Parent
Title 5 Agents	Lenny Izzo & Paul McKeon
Food Inspector	Janice Skinner
Asst. Public Health Supervisor	Diane Tiernan
Town Nurse	Patricia Parent
Town Physician	Donna Krauth

During the year 2012, BOH staff conducted routine barn, septic, food, and housing inspections. Complaints pertaining to housing, animals, restaurants, trash and other similar health concerns were addressed by the board members and its staff. The Board meets every second and fourth Thursday of the month to address any public health issues and to review septic and subdivision plans.

Bulk trash/hazardous waste day events were held during the spring and fall of 2012. The events were successful in providing the proper disposal of hazardous waste and to assist residents in general cleanup of their homes. In the fall of 2012, the Board offered a paper shredding event to local residents free of charge. Those that attended this event were very appreciative and hopeful that it would continue annually.

Food inspections were completed by the food inspector on all food establishments in town. These inspections are completed bi-annually with follow up inspections of any establishment with violations. Inspections indicated the establishments are clean and operational with only minor violations. These inspection reports are available to view at the Board of

Health office. The local swimming area, Kiwanis Beach is tested on a weekly basis for coliform, during the summer swim season as required by Massachusetts state laws.

The summer of 2012 also brought with it a rise in Eastern Equine Encephalitis and West Nile, both mosquito born viruses. Precautions were taken to protect citizens by encouraging a twilight curfew for all outdoor activities during the months when mosquitoes were most active. The town will consider the expense of becoming a part of the Central Massachusetts Mosquito Control Program, who will take preventative measures throughout the year to keep the mosquito population down.

The town website was updated at the end of 2012, offering a much more user friendly access for residents to download and obtain information relating to the Board of Health as well as all other town departments. The Board is also taking steps to purchase a large scanner for septic designs so that all designs can eventually be filed electronically, making it easier to access for staff as well as residents looking for copies.

The town nurse, Trish Parent, continues to perform office and home visits for Upton residents. She attended the Public Health Preparedness Summit in Anaheim, CA in the spring. Trish also attended the Massachusetts Health Officers Association in October to obtain updates on nursing and agent emerging topics. In December of 2011, the Board of Health went “live” on the *Massachusetts Virtual Gateway* (MAVEN), so we have utilized the system for a full year and we are very pleased with the efficiency and comprehensive data collection. Trish is now representing the health department at the Regional Emergency Planning Committee made up of 13 disciplines from 5 surrounding towns to discuss preparations in the event of an emergency occurring at an industry location. She is also representing Upton at the Emergency Preparedness Coalition meetings where she is an executive officer and member of the equipment and strategic planning committee.

In 2012 the town nurse vaccinated 330 people against seasonal influenza including a clinic at the Upton Senior Center and one at Blackstone Valley

Regional High School. Trish continues vaccinating through the flu season in the Board of Health Office.

The following communicable diseases were reported in 2012:

1 Hepatitis C
1 Cryptosporidiosis
3 Campylobacteriosis
4 Lyme disease: Confirmed
2 Lyme disease: Probable
3 Lyme disease: Suspect
1 Calicivirus/Norovirus
2 Giardia
1 Salmonellosis
5 Influenza (this number is high and expected to continue climbing throughout the flu season)

The following permits were issued under the BOH during 2012:

Food	38
Garbage & Offal	12
Tobacco	7
Installers	19
Well	14
Septic	26
Perc & Deephole	24
Dumpster	37
Large Animal	3
Trash Bags	122,000
Complaints	72

Respectfully submitted,

Upton Board of Health
Sherry Berger
Richard Desjardins
Al Holman

REPORT OF THE CABLE ADVISORY COMMITTEE AND UCTV LOCAL ACCESS PROVIDER

The Cable Advisory Committee has been without membership for the last two years. At last, due to renewed community interest, it is expected that this committee will be revitalized in the very near future.

As a direct result of prior work of this committee, Upton now enjoys benefits accomplished years ago by the last seated committee.

Benefits include:

- Vastly improved picture quality on all three channels.
- Improved facilities for acquisition, management and delivery of community service bulletin on all three channels.
- Replacement of our sixteen year old Videotizer with a new broadcast station in a cabinet featuring a Video Server, backup power, three signal modulators, one demodulator, workflow accelerator, sound balancing systems, video switch gear and signal monitors.
- Computers are frequently used for complete non-linear editing of programs and events that are not broadcast live.
- Some programs, such as School Committee and Board of Selectmen meetings may be broadcast live and concurrently streamed out to the internet in real time, or shortly after a meeting.
- These programs may also be viewed from the Upton website.
- UCTV now delivers a full daily schedule of 12 to 16 programs from 6:00 AM to 9:00 PM or so.
- All Local Access broadcast schedule information is available on the web site and is always accurate with the station load.

Respectfully submitted,

Glenn Fowler, UCTV Local Access Provider

REPORT OF THE CAPITAL BUDGET COMMITTEE

Per Chapter 9 of the Town by-laws

“Committee to be known as the Capital Budget Committee shall be established composed of one member of the Town Finance Committee appointed by it and from it, one member of the Planning Board appointed by and from it, and four additional members to be appointed by the Finance Committee. The members from the Finance Committee and the Planning Board shall be appointed for one-year terms. The other members shall be appointed for four-year terms such that one will expire each year. Vacancies shall be filled for the unexpired terms in the manner of the original appointments. The Committee shall annually prepare a Capital Budget program for use by the Finance Committee, the voters, other Town Boards and officials in their deliberations. The Committee shall publish such a report or a summary thereof in a suitable manner and deposit the original with the Town Clerk.

No motion relating to any capital expenditure of in excess of \$100,000.00 or any appropriation for such a capital expenditure shall be acted upon at any Town Meeting until it has been submitted to the Committee, except where provided otherwise by law. It shall be the duty of the Committee to make a recommendation, either verbally or in written form, to the Town Meeting concerning each article or transfer relating to capital expenditures of the Town.”

Process

The CBC asked each department head as well as all other elected committees for their five year list of capital needs that had estimate cost in total or in part of the \$100,000 limit. As of May 3, 2012 a total of 9 meetings have been held by the Capital Budget Committee (CBC) during fiscal year 2012. Each department head/town manager was interviewed on at least one occasion. The CBC also examined and inspected possible capital land purchase (South Street).

Findings

For the second time in as many years, the CBC has established a five year guide that can be used by the taxpayers and town management to plan for future capital needs (Table 1).

The Extended Debt Projection FY14 displays the debt load through fy2021. The negative bars for fy2014 through fy2017 represent bond payments committed in excess of the self-imposed limits established last year. This chart gives a somewhat exaggerated view of debt projection in that no reduction in payments was made for collections from water user surcharges.

Votes

The committee votes on capital projects were as follows:

- South Street Land Purchase: 4 votes for unfavorable 1 abstaining
 - \$675,000 for acquisition of land for recreation complex
- Third water source: 3 votes favorable 1 vote unfavorable
 - \$3,397,000.00 for construction
- Town Hall renovation: 4 votes unfavorable
 - \$398,000.00 for design development
- Hartford Ave water design: 4 votes favorable
 - \$70,000 for water line design

South Street Land Purchase

The committee voted unfavorable for several reasons. We believe that the following actions be taken before purchasing should be considered:

- A South Street traffic study.
- A preliminary written approval from the Army Corp of Engineers indicating their likely assent to such a project and what conditions they may require.
- A preliminary indication from the Conservation Commission and the Planning Board that the development as contemplated could be

built on the subject property and what conditions they would likely impose.

- A complete business plan including estimated operational and developmental cost, a construction schedule and a financing plan.
- A RFP (request for proposal) from land owners willing to sell or give suitable parcels of 5 acres or more that could be used for recreation.
- An update of the original 2006 recreation plan accounting for the new fields added since 2006 and the lack of population growth anticipated in the original plan.
- An inspection of the property certifying compliance with prior permits as well as compliance to other state regulations.
- An inventory of Town owned land, and a determination of why we can't use what we already have to develop and address any need for fields.

Third Water Source

The committee voted favorably in spite of a late developing possible alternative. Sufficient monies and time have been invested to develop this resource.

Hartford Ave. Water Design

Voted favorably by the committee with the expectation that the final cost would meet the \$100,000 voting requirement. The construction would take advantage of the State funded TIP program.

Town Hall Renovation

The cost estimates in this report represent the committee's efforts to provide a balanced alternative to the Town Hall renovation project. The data found therein illustrates that if the town wishes to build a new single floor Town Hall office building, its estimated cost would be considerable lower than renovating the town hall therefore, the committee voted unfavorably.

New Town Offices Compared to Renovation

HARD COSTS		RENOVATION	NEW CONSTRUCTION	Difference
	Construction	\$ 4,649,671	\$ 2,000,000	
	Land			
	Site		\$ 250,000	
SOFT COSTS				
	A/E services	\$ 425,000	\$ 500,000	
	Data/Video	\$ 25,000	\$ 25,000	
	Specifal Testing	\$ 7,500	\$ 15,000	
	Owners Project Manager	\$ 75,000	\$ 90,000	
	Clerk of the Works	\$ 75,000	\$ 90,000	
	Legal	\$ 20,000	\$ 20,000	
	Printing/mailng/advertizing	\$ 12,500	\$ 15,000	
	High Density Storage	\$ 30,000	\$ 30,000	
	HazMat Removal	\$ 30,000	\$ -	
	Utility Backcharges	\$ 30,000	\$ 50,000	
	Furnishings	\$ 140,000	\$ 140,000	
	Furnishings (spec. & procurement)	\$ 16,000	\$ 16,000	
	Moving	\$ 25,000	\$ 12,500	
	Storage Trailers	\$ 4,500	\$ -	
	Temporary Offices fit up	\$ 25,000	\$ -	
	Commissioning (none)	\$ -	\$ -	
	Subtotal	\$ 940,500	\$ 1,003,500	
	Contingency	\$ 94,050	\$ 100,250	
	Total Project Costs	\$ 5,684,221	\$ 3,103,750	\$ 2,580,471

Respectfully submitted,

Kenneth Glowacki, Chairman

Bob Varney, Secretary

Tom Davidson, Member Planning Board

Jonathan Calianos, Member Finance Committee

Frank Aniello, Member

REPORT OF THE CEMETERY COMMISSIONERS

The Commissioners of the Upton Cemeteries hereby submit the Annual Town Report for the fiscal year ending June 30, 2012.

GENERAL MAINTENANCE

Appropriation	\$37,000.00
Expenses	
Labor	\$34,418.00
Miscellaneous	\$ 2,366.20
Balance	\$ 215.80

SALE OF CEMETERY LOTS

Beginning Balance	\$3,829.44
Labor	\$ 0.00
Sale of Lots Revenue	\$ 660.00
Miscellaneous Expense	\$ 817.90
Ending Balance	\$ 3,671.54

INTEREST FROM PERPETUAL CARE INVESTMENTS ACCOUNTS

Beginning Balance	\$14,663.27
Storage Container Purchase	\$2,600.00
Labor	\$352.00
Miscellaneous Expense	\$817.90
Ending Balance	\$11,275.71
Earned Interest	\$9,991.01
Ending Balance	\$21,266.72

CEMETERY INCOME TRANSFERRED TO TOWN TREASURER

Burials	\$13,400.00
Perpetual Care	\$5,100.00
Sale of Lots	\$660.00
Registry of Deeds	\$340.00
Total	\$19,500.00

Lakeview Cemetery had 32 funeral services consisting of 21 full burial services and 12 cremation services.

The Lakeview Cemetery Board of Commissioners would like thank the Upton DPW for their great assistance in opening of graves on very short notice.

Respectfully submitted,

Lakeview Board of Cemetery Commissioners
Leo J Lamanuzzi Jr., Chairman
Robert Richard, Member
William Sadler, Member

DEPARTMENT OF CODE ENFORCEMENT

This past year has not been without its' challenges to the Department as we continue to be influenced by the sluggish state of the economy. New home construction has remained down for the third consecutive year, continuing to impact revenues being generated for the Town. The primary focus has clearly been in the area of repairs and home improvements. We are, however, optimistic that the coming year will begin showing signs of much needed recovery.

The Code Enforcement Staff

Patrick H. Roche	Building Commissioner / Zoning Officer
Stephen C. Johnson	Local Building Inspector
Walter A. Hopkins	Plumbing & Gas Inspector
Thomas E. French	Assistant Plumbing & Gas Inspector
John G. Poirier, Jr.	Wiring Inspector
David A. Stanley	Assistant Wiring Inspector
Diane C. Judd	Department Coordinator

Zoning Board of Appeals Members

Joseph D. Lurie	Chairman
Stedman F. Briggs, Jr.	Member
William Andrews	Member
James R. Bates, Jr.	Alternate
Richard Desjardins	Alternate
Denise Smith	Department Assistant

Revenues Collected

Building Permits	\$ 53,938.81
Wiring Permits	\$ 16,510.00
Plumbing & Gas Permits	\$ 13,070.00
Total Revenue	\$ 83,518.81

For the calendar year 2012, the following permits were issued:

BUILDING DIVISION

New Home Construction:	6
Accessory Building	15
Additions	7
Alterations	9
Basement Finishes	10
Bathroom Renovations	8
Carnival	1
Chimneys	1
Decks	7
Demolitions	3
Doors & Windows	18
Foundation Only	5
Garage Addition	3
Insulation	12
Kitchen Renovation	8
Other	8
Pools	12
Porch	3
Pumping Station	1
Remodels	6
Repairs & Renovations	26
Roofs	31
Sheet Metal	10
Siding	2
Signs	1
Solar	6
Temporary Shelter	1
Temporary Tent	1
Wood/Pellet Stoves	25
TOTAL	246
PLUMBING & GAS DIVISION	
Plumbing Permits	98
Gas Permits	102
TOTAL	200

WIRING DIVISION

New Home Construction	6
Accessory Building	3
Additions	7
Alarm/Security System	11
Basement Finishes	10
Carnival	1
Cell Tower	1
Central A.C.	8
Commercial	3
Dishwasher	1
Family Room	1
Furnace	1
Garage	4
Generators	16
Hot Water Heater	1
Kitchen Renovations	6
Oil Burners	2
Pools	10
Porches	2
Pumping Station	1
Remodels	24
Repairs	10
Replace Service	2
Rewires	16
Septic	2
Service Changes	3
Service (New)	5
Smoke Detectors	1
Solar	5
Sub Panel	1
Temp Service	1
Miscellaneous	7
TOTAL:	172

ZONING BOARD OF APPEALS

Variances:		Special Permits	
Garage – Detached	1	Accessory Apartments	1
Remodel/Addition	2	Signs/Banners	2
Residential Units	1	Class II License (Withdrawn)	1
Pools	2		
Sheds	2		
Total:	8	Total:	3
Variances Granted:	8	Special Permits Granted:	3
Variances Denied:	0	Special Permits Denied:	0
Variances Withdrawn:	0	Special Permits Withdrawn:	1
Variances Continued:	0	Special Permits Continued:	0
Variances No Action:	0	Special Permits No Action:	0
TOTAL HEARINGS:	9	APPEALHEARINGS:	1 cont. 2/20/13

As always, I would like to express my sincere thanks to all of the Inspectors of the Code Enforcement Department for their hard work, integrity and diligence in the conduction of their inspections, as well as to commend them for their professionalism, attention to detail and ongoing professional development. With State Safety Codes ever changing, it is crucial that we interpret and enforce the various Codes in order to insure the safety and wellbeing of our residents.

My thanks also to our Town Manager as well as the Board of Selectmen for their ongoing support of the Code Enforcement Department in these trying times.

Finally, my thanks to all of the various Boards, Committees and Commissions with whom we deal, for their input, collaboration and support.

Respectfully submitted,
Patrick H. Roche, Building Commissioner/Zoning Officer

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) meets the first Wednesday of each month, unless otherwise posted, at Nipmuc Regional High School at 7:30 p.m. in the Gathering Room.

In accordance with state law, the appropriate Community Preservation Act (CPA) funds were transferred to each of the required designated accounts, namely: historic resources, community housing and open space.

Two major projects were under consideration throughout most of 2012. One is the renovation of the 1884 historic Town Hall so that it can be restored and updated to meet current needs and code requirements. This project is ongoing. In 2012, \$398,000 was requested and approved at town meeting for design development and construction bid documents. The firm of McGinley Kaslow and Associates was hired to do design development which is now complete. Construction bid documents will be available early in 2013. It is anticipated that the majority of the renovation costs will be eligible for CPA trust funds and the vote whether or not to move forward with the project is expected to take place at the annual town meeting in May 2013.

Another proposal for \$875,000 to purchase property on South Street for the development of an athletic complex was requested by the recreation committee and the Board of Selectmen. It was contingent on the approval of a PARC grant from the state for \$400,000. The request was brought to a vote at a special town meeting in November at which time the motion was defeated.

The Upton Historical Commission formally dedicated Heritage Park in April of 2012. The land for the park, which is the site of an historic chamber, was purchased in 2006 using CPA trust funds.

A recent request is under consideration by the CPC committee. It is to help fund the construction of a pavilion at Kiwanis Beach spearheaded by an Eagle Scout candidate. A change to the state law allows funds to be

earmarked for the improvement of open space and recreational facilities which were not purchased with CPA trust funds. A formal proposal will be made early in 2013.

MA Department of Revenue has an on-line requirement to update the status of all funded projects each September. This report is mandatory to qualify for Community Preservation Act Trust funds. The CPC timely submitted its report. In October of 2012, the town received \$155,437 from the state in CPA funds. This was a 49.11% match. This brings the total of CPA trust fund grants to the Town of Upton over the last 9 years to \$1,770,861.

The CPC would like to thank the voters and other town officials for their help and cooperation in administering these funds.

Respectfully submitted,

Rena M. Richard, Chair
Frank Braney
Paul Carey
Margaret Carroll
Richard Desjardins
Rick Holmes
Paul Pirozzi
Chris Scott
Russell Wood

REPORT OF THE CONSERVATION COMMISSION

The Commission continued to administer the Massachusetts Wetlands Protection Act, issuing 11 Orders of Conditions and 9 Determinations of Applicability. Regular public meetings and numerous site inspections were held during the year. Many sites were reviewed for building permit application sign-offs by the Conservation Commission Agent. Among the major projects monitored in 2012 were the Crosswinds subdivision site work off of Plain St. and Station St., the Maple Ave Landfill Closure, and many Town paving filings. The Commission also informally resolved several other minor violations of the Wetland Protection Act. Certificates of Compliance were issued for 28 completed projects. After a lengthy legal process a Magistrate issued an opinion allowing construction of the Govenors Landing subdivision. The Commission had denied the project in 2004 and the denial was upheld by the MA DEP.

A Stormwater Bylaw to be administered by the Commission was approved at the Annual Town meeting. Regulations are being prepared by the Stormwater Bylaw Committee and the Commission.

The Commission approved a Herbicide Use Policy and drafted a Forest Management Policy for town conservation land and other properties managed by the Land Stewardship Committee.

The Commission worked with the owner of the proposed JR Estates Open Space Subdivision and MA Division of Fish and Wildlife to draft a deed restriction to protect open space preserved by the subdivision.

The Commission provided several comment letters to the Planning Board regarding applications for Large Lot Subdivisions and other development proposals.

Significant time and effort was spent on resolving problems caused by the increasing beaver population in town. Beaver problems at the Southboro Road bog were resolved by installation of culvert fencing and a second pond leveler. Beaver were trapped at Fowler Street.

The Commission provided considerable input to the redesigned town website.

Pratt Pond Ice Out:

2012- February 19, March 7

Pratt Pond Ice out defined as first day in spring when no ice is visible in the pond from a vantage point near the intersection of School Street and North Main Street. In 2012 the pond was ice free on February 19. Ice reformed and melted several times after February 19 until a final melting occurred on March 7.

Respectfully submitted,

Conservation Commission

Christine Scott, Chairperson
Mike Penko, Vice-Chairperson
Sandra Lajoie, Treasurer
Scott Heim, Member
Thomas Jango, Member
Alan Miano, Member
Marcella Stasa, Member

Denise Smith, Administrative Assistant
Matt Selby, Conservation Agent

REPORT OF THE COUNCIL ON AGING

The Upton Center (under the advisory of the Upton Council on Aging) are both dedicated to protecting the rights of elders to live independently, preserving the dignity of aging, offering support to low-income/disabled families/elders, responding to individual and family needs, creating a positive relationship between all ages through intergenerational programming, and acting as a resource to the community of Upton.

The Center has had another wonderful year! Attendance at the Center is up 25% over last year (programming and services provided). The Center bus continues to provide much needed transportation to medical appointments, pharmacies, shopping trips and entertainment. We were able to provide some much needed updates to the Center, funded through the Executive Office of Elder Affairs Formula Grant. The main Center had the carpeting replaced. The new carpet boasts a nice reddish color and blends nicely with the brick interior. Fresh paint rounds out the nice new look. The Center added some colorful new "friends" this year; our new fish tank is a huge success. It's a great conversation piece, and statistics show it is great stimuli for those with developmental delays and Alzheimer's.

As the economy slowly creeps out the recession, the Center continued to provide support on many levels to needy individuals in our community. Thanks to the generosity of The Upton Bloomer Girls, The Policemen's Association, The Upton Fire Department, St. Gabriel's Church, Unibank, Salvation Army Upton Service Unit, Upton Woman's Club, Upton Men's Club, and several individual donations the Center was able to provide fuel assistance, holiday gift assistance, holiday meal baskets and food assistance. Without their continued support we would not be able to support the continued need.

The Center continues to add much needed fun and educational programming to its ever popular roster. We ventured to New England Bonsai for a very informative, fun and educational program on the art of Bonsai. The bus was off and running to Hebert's Candy Mansion, New

England and Mystic Aquariums, Mechanic's Hall, Stadium Theater, HuKeLau Polynesian Show. Some of the in new house programs offered were oil painting lessons, genealogy workshop, Scout game day and numerous entertainers. State Senator Michael Moore's continued generosity allows for the annual Thanksgiving Luncheon, which is still the largest attended event with well over 100 attendees each year. The Center continually adds new programs monthly. We strive to balance nutrition, exercise, education and fun into all of our programs throughout the year.

Our monthly newsletter, The Upton Chronicle is now being mailed to more individuals than ever before, continuing our goal to outreach to as many people as possible. The Social Services aspect of the Center continues to provide Medicare counseling, Fuel Assistance, family/individual assistance, advocacy, referral programs and much more.

The Center is grateful for the continued support from the Upton residents/community, the Board of Selectman's office, and all of the departments that work with us.

The Upton Center...A great place to age gracefully. We can take you places!

Respectfully submitted,

Jamie Gardner – Director

Jennifer DeLuca – Department Specialist

Holly Whalen – Social Services Coordinator

Steven MacDonald – Transportation

Elizabeth Consigli – COA Chair

Grace Wadsworth – COA Vice Chair

Katie Kelley – COA Secretary

COA Members

Myra Bigelow

Judith Katz

Judi Blanchard

Priscilla Lukes

Maria Griffin

Beverly Randazzo

REPORT OF THE CULTURAL COUNCIL

The Cultural Council respectfully submits the following report for the year 2012. Council members were as follows: Chairman, Kelly Hurd; Treasurer, Jean Marie Housekeeper; and Members, Jen Johnson, Dawn Pekarski, JoAnn Fitts, Julie Johnson, Donnamarie Floyd, Jodi McGowan, Shelley Ryan

This year the council created a survey aimed at gathering community input about arts/humanities experiences in town. A link to the online survey was posted in the Upton Town Crier, and was also distributed informally on an Upton Moms' email club. The survey was open to town residents and to any former/current applicants to the cultural council. Data was collected and analyzed. Data indicated that residents/applicants felt cultural council funds should give funding priority to the following: community gatherings, school field trips and nature/science/environmental projects. Residents/applicants also felt that cultural council funds should aim to reach teens, seniors and families. This data was/will be used to create local funding guidelines and to guide members as they make funding decisions.

During the 2012-2013 year, the Upton Cultural Council received 19 applications. We are pleased to report that we granted \$3986.00 worth in grants and were able to fully/partially fund all projects/performances that were proposed to be held in Upton. The following is a list of grants funded: John Root Edible Landscape (Town Hall), Greg Maichack Pastel Workshop (library), Stunt Rider (Memorial School), William Moffet concert (United Parish), Ruth Harcovitz Soparano (Upton Senior Center), Blackstone Valley Community Concert Band (Kiwanis beach), First Night (various locations in town), Upton Historical Society Quabbin Reservoir lecture.

Cultural council members will attempt to attend projects that were funded and will provide feedback to the group when we meet again in the late summer/fall of 2013.

Respectfully submitted, Upton Cultural Council

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works hereby submits the Annual Report for the year ending December 31, 2012.

Highway Division

Winter of 2012 was far below average for temperatures and for snowfall, with the last trace of snow arriving on March 3rd. The mild winter allowed the DPW Highway Division crew to do much needed road side brush cutting and chipping.

Hurricane Sandy blew through in late October causing power outages and trees blocking roads throughout Town, DPW Highway Division crews and outside contractors cleaned up and chipped brush throughout Town.

Some other DPW Highway Division accomplishments include:

- Repaired or rebuilt nine (9) catch basins
- Constructed one (1) new catch basin
- Hot topped various locations throughout Town
- Assisted DPW Water/Wastewater Division on service leaks and water main leaks
- Dug 21 graves at Lakeview Cemetery
- Cleaned and reshaped drainage trenches throughout Town
- Painted crosswalks and stop lines throughout the Town
- Assisted in tree removal operations and emergency call outs
- Adjusted 21 manholes to reduce vehicle/plow damage
- Trimmed and cut brush throughout Town

The DPW Highway Division also responded to numerous resident concerns throughout the year in a professional and timely manner.

Through Chapter 90 Funding, the Town was able to pave and improve drainage on the following roads:

- Chestnut St – 3,755’ of Hot-in-place and chip seal from Route 140 to Mendon St
- Station St – 1,330’ of Drainage and asphalt from Pleasant St to house #13
- Plain St – 610’ of Drainage and asphalt from Route 140 to house #12
- Pond St – 1,500’ of Asphalt from Fiske Mill Rd to East St
- East St – 715’ of Asphalt from Pond St to Milford Town line
- West River St – 1,500’ of Asphalt from Northbridge Town line to house # 164
- West River St – 4,620’ of Asphalt from Riverbend Rd to house #164 as part of the Water Main Installation Project

Residents often ask why we only pave certain portions of some roads. Unfortunately, funding for paving is very limited. The price of asphalt has increased substantially in recent years and allows us to focus only on the worst sections of roads as prioritized in our Pavement Management Plan.

Water/Wastewater Division

Wastewater Section:

The Wastewater Section utilized in-house staff for several projects, resulting in savings to the Town and to ratepayers. The accomplishments for the year included:

- Processed and treated 61 million gallons of wastewater at the treatment plant in compliance with all Massachusetts Department of Environmental Protection regulations
- Rebuilt Return Pump No.1 using in-house staff
- Sanded and painted Clarifier No. 2 using in-house staff
- Installed replacement garage doors on the control building and garage using in-house staff
- Repaired infiltration and inflow (I&I) issue on manhole structure on Maple Ave

- Cleared and removed brush from the easement to Station Street Pump Station.
- Prepared 42 dry metric tons of waste sludge for disposal
- Responded to 56 alarms outside normal working hours
- Performed significant preventative maintenance on wastewater collection and treatment infrastructure

Water Section:

This year saw the kickoff of two very significant projects for the Water Section, including the construction of a third water source and much needed rehabilitation of another source. The Water Section has continued to deploy external radio read devices making the process of meter reading and billing significantly more efficient. The accomplishments for the year included:

- Treated and pumped 107.7 million gallons of water in compliance with all Massachusetts Department of Environmental Protection regulations
- Installed 344 external radio read devices on household water meters
- Installed 189 replacement water meters
- Flushed 248 fire hydrants during both spring and fall.
- Tested 35 miles of water mains for leaks
- Repaired six (6) significant water leaks
- Quickly responded to water main breaks on Mendon St and Plain St
- Tested all commercial and municipal backflow devices during June and December
- Started construction of new water main on West River St, and Wellfield No. 3 Pump Station
- Started rehabilitation of Glen Ave Pump Station to replace existing wellfields
- Performed significant preventative maintenance on water treatment, storage and distribution infrastructure

Finally, I would like to congratulate Larry Bovaird on his retirement from the DPW Water/Wastewater Division after over 24 years of service to the Town.

Respectfully submitted,

Jeffrey F. Thompson, P.E.
Director of Public Works

REPORT OF THE DISABILITIES COMMISSION

The Commission on Disability installed TTY devices in many locations throughout our municipal offices, in order that the hearing impaired might be able to communicate with Upton Town Departments by telephone. Training on the use of the TTY devices was provided to municipal personnel. The following are each department's TTY telephone number:

Department of Public Works	(508) 529- 3067
Water/Wastewater	(508) 529- 3067
Board of Health	(508) 529- 6813
Tree Warden	(508) 529- 3067
Parks and Recreation	(508) 529- 3067
Council on Aging	(508) 529- 4558
Town Accountant	(508) 529- 3737
Town Treasurer	(508) 529- 3737
Upton Cable	(508) 529- 3737
Town Clerk	(508) 529- 3565
Planning Board	(508) 529- 3565
Board of Assessors	(508) 529- 1002
Board of Selectman	(508) 529- 1002

REPORT OF THE OFFICE OF EMERGENCY MANAGEMENT

The Director of Upton Office of Emergency Management respectfully submits the following report for the year ending December 31, 2012.

In early 2012, Upton Emergency Management published the Town's first Emergency Preparedness Resource Guide for citizens to use to prepare for and use during an emergency. While there have been Comprehensive Emergency Response Plans for Public Safety Officials to use in an emergency, this is the first guide for citizens to use before and during a disaster. There are also sections for residents to fill in their family's emergency information. It contains information on transportation systems in Upton and what the town's response will be to certain disasters. It is currently available on the town's website.

2012 proved to again be a very active year for Upton's Office of Emergency Management. Upton can expect three or more major events such as hurricanes, tropical storms, damaging thunder storms with the threat of tornados or a major Nor'easters knocking at our door. 2012 was also the tenth year of Upton Emergency Management being funded as a Town Department.

During 2011 it was decided that the Emergency Operations Center, located on the second floor of the Fire EMS Headquarters, should be moved to a more suitable location on the first floor of the building. With only a suspended ceiling and a metal roof for protection, the original EOC was not a safe place for public safety officials during a severe weather event. Upton Emergency Management was awarded two Homeland Security Grants to fund the project. During the first five months of 2012, the Operations Center was moved to the first floor. With a heavy wooden door, concrete walls and concrete ceilings, the new Operations center is located in a secure portion of the building off of the main lobby. Meetings can be held in the Operations Center without attendees walking through secured staff areas of the building. The fitness room which was formally in that space was moved to the second floor. All the furnishings and radio

equipment from the original EOC were used in the new space. Grants funded new computers and large screen wall mounted video displays.

Other Homeland Security Grants in 2012 provided funding to purchase two portable generators, led handheld lights for public safety use and led lighting to provide to our citizens during power outages. We also maintain the trailer mounted message boards and the emergency response trailer.

Upton's Emergency Management Director is the resource coordinator for the Town of Upton in the event of a disaster or major incident. Our communications system allows direct radio communications with the Massachusetts Emergency Management Agency bunker in Framingham, the Regional Office in Agawam, area communities and all Upton's Emergency Services. Upton EM has direct access to telephone hot lines for MEMA, the National Weather Service, the American Red Cross and National Grid. Our computer systems tie directly into MEMA's Electronic Emergency Operations Center.

MEMA, the Massachusetts Health and Homeland Alert Network and the National Weather Service provide 24-hour a day alerts and updates by electronic messaging to the Emergency Manager. Town officials can be immediately notified to make any necessary preparations. Citizens are notified by both our Community Notification System – Code Red and Channel 11.

The Emergency Manager operates and maintains Upton's Emergency Community Notification System. Code Red was designed specifically for public safety and uses hundreds of hard lines from one of several hardened facilities across the United States. Upton Emergency Management maintains a data base of Upton resident's telephone numbers, cell phone and email addresses. Through this system, we have the option of calling the entire town or only calling certain portions of town, such as the areas with municipal water. Custom "jobs" are created using an advanced computer mapping system linked to Code Red. Using special launch and pass codes, Upton's Town Officials can record a message and launch a call from anywhere using a mobile phone. The entire town is notified in 6 to 8 minutes. Code Red was used extensively this year for EEE advisories,

town water information, hurricane warnings and storm recovery information. Please go to the Town's web site to register for Code Red.

For the past 10 years, Channel 11 has broadcast public safety and emergency information such as severe weather or health and safety advisories specifically for Upton citizens. The Channel 11 system includes an automated severe weather notification system that, in the event of severe weather, immediately sounds an alert tone on Channel 11 followed by the National Weather Service warning for our area. Emergency postings and updated advisories on Channel 11 can be made 24 hours a day. In 2012, there were over 100 different presentations broadcast on Channel 11 ranging from water use advisories to forest fire watches, EEE advisories to storm recovery information and hurricane warnings to tornado warnings. A library of public safety presentations created for Upton is broadcast when there are no advisories present.

Upton's new Emergency Operations Center was first activated on August 10th as a line of severe storms moved through Connecticut and Rhode Island. Tornado Watches were issued for Upton and we were able to carefully track the tornados as they crossed through our area. Fortunately Upton was spared.

Here comes Sandy. On October 23rd Upton Emergency Management began airing advisories on Local Cable Channel 11 on Hurricane Sandy and advanced storm preparation our citizens should be taking. These first advisories were broadcast 7 days before Sandy made her arrival in Upton. Over those 7 days, Channel 11 kept residents up to date on the storm's path, strength and possible effects we could expect in Upton. Hurricane preparation tips and safety information was also presented. At 6:30 PM Sunday evening, the night before the storm arrived, a Code Red Emergency Notification Message was sent to all residents by telephone, cell phone, text, email and mobile app telling everyone to get ready. This message appeared to hit home to many citizens as they began to make last minute preparations for the storm.

Upton took a hit from Sandy with 80% of our residents without power, telephone or cable service and many of our roads closed. Upton's

Emergency Operations Center was opened on Sunday and remained in operation for four days. Fire, EMS, Police and D.P.W. worked very hard for long hours responding to emergency calls, opened roads and assisted our citizens in a time of need. Channel 11 was off the air for 2 days as a result of cable service interruptions and the EOC was largely without internet for a period of time. Communications were maintained with other communities and MEMA through our EOC's radio system. Once back on the air, Channel 11 aired recovery information specifically tailored to keep Upton residents advised of efforts being made to restore their power, where emergency water supplies were available and how to stay safe.

Upton's emergency shelters are certified with the American Red Cross of Central Massachusetts. The Red Cross operates our emergency shelters which include Blackstone Valley Technical High School, Nipmuc High School and the Memorial School. The Red Cross now often opens regional shelters rather than shelters in each town.

The Town of Upton along with Grafton, Northbridge, Millbury and Sutton has formed the Blackstone Valley Regional Emergency Planning Committee. The purpose of the BRVEPC is to prepare and maintain an emergency plan that will continually strive to minimize the risks from hazardous materials and protect the public health and environment of the participating BVREPC communities. The REPC will adhere to the guidelines set forth in Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA), Title III and the Emergency Planning and Community Right to Know Act (EPCRA). Each community in Massachusetts is required to either maintain its own LEPC or join a regional EPC. The Commonwealth encourages the regional approach. We are in the start up phase of the committee which will bring federal grants to provide regional training and fund preparedness projects.

Upton Proudly launched its new web site this fall at www.uptonma.gov. Please visit the Emergency Management section for information about personal and family preparedness, photos of the Operations Center and links to Code Red.

Respectfully submitted, Brian F. Kemp, Director

REPORT OF THE FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT

The Chief of the Upton Fire- Emergency Medical Services Department respectfully submits the following report for the year ending December 31, 2012.

Lieutenant Orrin Francis – Line of Duty Death

On November 6, 1967 Call Fire Lieutenant Orrin Francis died in the line of duty immediately after fighting a garage fire on Warren Street. That night, Lieutenant Francis made entry with a hose line into the fire building along with Firefighter Doug Keniston to extinguish a “working fire”. After exiting the building, he reportedly complained of not feeling well and was brought a short distance home to his house, also on Warren Street, where he died.

Protective gear and breathing apparatus were not as readily available in 1967 as they are today. Firefighters pushed their way into buildings with limited protection as far as they dared to put out fires and rescue occupants. Firefighters unfortunately also bore the brunt of the products of combustion along with high heat conditions. Lieutenant Francis likely succumbed to these conditions. In service to the Town of Upton, Orrin Francis left a wife and his children at the age of 53.

In 1967, the fire service did not have the ceremonies and memorials that we are familiar with today. Six years ago the Commonwealth of Massachusetts unveiled its Fallen Firefighters Memorial at the State House in Boston. Firefighters who die in the line of duty are honored and memorialized by having their name inscribed on the Memorial there. The Upton Fire and EMS Association requested Lieutenant Francis’s name be added to the Memorial this year.

On September 11th, fourteen past and present members of the Fire Department, along with three members of Lieutenant Francis’s family participated in the annual Fallen Firefighters Memorial Ceremony in Boston. The ceremony was a moving tribute to the 22 firefighters from

Massachusetts Fire Departments who were added to the Memorial this year, including Lieutenant Francis.

Fire and EMS Training

It was a busy year once again for training at the Fire and EMS Department. Last year the Department sponsored an EMT training and certification program. Eight firefighters and two dispatchers completed the training. Throughout the spring and summer this year, those participants completed their State testing and EMT certification. We are happy to report that from this training program, we were able to certify 10 new EMT's for the Department, showing a 100% success rate for the program.

The Department provides a variety of training programs and topics throughout the year. Firefighters focused their attention this year on foam training and new foam trailers that were purchased for the Department by the Grafton & Upton Railroad and Dana Corporation. One trailer with a capacity of 660 gallons of foam is stationed in Upton and an additional trailer with 330 gallons of foam is stationed at Grafton Fire Headquarters. The trailers together hold 990 gallons of alcohol resistant foam known as AR-FFF. This foam represents a sustained flow of 22 gallons of foam concentrate per minute. When mixed with water, foam is capable of being delivered at a sustained rate of 1000 gallons of solution per minute for 45 minutes. The trailers are also equipped with high capacity water guns and foam nozzles. Alcohol resistant foams and the equipment to extinguish alcohol fires is very costly to purchase.

The recent development of the use, transportation and blending of alcohol in the form of ethanol is new for the fire service. Ethanol is blended into all gasoline in Massachusetts when fuel is loaded into a tanker truck for delivery to a fueling station. Alcohol is unsuitable for transportation in underground pipes, which is different from fuel oil and alcohol free gasoline, because the threat of pollution is too great due to the fact that alcohol is soluble with water. Ethanol and Alcohol are most commonly transported by rail or by truck.

In the past, it was uncommon for fire departments in general to store quantities of foam used to extinguish alcohol fires. Most departments, including Upton, stored foam needed to extinguish fires involving hydrocarbons such as fuel oil or non-ethanol gasoline. These foams are commonly known as A-FFF. A-FFF foams are not effective for extinguishing alcohol type fires.

The trans-loading and transportation of alcohol, ethanol, or alcohol blended products in large quantities at the Grafton & Upton Railroad facility in West Upton takes place on a daily basis. These products are carried out of the G & U facility in tanker trucks and transported over roadways in Town. The Railroad recognized the need for the Fire Departments in Grafton and Upton to be prepared and equipped in the event that a fire or spill might occur that involved an alcohol based product. We appreciate their efforts and that they recognized this need and provided us with the necessary foam and equipment.

New Ambulance

The Department retired a 1996 Ford ambulance and put a new ambulance in service this year. The Town awarded a bid to PL Custom, a New Jersey based ambulance builder in the Fall of 2011 for a new ambulance. The new ambulance was delivered in July 2012. The body and compartments were designed to replicate the Department's second ambulance, a 2006 GMC that was also built by PL Custom. The GMC chassis was no longer available so the Department instead elected to purchase a similar chassis built by International. So far the new truck has met or exceeded our expectations.

In September, the new ambulance was dedicated to long time Department member and Fire and EMS Association Ambulance Fund Treasurer, John Martin. John has served as the Treasurer of the Association Ambulance Fund for more than 30 years. In the past, the Ambulance Fund was used to purchase new ambulances. In the most recent past, due to the escalating cost of new ambulances, the fund has been used to offset the cost of purchasing a new ambulance. At a ceremony, we recognized John for his

honorable and unselfish dedication to the Town and its residents by placing a plaque inside the new ambulance in his honor.

Fire – EMS Software

The Department implemented a new computer software system for tracking Fire and EMS incidents this year. The Department was still using hand written reports for Fire and EMS incident documentation. It is easy to imagine that by today's standard, this was creating several issues for us. The State mandated last year that all EMS incidents be entered into the State computer system called MATRIS. This required us to take our hand written reports and manually transfer the information into the State computer system. Handwritten ambulance reports also had to be reproduced and transferred to our medical billing contractor where they were entered by hand into their computer system creating an unnecessary delay in billing and reimbursement.

Fire reports are also tracked at the State level and entered into a national reporting system called NFIRS. Handwritten reports were entered once a month into the Department's cumbersome and outdated computer tracking system where they could be transferred to the State. The delay in entering the reports created accuracy and consistency issues.

Last year, the Department received a grant for two mobile computers for the ambulances. No software was included with the grant. The MATRIS system was produced for the State by a company called Image Trend. The State contract with Image Trend allowed for cities and towns to purchase the software at a substantial cost savings. This made the software affordable for us saving thousands of dollars. In addition, the Image Trend system is web based making it versatile and accessible when using a username and password from practically any computer, including mobile computers.

The Department began to work through the administrative portion of implementing the software in July. We trained our staff on the system during September. On October 1st we fully implemented the software and electronic reporting. Our experience with the new system has been

positive. We are hopeful that we will eventually issue fire related permits electronically for things like oil burners or propane storage. In the future, we will perform fire preplanning inspections of commercial properties using the system. This will make the preplans accessible via the mobile internet to crews responding to incidents.

Halloween Storm II

Once again, this year the Town experienced significant damage from a severe storm over the Halloween time frame. On October 29th, Hurricane Sandy brought high winds and rain to Town. During the storm, we responded to incidents that involved significant damage to power lines, trees and several homes. Our Emergency Operations Center (EOC) was activated for the storm. Members of the Department worked through the storm responding to incidents and road closures. The Fire – EMS Headquarters was staffed for 26 hours during and following the storm. We are proud of the work that our dedicated staff accomplished serving the community during the event.

Summary

I would like to personally thank all of the staff of the Upton Fire & EMS Department for their continued dedication and service to the residents and to the Town of Upton. Regardless of the day or circumstance, the committed men and woman of the department leave their lives and families to answer the call for duty. Their efforts never go unnoticed and I consider myself privileged to serve as their Chief. I look forward to a safe and productive year ahead for all of our staff in 2013.

Respectfully submitted,

Aaron Goodale IV
Chief Fire-EMS Department

FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT
ALARM SUMMARY
JANUARY 1, - DECEMBER 31, 2012

Type of Alarm	Count
Emergency Medical Services / Ambulance	543
Building Fire	8
Chimney Fire	3
Carbon Monoxide Alarm	32
Electrical Equipment Fire	9
Fire Alarm Activation	71
Brush or Grass Fire	13
Illegal Outside Fire	9
Investigations	17
Hazardous Materials Spill	9
Vehicle Fires	4
Gas Odor / Leak	12
Motor Vehicle Accidents	45
Assist Police Department	3
Service Call	23
Mutual Aid Fire	23
Fire Medical Assist / Fire Assist EMS	21
Water Emergencies	3
Special Type Incident	3
Total Fire and EMS Calls for Service	851

Insert fire organizational chart

REPORT OF THE HISTORICAL COMMISSION

The Upton Historical Commission worked to further its mission to protect and preserve Upton's history in 2012. Paving the way for the future preservation of historical resources, maintenance of those currently protected, facilitating the recognition and investigation of significant sites, endeavoring to educate the public about the town's history, and raising funds to finance its efforts were among the projects pursued by the Historical Commission in the past year.

On April 15, 2012, a well-attended public ceremony marked the opening of Upton Heritage Park. The Historical Commission was pleased to host Chairman of the National Register of Historic Places, Paul Loether, for a meeting before the ceremony to discuss the possibility of pursuing the new federal designation of a Discontiguous National Register Historic District for a complex consisting of the Upton/Pearson Chamber at Heritage Park and a number of stone cairns on land now owned by the Narragansett Indians on Pratt Hill. Chairman Loether later spoke at the opening ceremony along with Selectman Ken Picard, Doug Harris of the Narragansett Tribe, Peter Anick of NEARA, and Historical Commission Chairman Barbara Burke. Storyteller Melody Lee Whalen and musician Strong Eagle Daly performed. A large painted wooden sign created by Keith Orreal was unveiled at the ceremony, and it now announces the park's presence to drivers and pedestrians along Elm Street. The seven-plus acres of meadows, streams, wetlands, and woodlands along the shores of Mill Pond off of Elm Street already sees steady use by Upton residents and tourists. The presence of the Upton/Pearson Chamber on the property attracted numerous interested individuals to Upton during the past year for tours offered by members of the Commission or for self-guided tours.

The improvement of Heritage Park as an historical and recreational resource for residents and visitors continued to be a major goal of the Historical Commission in 2012. During the course of the past year, the Commission has pursued grants to provide for signage at the park, increase fencing along the Park's borders, and create a handicapped-accessible trail and trail for the blind (with the help of the Mendon Lions Club). Donations totaling in the thousands of dollars have also been accepted by the Commission for the ongoing investigation of the Chamber's origins. Donations by citizens of

labor also continue to help with the improvement of Heritage Park and the realization of the Park's landscape design. With the help of Mike Penko of the Conservation Commission, invasive species control efforts, including the appropriate application of herbicide, continued in the past year. Mr. Penko, who also serves on the board of Metacomet Land Trust, is in the process of working with the Historical Commission to secure a conservation restriction for the park property, as required by state law (since CPA open space funds were used in the 2006 purchase of the property). The Commission has secured an agreement from Metacomet Land Trust to hold the Heritage Park conservation restriction and will work with Metacomet to draft the conservation restriction in 2013. The Commission also worked with prospective Eagle Scout Tyler Bartlett throughout the year to help bring his vision of building a 10x12 foot utility shed on the property to fruition.

During 2012, the Commission received preliminary reports on a major archaeological investigation of the Chamber and surrounding area by John Milner Associates, a ground-penetrating radar study, and an effort to date the Chamber through a process called optically stimulated luminescence (OSL) dating. Additional soil samples were in the process of being sent to the US Geological Survey in Colorado for OSL dating at year's end. This effort is being financed by private donations.

In August, the Historical Commission, accompanied by Deputy Tribal Historic Preservation Officer for the Narragansett Indian Tribe Doug Harris, representatives from the Open Space Committee, an employee of the Massachusetts DCR, and interested citizens, led a hike to view stone piles that are believed by some to be Native American ceremonial sites on Pratt Hill to gain a better understanding of the determination of eligibility from the FCC for National Register Historic District status. The Commission continues to work with the Narragansetts and other interested parties to explore the significance and facilitate the preservation of the sites.

In September, the Commission was pleased to participate in Upton Heritage Day by purchasing a booth in Town Hall for the festivities. Members of the Commission took the opportunity to discuss issues relating to Upton's history with citizens and publicize the Commission's ongoing efforts to secure a National Register Historic District designation for the Upton Center area and

improve Heritage Park. The Commission continues to seek to find ways to make itself and Upton's History available to the town's citizens.

The Historical Commission continued to take an advisory role in the preservation of the town's architectural heritage during the past year. Members of the Commission worked with owners of the Millhaus Apartments to facilitate approval from the Massachusetts Historical Commission for a renovation project underway at the building, which is listed on the National Register of Historic Places. The Commission also gratefully received regular updates from the Town Hall Building Committee on the progress of plans to renovate Town Hall, which is also listed on the National Register and carries a preservation restriction resulting from the acceptance of a preservation grant in the 1990s. The Historical Commission enthusiastically supplied a letter of support for CPA funding for the initial phase of the project and voted in December to submit a similar letter supporting the funding of the full project.

2012 was a year of transition for the Upton Historical Commission. In August, long-time chairman Barbara Burke stepped down from her position to pursue her own interests related to Upton's history. Barbara's endlessly enthusiastic, exceptionally dedicated, uniquely knowledgeable, and scrupulously professional leadership was instrumental in the Historical Commission's successes in recent decades. Upton's history has had no greater friend and champion than Barbara, and it is informed by her extraordinary example and generous guidance that new chairman Jonathan Meagher, vice chairman Maureen Byrne, treasurer Cathy Taylor, secretary George Patterson, new member Howard Glassman, and veteran members Russell Wood and Joyce Heywood hope to carry the Commission's mission forward in 2013 and beyond.

Respectfully submitted,

Jonathan Meagher, Chairman
Maureen Byrne, Vice Chairman
Cathy Taylor, Treasurer
George Patterson, Clerk
Russell Wood
Joyce Heywood
Howard Glassman

REPORT OF THE HOUSING AUTHORITY

Background

Upton Housing Authority is a public body that exists for providing decent and affordable housing for elderly and disabled persons of low income. This Public Housing Authority receives direct funding from the Department of Housing and Community Development a state Agency (DHCD) located in Boston, MA

Mission

Our mission is to create an environment that enables residents to live responsibly and with dignity. To support residents on achieving self-sufficiency, honor public commitments in a fiscal and ethically responsible manner, create and maintain public confidence in the Housing Authority operations and staff.

Board of Commissioners

Mildred Morin, Chair

Judith McGee, State Appointee

Rena Richard

Linda Jones

Richard Kennedy

Betty Prairie, Executive Director

Monthly Commissioners Meetings

Upton Housing Authority Board of Commissioners holds meetings on the second Wednesday of every month. All meetings are held at the Coach Road Apartment Community room at 6:00 p.m. As public officials, they hold meetings according to M.G.L. chapter 39 sections 2B of the open meeting law and posted with the Town Clerk.

Current Housing Programs

Massachusetts Rental Voucher Program MRVP

Seven subsidized family/elderly units located at the Upton Inn in Upton, MA. Eligibility income limits is based on family size and income. There is no asset limit but the values of assets are included in gross income when determining applicant eligibility.

Public Housing Program 667

There are 40 units located at Coach Road. Applicants must be sixty years of age or disabled to apply for housing. Residents who work or live in the Town of Upton may receive a preference when reviewed and verified by the Authority. When applications are completed, applicants are then placed on a waiting list. The income limits for state public housing are one person-\$45,100 and two persons-\$51,150.00.

Office

Upton Housing Authority office is at 4 Hartford Avenue North and office hours are as follows:

Monday	9:00 a.m.2:00 p.m.
Wednesday	9:00 a.m.2:00 p.m.
Friday	9:00 a.m.2:00 p.m.
Closed	Tuesday, Thursday, weekends and holidays.

Anyone interested in applying for housing may call the office at (508) 529-3293 to have an application mailed. If you prefer, applications may be picked up at the office during office hours.

New pursuits

The Authority is seeking funding to become more energy efficient, improve outdated units and seek new parking.

Service

The Upton Housing Authority Board of Commissioners reluctantly accepted William Evans resignation with regret from the Housing Board. The Commissioners would like to thank Mr. Evans for his commitment and service while serving on the Board of the Housing Authority.

REPORT OF THE LAND STEWARDSHIP COMMITTEE

In 2012 the ULSC continued with the implementation of the Land Stewardship Plan for the Former Stefans Farm Parcel. Wetlands were identified in preparation for filing a Notice of Intent for work to be done at water crossings. Discussion has begun with an Eagle Scout candidate to construct one of these crossings in 2013.

We received a report prepared by Mike Sawyers, a wildlife biologist from MassWildlife. The report offers suggestions in the managing of the Former Stefans Farm property to encourage wildlife many of which we hope to implement.

Plots at the community garden were once again made available to Upton residents at no cost. Culinary students at Blackstone Valley Technical High School used one of the plots to grow organic produce for their restaurant. The Community Garden Coordinator, Matthew Bachtold continued to co-manage the tasks associated with the garden.

A number of grant proposals had been submitted requesting funds in support of trail work at Sweetwilliam Farm (SWF). Since none resulted in an award to the town, the Land Stewardship Committee, in partnership with the Metacomet Land Trust (MLT) began a fundraising campaign to complete the trails and the North Street parking area. Over \$13,000 was raised by MLT and a \$2500 grant was awarded by the Appalachian Mountain Club, Worcester Chapter toward the construction of the fence along the SWF pasture which was completed in December. In June a bridge was built across a stream on this same trail as an Eagle Project developed by Chris Dumas of Upton Troop 132. Development of the parking area is scheduled for 2013.

A Second Eagle Project crossing the Mill River near the Peppercorn Hill Conservation Area was completed in October. The bridge replaced a dilapidated structure and was on land owned by National Grid. Nolan Hobart, the scout leading the project, opened a dialog with representatives of National Grid who, with Blythe Robinson, Town Counsel and ULSC

member, Bill Taylor negotiated an agreement allowing the construction and public access across the National Grid land.

Existing trails have been maintained and new trails have been completed to connect the west side of the Whitney Conservation Area to the Warren Brook Watershed Conservation Area (WBWCA). A trail which may pass through private land abutting WBWCA was re-routed to stay within the boundaries of WBWCA

Discussion has begun to comply with the Department of Justice ruling that trails be made accessible to individuals with mobility impairments using wheelchairs and other devices.

Thanks go out to Milford Cub Scout Pack 67 who picked up litter at the Peppercorn Hill Conservation Area. In addition to the many hours contributed by the Boy Scouts, volunteers and committee members contributed over 400 work hours to develop the community garden, map and enhance trail networks, negotiate various documents and prepare grant proposals.

Respectfully submitted,

Matthew Bachtold, Community Garden Coordinator

Scott Heim

Mike Penko, Secretary

Marcella Stasa, Chairperson

Cathy Taylor

William Taylor

REPORT OF THE LIBRARY DIRECTOR

In 2012, the 141st year since the founding of the Upton Town Library, I would like to record an overview of the Library's services and holdings. Some of our services, such as the lending of print materials and the encouragement of literacy remain essentially unchanged since our founding. Other services including access to the internet and electronic media could not even have been imagined by the voters at Town Meeting, March 6, 1871, when they resolved "That the town of Upton establish and maintain a Public Library therein, for the use of the inhabitants thereof."

Library Facilities

The library collection is housed in approximately 2,250 square feet of space on the first floor of the Knowlton-Risteen building, located at 2 Main Street in Upton Center. In addition to our shelves of materials, and our circulation desk, our space offers two reading areas, each with seating for four people, and a children's area with seating for up to eight children. We provide two computer workstations, a photocopying machine and a fax machine for public use. Approximately 4,000 volumes of our collection are housed in the attic of the building. These materials are unavailable for browsing, but can be retrieved upon request. Since 1998, the Library has been a member of Central and Western Massachusetts Automated Resource Sharing, a non-profit network that provides circulation and bibliographic services to its members and facilitates interlibrary loans.

Library Staff and Governance

The library staff consists of a full time Library Director, a full time Children's and Young Adult Librarian, 1 part time Circulation Specialist, working 25 hours per week, and 3 part time Circulation Clerks working 15 hours per week. The library is open to the public 40 hours per week. The policies and governance of the library are the responsibility of the 9 member Board of Library Trustees. These members are elected by the voters of the town for 3 year terms of service. In addition to the Library by-laws and policies, we strive to meet the standards provided by the Massachusetts Board of Library Commissioners for public library service.

Internet and Digital Resources

The library provides free, unfiltered access to the internet from its two desktop computers, three laptop computers that can be used inside the library and an open wireless network for patrons to access with their own devices.

We also provide access to newspaper, journal and reference databases funded by the MBLC, and participate in a program to lend electronic books and electronic audios directly to patrons. Using internet connected devices; patrons can access the library catalog and request titles. The Upton Library offers its patrons free access to an online language learning program, called BYKI.

Children's Services and Literacy Instruction

Each summer the library sponsors a Summer Reading Program to encourage reading and literacy. In 2012, 286 children participated in the program. Our Children's Librarian offers twice weekly Storytimes for ages 3-6, and a weekly Lapsit program for babies' ages 0-3. A new program this year is an after-school Lego building club that meets weekly.

Outreach

The library shares information with the community through a monthly column in the local newspaper, the Upton and Mendon Town Crier. We maintain a library website and a facebook page with news and announcements. The library visits the Senior Center once per week, giving patrons an alternative location to borrow materials.

The Friends of Upton Library Trust, Inc. are a non-profit organization dedicated to the support and enhancement of library services. They organize an on-going and annual booksale of used materials and maintain a program of reduced admission passes to local cultural institutions.

Library Holdings

Print books remain our dominant format; however DVD format video materials are the most rapidly growing part of our collection. This year

we started loaning video games, and experimented with downloadable digital music.

Print Books	28,391	Volumes of Periodicals	123
Audio Materials	973	Video Materials	3,137
Downloadable materials (<i>provided through CWMARS</i>)			13,303

Library Usage

- 4,455 people are registered borrowers at the Upton Town Library. This includes both Upton residents and citizens of neighboring municipalities that are part of our community.
- 32,617 visits were made to the Upton Library during the 2,055 hours we were open.
- 10,396 items were borrowed from other libraries, and 8,776 Upton items were loaned out.

Total borrowing of physical items:

Print Books	37,060	Volumes of Periodicals	1,899
Audio Materials	2,506	Video Materials	21,264

Community Information

The Library no longer maintains a print reference collection. Requests for information are answered using internet resources and our non-fiction collection. The library also provides access to town documents and information on upcoming community events through our website and public bulletin boards. Library staff assists patrons by offering suggestions for recreational reading, answering factual questions, locating materials to assist with research, and referring patrons to the correct town department or resource to resolve questions.

Despite rapid changes in how information is stored and accessed over the last decade, the Upton Town Library remains committed to providing services that meet the informational, educational, cultural and recreational needs of the Upton Community.

Respectfully submitted,
Matthew R Bachtold, Library Director

REPORT OF THE LIBRARY TRUSTEES

The growth of the library's activities has stagnated over the last few years while those in other libraries have grown. The cause of this is the difficulty in creating an intellectually challenging atmosphere in a small antiquated facility without access for the disabled and the ability to hold programs at the site. Many things have been tried including outsourcing our services to the electronic world where the library is simply a transfer site for the patrons, processing passport applications to bring new people into our facility and the changing of the hours the library is open. With digital access, the patron no longer needs to come to the library but is able sit at home in front of his computer, sterile as that may be, find what he wants and order it by wireless or if mood strikes, come down and pick up a hard copy obtained from some faraway library. This is not the community center that a library should be.

The children have limited programs. There they sit on an old rug in a small area set aside for this purpose. Many parents realize that the ability to read and understand is the gateway to success both personally and professionally and that the library is the place for them to learn this skill and appreciate its power. Our new Children's/Young Adult librarian, Nicole Claire has been integrating several programs into our general activities during the year including off site programs due to lack of access for the disabled. The summer reading program has used the facilities at Nipmuc while the library table at the senior center has engaged the elderly and those with access problems. These are stopgap measures that only partially meet our community's intellectual needs.

During the year, the Town Manager addressed the problem of moisture in the first floor of the Knowlton- Risteen building emanating from the leakage through the earthen floor and stone walled cellar compounded by runoff from the roof. Plans have been made for a general upgrade of the interior once this work has been completed.

These include a new rug, better lighting as well as painting the walls and generally brightening up the facility. The hope is that the library will be more attractive and entice people to spend more time within our walls.

Eileen Rakitin retired from her position as Circulation Clerk and will be missed. She and the staff have made the library a pleasant but limited experience for all those who come into our facility. Her replacement, Jeffery Hartman, has already begun his duties.

Each year we are required to document the Revolving Account expenses. This account contains the monies received for fines, damaged books and for the use of the copier. The fund received \$5356.62 and expended \$5893.28 with an ending balance of \$1016.62 which will be credited to the fiscal year 2014 expenses. At no time did the balance exceed \$6000.00.

The Trustees could not function without the support of the community and its representatives. The support has been generously given and warmly received. The Friends of the Library, the town departments and the citizens themselves have made our job a pleasant one even if frustrating at times.

Respectfully submitted,

The Board of Library Trustees

John Robertson Jr., Chairman

Judith Katz, Vice Chairman

Katie Kelley, Treasurer

Charlotte Carr, Secretary

Erin Alcott

George Klink

John Minnucci

Linda White

Laurie Wodin

REPORT OF THE TOWN MODERATOR

It was again my privilege to preside at the adjourned Annual Town Meeting on May 7, 2012; reconvened on May 10. Also, there were Special Town Meetings on April 3, June 12, and November 14. My appointments to the Finance Committee are Jonathan Calianos and Joan Shanahan.

As Moderator I had the opportunity to read to Mrs. Maglione's third grade class at Memorial School on *Read Across America* day on March 6th. I read the Dr. Seuss book *How to Help the Earth - by the Lorax*. Being a high school teacher, it was a thrill for me to work with the younger students, and to see their enthusiasm for this special day and for learning a little bit about how they can help save our precious planet. As a gift they all gave me a signed copy of the book; many thanks to Mrs. Maglione and her students.

The Annual Meeting of the Massachusetts Moderators Association (MMA) was at Old Sturbridge Village on October 26th. This year I had the opportunity to moderate a workshop that addressed how different towns approach the issue of *Reconsideration*. I can report that there are probably as many ways to address reconsideration as there are moderators in the state of Massachusetts! While each moderator addresses the issue a little bit differently, they all approach it in a way to make every attempt to not allow it to be used as a political tool to thwart the wishes of the Town Meeting. Additionally, for the coming year I was asked to chair the *Town Meeting 2020* committee. This committee is responsible for looking at the future of Town Meetings and seeing how the changes in society and technology will affect this institution for the next many years. Being chairman of this committee also places me on the Executive Board of the MMA. Finally, I attended the meeting of the central district of the MMA this past March in the town of Princeton. It was attended by approximately a dozen Central Massachusetts moderators. We shared issues that arise at Town Meetings and discussed how to address those issues.

Thanks again to all the people who help with the setup and running of the Town Meeting. I would like to especially thank Upton Cablevision who records and then plays all town meetings on the Upton cable channel. Also, I would like to thank the tellers, counters, Town Clerk, Board of Selectmen, Upton Police and the Nipmuc Regional School Administration.

Finally, a continued special thanks to all of the citizens of Upton that attend the Town Meetings. Citizen involvement continues to be the critical link that allows for the appropriate checks and balances that must occur in a community like Upton. However busy our lives may be, it is our right and our responsibility to be a part of the governmental process. We must ask ourselves how we can get involved to help make Upton an even better community to live in for our families and for our fellow citizens.

Respectfully submitted,

David C. Loeper,
Town Moderator

REPORT OF THE OPEN SPACE COMMITTEE

The Open Space Committee is a sub-committee of the Conservation Commission with a mission to protect the town's quality-of-life by preserving its open space, natural resources, historic resources and small town character. In 2012, the Committee:

- Sponsored or co-sponsored walks and events to encourage the public use and appreciation of Upton's open spaces. These included:

- "Reading the Forested Landscape," a program presented by Tom Wessels a noted ecologist, educator and author. This program was made possible with grants from the Upton and Grafton Cultural Councils and Metacomet Land Trust and with help from volunteers from the Friends of Upton State Forest
- A search for antlers shed by deer at the Former Stefans Farm property led by Gerry Lemire of the Elusive Whitetail
- A geology hike along the Whistling Cave trail at Upton State Forest led by Rich Trubiano of the Department of Conservation and Recreation
- Two sunset hikes up to the top of Peppercorn Hill, a viewing of the transit of Venus at Kiwanis Beach, a letterboxing hike at Upton State Forest, and a hike along the new trails on the western section of the Whitney Conservation Area

- Worked with the Planning Board to draft a Scenic Road Bylaw. We continue to work on the draft. The Scenic Road Bylaw would protect trees and stonewalls in the public right-of-way along local roads and we are currently working with the Town Manager and Department of Public Works to determine how to locate the right-of-way along roads that may be designated as scenic roads.

- Assisted the Recreation Commission with the proposed South Street property acquisition. In addition to being a place to build fields, the property has open space resources. It abuts the town's Goss Pond parcel and the Department of Fisheries and Wildlife's West Hill Wildlife Management Area (and the West River) and contains a rare spruce-

tamarack bog. The acquisition of the property would have provided convenient access to Goss Pond, the wildlife management area, and the West River and the opportunity to create a roughly half-mile loop trail that would have featured the bog and the river. A portion of the property would have likely been kept as open space. Members of the Open Space Committee cleared a trail to the river and led walks at the Recreation Commission's Open House at the site that highlighted the site's natural features. The town voted against acquiring the property at the Special Town Meeting in November.

- Submitted Open Space news articles to the Upton Town Crier
- Maintained the Open Space pages on the town's website

The committee meets at 7:00PM on the second Monday of every month in the Gathering Room at Nipmuc High School. More information about our work is available on the town's website.

Respectfully submitted,

Tom Dodd (Secretary)

Scott Heim

Rick Holmes (Community Preservation Committee representative)

Alan Miano

Mike Penko

Marcella Stasa

Bill Taylor (Chair)

REPORT OF THE PERSONNEL BOARD

Calendar year 2012 began with Michael Goodwin as Chair with members Deb Amorelli, Bob Carnegie, Tom Giblin, and *ad hoc* member Seema Kenney. The year ended with these members plus new member Dave Scribner who received his appointment to the Board in June.

The Board conducted regular meetings throughout 2012, participated in job interviews, and was involved in several personnel issues. Highlights of actions taken and issues addressed by the Board last year included:

- Sponsored & obtained Town Meeting approval for the following articles:
 - Short-term Disability (new)
 - Meritorious Bonus Program (new)
 - Sick Time (increase from 20 to 40 days)
 - Electronics Use/Personal Social Media Policy (new)
 - Vacation Hours (added accrual rate factor after 20 years' service)
 - Change from "probationary" to "introductory" period in the Personnel By-Law
- Reviewed, rated, and/or changed the following positions:
 - Fire Captain
 - Deputy Fire Chief
 - Recreation Director
 - Assistant Fire Chief
 - Public Health Supervisor
 - Council on Aging Director
 - Executive Assistant to the Board of Selectmen (former title: Department Coordinator)
- Classified then rated the following new position:
 - Reserve Firefighter
- Qualified applicants for the next step in the hiring process for the following positions:
 - EMS Captain

- EMS Lieutenant
- Director of Public Works
- Library Circulation Clerk
- Children's and Young Adult Librarian
- Department Coordinator to the Board of Selectmen
- Public, Educational, and Government (PEG) Television Access Assistant

- Adopted Personal Social Media and Electronics Use policies

- Approved changes to the Town's Application for Employment Form

- Reviewed and updated the Personnel Bylaws to reflect current practices

The Personnel Board wishes to thank the Board of Selectmen and all other boards, committees, and commissions for their support during 2012.

Respectfully submitted,

The Personnel Board

Michael E. Goodwin, Chair
Debra J. Amorelli
Robert A. Carnegie
Thomas J. Giblin III, Esq.
David T. Scribner
Seema-Jayne Kenney (*ad hoc*)
Karen Varney, Department Assistant

REPORT OF THE PLANNING BOARD

Summary

Calendar year 2012 brought continued changes and challenges to the Board and the community. Throughout the year we reviewed or continued review of the various subdivision, special permit and site plan applications that were submitted to the Board.

With assistance from other Town Boards & Committees and Central Massachusetts Regional Planning Commission (CMRPC) we continued to implement items from Upton's Master Plan (adopted 2005) and to update and/or amend various zoning bylaws. Public hearings were held for all proposed/amended zoning bylaws listed below:

Zoning amendments:

- Clerical correction to Dimensional Regulations Table footnote (number correction). A public hearing was held on 3/27/2012 and the correction was approved at the ATM.
- Draft Scenic Roads Bylaw. An informational meeting was held on 3/27/12 with the Open Space Committee. Upon discussion the OSC decided to withdraw the article from the ATM.
- Proposed changes to the Table of Principal Uses. A public hearing was held on 11/13/2012. Upon discussion with the Zoning Board of Appeals the Planning Board voted to pass over this article at the STM held 11/14/2012.

Definitive Subdivision Plans reviewed/in progress:

- “Governor's Landing” 59-lots off Milford St. No recent action/discussion; Construction has not been started.
- “Crosswinds” 32-lots located between Plain St. and Station St. There has been much activity at the site throughout 2012. The two roads within the subdivision have been paved and infrastructure (water, sewer, and gas lines) has been completed.

- “Sylvan Springs” 54-lots located off Northbridge Rd in Mendon; 6 houses are located in Upton and 48 houses in Mendon. Construction has begun on the Mendon side.

Special Permits

Open Space Residential Subdivision:

- “JR Estates” 5-lots located off West River St was submitted January 2011. Upon review it was approved July 2011. Construction has not been started.

Wireless Data Transfer Facilities:

- Industrial Tower and Wireless has installed the wireless facility located off Warren St (on Pratt Hill). Verizon and AT&T are currently active and Sprint & TMobile will be installing equipment in the future.
- Sprint application for modification to the wireless facility located off Adam St (Westborough). A public hearing was held 7/10/2012 – application was approved.

Large Lot Frontage Reduction Special Permit applications:

- “Fowler St” – 2 lots. Application submitted November 2011. A public hearing has been scheduled for January 2012. Application was withdrawn.
- 142 North St (1 large lot; 1 conforming lot w/ existing house) – application resubmitted August 2012 as part of the appeal of original application which was denied in 2009. A public hearing was held on 9/25/2012 and continued to 10/23/2012. Upon review this application was approved.

Senior Housing Community:

- “Rockwood Meadow” a 62-unit Senior Housing Community located off East St. was reviewed and approved in September 2006. A Site Plan application was approved in 2007. No further activity.

Planned Village Development:

- “Maple Avenue Planned Village Development” a mixed-use plan including commercial/retail space, municipal/civic space and residential units (both single family units and apartments). The

project was approved 2006, however, since then a large portion of the land located off Maple Ave has been sold. No further action/discussion has taken place regarding the special permit.

Site Plan Approval

- No applications were submitted for review in 2012.

Plan Review

The data table below summarizes the Board's review activity for CY2012.

<u>Plan Type</u>	<u>Reviewed</u>	<u>Lots/Parcels</u>	<u>Fees Collected</u>
81P (ANR)	11	15lots/7parcels	\$1,750.00
Preliminary Plan	0	0	NA
Definitive Plan	0	0	NA
Mod to Def. Plan	0	0	NA
Site Plan	0	NA	NA
Special Permits	2	NA	750.00
Street Acceptance	0	NA	NA
Subdiv in Process	2	38	NA

Goals

- Continued implementation of items from the Master Plan, adopted July 2005.
- Review and propose amendments to the Upton Zoning Bylaws as may be necessary.
- Review and amend the Rules & Regulations for various projects/applications as may be necessary.
- Attend workshops, seminars and training sessions in order to keep up-to-date on information pertinent to the Planning Board.

General

- Office hours are Tuesday and Thursday 8:00 am – 2:00 pm. Office is adjacent to the Town Clerk's Office in the Town Hall.
- Phone number: (508) 529-1008; Fax number: (508) 529-1009
- E-Mail: planningboard@uptonma.gov or dsmith@uptonma.gov

The Planning Board's regular posted meetings are scheduled the second and fourth Tuesday of every month at 7:00 p.m. The meetings are held at Nipmuc Regional High School in the Professional Development Center (PDC), 3rd floor of the building. The PDC is handicap accessible, air conditioned, and has comfortable seating. The Board would like to encourage citizen participation in the Town government process by attending Board meetings.

At the Annual Town Meeting Margaret Carroll was re-elected to a 5-year term. In May the Board re-organized as follows: Chair - Thomas Davidson; Vice-Chair - Raymond Smith; Treasurer - Gary Bohan; Clerk - Margaret Carroll; and Member - Paul Carey. William Tessmer - Associate Member, term expires April 2013. Mr. Carey continued to represent the Planning Board on the Community Preservation Committee. Mr. Smith was elected by the Board as the delegate to the Central Massachusetts Regional Planning Commission. Mr. Davidson was elected by the Board to serve on to the Capital Budget Committee. Mr. Tessmer was elected by the Board to serve as the Planning Board representative to the Local Community Housing Partnership Committee. Ms. Carroll was elected by the Board to serve on the Storm Water Bylaw Committee; and Mr. Bohan was elected by the Board as the representative to the Railroad Fact Finding Committee.

We would like to thank the various Town Boards, Commissions, Departments and the citizens of Upton for their continued cooperation and support during the year.

Respectfully submitted,

Thomas Davidson, Chair
Upton Planning Board

REPORT OF THE POLICE AND COMMUNICATIONS DEPARTMENT

Calls for Service/Activity 2012

Abandoned 911 Call	52	Larceny	47
Alarm.....	433	Lockout House.....	13
Animal Complaint	83	Lockout Motor Vehicle.....	65
Animal Injured.....	45	Loitering	3
Assault and Battery.....	18	Lost Animal	65
Assist EMS	396	Lost/Missing Person	12
Assist Fire Department	236	Lost/Missing Property	40
Assist Other Agency	36	Loud Music Complaint	28
Assist Other P.D.	90	Motor Vehicle Crash.....	190
Assist With Pedestrian Traffic.....	14	Motor Vehicle Violation.....	3454
Assist With Traffic	30	Motor Vehicle Complaint	156
ATV Complaint.....	19	Neighbor Dispute.....	5
Breaking and Entering	24	Obstruction in Roadway	192
Building Check.....	3491	Open Door	17
Car Seat Installation	33	Parking Complaint/Violation.....	87
Disabled Motor Vehicle	129	Power Outage.....	20
Disorderly Person	2	Reported O.U.I. Operator	32
Disturbance.....	59	Restraining Order Viol	10
Deliver Message	19	Restraining Order Issued	8
Domestic Disturbance	24	Serve Legal Process	123
Drugs	6	Shots Fired	41
Escort.....	42	Solicitation	5
Extra Patrols Requested.....	39	Stolen Motor Vehicle.....	5
Found Property	30	Suicidal Person	16
Fraud/Forgery	5	Suspicious Motor Vehicle.....	128
Fundraiser Scam	1	Suspicious Package.....	5
General Assistance	527	Suspicious Person	89
Harassing Phone Calls	11	Threats	8
Harassment Prevention Order.....	2	Trespassing	6
House Check.....	82	Vandalism.....	52
Hunter Complaint	2	Water Leak.....	12
Illegal Dumping.....	9	Well Being Check.....	573
		Wires Down.....	45

Offenses 2012

Forcible Rape	3
Indecent Assault and Battery	2
Aggravated Assault.....	6
Simple Assault	20
Intimidation.....	10
Breaking and Entering	22
Shoplifting.....	3
Theft from a Building	16
Theft from a Motor Vehicle	8
All Other Larceny	61
Motor Vehicle Theft	5
Impersonation	6
Destruction of Property	55
Drug Violations.....	12
Statutory Rape.....	2
Weapons Violations	2
Disorderly Conduct.....	10
Operating Under the Influence.....	29
Protective Custody	4
Liquor Law Violations	7
Other Offenses	72
Criminal Traffic Offenses	346

Top Ten Offenses Charged

1. Criminal MV Violations
2. Larceny
3. Destruction of Property
4. Operating Under the Influence
5. Breaking & Entering
6. Assault and Battery
7. Theft from a Building
8. Drug Violations
9. Intimidation
10. Impersonation/Fraud

Arrests by Shift

Day Shift (8AM – 4PM)	123
Evening Shift (4PM-12AM)	70
Night Shift (12AM-8AM)	70

Arrests by Day of Week

Sunday.....	54
Monday	30
Tuesday	30
Wednesday	34
Thursday	45
Friday	25
Saturday	35

Offenses by Month

January	59
February	86
March	65
April	65
May	79
June	79
July	67
August	36
September	55
October.....	48
November.....	38
December	43

Motor Vehicle Violations 2012

Arrests	86
Civil Violations	681
Criminal Complaint	260
Written Warning	1593
Verbal Warning.....	835

Top Ten Violations Cited

1. Speeding
2. Inspection Violation
3. Marked Lanes Violation
4. Defective Equipment
5. Stop Sign/Light Violation
6. Unregistered MV/No Insurance
7. Suspended/Revoked License
8. Seat Belt Violation
9. Unlicensed Operator
10. License/Registration not in Possession

MV Violations by Location

Breton Rd	1
Brooks St.....	3
Centennial Ct	1
Chestnut St.....	15
Christian Hill Rd.....	36
Church St	2
Cider Mill Ln	2
Depot St	1
East St	233
Elm St.....	12
Ephraims Way.....	1
Farrar Rd	1

Fiske Ave	1
Fiske Mill Rd	24
Forest St	8
Fowler St.....	2
Glen Ave	13
Glen View St.....	10
Grove St	24
Hartford Ave N	117
Hartford Ave S	32
Hazeltine Rd.....	1
Henry's Path.....	1
High St	137
Hopkinton Rd.....	626
James Rd	1
Jonathan's Way	1
Josiah Dr	3
Kiwanis Beach Rd.....	1
Knowlton Cir	3
Main St.....	449
Maple Ave.....	66
Mechanic St	9
Mendon St.....	296
Merriam Way	2
Milford St.....	201
Miscoe Hill Rd.....	1
N. Main St.....	26
North St.....	9
Oak Dr.....	2
Old Grafton Rd	2
Orchard St.....	4
Plain St.....	4
Pleasant St.....	374
Plumbly Rd	2
Russell Ave	1
School St.....	79
South St.....	44

Southboro Rd	9
Station St.....	4
Stoddard St.....	1
Taft St.....	3
W. Main St.....	110
W. River St.....	26
Warren St	9
Westboro Rd	251
Williams St.....	148

MV Accidents by Location Over \$1,000 Damage

Bradish Farm Road	1
Chestnut Street.....	1
Depot Street	1
East Street	5
Elm Street.....	1
Fiske Mill Road.....	1
Forest Street	1
Glen Avenue	1
Glenview Street.....	2
Grove Street	2
Hartford Avenue North	4
Hartford Avenue South	1
High Street	5
Hopkinton Road	6
Main Street.....	28
Maple Avenue	1
Mechanic Street	5
Mendon Street.....	9
Milford Street.....	12
North Street.....	5
N. Main Street.....	3
Orchard Street	1
Pleasant Street.....	12

Rockdale Hill Circle	1
School Street.....	3
South Street.....	5
Taft Street.....	1
Tyler Road	1
Warren Street	3
W. Main Street	4
Westboro Road.....	7
W. River Street.....	2

Top Five Driver Contributing Code for MV Accidents

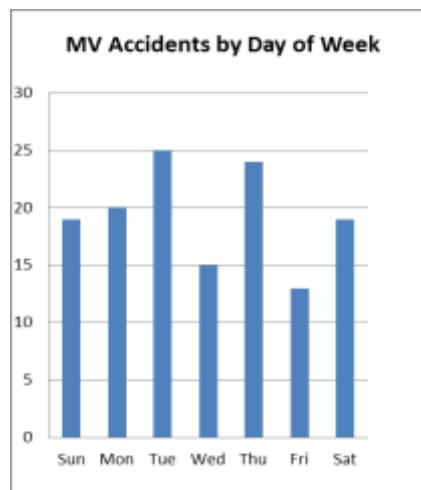
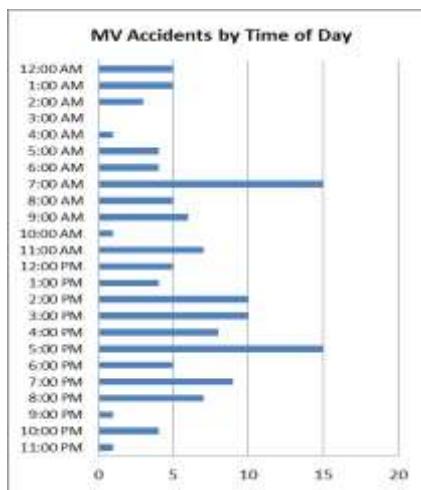
- 1.Driver Inattention
- 2.Speed Greater than Reasonable
- 3.Failure to Keep in Proper Lane
- 4.Failure to Yield Right of Way
- 5.Following Too Closely

V|MV Accident Injury Status

Fatal Injury.....	0
Incapacitating.....	5
Visible injury	28
Minor injury	18
No Visible Injury	175

Operators Age/Gender

	Male	Female	Total
<19	22	10	32
19-21	8	9	17
22-25	9	4	13
26-35	7	12	19
36-45	24	9	33
46-60	24	21	45
>60	12	9	21
Total	106	74	180



Training

Full-Time Police Officers received the following mandatory in-service training:

- Firearms Training (Pistol and rifle qualification)
- O.C. Course
- C.P.R. and First Responder Training
- A.E.D. (Automatic External Defibrillator) Training
- Educational Incentive Program (EIP) Class Training (monthly)
- Policy Manual Testing (monthly)
- Defensive Tactics Training
- Domestic Violence Response
- Legal Updates

In addition to the mandatory training, Officers received training in the following specialized areas:

- DCJIS CJIS online training
- CPR/First Responder Instructor Conference

- Sergeant's Leadership Conference
- Conducting Performance Reviews for Supervisors
- Firearms Instructors Extended Range
- Level II Firearms Instructor Certification
- Taser Training Academy
- Detective Basic Training Program
- Narco Pouch Drug Field Testing
- RAD Instructor Training
- Essential Communication Skills for the Police Administrative Assistant
- Public Records Law Training
- SWAT Training

Grants

The Upton Police & Communications Departments received the following grants for 2012

- **Traffic Enforcement & Equipment Grant: \$2,000.00**
Funding provided through the Massachusetts Executive Office of Public Safety, Highway Safety Division for patrols to target seat belt safety, impaired driving, and aggressive driving.
- **State 911 Department Support Grant: \$21,271.00**
Funding was provided by the Massachusetts State 911 Department for equipment purchases within the communication center and for wage reimbursement that may be used for additional training.
- **911 Training Grant: \$10,000.00**
Funding was provided by the Massachusetts State 911 Department for E911 approved courses and overtime replacement costs for employees attending training.

Community Policing & Special Programs

The Upton Police Department continues to support the philosophy of community policing by offering the following programs:

- Child Gun Safety Program (Eddie Eagle)
- R.A.D. Program
- Pan Mass Challenge – Kids Ride
- Annual Fishing Derby
- Seniors Spaghetti Supper
- Project Child Safe Gun Lock
- Santa Claus Visit on Christmas Eve
- SRO (School Resource Officer)
- Massachusetts Police Certification/Accreditation Program
- Youth Recreation Program

Conclusion

On January 26, 2012, the Upton Police Department was 44th in the state to receive state accreditation from the Massachusetts Police Accreditation Commission. This is an award that staff members are extremely proud of and worked very hard to achieve. I would like to congratulate and thank all members of the Police and Communications Department for their work and dedication to accomplish this goal. The Commission reviewed our Police Department's operation and procedures during a two day assessment, which resulted in being awarded Full Accreditation by the Commission.

The Massachusetts Police Accreditation Commission's Accreditation Program provides the following benefits:

- Provides a norm for the Upton Police Department to judge its performance.
- Provides a basis to correct deficiencies before they become public problems.
- Provides accountability among agency personnel.

- Provides a means of independent evaluation of agency operations for quality assurance.
- Enhances the reputation of the agency and promotes public confidence in it.
- Reduces liability exposure by following best practices for delivery of services and supervision of personnel.

Accomplishing our goals is not possible without the support of the community. I would like to thank the Board of Selectman, Town Manager Blythe Robinson, town departments, school departments and residents for their support and cooperation while we pursue our mission.

Mission Statement

The Upton Police Department is dedicated to providing quality and professional policing to our community. Through the use of proactive community policing programs, we strive to reduce crime, the fear of crime and to enhance the quality of life for all residents. We value honesty, integrity, compassion, and fairness, while delivering police services in partnership with the community we serve.

Respectfully submitted,

Chief Michael J. Bradley, Jr.

Insert PD organizational chart

REPORT OF THE RECREATION COMMISSION

The Recreation Commission continued to build on the success of previous years. In addition to improving our existing programs, this year we focused on creating/revising processes and procedures to make program registration easier while providing more timely information. And, the work was completed on the Howard Leland Memorial Field at Memorial Elementary School and we will begin using the field this spring.

The Rec-Com, in conjunction with the Parks Department, continues to improve our facilities. Fencing protecting fans at the Kiwanis Beach field was installed on the first base side. And, the much needed renovation of the Ramsey building continues with the replacing the carpet in the downstairs office (in process) and, hopefully, the replacement of the windows this year. While this building is utilized heavily in the spring and summer, it is available for the towns use year round and continues to be a valuable but underutilized town asset.

The Upton Town Beach and Athletic Facility had a very successful beach program in the summer of 2012. This would not have been possible without all of the good work done by the Swim Instructor, Swim Aides, Lifeguards, Gatekeepers, and the Groundskeepers. The beach program's success also would not have been possible without the assistance and support from Parks Supervisor John Johnson, Jr. and Gary Harper who keeps the fields in great shape. We would like to thank them all for their efforts in 2012.

The past summer marked the 7th year of the Kids@Play Summer Program at the Upton Town Beach and Athletic Facility. Over 200 different children (grades K-8) spent part of their summer participating in the program. And, as started last year, we continued offering field trips with our Adventure Exploration program which provides a vehicle for older kids 10 - 15 to participate. As a result, 361 kids participated in the various field trips. Without the hard work of Mary Cortese and all of the Program Directors and Counselors, this program would not have been possible, so we thank them for their important contributions.

As usual, the Town Beach Softball field saw plenty of use from the Upton Youth Cal Ripken baseball teams, the Upton Men's and Women's Softball Leagues in 2010 and baseball teams from the area. The Town Beach Soccer field was extensively utilized by both the Mendon Upton Youth Soccer Association and the Mendon Upton Youth Lacrosse Association who held practices and a full slate of games on this field in the spring.

The West River Street Soccer field was utilized heavily by MUYSA for practices and games.

The outdoor rink used for skating was not opened last year nor will it be open this year. The wear and tear from use over the last three years rendered the liner unusable and it was determined that we need a different approach. We are looking at ways to provide skating utilizing the courts at Memorial School and hope to have a resolution in time to provide skating at the end of this year (weather permitting).

In 2012, the Upton Recreation Commission offered the following recreation opportunities to Upton:

Adult Basketball—pickup

Adult Volleyball – pickup

Adult Yoga classes

Boot Camp workout classes

Children's Youth Theater

Town Beach

 Life Guard coverage

 Recyclable Boat Race

 Swim Lessons

Kids@Play Summer Program for grades K-7

Outdoor Ice Rink at Memorial School Tennis Court

Youth Street Hockey and volleyball

Zumba workout classes

Calendar Year 2012 Recreation Commission Financial Results

Town Beach Program:

\$ 17,525.00	Life guard/Gatekeeper salaries
\$ 10,435.00	Partial Beach employees' salaries from DPW budget
\$ 7,090.00	Swim Lesson Revenue
\$ -0- Profit	

Kids@Play 2012 Summer Program

\$104,253.00	Revenue
\$ 57,008.00	Payrolls
\$ 20,231.81	Equip., Supplies, Advertising Entertainment
\$ 27,013.19 Profit	

Youth Theater Programs

\$ 5,275.00	Class revenues
\$ 3,250.00	Instruction fee and expenses
\$ 2,025,00 Profit	

Adult Pickup Volleyball Program

\$ 4,742.00	Revenue
\$ 2,600.00	Expenses
\$ 2,142.00 Profit	

Youth Pickup Volleyball Program

\$ 1,980.00	Revenue
\$ 775.00	Expenses
\$ 1,205.00 Profit	

Youth Street Hockey Program

\$ 1,160.00	Revenue
\$ 384.00	Expenses
\$ 776.00 Profit	

Adult Basketball Program (pickup and league)

\$ 2,800.00	Revenue
\$ 2,037.00	Basketball payroll/equipment/shirts
\$ 763.00 Profit	

Adult Yoga Programs

\$ 6,770.00	Revenue*
\$ 6,300.00	Expenses
\$ 470.00 Profit	

Adult Boot Camp Program

\$ 3,900.00	Revenue*
\$ 2,000.00	Expenses
\$ 1,900.00 Profit	

Adult Zumba Program

\$ 5,764.00	Revenue*
\$ 4,950.00	Expenses
\$ 814.00 Profit	

**In an effort to accurately represent revenue for each program, Healthy Program revenue was divided between Yoga, Zumba and Boot Camp.*

Miscellaneous Revolving Account Expenditures

Advertising	\$ 1,292.03
Signs	\$ 1,728.00
League Athletics	\$ 795.00
Cal Ripken/ Mound	\$ 500.00
Eagle Scout project	\$ 384.87
BVT Police Gym	\$ 600.00
Chili Cook-off	\$ 30.16
Safe-Beach	\$ 139.00
Paper, stamps, ink	\$ 453.48
Bus 4th grade Trans	\$ 200.00
Boat race	\$ 93.46
Lock Box	\$ 45.42
Sweetwilliam Farm	\$ 500.00
Festival of Trees	\$ 87.29
Payroll (Jes Cellana)	\$ 130.00
Lights Memorial	\$ 1,015.30
Total	\$7,794.01

		Expenses
Revenue		
Programs	\$ 32,981.00	\$ 22,696.00
Kids@Play	\$ 104,253.00	\$ 77,239.81
Misc		\$ 7,794.01
Total	\$ 137,234.00	\$107,729.82
Net Profit	\$ 29,504.18	

Recreation Director Payroll Account

\$17,000.00	Director Payroll account FY2012
\$17,000.00	Recreation Director payroll through 6/30/12
\$ -0-	Balance
\$ 3,467.82	Payroll from Revolving Fund
\$20,467.82	Total 2012

The Recreation Commission is very interested in offering additional recreation opportunities to the citizens of Upton. We are also open to suggestions on future programs, you can drop us a note at: Rec-Com, One Main Street, Box 14, or via e-mail at mcortez@reccom.ma.gov. We would like to hear from you.

We look forward to working with and for the citizens of Upton to drive more recreation opportunities in town.

Respectfully submitted,

Rich Gazoorian, Chairman
Rick Lacross
Paul Pirozzi

REPORT OF THE REGISTRAR OF VOTERS

I respectfully submit the following report for year ending 2012:

Members of the Registrar of Voters are George P. Kennedy, Chairman (R), Cynthia Robertson (D), Eva Fowler (D) and Kelly A. McElreath (U).

In 2012, the Town conducted five elections this past year. There was the presidential primary in March; the annual town election in May; a special town election for a debt exclusion vote for the Third Water Source in June; a state primary in September and the presidential election in November. The Board of Registrars held extended registration hours for all of these elections. The Board of Registrars encourages residents to register to vote and participate in all elections.

During this very busy election year, we implemented one polling location with two precincts. Due to the 2010 federal census population, Upton has two precincts for voting purposes. We have located both precincts at the same location, Nipmuc Regional High School gymnasium. To help voters remember which precinct number they were located in, the Board of Registrars mailed out a reminder postcard to each residence in late October.

We are excited to report the Senator Louis Bertonazzi Foundation Outstanding Citizenship Award for 2011-2012 was officially presented to the Town of Upton in January 2013. This award represents the voters of Upton had a higher voter turnout percentage for our state and annual town elections than 19 other communities. Upton voters have bragging rights for the next two years as the “Best Voting Community”. Also, the Board of Registrars gratefully accepted a check in the amount of \$1,000 from the Foundation. We will be using these funds for programs to encourage voter participation.

As is our practice, our voter list is maintained through the state computer known as the Central Voter Information System. We update the CVR with information received from the annual town census and other sources.

The Board of Registrar would like to thank Denise Smith who works very hard to keep this list up to date and accurate.

Since this past year was a presidential election year, many residents updated their voter status with us. We had an additional 295 registered voters from 2011. As in past years, most of the new voter registrations are completed at the Registry of Motor Vehicles. Again this past year, in order to encourage young people to vote, I visited the Nipmuc High School to register the students who are 18 or older.

At the end of 2012, there were 5,163 registered voters in the Town of Upton. The breakdown is as follows:

Unenrolled	3,303
Democrats	991
Republicans	843
All other	26

Respectfully submitted,

Kelly A. McElreath
Ex-Officio Clerk to Registrars

REPORT OF THE TOWN ACCOUNTANT

Combined Balance Sheet- All Fund Types and Account Group

	General Fund	Special Revenue	Capital Projects	Agency & Trust	Enterprise Funds	Long Term Obligations	Combined Total
ASSETS:							
Cash	2,266,276	3,033,300	9,092	4,862,686	167,279		10,338,633
Receivables:							0
Property Taxes(Comm Presv)	819,406	14,357					833,762
Excise Taxes	113,531						113,531
Water/Sewer	33,157						33,157
Tax Liens	383,174	5,064					394,914
Other	22,590						22,590
Bonds Authorized							0
Amt to be provided long-term debt							0
	Total Assets	3,638,134	3,052,720	9,092	4,862,686	311,395	6,179,100
							18,053,127
LIABILITIES & FUND EQUITY							
Liabilities:							0
Accrued Payroll							0
Accrued P/R Withholdings	10,959						10,959
Deferred Revenue	1,050,664	19,420					1,214,199
Reserved for Abated Taxes	321,194						321,194
Long Term Debt							6,179,100
Warrants Payable							0
Other liabilities	5,120						5,120
	Total Liabilities	1,387,937	19,420	0	0	144,115	6,179,100
							7,730,572
FUND EQUITY							
Reserved for Various Purp	1,359,428	829,664	9,092	4,862,686	2,400		7,063,271
Reserved for Deficit							0
Reserved for Ban Proceeds							0
Unreserved	890,768	2,203,635					3,259,283
Other							0
	Total Fund Equity	2,250,197	3,033,300	9,092	4,862,686	167,279	0
							10,322,554
	Total Liabilities and Fund Equity	3,638,134	3,052,720	9,092	4,862,686	311,395	6,179,100
							18,053,128

Enterprise Funds Summary

	<u>WATER ENTERPRISE</u>	<u>WASTEWATER ENTERPRISE</u>
Revenue		
Interest	1,976.23	Interest
Water Usage Charges	442,071.27	Connection Fees
Water Liens	39,044.88	Waste Water Charges
Connection Fees	19,840.00	Waste Water Liens
	Total 502,932.38	Other Financing Sources - Transfe
		Total 55,429.20
Expenses		Total 346,639.40
General Labor	153,130.93	General Labor
Water Expenses	274,859.20	Wastewater Expenses
Master Plan	3,942.74	
Transfers Out	30,000.00	
	Total 461,932.87	Total 379,248.98

Encumbrances Summary

Town Accountant - GASB 45 FY08	\$14,200.00
Assessor - SoftwareHardware	\$3,330.04
Assessor Valuation Update FY07-09	\$3,989.59
Town Counsel - Chapter 40B FY08	\$2,707.68
Personnel Comm. - Merit Bonus Pool	\$9,785.82
DPW - InflowInfiltration Program FY07	\$26,938.88
ATM FY11 A6 Assessor Revaluation	\$18,000.00
ATM FY11 A6 DEP Compliance	\$15,561.22
STM 5/5/11 A4 Misoe Repairs	\$26,446.00
ATM 5/5/11 A12 Leland Field Renovation	\$4,453.30
STM 4/3/12 A 5 Exterior Police Stat	\$29,880.64
STM 4/3/12 A 6 Knowlton Repair	\$18,900.00
STM 4/3/12 A 10 Upgrade Website	\$6,002.50
STM 4/3/12 A 14 Safety Repeater Anetenna	\$3,000.00
STM 11-15-11 A 3 Classification Plan	\$3,500.00
Debt - ATM 5/5/11 A7 West River Pump Stat	\$7,054.98
Debt - ATM 5/5/11 A15 Design Roadway Improvements	\$363,186.54
Debt - ATM 5/5/11 A17 Glen Ave Wellfield	\$193,302.42
ATM 5/5/11 A18 Phase 2 NPDES	\$6,745.88
ATM 5/5/11 A24 Assessor Revaluation	\$18,000.00
ATM 5/5/11 A25 MASS GIS	\$1,000.00
Debt - ATM 5/5/11 A28 Ambulance	\$7,362.88
ATM 5/5/11 A41 Ereaders	\$1,303.34
Debt - ATM 6/16/11 A42 Trackless	\$13,843.02
Debt - ATM 6/16/11 A44 Dump Truck 5 Ton	\$5,619.82
Recreation - Memorial School Athletic Fields	\$61.83
	\$804,176.38

Expense Summary

Town Meetings	Elections	13,407.72	Fire Dept. Expense	9,424.05	Parks	Playground Maintenance	5,069.66
Moderator Salary		480.00	Fire Dept. Vehicle Fuel	9,485.16	Historical Commission Expense		889.89
Moderator Expense		60.00	Fire Dept. Vehicle Maint.	30,500.00	Memorial Day		1,702.81
Selectmen-Wages		204,858.85	Fire Dept. Clothing Allowance	3,913.05	Sewer Principal		220,417.01
Selectmen - Salaries		1,700.00	New Equipment	15,500.00	Fire Station Principal		175,000.00
Selectmen-Weights	Measures Services	1,000.00	Amb. Serv. - Wages	122,272.78	Stefan Principal		125,000.00
Printing		5,968.97	Ambulance Service Supplies	13,243.79	Short Term Principal		45,000.00
Telephone Expense		21,822.52	Amb. Service - Licensing and Certification	3,347.40	Sewer Administration Fee		3,157.13
Selectmen Expense		1,583.59	Ambulance Other Expense	14,978.97	Short Term Interest		58,343.75
Town Manager Expense		6,652.12	Amb. Serv. - Clothing Allowance	1,794.95	Interest Fire Station		88,331.25
Housing Partnership Expense		241.80	Code Enforcement - Wages	126,033.49	Stefans Interest		56,231.25
Finance Committee Expense		825.00	Code Enforcement - Training	940.00	Air Pollution Control		2,100.00
Town Accountant Wages		31,010.98	Building Inspector Expense	9,638.79	Boston Metro District		41,845.00
Audit Financial Records		12,000.00	Code Enforcement - Milage	3,825.45	RMV Surcharge		3,749.00
Town Accountant-Accounting Program		3,221.40	Emergency Management - Wages	5,358.00	Worc. Cty Retirement Pension Fund		400,355.17
Town Accountant Expense		903.94	Emergency Management - Expense	456.93	Unemployment Compensation Fund		6,189.80
Assessors-Wages		44,223.84	Emergency Mgmt - Reverse 911 System	5,000.00	Medicare		57,374.93
Assessors - Salaries		18,624.96	Animal Control Wages	29,103.04	Parking Ticket Warrant Officer		495.00
Assessor - Software/Hardware		3,500.00	Kennel Rental	504.00	Bond Town Officers		836.00
Assessors - Interim Valuations		6,500.00	Animal Control Expense	840.12	Insurance		803,485.27
Assessors - In Home Inspections		14,800.00	Animal Control Transportation	263.53	Other Financing Uses Transfers Out		147,429.20
Assessors - Mapping		2,950.00	Forestry Expense	6,437.00	Assessor - Software/Hardware		99.96
Assessor Expense		7,314.05	Pest Control	621.00	Town Counsel - Chapter 40B FY08		768.50
TreasColl - Wages		40,468.52	Forest Fire Expense	3,934.91	Conservation Comm - Aquatic Weed Control FY09		6,500.00
TreasColl - Salary		52,277.00	Animal Disposal Service	300.00	STM 1-11-11 A2 Energy Conservation Projects		1,354.72
TreasColl Expense		23,502.92	Mendon-Upton Operating Expense	8,647,172.27	STM 11-16-10 A4 Water Rate Study		14,700.00
Town Counsel Expense		42,604.74	Mendon-Upton Debt Exclusions	556,550.88	STM 11-16-10 A5 Glen Ave Well Field		1,100.41
Personnel Committee-Wages		1,233.22	Blackstone Valley Operating Expense	476,140.00	STM 11-16-10 A6 Town Hall Server		857.00
Personnel Committee MMPA Membership		200.00	DPW - Wages	403,647.81	STM FY11 A2 Station Street Pump Station		1,686.07
Medical Testing		1,795.00	DPW Consultant	27,300.80	ATM FY11 A6 DEP Compliance		22,600.50
Personnel Comm - Longevity Bonus		4,094.49	DPW Building Utilities	25,728.34	ATM FY11 A3 Storm Water Management		12,712.12
Personnel Committee Expense		57.52	Radio Maintenance	1,500.00	STM 5/5/11 A1 West/Southborough Roads		75,000.00
Tax Titles - Foreclosures		12,543.30	DPW Building Maintenance	8,334.04	STM 5/5/11 A10 Street Sweeping Disposal		9,000.00
Technology - Expense		36,928.01	DPW - Contracted Services	6,507.17	STM 5/5/11 A12 Leland Field Renovation		5,546.70
Town Clerk - Wages		9,530.97	DPW - Training	658.10	Recreation - Memorial School Athletic Fields		19,575.48
Town Clerk Salary		50,690.00	DPW Expense	21,946.10	STM 4/3/12 A5 Exterior Pol Station		119.36
Town Clerk Expense		2,139.17	DPW Vehicle Fuel	19,454.53	STM 4/3/12 A 6 Knowlton Repair		1,100.00
Registrar of Voters - Salaries		1,036.00	DPW Vehicle Maintenance	29,654.35	STM 4/3/12 A 10 Upgrade Website		1,997.50
Registrar of Voters Expense		3,292.00	Highway Material	22,046.55	ATM 5/5/11 A7 West River Pump Stat		292,945.02
Conservation Comm - Clerk Wages		18,101.22	Oiling Paving	31,000.00	ATM 5/5/11 A14 Town Roads		75,000.00
Aquatic Weed Control		6,500.00	DPW - Clothing Allowance	3,670.31	ATM 5/5/11 A15 Design Roadway Improvements		236,813.46
Conservation Commission Expense		3,542.78	Snow Removal	106,224.73	ATM 5/5/11 A16 Ton Dump Truck 5 Ton		55,367.25
Beaver Control		5,250.44	Street Lights	35,939.64	ATM 5/5/11 A17 Glen Ave Wellfield		122,697.58
Planning Bd. Clerk Wages		16,586.00	Waste Removal - Disposal	100,785.89	ATM 5/5/11 A18 Phase 2 NPDES		8,254.12
Regional Planner		1,350.00	Waste Removal - Curbside Services	224,357.21	ATM 5/5/11 A25 MASS GIS		9,000.00
Planning Board Expense		2,765.56	DPW - Storm Water Management	21,470.75	ATM 5/5/11 A28 Ambulance		177,637.12
Town Bldg. Expense		38,421.25	Cemetery - Salaries	1,317.00	ATM 5/5/11 A39 Accu-Vote ES-2000		4,500.00
Police Wages		1,376,478.81	Cemetery Maintenance	36,784.20	ATM 5/5/11 A40 Voting Booths		2,745.74
Police Utilities		30,298.64	Health Board - Wages	43,149.58	ATM 5/5/11 A41 Ereaders		2,096.66
Radio Maintenance		2,200.00	Health Board - Salaries	2,523.00	ATM 6/1/11 A42 Trackless		131,156.98
Police Building Maintenance		8,300.00	Health Board - Food Inspections	2,025.00	ATM 6/1/11 A44 Dump Truck 5 Ton		179,380.18
Police Expense		19,953.49	Board of Health Expense	3,857.99	ATM 6/1/11 A46 Constr Drainage Repairs		55,000.00
Cruiser Gas		40,470.00	Health Board - Trash Bags	37,132.38	ATM 6/1/11 A48 Fire Equipment		20,000.00
Cruiser Maintenance		9,933.42	BOH - Hazardous Waste	1,258.20	ATM FY13 5/10/12 A 25 Sport Util Veh		29,279.00
Police Clothing Allowance		15,452.53	Nurse Wages	31,075.16	Total Expenditures 18,428,125.56		
New Cruiser		28,530.00	Health Service Expense	1,264.68			
Computer Maintenance		11,000.00	Council on Aging - Wages	141,852.23			
Dispatcher Clothing Allowance FT		2,216.43	COA Expense	33,919.82			
Dispatcher Clothing Allowance PT		400.00	Veterans Service - Wages	7,365.00			
Fire Dept - Wages		466,703.94	Veterans Service Expense	97.96			
Fire Dept. - Utilities		28,849.94	Veterans Benefits	23,157.79			
Radio Repair		1,082.98	Library-Wages	152,555.28			
Fire Dept. Bldg. Maintenance		4,999.37	Library Expense	45,135.00			
Fire Alarm Maintenance		540.50	Recreation - Wages	11,810.00			
ComputerCopier Maintenance		2,195.65	Recreation - Beach	8,000.00			
Fire Dept. - Training		4,282.00	Ramsey Bldg. Maintenance	3,998.31			

Parks Revolving Summary

Beginning Balance	\$10,897.26
Revenue	\$18,167.00
Expenditures	\$17,885.74
Ending Balance 6-30-12	\$11,178.52

Revenue Summary

Personal Property	\$394,900
Real Estate	\$14,990,946
Motor Vehicle Excise	\$902,468
Penalties/Interest	\$120,342
Fees	\$75,295
Other Dept Revenue	\$180,553
Licenses and Permits	\$131,746
State/Federal	\$601,079
Fines and Forfeits	\$37,596
Misc. Revenue	\$76,292
Invest Income	\$10,004
Transfers	\$30,000
Borrowing	\$1,701,000
Total General Fund Revenue	\$19,252,221

Respectfully submitted,

Fred Aponte
Town Accountant

REPORT OF THE TOWN CLERK

I respectfully submit the following report for year ending 2012:

As in years past, we work hard in the Town Clerk's office to assist our residents with day to day requests of vital records, dog licenses, business certificates and much more. We take pride helping each resident with their requests and hope each person we assist is satisfied and their needs have been met.

We were very busy in the Town Clerk's office in 2012 with elections. The Town conducted five elections during this past year including the presidential election. Since the Town of Upton has two precincts, we needed to hire and train additional poll workers. We also added an additional 295 voters to our voter list. We processed many absentee ballots in the office for the voters who were unable to go to the polls on election day. The Town of Upton's voter turnout for these elections varied. During the state primary, it was as low as 6% but for the presidential election, we had a voter turnout of 82%. Thanks to the hard work of many people, all elections ran smoothly without any complications. As Town Clerk, I appreciate all of the poll workers, police, voters and especially my assistant Denise Smith who works hard to run efficient elections.

The Town Clerk's office took a leading role in helping the Town launch a new website, www.Uptonma.gov. We worked with the Town Manager's office to help select the vendor, Virtual Town Hall, to support us with building a new website to provide information to our residents about the Town of Upton. We worked with the Virtual Town Hall to develop the design of the web pages. We also assisted the town departments in gathering all of the documents and information necessary to put this information on the different web pages. A great addition to this new website is the online payment options. Residents can now request vital records and dog licenses through our website. Once the request is made

and paid for online, we process the request in the Town Clerk's office without the resident having to come to the town hall.

We continue to outreach to the students in our community about the role of town government. As in the past, the Moderator and I attended the Current American Affairs class to discuss election and town meetings to our graduating seniors. This was especially helpful in getting the 18 year olds registered to vote in time for the presidential election. We greeted the class of third graders from Memorial School to discuss the functions of town government in May.

To assist me in my role of Town Clerk, I am a member of four different Town Clerk's association. These memberships have allowed me to attend training with the Massachusetts Town Clerk's Association and the Worcester County Town Clerks Association.

My membership with the New England Town Clerk's Association has allowed me to gain the education to achieve my Certified Municipal Clerk designated. In July 2012, I spent a week at Plymouth State College in New Hampshire for the third year in a row. Since I completed three years of this important training, I have the qualifications for Certified Municipal Clerk.

A major function of the Town Clerk's office is to record documents for the Town. The following records were recorded at the Town Clerk's office during 2012:

Vital Statistics:

67 Births
13 Marriages
36 Deaths

Dog Licenses:

703 Dog licenses
17 Kennel licenses

Certificates, Permits, Booklets, Etc.:

160 Birth Certificates
68 Death Certificates
33 Marriage Certificates
11 Marriage Intentions (Licenses)
26 Street Lists Booklets
10 ZBA Applications for Variances/Special Permits
38 Business Certificates

All of the above mentioned licenses and certificates generated \$15,400.00. These funds were transferred to the Town Treasurer accordingly each month.

The Town Clerk office hours are:

Monday and Wednesday: 9:00 am – 3:00 pm

Tuesday and Thursday: 9:15 am – 1:00 pm & 6:00 – 8:00 pm

As always, any requests or questions can be emailed to kmcelreath@uptonma.gov. For more information about the Town Clerk's office, please visit our new web page at the town's website, www.uptonma.gov . To all the various boards, commissions and committees who have helped me this past year, thank you for your support. I look forward to your continued support.

Lastly, to Denise Smith, once again thank you for all of your hard work this past year. Your dedication to the office greatly improves our efficiency with our tasks.

Respectfully submitted,

Kelly A. McElreath
Town Clerk

REPORT OF THE TOWN HALL RENOVATION/BUILDING COMMITTEE

During the past year, the project progressed from schematic drawings, through Owner's Project Manager (OPM) selection, and into Design Development (DD) with an eye toward completion of DD in January 2013. Additionally, the Board of Selectmen (BOS) de-commissioned the Town Hall Renovation Committee (THRC) and appointed the Town Hall Building Committee (THBC) with a new mission statement in October. The members of the THRC all applied and received appointment to the THBC. At its first meeting, the THBC elected Kelly McElreath as Chair and Steve Rakitin as Secretary.

Schematic Design Phase Completed

In the first months of the year, McGinley Kalsow Architects (MKA) completed the schematic design documents. This process included meeting with all town departments, boards, and committees affected by the renovation to ensure focus on the needs of each MKA also continued consultation with Paul Holtz at the Massachusetts Historical Commission (MHC), with whom the deed restriction is filed, to ensure we met their requirements.

To address the need for additional Town Hall parking, the committee voted to recommend to the BOS that the town pursue a shared parking arrangement with the United Parish Church. The lease agreement would exchange the Town's improvement and maintenance of the lot for allowed use of the lot for Town Hall business. Primarily, this lot is intended as employee parking to allow for patrons to park closer to Town Hall.

The committee met with the Community Preservation Committee (CPC), Capital Budget Committee (CBC), and the Upton Historical Commission (UHC) to provide updates on progress of the project. The CPC and UHC voted unanimously to recommend the renovation. The CBC voted not to recommend the renovation. In April, the Finance Committee voted unanimously to recommend moving forward with the renovation project. The Committee voted to recommend to the BOS continuation of the

project through construction documents and bidding and to bring the bid results to ATM in May, 2013 for another vote for funding for completion.

On April 4th the THRC held an open house at the Town Hall just prior to the public hearing of the CPC. During the hearing, the THRC requested that the CPC approve funding \$398,000 for the next phase through DD, construction documents, and bidding. The CPC voted unanimously to submit an article for the warrant of the May Town Meeting for this amount. At the Annual Town Meeting, the people of Upton voted in favor of this recommendation.

Selection of Owner's Project Manager (OPM)

Following voter approval of the ATM article, The THRC posted an RFQ for an Owner's Project Manager, as required by the state. The THRC reviewed eight submissions and invited four firms for interviews. Following the interviews, the THRC contacted references. The committee voted to recommend to the BOS that the Town award a contract to Vertex Construction Services, specifically Jon Lemieux and Steve Kirby, to represent Upton as the OPM for the renovation project. This phase was completed over the summer, and the OPM began review of the current status of the project.

Design Development (DD) Phase

With input from the OPM and the THRC, MKA began DD documentation. During this work, MKA engineers found two fairly unique structural concerns to address as part of the renovation. The building's brick veneer was inadequately anchored to the wood frame. Additionally, the building frame was not properly anchored to the foundation for modern standards. The Building Commissioner, Fire Chief and OPM reviewed the DD progress during several meetings. By December 2012, DD was fifty percent (50%) completed. DG Jones International, a professional cost estimator, reviewed the drawings to provide the first update, in January, 2013, to cost estimates for project completion.

The THBC looks forward to a productive 2013 with completion of DD, estimates, construction documents, bid process, and presentation at the ATM of the project for construction completion.

Respectfully submitted,

Kelly A. McElreath, Chair

Steve Rakitin, Secretary

Tim Tobin

Michelle Goodwin

Mike Howell

REPORT OF THE TREASURER COLLECTOR

Fiscal Year End June 30, 2012

TREASURER'S GENERAL FUND CASH ACCOUNT

Beginning Balance, June 30, 2011	\$ 4,229,377
Receipts 2012	\$ 22,107,185
GF Interest 2012	\$ 10,004
CPA Int/Earnings	\$ 27,981
Warrants 2012	\$ (20,461,477)
Ending Balance, June 30, 2012	\$ 5,913,070

BORROWINGS

<u>Type</u>	<u>Purpose</u>	<u>Original</u>	<u>FY2012 YE</u>	<u>Ending Term</u>
		<u>Amount</u>	<u>Balance</u>	
MWPAT	Sewer Plant	\$ 4,809,200	\$ 1,969,100	2019
GOB	Fire Station	\$ 3,500,000	\$ 1,764,000	2020
GOB	Stefan farm	\$ 1,500,000	\$ 756,000	2020
GOB	Stefan farm	\$ 950,000	\$ 400,000	2014
GOB	Rt. 140 Water pipes	\$ 1,211,769	\$ 1,077,417	2028
GOB	Station Street Pump	\$ 241,460	\$ 212,583	2028
TOTAL			\$ 6,179,100	

Authorized and Unissued

Chapter 90 Roads	\$ 319,629
3rd water source	\$ 3,397,000

Interest/Fees Collected 2012

Interest/Demand fees from R.E. and P.P.	\$ 76,684
Interest/Demand fees from MVE	\$ 19,524
Interest/Demand fees from Tax Title	\$ 23,633
Treasurer/Collector fees	\$ 11,537

Respectfully submitted,
 Kenneth Glowacki, CMMC, CMMT
 Treasurer/Collector

REPORT OF THE TREE WARDEN

In 2012, a total of forty-nine (49) trees were taken down in our town. Trees were removed by the Tree Department, Upton's Department of Public Works, and National Grid. Many of these trees were likely weakened by the severe weather of 2011 in June, Hurricane Irene in August and the October snow storm.

Twenty-six (26) emergency calls were handled by the Upton Tree Department. These calls were handled under the supervision of Deputy Tree Warden John Johnson and his crew with assistance from National Grid. These emergencies were primarily as a result of Hurricane Sandy in the autumn of this year.

I wish to thank public officials, the DPW crew, Carol Peterson at the DPW headquarters, National Grid and the citizens of Upton. Most especially, I want to thank John Johnson for his outstanding work as Deputy Tree Warden.

In my final report, I wish to state my appreciation to all the people who have worked for the Tree Department over my fifty (50) year tenure as Tree Warden. I would like to note the importance of Upton's DPW and hope the department will continue to have the fine working relationship that Upton has had with National Grid.

Please accept my sincere thanks for letting me serve the Town of Upton - my hometown for ninety (90) years.

Most respectfully submitted,

Donald R. Keniston

REPORT OF THE TRUST FUNDS COMMISSIONERS

The Town of Upton's Trust Fund Commissioners met during the course of 2012 on several occasions and consulted with our Financial Consultant relative to the investments of the Trust fund accounts. The Board has continued to diversify the funds by using "Modern Portfolio Theory" and maintained its investment discipline and adherence to our Investment Policy Statement.

We believe that diversification and investment discipline helped to protect the town's trust funds during the past and is the prudent course of action going forward.

The bond market produced another year of strong returns as interest rates continued their decline to the lowest rates in generations. The expendable portion of the investments which is more conservatively invested in fixed income securities was up 7.86% for calendar Year 2012 compared to 4.82% for the Barclays Capital Bond index.

The non-expendable portion of the investments which is invested in a diversified portfolio of both equity and fixed income investments was up 13.73% for calendar year 2012 compared to our blended tracking index of 12.14%.

Although there have been changes to the portfolio over the year the overall asset allocation is consistent with last year.

Respectfully submitted,

Americo Binaco, Chairman
Kenneth Glowacki
Harvey J. Trask

REPORT OF THE TRUST FUND COMMISSIONERS

REPORT OF THE DIRECTOR OF VETERANS' GRAVES

Fifteen veterans were buried in the Upton cemeteries in the previous 18 months* ending December 31, 2012.

<u>World War II Service</u>	<u>(10)</u>
U.S. Army	4
U.S. Army Air Corps	2
U.S. Navy	3
U.S. Marine Corps	1

<u>Korean Conflict</u>	<u>(4)</u>
U.S. Army	2
U.S. Navy	1
U.S. Air Force	1

<u>Post-Vietnam — Pre-Gulf War Era</u>	<u>(1)</u>
U.S. Army	1

There are 976 known veterans of all wars are buried in Upton; the names of which are on file with this office.

In May, flags were placed on veterans' graves with the assistance of Upton veterans and members of Upton's Boy Scout Troop #132.

On behalf of Veterans of the Town of Upton, I extend a final salute to the previous Director of Veterans' Graves, Richard L. Randall, who served faithfully and honorably in this capacity from 1986 until his death in 2011.

Respectfully submitted,

Michael E. Goodwin
Director of Veterans' Graves

*Prior reports ran from July 1 to the following Jun 30.

REPORT OF THE OF VETERANS SERVICES

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist veterans and their dependents in applying for state and federal benefits. The VSO is knowledgeable about an array of federal, state and local benefits to which veterans and dependents may be entitled.

As our state and national economy continues to slowly improve and unemployment has only shown slight signs of recovery, veterans and dependents continue seeking the aid of State Veterans Benefits (M.G.L. Chapter 115). These benefits can be applied for confidentially with the VSO. This financial assistance can also include reimbursement of out-of-pocket medical expenses and fuel assistance.

In fiscal year 2012, through Dec. just over \$7,000 was paid out in benefits for Upton veterans. That is nearly a thirty percent decrease for the same amount of time in the previous year. This is due primarily to one veteran obtaining a job and no longer needing CH 115 benefits. More veterans are becoming aware of what my job entails and how they might benefit. Most veterans earn too much money to receive any CH 115 benefits, but they have every right to inquire and more veterans and widows are contacting me.

The Department of Veterans' Services (DVS) budget hasn't been affected by cuts thus far and continues to reimburse 75% of authorized benefits to the town. DVS will reimburse each town 100% for the cost associated with the upcoming annual training for all VSOs in Leominster. The Massachusetts Veterans' Service Officers Association and the Worcester County Veterans' Service Officers Association are the two professional organizations that also contribute to VSO education and collegiality. Eligibility for veterans' benefits begins with showing proof of service (DD Form 214) and discharge under honorable conditions during particular periods of time or proof that one is or was a dependent of a veteran. The

VSO can help you in determining this or you can read about the requirements at The Department of Veterans Services website or www.mvsoa.us or the town's new website at www.uptonma.gov. From the home page on the town website, click the link to Town Directory and then scroll down to Veteran's Services, where a huge amount of information and services for veterans can be found.

The Commonwealth of Massachusetts offers a need-based program of financial and medical assistance for veterans and their dependents known as M.G.L. Chapter 115. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, fuel, and medical care in accordance with a formula which takes into account the number of dependents and income from all sources. The Department of Veterans Services (DVS) and every city and town in our Commonwealth (VSO) has been providing services and benefits to veterans and to the dependents of veterans since 1861.

If any veteran or veteran's dependent has any questions, please call me to set up an appointment at (508) 529-6191, or (508) 529-2471.

I want to invite any eligible veteran to consider joining the Upton VFW or American Legion. Our small posts need additional members and we are doing more fun things in the community.

I want to again thank several town officials who always seem ready and willing to assist me in this part-time position. They allow me to better serve veterans in our town and I appreciate their help.

Respectfully submitted,

Margaret C. Laneri
Veterans' Services Director

School Reports

REPORT OF THE MENDON-UPTON REGIONAL SCHOOL DISTRICT

Superintendent's Report

The Mendon-Upton Regional School District (MURSD) had a very successful year in 2012 as it started to build forward momentum. I am fortunate to be leading a district where there are caring and committed teachers, administrators, and support staff. Equally strong is our student body, which comes to school ready to learn, bolstered by supportive parents and community members. While there are many short-term and long-term challenges ahead, I am very confident that the capacity for continuous improvement is very strong in our school district.

In 2012 the district commenced a robust strategic planning process. That process has entailed creating a new, shared vision of improving teaching and learning in the MURSD. This plan will guide new initiatives and programming over the next five years. While the plan has many facets, the four overarching goals, or strategic objectives, are the following:

- 1. Instructional Excellence: *We will provide a rigorous curriculum and effective teaching that engages ALL students***
- 2. Expanding Educational Options & Opportunities: *We will provide new, innovative programming that supports student acquisition of 21st century skills***
- 3. Performance Management: *We will provide feedback about performance to students and adults to support improvement and create accountability for results***
- 4. Improving Communication, Collaboration & Outreach: *We will create new relationships and partnerships with our families and community to improve student outcomes***

Successful implementation of all of these objectives will help us to focus on improving outcomes for all children. The above three goals were crafted by the district's leadership team before the start of the current

2011-12 school year. I believe they represent the start of a new vision for our district, one where there is open and honest communication, collaboration, and trust among all stakeholders. Likewise, we will also be fixed on improving the quality of instruction in every single classroom. We know that there is no other single school-related factor that impacts student achievement than the quality of teaching. Therefore, we will strive to support teacher collaboration and professional development so continuous instructional improvement is the norm within our district. Additionally, we will begin to align our PreK-12 English language arts and mathematics curriculums to the new national *Common Core Standards*. This new, rigorous set of standards will ensure that all of our graduates are college and career ready.

Student performance remains very strong in the MURSD, the highest of any district in the Blackstone Valley. Amongst our district and students' accomplishments in the past year are the following:

- Tenth grade MCAS (Massachusetts Comprehensive Assessment System) scores are a common benchmark of a district's performance as it is a high-stakes test required for graduation. The Nipmuc Regional High School student performance on the 10th grade MCAS tests is the highest of all high schools in the Blackstone Valley, with 97% of students scoring proficient or higher in English language arts and 90% of students scoring proficient or higher on both the mathematics and science tests.
- Spain's National Foreign Ministry Office named the Clough Elementary School as the *2011 Spanish School of the Year*. This prestigious, national award was in recognition of the outstanding Spanish Immersion Program which has been flourishing at the school for the past thirteen years.
- Nipmuc Regional High School has continued its excellence in expanding opportunity and improving achievement in Advanced Placement coursework. In 2012, 177 students accessed this rigorous coursework with 75% receiving qualifying scores on the annual AP exams.

- The Visual Arts Program in the schools remains very strong. In 2012 alone, 26 Nipmuc and Miscoe Hill students were *Boston Globe Scholastic Art Award* winners. Awards are granted to less than 2% of entries in this auspicious annual program.
- The 1:1 iPad pilot at Miscoe Hill expanded to all 7th grade students this year, as this emergent technology is being used as an essential learning tool in all of the students' coursework.
- Thanks to the generous support of the Mendon-Upton Education Foundation (MUEF), the *Rachel's Challenge* program has been implemented in all of the district's schools. There has been considerable progress at Clough and Memorial in implementing the Kindness & Caring Club, which instills pro-social behaviors and habits of mind in our youngest students.

While our successes are many, much work lies ahead. We are deeply committed to seeing through a new, shared vision of improving teaching and learning in the MURSD. Our strategic objectives and initiatives shall guide our work through the next three to five years.

I am grateful for the significant investment that the communities of Mendon and Upton make in the public education of our children. With a new vision, clear targets, improved professional practices and hard work, our district will continue to produce outstanding returns on that investment: increased student achievement.

Cordially,

Dr. Joseph P. Maruszczak
Superintendent of Schools

Student Support Services

The Student Support Services department of the Mendon-Upton Regional School District is responsible for the special education services for eligible students ages 3 through 21. Mendon-Upton Schools have been including students with disabilities in the general education classroom and follows the mission to create an environment that respects all ability levels and learning styles, and one that offers the full range of the curriculum and the full resources of our teachers and our facilities to all students.

The district provides special education and or related services to 359 students with Individualized Education Programs. Of these students, 312 students are served in district-wide programs from grades kindergarten through high school, 21 students received services from the district's integrated pre-kindergarten program, and 26 students are provided services from out-of-district day and/or residential programs. A total of 2579 students were enrolled in the district during the school year; 359 total students were supported by an IEP which represents 13.9% of the district's student body. This percentile is notably lower than the state average (17%) supported by an IEP as reported by the Massachusetts Department of Elementary and Secondary Education. The Mendon-Upton Regional School District offers a wide range of services for a district of its size. These programs highlighted below are commendable and the teaching professionals that tirelessly work to this end should be recognized for all of their efforts.

The research and literature on the best inclusionary practice overwhelmingly supports including students with disabilities with their non-disabled age-appropriate peers. To this end, in all four of our district school buildings, general education teachers, special education teachers, and paraeducators work collaboratively planning, teaching, and assessing students' progress in the general education curriculum. Educating students in the least restrictive environment is mandated by state and federal standards and recognized as best practice by the district. Due to unique and varied learning profiles some students need more supportive programs and more intense instruction in order to make effective progress

academically, socially, and behaviorally. In addition to a comprehensive inclusion model, the district has various educational opportunities in all four buildings that can support the diverse education needs of the student body.

The Mendon-Upton Regional School District offers an Integrated Pre-Kindergarten Program that provides a structured learning environment for children with disabilities whose needs cannot be met in a typical pre-school setting. The programs at both Clough and Memorial schools are integrated and consist of children eligible for special education and other typically-developing peers. Children with disabilities needs are provided additional support as directed by their Individualized Education Programs. These services are not only provided by the pre-kindergarten staff but also the speech/language therapist, occupational therapist, and physical therapist as needed in an integrated service learning approach. The therapists work within the pre-kindergarten classrooms and specialized locations throughout the buildings.

All four schools in the district support a STAR Program (Success Through Alternative Resources). The curriculum practiced in the STAR classrooms is varied but it is primarily based on the principles of Applied Behavioral Analysis which features teaching methods which include: task analyzed instruction, discrete trial training, fluency based instruction, incidental teaching methods, a rich array of prompting and reinforcement strategies, and behavior reduction strategies. Repetition of mastered skills are regularly reviewed in this setting and new information or targeted skills are integrated and related to previously taught material so that students continually build their knowledge base. The program offers behavioral interventions, student specific inclusion opportunities, parent support, as well as consultative support to general education teachers.

Students also receive support from the district's Language Based Program. Language Based instruction employs direct, explicit instruction regarding the subject content within a teaching/learning framework that isolates and directly teaches to the individualized student's needs (i.e. reading, written, spoken language, and/or math skills) consistently across the instruction.

In this setting teacher directed instruction and information is presented in a highly structured, organized manner, using oral and visual methods to support both written and spoken language comprehension and to emphasize important concepts and main ideas. Language Based instruction can be concentrated in a small group setting with opportunities to practice and generalize skills in the large group setting.

The Mendon-Upton Regional School District recognizes the importance of social and emotional learning and the larger influence it has on student and teacher performance, school culture, and community access. Consequently, the district started a program in the fall of the 2011- 2012 in response to our increase in students needing therapeutic support. We created a Strategies Center at our Miscoe Hill Middle School. The purpose of the Strategies Center is to support students in grades 5-8 who experience significant emotional and behavioral dysregulation so they can be more successful in their home, school, and community settings. We are providing a safe, staff-secure, predictable, and highly structured therapeutic environment so a student in need of these services can be fully supported in order to make effective progress in the general education classroom alongside their peers. It is very student specific on a daily (even hourly) basis as to how much time and support is needed in this environment. The Strategies Center supports students who require daily or frequent check-ins during transitions or break time throughout the school day, as well as students with significant emotional and/or behavioral dysregulation who may need to spend considerable more time accessing Strategies Center services until they are ready to be thoughtfully transitioned back into the traditional setting. A unique aspect of the Strategies Center is that in addition to the specialized teaching professionals in the classroom there is a full time adjustment counselor who is responsible for providing therapeutic interventions as well as coordinating wraparound services for those students who require assistance from various social service agencies and community care providers.

Nipmuc Regional High School is the home of the Vista Program. The Vista curriculum is provided in a small group setting, but allows for

opportunities for inclusion as well as outside activities within the community. Academically, reading, written language, mathematics, social studies and science are the core, base curricula within the academic day. A life skills component related to current events, health, nutrition, and safety is also targeted in small group instruction. The students practice six targeted areas of independent living: homemaking, health issues, grooming, consumer affairs, money matters, and community and government involvement, which include travel within the area. Community, life-skill experiences include shopping for the elderly, as well as working cooperatively with our local food banks, recycling, and restaurant etiquette. A monthly Teens Night Out is included in the curriculum to foster increased positive, social interactions with peers. This supervised volunteer-based Friday night activity, open to students with similar needs in the surrounding districts, offers interactive and entertaining events and encourages building new relationships.

A Transition Program is offered for students with disabilities from the ages of 18 through 21. The Transition Program curriculum covers a wide range of functional skills that students will need to lead independent and productive adult lives. Core elements of the program integrate specific academic, social, communication, and activities of daily living skills into learning environments that include the school setting, the community, home, and vocational training sites. The Transition Program is the bridge from school services to adult services

Many students supported with an IEP receive grade level Academic Support. This program is designed to teach fundamental skills necessary to successfully and independently manage academic coursework. Students who participate in this class receive direct, explicit instruction from a special education teacher or a special education paraeducator in cooperation with the special educator, in areas of the curriculum identified by the student and their teacher(s) that pose a significant challenge to them. The instructional focus is the acquisition and application of strategies to develop and improve organization, study skills, reading comprehension, written expression and quantitative concepts as applied to the curriculum. The instruction provided in Academic Support helps

develop the skills necessary for each student to become an effective learner who can successfully apply their areas of strengths and compensate for areas of challenge.

The Student Support Services department recognizes the importance of parent involvement and community outreach. The Mendon-Upton Special Education Parents Advisory Council (SEPAC) is an active group comprised of parents of children with disabilities, educators, and interested community members. The mission of the SEPAC is to facilitate understanding, respect and an appropriate education for all children, while supporting families and educators who are also striving for this goal. The SEPAC is an influential group that provides a network of support for parents, and access to information, and trainings to its constituents.

A goal of the Mendon-Upton Regional School District is to provide all students with an education that promotes intellectual rigor, responsible citizenship, and lifelong learning. The Student Support Services department adamantly adheres to this commitment and uses this goal as a benchmark when developing and maintaining programs worthy of distinction. These programs, described in the aforementioned paragraphs, were subject to review by the Department of Elementary and Secondary Education in December of 2012 as part of a Coordinated Program Review. This compliance review of Special Education, Civil Rights, and English Learner Education occurs every six years and it is a combination of a record review, staff interviews, and observations of classrooms and facilities. The Coordinated Program Review is an opportunity to make our current programming stronger and assist us with reaching our goals. The District looks forward to the DESE's final report due in April, 2013.

Respectfully Submitted,

Dennis Todd -Director of Student Support Services

Nipmuc Regional High School

Student Body as of December 31, 2012:

<u>GRADE</u>	<u>ENROLLMENT</u>
9	175
10	180
11	184
12	184
SP	9
Total Enrollment	732

Mission Statement

“Nipmuc Regional High School strives to create an environment of learning, respect, and tolerance that ensures all students set high standards, achieve academic success, and continue to learn and contribute to society.”

Nipmuc Regional High School enjoyed a successful year in 2012 highlighted by the diverse accomplishments of its students. Student achievement in standardized testing from MCAS to Advanced Placement to SAT tests continues to demonstrate the dedication of the students and the high quality work of the teachers in preparing our students for success in colleges, careers, and the community. In the elective areas, students continue to excel as visual artists and musicians while the Nipmuc DECA program has expanded its enrollment and provided students with a variety of ways to apply their classroom learning to real world experiences. Through the hard work of our students, the dedication and skill of our teachers, and the support of community members, Nipmuc experienced a successful and memorable year.

Highlights of 2012 include:

- Students at Nipmuc Regional High School continue to achieve at the highest levels when looking at a variety of measures. In 2012 students achieved exemplary results in the Massachusetts Comprehensive Assessment System (MCAS) testing. In English

Language Arts 97% of Nipmuc students achieved advanced or proficient scores. In mathematics, 89% of students scored advanced or proficient scores with 64% of students earning scores in the advanced range. Likewise, in science 93% of students earned advanced or proficient scores. Additionally, Nipmuc students continue to demonstrate high growth when compared to their academic peers. The aggregate of students' growth scores for ELA and mathematics placed them in "high growth" range with scores of 62.5 and 65, respectively.

- The Advanced Placement (AP) program at Nipmuc reached its highest achievement and performance during 2012. Students at Nipmuc continue to take more AP courses while maintaining outstanding achievement. Since 2008, the number of students taking AP tests has increased by 52%. Over the same time period there has been a 91% increase in the number of AP tests taken by Nipmuc students. Additionally, the number of students earning qualifying scores on these rigorous exams has increased by 79%.
- Some of the growth in the AP program is attributable to the school's receipt of a grant from the Massachusetts Math and Science Initiative (MMSI). MMSI has supported achievement and enrollment in AP courses by providing additional professional development, financial support to expand AP programming, and Saturday study sessions in which students collaborate with faculty members and students from other schools. After one year in the grant, Nipmuc saw an increase of 64% in the number of students taking English, math, or science AP classes. Additionally, there was a 45% increase in the number of qualifying scores in these subject areas.
- Students Matthew Burke, Brandon Hall, William Kelley, Michael Manser, Samuel Merten, Grant Moyer, and Deanna Valcour each received recognition as commended students in the National Merit Scholar Program. In receiving this honor, these students were recognized for finishing in the top 5% of the 1.5 million students who took the PSAT.
- Ninety percent of graduates from the Class of 2012 were accepted to colleges of their choice. Over the course of the past two years

Nipmuc students have been accepted to 215 colleges or universities.

- Over \$1,650,000 of scholarship money was awarded to members of the Class of 2012 with nearly \$50,000 awarded from local community members or organizations.
- In the fall of 2012, Nipmuc changed its master schedule for the first time in more than a decade. The change in schedule offered students the chance to take a seventh course while lowering class size and shortening the length of class from 90 to 64 minutes. Students at Nipmuc now have the opportunity to earn 28 credits during their high school career.
- On November 30, 2012 Nipmuc celebrated its fifteenth annual High Honors Dinner to celebrate the academic achievement of students who earned high honors in each of the four terms from the previous school year. On that evening, 103 students received recognition. Students had the opportunity to hear from speaker John (Jack) Mahoney, President of the Class of 2003. Mr. Mahoney congratulated the students on their accomplishments and encouraged them to use the lessons that they learned at Nipmuc to pursue their dreams. The evening was made possible through the generous donations of twenty-four sponsors.
- The National Honor Society welcomed 35 new members who demonstrated excellence in the areas of scholarship, service, leadership, and character. The evening was hosted by National Honor Society President Isabel Welch. Isabel, along with other members of the National Honor Society, provided speeches to congratulate the students and encourage them to hold true to the ideals of the NHS. Among the many accomplishments of the group of new inductees is their collective dedication to community service. The inductees completed 732 hours of volunteer service, more than doubling the minimum number of hours required to be part of the group.
- Through the leadership of Mrs. Elizabeth McCarthy, the Nipmuc Drama Guild put on successful productions of *Cinderella* and *Pride and Prejudice*. Nearly sixty students participated in each of

the plays which were highlighted by the individual performances of the actors and the behind-the-scenes work of the stage crew.

- The music department celebrated award winning musical performances with Central District and All State performances as well as successful “pops” and holiday concerts.
- The Nipmuc Art Department held its annual Fine Arts Festival in May of 2012 in which more than 1400 pieces of student art were on display to the community. Haley Smith received the prestigious award for Best in Show for her portfolio.
- Once again, Nipmuc students earned the maximum number of John and Abigail Adams Scholarships available to our school. A total of 55 seniors received this honor from the Commonwealth, providing them with free tuition at any state college or university.
- Fourteen juniors participated in the Humanities Scholars Collaborative which is organized through the Blackstone Valley Chamber of Commerce Education Foundation. These students had the opportunity to visit the College of the Holy Cross, Clark University, Assumption College, and Worcester State University to collaborate with other students as well as college professors in their study of the humanities. The topic of study for 2012 “Voting in America.”
- The school’s DECA program continued to grow as it reached nearly 180 members in 2012. Over 100 students participated at the state competition which was held in Boston during February. Additionally, Nipmuc had 17 students qualify for the international competition which was held in Salt Lake City, Utah. This was the ninth consecutive year that Nipmuc students qualified for the international competition.
- The DECA program expanded in 2012 as the school offered Spanish Culture and Business for the first time. Through this course, 27 Spanish immersion students had the opportunity to develop DECA projects and present their work entirely in Spanish.
- The fall of 2012 was highlighted by the annual Faculty and Students Together (F.A.S.T.) event. Organized by Nipmuc’s student council, the event provided a day of good-natured competition, community building, and school spirit. Guest speaker

Scott Backovitch entertained students with his message of making positive choices. Additionally, the students participated in a pep rally prior to the Thanksgiving Day football game against Blackstone Valley Technical Vocational High School.

- As a precursor to F.A.S.T. the student council held the second annual leaf raking event to benefit the senior citizens of our communities. Through this event nearly 100 students visited the homes of senior citizens on Veterans' Day to rake the leaves from their yards.
- The Nipmuc School Council which is made up of parents, teachers, administrators, and community members helped to guide the school's policies, educational programming, and budget decision-making. The council was co-chaired by John Mazzone.
- Parents once again organized a hugely successful After Prom Party, providing a safe, fun night of entertainment for more than 300 students. The night was put together through the planning of parents Sue Wilkinson and Sylvia Burlingame along with a crew of parent volunteers. Through their help and donations from community businesses and organizations, the After Prom Party kept our students entertained from 12pm – 5am on the night of the prom.
- The Student Advisory Council (SAC) continued to play an important role in guiding administrative decisions at the school and providing a voice for student concerns. The SAC was chaired by Jackie Michalowicz a member of the Class of 2012. Also from the Class of 2012, Matthew Campagna served as student advisory council representative at the state level.
- During the 2012 school year Nipmuc students had the opportunity to participate in a wide array of sports including cheerleading, cross country, field hockey, football, golf, soccer, basketball, track and field, ski, ice hockey, lacrosse, baseball, softball, girls volleyball and ultimate Frisbee. Once again, our athletic teams received tremendous support from fans, parents, and booster clubs. Without the great support provided by many, the athletic program would not be able to continue so strongly.

- In April world language teacher Kate Reardon and seven faculty chaperones took a group of 45 Nipmuc students on a week-long trip to Italy. The trip provided the students with a chance to visit Venice, Florence, Naples, and Rome. In addition to experiencing the culture and viewing important sites, the students also had a chance to have a culminating experience in their study of Italian.
- The Nipmuc Regional High School community would like to express its sincere thanks and appreciation to Mr. Mark Feeley and Mrs. Jill Baszner who retired at the close of the 2012 school year. Both teachers provided the school with high quality leadership and instruction throughout their tenures at Nipmuc. Their contributions are appreciated and we will miss them in years to come.

Respectfully submitted,

John K. Clements, Principal

Miscoe Hill School

Student Body as of December 31, 2012:

<u>GRADE</u>	<u>ENROLLMENT</u>
5	214
6	225
7	198
8	193
Total Enrollment	830

Mission Statement

The mission of Miscoe Hill School is to provide all students with a safe and respectful school community that engages each student in a meaningful and challenging curriculum while promoting responsible citizenship and the desire for lifelong learning.

The goal of Miscoe Hill Middle School is to prepare our students for high school and beyond as well as fostering a sense of community and responsibility in our population. The current fifth through eighth grade configuration of the Miscoe Hill School enables us to be a true middle school, which provides for developmentally appropriate schedules, procedures, curriculum, and activities. Each grade level builds on the prior grade level to provide the students with more independence and works to prepare them for their high school experience. All four grade levels participate in a six-day rotating schedule, which enables our students to take both core courses as well as electives. We believe our Miscoe middle school students are receiving the relevant, challenging, integrative, and exploratory curriculum and programs to which they are entitled.

A primary focus for the teachers throughout 2012 was the refinement of curriculum to align with the newly adopted Massachusetts Core Standards. The District Curriculum Guides have been updated to reflect the new Core Standards including the materials, assessments, and curriculum that will be completely adopted by June of 2013. Miscoe's teachers also dedicated

concentrated time to a thorough evaluation of the 2012 spring MCAS results in order to assess both student strengths and weaknesses. All grade levels implemented action plan goals to address specific student learning needs.

Miscoe Hill School has achieved Annual Yearly Progress (AYP) in the Massachusetts Comprehensive Assessment System (MCAS) for the aggregate group of students in 2012. Miscoe Hill did not make adequate yearly progress in the special education subgroup in English language arts and mathematics. As a result, our school is rated a Level 2 School.

Miscoe Hill's 1:1 iPad Initiative is halfway through its first full year in seventh grade. This initiative started through the efforts of the Mendon-Upton Education Foundation and Superintendent Dr. Maruszczak last year with half of the seventh grade, and continued into this year with additional funding from the school district for the rest of the grade. The students and teachers have adopted the use of the iPads in their work with great enthusiasm. By using the iPads for schoolwork, students have instant access to online resources and information relating to their classes. They also have the ability to create multimedia presentations and projects, collaborate with each other, and use and develop resources to help them learn material and study for quizzes and tests. Teachers have reported that compared to previous years, scores on quizzes and tests have increased by ten points, on average, due to the students increased access to study materials in preparation for these assessments. Overall, the iPad Initiative at Miscoe Hill has been a tremendous success, and we look forward to its expansion into grades five, six, and eight in the next school year.

A seventh and eighth grade Honors Program was instituted in the Fall of 2012. The top twenty-five percent of students are selected in each curriculum area; Math, Science, Social Studies, and English. These students experience a more rigorous, deep, and fast paced curriculum for the school year. Although the curriculum is the same, the students are challenged to excel in the classes. The Honors Program was put in place to better meet the needs of our students that need to be challenged in specific areas and has been met with much praise by students, parents, and teachers.

The Spanish Immersion Program at Miscoe was restored to its intended form in fifth and sixth grade instructing both math and social studies in Spanish. Our seventh and eighth grade students increased the block of Spanish instruction from three to six periods in a six-day cycle. The focus of the Spanish Immersion Elective in seventh and eighth grades is Spanish grammar and literature, along with culture. In 2011, a three part book series for all four grade levels was purchased to support the Spanish Immersion program as well as our seventh and eighth grade introductory Spanish Language courses for both level one and level two each being taught for one half the year.

Our Student Activities Program was very successful this year with continued resurgence. This program supports three quarters of our student body with activities throughout the school year. Along with our successful Student Council in grades seven and eight to, we were able to provide two Jazz Bands, Lego Robotics Club, the Miscoe Youth Theatre, Multimedia Club, two Art Clubs, Ski Club, and the Friends of Rachel (FOR) Club. The Miscoe Enrichment Program allowed teachers to offer classes such as Babysitting, Badminton, Board Games, Building, Dissection, Guitar, Ice Fishing, Knitting, Jewelry making, Painting, Pottery, Running, Sign Language, to name just some of the forty or more offerings. Classes met after school once per week during four different sessions and provided social and skills enrichment for over four hundred students.

Our successful Interscholastic Sports Program entered its fifth year in fall 2012. Cross country for boys and girls grades five through eight is offered as the fall sport. The winter sport offered to seventh and eighth grade boys and girls is basketball. In the spring, Baseball, Softball and Track and Field will be offered to seventh and eighth grade. The Interscholastic Sports Program has been consistently met with enthusiasm from parents, staff, and students, and it has successfully sustained itself financially through the concerted efforts of the students, staff, and the Sports Booster Club. This program will continue to run as a club, as it is unable to be supported by the school's operating budget at this time. The parents who participate in the Sports Booster Club are commended for their efforts and success in retaining this program during challenging financial times.

Our Student Council, under the direction of Mrs. McCourt and Ms. DaSilva continues to lead the school in spirit and community activities. The council provides social offerings such as the Annual Miscoe Talent Show and various socials throughout the year, including an end of the year grades five through eight social. The Student Council also held a canned food drive, spirit weeks, teacher appreciation week, provided to teachers a parent-teacher conference survival kit, coordinated the Memorial Day and Arbor Day ceremonies and held our school's end of the year cookout.

The Friends of Rachel Club continued its third year in support of the school and our local community. Over the last two years this group has been to Monson, Massachusetts in assisting them in the tornado relief efforts. The club has visited Monson eight times since the tornado working in the cleanup effort. One of the missions of Friends of Rachel is to do random acts of kindness, which the Miscoe Hill Program focuses on. They started the "Flash Mob" project this year in which they show up at the home of a community member to clean up their yard. This has been highly successful and will be continued in the spring. The Friends of Rachel teamed up with the Student Council, school staff, and our Guidance Department to fundraise for holiday dinners and gifts. The effort succeeded in purchasing thirteen complete holiday dinners and supplied forty-seven families with gifts for the holiday.

The Miscoe Hill Art program continues to thrive both within the school and off site in regional exhibits. The year began strong with artwork from ten students in grades seven and eight selected for The Boston Globe Scholastic Art Awards in Boston. Of those ten pieces, five were designated award winners, with the award winning work on display at the Massachusetts State Transportation building for the month of February. In March, artwork by Miscoe Hill students was on display in the Youth Art Month show at the Worcester Art Museum. Five pieces were chosen from students in grades seven and eight, with three chosen from grades five and six. Thirty Miscoe Hill students, in grades five through six, exhibited work in the Art in the Valley art show, which was at the Elmwood School in Millbury in April. The Miscoe Hill art program celebrated a year of amazing art with our own art show, which was held in conjunction with

the Miscoe Art Festival. Hundreds of pieces of artwork were on display including pottery, digital art, painting, collaborative work, drawing, and sculpture. Individual students were also honored independently with awards for their art in bookmark contests and on-line galleries. New this year at Miscoe Hill is the online gallery for fifth and sixth grade students at Artsonia.com.

Six Miscoe Hill art students were chosen to receive awards at the eighth grade graduation ceremony. Those special eighth grade art awards include the Leonardo Da Vinci Award - presented to both a male and female student who is competent and skillful in the Visual Arts, yet is driven by creativity and curiosity to experiment and invent, the Vincent Van Gogh Award - presented to both a male and female student who is a prolific creator in the Visual Arts, whose body of work shows tremendous energy and dedication, and the Georgia O'Keeffe Award - presented to both a male and female student who is independent and self-motivated in the pursuit of the Visual Arts, whose masterful artwork is the result of quiet focus and determination.

Mrs. Gentili, a Miscoe Hill Art Teacher, was chosen as the 2012 Middle School Art Educator of the Year Award. Her time and dedication to the arts as well as her continued pursuit of educational opportunities for herself and her students were factors in this award. Mrs. Gentili has been a teacher in the MURSD since 1998 and has always been one to go above and beyond for her students.

The Music Program is extremely successful at Miscoe Hill School. As of December 31, 2012 there were 710 students in the fifth through eighth grade bands and chorus, impressively representing 85.5% of the total number of students. The two Jazz Bands continued practicing before school two mornings a week in preparation for concerts and competitions. Besides the two school concerts performed by each grade level band, jazz bands, and chorus; the Jazz bands competed at the UNH Jazz Festival & the MAJE receiving Silver Medals for their work, seventh & eighth grade bands and chorus competed at MICCAA Festival receiving a Bronze Medal, at the Great East Festival the seventh and eighth grades and chorus all received Gold Medals. Each year our students compete in the Central

Districts and seven of the Miscoe Hill band and three chorus members received their highest award. The band and chorus also participated in the Musical Production of “Annie Jr” this year.

In 2012 we continued with *Second Step: A Violence Prevention Program*. The program teaches children skills in three areas: empathy, problem-solving, and anger management. Since the program has been implemented throughout the school community, the same problem-solving steps and calming down strategies are being reinforced by classroom teachers, administrators, support staff, and unified arts teachers, thereby creating a common vocabulary and theme that pervades our school community. We added to our social competency curriculum the Rachel’s Challenge Program. The mission of the Rachel’s Challenge Program is to inspire, equip and empower every person to create a permanent positive culture change in their school, business and community by starting a chain reaction of kindness and compassion.

Parent communication continued to be an ongoing goal at Miscoe. In 2012 the Miscoe Newsletter was abandoned for a more time sensitive blog site on the Miscoe Hill Home page on mursd.org. The site is updated daily so parents are immediately aware of the information needed to keep involved. Bi-Weekly Connect5 messages are sent to parent e-mails in order to transmit information and forms pertaining to school issues as well as community events. In addition to all teachers requiring students to use their Premier agenda books daily to record assignments, upcoming projects and tests, many teachers also utilized the HomeworkNOW.com website or another similar teacher website to keep parents informed of classroom activities. Miscoe Hill also placed on our website a “digital backpack” from which parents can download any paperwork needed including permission slips and office paperwork. The feedback has been very positive from the parents of Miscoe Hill.

In 2012, we continued to ensure that we maintain a safe school environment. Our procedures for fire drills, bus evacuations, and lockdown procedure are practiced throughout the year to ensure student knowledge and school safety. We have numbered all exterior building doors, provided room keys to all staff members, supplement student ID

cared which are carried in student agendas, and provided lanyards with ID cards to all staff members to move the safety of our school forward. Miscoe administration continues to work with all town departments to ensure the school building and procedures are in compliance with current local, state, and federal standards.

Our School Council continued to be an integral advisory system for Miscoe's administration and staff. Their commitment to the school improvement process and insight into our school's needs is commendable and greatly appreciated. On behalf of the Miscoe Hill School community, I would like to extend thanks to the members of the Miscoe School Council.

Our parent-teacher organization, the Miscoe Hill PTO, provided financial support for classroom materials geared toward enriching the learning experience for our students. The area of focus for the fundraising efforts continued to be technology. The PTO succeeded in equipping all remaining classrooms with projectors, screens and the ceiling installations. This has been a major advancement in our classroom technology. The Miscoe Hill PTO also provided important scholarships that enabled students in need of financial assistance to be able to fully participate in all class activities including class trips. The commitment of the Miscoe Hill PTO members is commendable.

The support of the Mendon and Upton communities continued to be an integral component to our success throughout 2012. The number of parents who attended our open house programs, conference evenings, band concerts, theater performances, talent show, festival of related arts evening, parent fitness night, parent information programs and other school activities truly reflect the commitment that community members have made to our school. The efforts that community members made to take part in School Committee, School Council, and MUPTO are further evidence of the interest our parents take in the education of our children. In addition, the number of parent volunteers who entered our school to assist teachers, teach a class, share a meaningful experience with students or assist in a fundraising effort is also truly commendable. Miscoe Hill School has experienced a solid education year in 2012 and look forward to future growth.

Respectfully submitted, Ann J. Meyer, Principal

Henry P. Clough Elementary School

Student Body as of December 31, 2012:

<u>Grade</u>	<u>Enrollment</u>
Pre-kindergarten	34
Kindergarten	86
First Grade	89
Second Grade	92
Third Grade	92
Fourth Grade	100
Total Enrollment	493

Mission Statement

It is the mission of the Clough School learning community to build a foundation of lifelong success, in a safe and nurturing environment, encouraging our children to achieve their academic potential by building upon their natural curiosity and providing guided learning experiences in partnership with families, educators and the community.

In reflecting on this past year's accomplishments, it is quite clear that the Henry P. Clough School is most successful due, in part, to the fact that we function as a community of learners where all members share in a common vision and commitment to education, insuring that all our students succeed. Henry P. Clough School continues to focus its energy on our goal of providing the highest quality education. We work together as a team to create a positive, safe, and supportive environment where students develop the excitement to learn as well as the confidence to explore the unknown. The end goal is to prepare our students to be productive and responsible young citizens. We look forward to working with you, as partners, in providing quality learning experiences for every child in our school. It is our genuine hope that every student, with the support of their family and school, will succeed during this school year and begin to build their future. We continually strive to strengthen our learning environment through the promotion of core values such as honesty, dependability, trust, tolerance and respect.

The quality of the teaching and support staff in a school is central in providing children with superior educational experiences. We are fortunate at Henry P. Clough to have dedicated and innovative teachers who work hard to educate our students. We believe that excellent teachers model the behaviors we expect in students. As such, our teachers are continually improving themselves through ongoing professional development opportunities such as outside workshops and graduate courses. Our professional development focus this year has been on aligning our curriculum to the Common Core Standards, training staff on the Daily Five and Café programs as well as QAR (Questions-Answer Relationships) and integrating technology into the classrooms.

In an effort to promote conflict resolution and prevent bullying, we utilize the Second Step Anti-Bullying Curriculum every week at all grade levels. The Second Step Program is research-based that integrates academics with social and emotional learning. Students in Pre-Kindergarten through Grade 4 learn and practice vital social skills, such as empathy, emotion management, problem solving, and cooperation. These essential life skills help students in the classroom, on the playground, and at home. To insure that student's experience a more humanistic learning environment in which they are responsible for their actions, respect all individuals, and establish positive relationships outside of their school community, we have "KCR Time" (Kind, Caring and Respect) embedded into our specialist's curriculum.

The School Counseling Program offers small group sessions for our students. Most small group sessions are held during lunch and focus on a particular social skill. Small groups not only provide the opportunity for additional learning experiences, but also provide a time of sharing and growing together with fellow students. Small groups give students a chance to belong, a chance to express themselves, and a chance to benefit from the support of group members. Sample lunch groups that are offered include: friendship, "school smarts", anxiety/stress, self-concept.

Our staff continues to implement Response to Intervention (RtI). RtI is a general education multi-tiered approach designed to maximize student achievement, address the needs of struggling learners, and to reduce

behavior problems. With RtI, schools identify students at risk, and those students who are ready to be challenged, monitor student progress, provide evidence-based interventions and adjust the intensity and nature of those interventions depending on a student's responsiveness, and identify students with learning disabilities or other disabilities.

We house the Spanish Immersion Program for 109 students in grades Kindergarten through grade 4. We were recognized by the Spanish Ministry of Education for our academic excellence in language education. Additionally, we were selected for membership in ISA (International Spanish Academy) to promote high academic standards, as well as to provide students with the values of multicultural education.

In addition to offering a sound academic program of study, our community of learners have found numerous ways to positively affect the lives of others. Our preschool students held a successful grandparents' day program and our fourth grade students shared in a wonderful intergenerational pen-pal experience. To further support our "Kind, Caring, and Respect" theme, the first grade students brought some cheer to members of the US Air Force by collecting food, personal care items, and gift items for the soldiers. The second grade students, in conjunction with our entire school community participated in connections with the community efforts to collect non-perishable items for the Mendon Food Pantry. Students collected funds for Unicef while trick or treating on Halloween. Art teacher, Miss. Kornblum, worked with Clough students to make Holiday cards for a very sick boy whose last wish is to beat the Guinness World Record for the most Christmas cards received. Under the direction of P.E. teacher, Mr. Dan Hayes, a School Walk for Diabetes event took place during regularly scheduled Physical Education classes. The School Walk for Diabetes was a fun filled event for our students, which encouraged community service by raising money for The American Diabetes Association to help fund lifesaving research. Family and friends reached out and supported their child's participation by making contributions and obtaining matching funds from work. Clough school was ranked #88 among all Southeastern Massachusetts for their Daffodil Days fundraising. All proceeds raised went directly to the American

Cancer Society. We held an Arbor Day Ceremony, a Winter Concert, and a Memorial Day Concert, which was open to both communities.

We continue to work with Nipmuc students in the DECA program and National Honor Society by helping them with their service projects. In this regard, our students donated toys, coloring books, crayons and other activity book to the Milford Hospital, students and families contributed to “Warm Hearts and Warm Hands”, raised money for books and supplies for students in Kenya, raised money to help the sick children at St. Franciscan Hospital, and participated in a variety of other supportive charitable efforts for our community. In a similar fashion, the H.P. Elementary staff, in collaboration with the Mendon Lion’s Club sponsored the annual “Giving Tree program”. The Giving Tree Program provides an opportunity for staff to help and support H.P. Clough student families that might be in financial need by purchasing gifts for the holidays.

The Henry P. Clough School, in conjunction with Charles River Bank offers our Clough students the opportunity to learn the principles of saving through our school-banking program. By participating in the school banking program our students learn what a savings account is, begin to appreciate the advantages of saving, and receive an account statement displaying their account activity. First Grade Students visited the Taft Library and received their very own Library card. Mendon Firemen and EMT’s come in to our school regularly and work with the students to educate them on fire safety.

Our school council, which includes parents, a community member, and school staff, has made significant progress toward improving our school and refining what we can accomplish together. We are grateful to have such a supportive collection of community members working with our school sharing in a common vision and commitment to education. This supportive relationship has provided guidance and support to our school goals, school procedures, and educational programs.

Clough School Council Members (2012-2013)

Janice Gallagher- Co-Chair, Teachers: Jen Hall, Rebecca Pilkington, and Cathy Hack, Parents: Jim Emond- Co-Chair, Melissa Frieswick, Alyssa Lahar, and Robin Lander, Community Representative: Nancy Sherman Aligning with the Mendon-Upton Regional School District's Goals, the Clough school council developed the Clough School Improvement Plan which highlighted the academic and strategic goals which our community will focus on this year and over the next few years.

Henry P. Clough Elementary School Goals 2012-2013

Goal 1: By June 2013, changes in curriculum and instructional practice to improve student performance will be made based on the disaggregate student assessment data.

Goal 2: Between November 1, 2012 and June 1, 2013, successfully implement a school-wide citizenship and responsible behavior campaign.

The H.P. Clough Elementary School community is most fortunate to have the support of our PTO. They are an outstanding group of parents that continuously work to support our staff and students. With the input of staff members, they have planned seven wonderful cultural and fine arts programs that are tied to the State Curriculum guidelines for our students at each grade level. These programs are enthusiastically received and appreciated by students and staff.

In addition to cultural and fine arts programs, the PTO provides social activities important for developing the social culture as well as making important purchases to support the school. Through the Gift Card Fundraiser, Pies and cookie sales, Box Tops collections, two book fairs, and their first Annual Clough Golf Classic, the Clough PTO has been able to fund the following for the Clough students and staff: family fun night and Halloween Party, fourth grade celebration, Field Day for all students, Kindergarten get together, Trolley Tour for third grade students, tiles for the fourth grade tile wall, folders for every student and agendas for the third and fourth grade students, web site subscriptions for teacher use,

bookcases and bins for our Literature Library, and purchased 8 LCD Projectors, 2 smart Boards, 2 Ipads and 1 Kindle for the classrooms.

Working with a passionate group of parents has helped our school and programs immensely over the years by bringing thousands of dollars in media to our school library and classrooms.

Clough PTO Board (2012-2013)

President – Jenifer O’Donovan, Vice President – Alyssa Lahar

Treasurer – Michelle Kelly Secretary- Dawn Calvey

Cultural Arts- Holly Plumb, Diane Dunster, and Liz Black

Volunteer Coordinator- Karen Ditmars

The success of our students is a result of the strong partnership amongst the communities of Mendon and Upton and the school district. As a school community we are appreciative and grateful for your commitment and the continuous support demonstrated by parents, community members, and the school committee to all staff and students. Additionally, we are thankful for the ongoing opportunity to work with both communities towards a common goal: to assist each student to reach his or her highest potential. With your involvement and support, together we will carry on and enhance our reputation for excellence. “One Team, One Goal, No Limits”.

Respectfully submitted,

Janice E. Gallagher, Principal

Memorial Elementary School

Student Body as of December 31, 2012:

<u>Grade</u>	<u>Enrollment</u>
Pre-kindergarten	33
Kindergarten	86
First Grade	86
Second Grade	81
Third Grade	110
Fourth Grade	101
Total Enrollment	497

Our Mission Statement:

In a partnership with families and community, Memorial School empowers our students to become active learners and to be socially responsible in an ever-changing world.

At Memorial School we strive to promote a love of learning by providing all students with a safe, supportive, and child-centered learning environment. We believe in preparing our students to be responsible citizens in an ever changing global society. Our programs are aligned with state standards and promote rigor through relevance. We focus on the development of the “whole child” and provide opportunities for students to appreciate community, cultural, linguistic, and individual differences. In addition, through Character Education and Rachel’s Challenge Kindness and Compassion Club, we promote respect, responsibility, fairness, caring, citizenship, compassion and trustworthiness.

Memorial School students are instructed by talented and dedicated staff members who are committed to ongoing and multifaceted professional development. Throughout the year, the faculty of Memorial School has participated in district sponsored and out of district workshops, enrolled in graduate level courses, and collaborated with grade level teammates to create instructional units in various subject areas. Additional training, in a variety of topic areas including technology integration, data analysis, and

differentiation has also been incorporated into our monthly staff meetings. Professional development is of great importance as we continuously strive to improve the process of teaching and learning, through the examination of curriculum, instruction, and assessment.

It is our belief that the integration of technology, in all areas of our curriculum, is essential in preparing our students to be successful in the 21st Century. Students are provided with numerous opportunities to utilize resources such as web sites, streaming video, virtual fieldtrips, and web quests. These tools are helpful in supporting a wide variety of learning styles among our students. With the assistance of staff members, we have had the opportunity to offer technology training for our teaching staff after school, during professional development days and as part of our monthly faculty meetings. Thanks to the generosity of the Memorial School PTO, all teachers who have requested LCD projectors now have them mounted in their classrooms. In addition, the PTO has provided funding to increase the number of SMART Boards in the building. Several teachers have them mounted in their classrooms and others are able to access this technology through the use of the computer and science labs. Teachers and students are excited about the new interactive dimension that the SMART Boards bring to teaching and learning. In addition, the PTO has also funded the purchase of several iPads which teachers are able to sign out and use with their students. A wide variety of applications are being utilized in a number of creative and innovative ways to promote student learning.

Teachers at all grade levels strive to create and implement instructional units that promote rigor through relevance. This year, fourth grade students worked with author Steven Krasner to write and perform a mystery dinner theater. The students were responsible for creating the script including character and plot development, dialogue, as well as costume and set design. After developing two endings to the mystery, the play was performed for two different audiences, as well as the school community. Students in third grade participated in a “hands on” *Colonial Day* in which they learned about weaving, tin art, writing with a quill, and stenciling. Second grade students worked with their fourth grade friends to recreate Ellis Island as they learned about immigration through role playing. As an “immigrant” the students *traveled* by ship to Ellis Island where they experienced the process

of entering America, complete with the many examinations and questions to answer. First graders shared their writing and reading skills with parents during the Author's Tea when books written by the students were read aloud. Our youngest students enjoyed learning through many opportunities for discovery and "hands on" exploration. Memorial School teachers are committed to fostering a love of learning by providing all students with fun and exciting learning experiences.

The 2012 MCAS scores indicate that a higher percentage of third and fourth grade students from Memorial School scored "Proficient or Higher" on the English Language Arts MCAS than the state average. The same is true at the third grade level in the area of mathematics. Based on the Department of Elementary and Secondary Education's new accountability system, Memorial School has been identified as a Level 2 School. The staff will continue to analyze the MCAS data, as well as common grade level assessments to determine areas of concern and develop effective strategies to meet the needs of all students.

In addition to taking pride in the exceptional work that they do in the classroom, the students had the opportunity to showcase their work with the specialists at the Memorial School Specialists' Night. The evening consisted of dance performances, digital portfolios, artwork which was showcased throughout the building, poetry and fairytales written by the students, as well as musical performances. Family members also had the opportunity to enjoy the students' musical talents when they were treated to a mid-winter concert which was presented at Nipmuc High School. Members of the Upton community were invited to attend a Memorial Day Concert honoring all those who have served and sacrificed in the armed forces. Students at all grade levels performed patriotic songs.

Memorial School continues to be recognized as an International Spanish Academy. The International Spanish Academy Program was established by the Ministry, through the Education Office of the Embassy of Spain to promote the development of quality Spanish-English bilingual education programs which promote high academic standards, as well as provide students with the values of multicultural education.

Memorial School, as an ISA member, has access to the following resources and programs:

- Assistance in obtaining validation and recognition of academic accreditation
- Specialized visiting teachers
- Courses for teachers and school administrators in Spanish universities
- Scholarships for summer institutes
- Language and culture assistants
- School exchanges
- Professional development for teachers
- Participation in an ISA network in North America
- Connection with other Spanish and International organizations

Using the Mendon – Upton Regional School District Strategic Plan as its guide, the Memorial School Council is responsible for the development of the School Improvement Plan which is designed to serve as a blueprint for the actions and processes needed to increase student performance. It helps guide resource allocation, staff development, instructional content and practice, as well as assessment.

The 2012 – 2013 School Council Members are:

- Debra Swain – Principal
- Marianne Lynch – Teacher
- Renee Luzzetti – Teacher
- Jennifer Kane – Parent
- Kimberly Spangenberg- Parent
- Laura Jamerson – Parent
- Stephanie Dunham – Community

Schools are an important part of all communities and strong bonds between the two are mutually beneficial. This belief is reflected in the following goal and action steps from the 2012-2013 School Improvement Plan:

Goal 1: To promote home/school/town communication and collaboration, as well as increase student pride in their home town by

identifying partnership opportunities between Memorial School and the town of Upton.

- Action Steps:
- Implement Kindness and Caring in Our Community Service Project to raise money for the Upton Food Bank. Students in the Life Skills Program at Nipmuc High School will assist in the purchasing and shelving of food items at the town food pantry.
- Host first grade Caring Breakfast for Upton senior citizens.
- First grade students will walk to town library to learn about its operation and acquire a library card
- Third grade students will learn about the history of Upton while visiting the Town Hall and State Park (CCC)
- Invite Upton veterans to Memorial Day Concert and recognize their contributions through service to our country
- Coordinate with St. Gabriel's Church to participate in the Trees of Hope Campaign to raise funds in support of patients undergoing chemotherapy at Milford Hospital
- Coordinate School Banking Program with Charles River Savings Bank
- Invite community members to participate in the Partners Advancing Literacy (PAL) Program
- Promote school events by contacting local newspapers for coverage
- Share school news with the community through the use of a Memorial School Facebook Page
- Work with Town Hall to recruit senior citizens to participate in the Tax Abatement Program through volunteering at the school.

The essential elements of Response to Intervention (RtI) include the provision of scientific, research based instruction and interventions within the general education setting; monitoring and measurement of student progress in response to the instruction and intervention; and use of these measures of student progress to shape instruction and make educational

decisions. With the initiative for the implementation of Response to Intervention (RtI) in place, emphasis on developing and utilizing common formative assessments to determine instructional needs and monitor progress has become our focus.

Goal 2: To utilize data derived from common assessments to best inform instruction

- Action Steps:
- Develop and implement a master schedule which will provide grade level teams with common planning time and designated English Language Arts and Math instructional blocks
- Grade level teams will develop common formative assessments in English Language Arts and Math
- Utilize “data dig” with third and fourth grade teachers to analyze MCAS results
- Utilize “data dig” with first and second grade teachers using Every Day Counts assessments
- Provide professional development in the area of collecting assessment data, how to interpret various types of data and how to utilize data in making instructional decisions
- Explore options to provide grade level teams with an additional forty minute block per month to review and analyze data
- Grade level teams will explore the use of flexible grouping to address specific skills in the areas of English Language Arts and/or Mathematics

At the Memorial Elementary School we are dedicated to improving the technology tools we have available to both our students and staff. It has been well documented that the use of technology in the classroom can stimulate curriculum, bring life to lessons, and rejuvenate basic educational concepts. As we strive to prepare our students for the 21st Century, it is important that we teach them how to use technology to explore and investigate concepts, access and manage information, and communicate in an effective manner. In keeping with our philosophy regarding the

importance of technology, we have established a technology goal for the current school year. The following goal and action steps are outlined in our 2012-2013 School Improvement Plan.

Goal 3: To effectively utilize technology resources to improve student learning

- Action Steps:
- Administer Scholastic Reading Inventory and Scholastic Math Inventory three times per year to monitor student growth and identify areas of concern.
- Provide teacher training in accessing and utilizing reports generated through SRI and SMI to improve student learning
- Provide full day training session in the effective use of Smart Boards in the classroom to teachers who currently utilizing this technology
- Provide teachers with time to visit colleagues' classrooms/schools to observe the use of technology in the classroom
- Facility coordinator will develop and disseminate a list of available technology
- Teachers will share effective uses of technology as “mini-lesson” during staff meeting

Memorial School is fortunate to have committed groups of community members working in partnership with our school toward a common vision, and with a commitment to education, to insure that all students are successful. The Memorial School Council and Memorial School Parent Teacher Organization are critical members of the school community. Together, we strive to honor the Memorial School Mission Statement: “In a partnership with families and community, Memorial School empowers our students to become active learners and to be socially responsible in an ever-changing world.”

The purpose of the Memorial School PTO is to provide the school community with leadership and financial support to promote curriculum enhancing programs, classroom enrichment, and social activities for

students and their families. The dedicated members of the Memorial School PTO plan and implement cultural arts programs, organize volunteer programs, provide educational and enrichment materials, and sponsor social activities. The PTO has been extremely supportive of our efforts to increase the use of technology within the classroom. Through their generosity, we have significantly increased the number of LCD projectors, Smart Boards, iPads, digital cameras, and digital recorders that are available to staff members to enhance their instruction. This year's Parent Teacher Organization Executive Board Members are:

- Julie DeZutter – Co-President
- Michele Arthur – Co-President
- Niki Cummings – Vice President
- Pam Reilly – Treasurer
- Doreen Bruno – Co-Secretary
- Kristen Joseph – Co-Secretary
- Michele Arthur – Volunteer Coordinator
- Renee Pond – Fundraising
- Judy Gronda – Fundraising
- Shaughna Giracca – Fundraising
- Shannon Palinkas – Fundraising
- Julie DeZutter – Cultural Arts Tri-Chair
- Michelle Tewksbury – Cultural Arts Tri-Chair

Our volunteer program remains an important part of the Memorial School. We continue to provide training each fall and offer a video which reviews our check-in procedure, registration requirements, volunteer opportunities, and the importance of confidentiality.

The Mendon Upton Educational Foundation (MUEF) has also played an important role in supporting innovative programming at Memorial School. Through their fundraising efforts, staff members are provided with the opportunity to develop and implement creative programs which are funded through MUEF grants.

Volunteer opportunities continue to be available through the Senior Tax Abatement Program. This important program allows Upton senior citizens to work in various positions at the Memorial School for compensation which is applied toward their property tax bill. To participate, seniors must be at least 60 years old, own their own home and reside in the town of Upton. The Partners Advancing Learning (PAL) program pairs volunteers with teachers to provide curriculum based activities for students in the area of literacy development. This program was developed by the School Council in collaboration with and under the guidance of the Memorial School staff. In addition, parents are invited to serve as room parents, mystery readers, and classroom volunteers.

The staff and students of Memorial School are committed to creating a safe learning environment for all. In an effort to promote conflict resolution and prevent bullying, the Second Step Program is utilized at all grade levels. In addition, Rachel's Challenge, a program previously implemented at the secondary level, was introduced at the elementary schools in 2011. The Specialist Team meets with students bi-weekly to implement Rachel's Challenge lessons promoting kindness and caring. All Memorial School staff and students are encouraged to "give a link" recognizing "Random Acts of Kindness". The links are combined at the end of each school year to represent the "CHAIN REACTION" that is promoted through this program. The tradition of inviting our community's senior citizens to the first grade Caring Breakfast continued with over thirty guests attending this event. Our guests enjoyed art work, songs and poems, as well as a special souvenir made by the first graders as part of their Character Education Curriculum. This year, the PTO also joined efforts with the fourth grade students to collect "spare change" for the Upton Food Pantry. In three days over \$2,000 was collected for the Pantry. The Nipmuc High School Life Skills Class assisted with this project by purchasing and shelving the food products that they purchased with the funds collected by Memorial School.

To continue to meet the needs of our families, the Before and After School Program offers child care at Memorial School. Parents are able to access care from 7:00 a.m. until 6:00 p.m. In addition, the Extended Day Program has been expanded to include preschool students. As a result, parents may

now opt to provide preschool and kindergarten students who are enrolled in a half day program, a full day experience for two, three, four, or five days.

In addition to the important academic programs that define Memorial School, the school community has come together to support others through their participation in a number of charitable opportunities. Students collected funds for *UNICEF* while trick or treating at Halloween. Twelve thousand, two hundred ninety four dollars (\$12,294.00) was also raised for the American Heart Association through the *Jump Rope for Heart* program. Together with the PTO, the students and staff at Memorial School raised two thousand one hundred fifteen dollars (\$2,115.00) for the Upton Food Bank through our Kindness and Caring in our Community Project. The Memorial School staff participated in the *Giving Tree* program, providing support to families in need during the holiday season. In addition, members of the school community contributed gift cards used to decorate the Memorial School Tree for the Tree of Hope Festival at St. Gabriel's Church. All proceeds from this event went to the Olivia Patient Care Fund.

At a time when schools across our country continue to face difficulties as a result of increased mandates and uncertain funding, members of the Memorial School community are grateful for the outpouring of support from parents, professionals, and community members on behalf of our students. With your continued involvement and support, we will continue to strive to provide every student with a top quality educational experience.

Respectfully submitted,

Debra Swain, Principal

Technology

In 2012, we continued to upgrade and maintain our existing fleet of computers and instructional hardware to keep up with the state mandated programs and services. The PCs in the classrooms at all the schools were upgraded in accordance with our hardware lifecycle.

New classroom instructional hardware has been acquired such as and updated wireless network at the high school, projectors, speakers, and SMARTboards through a mix of grant and operational funds. Due to financial considerations, we relied again on outside funding this year for new classroom technology tools. The district's parent organizations assisted in the purchasing of the following equipment:

Clough PTO: Ceiling Mounted LCD projector setups for classrooms, iPads

Memorial PTO: Ceiling Mounted LCD projector setups for classrooms, iPads

Miscoe Hill PTO: Ceiling Mounted LCD projector setups for classrooms, software

MUEF Grants: 7th Grade iPad initiative

The District's annual technology plan was approved by the Massachusetts Department of Elementary and Secondary Education, and the district is eligible for state and federal grant funding opportunities in the 2012-2013 school years.

Respectfully Submitted,

Joseph S. Leacu, Director of Technology

Annual Town Report 2011 - 2012
DISTRICT EMPLOYEE LISTING - YEAR ENDING JUNE 30, 2012

**SCHOOL
COMMITTEE**

		Term Expires
Drennan, Kathleen	Chairperson	2013
DeZutter, Phil	Vice Chairperson	2014
Russo, Christopher	Secretary	2015
Applegate, Heather		2013
Martin, Leigh		2015
Moore, Liana		2014

ADMINISTRATION

Belland, Kimberly A.	Accountant/Human Resources	\$66,671
Byer, Jay	Business Assistant	\$40,000
Choiniere, Kenneth H.	Director Grounds/Maintenance	\$95,340
Clements, John K.	Principal, Nipmuc Regional High School	\$98,000
Gallagher, Janice E.	Principal, Clough Elementary School	\$98,000
Leacu, Joseph S.	Director Informational Technology	\$76,530
Maruszczak, Joseph P.	Superintendent	\$145,000
Meyer, Ann J.	Principal, Miscoe Hill School	\$98,000
Swain, Debra E.	Principal, Memorial Elementary School	\$98,000
Todd, Dennis	Director of Pupil Personnel Services	\$91,125

TEACHERS/GUIDANCE/NURSES

AbalosCoyle, Deborah	Teacher	\$31,862
Afable, Mary K.	Teacher	\$37,030
Aldrich, Eileen V.	Media Specialist	\$42,687
Alibozek, Sandra N.	Teacher	\$62,146
Allen, Kathleen M.	Guidance Counselor	\$74,474
Allen, Patrick J.	Teacher	\$72,401
Alsen, Sheila C.	Teacher	\$64,603
Amitrano, Anthony J.	Dean of Students	\$72,401
Amitrano, Lauren M.	Teacher	\$67,770
Antonelli, David C.	Teacher	\$78,993
Antonellis, Carla	Teacher	\$58,443
Ariel, Veronica C.	Speech Pathologist	\$78,993
Augustino, Gail P.	Occupational Therapist	\$80,833
Barrows, Mary E.	Teacher	\$74,474
Baszner, Jill M.	Teacher	\$82,145
Beaudoin, Lori L.	Teacher	\$74,474
Beauregard, Victoria	Guidance Counselor	\$78,861
Bellefontaine, Tara A.	Nurse	\$11,621
Berthao, Kristen	Teacher	\$72,401
Bertram, Susan J.	Teacher	\$74,474
Bomba, Skye D.	Teacher	\$55,866
Borgatti, Diane M.	Teacher	\$55,866
Brigham, Marie E.	Teacher	\$74,474
Brown, Gail N.	Teacher	\$65,208
Bucken, Cynthia A.	Guidance Counselor	\$80,833
Campbell, Kevin M.	Teacher	\$72,401
Cardamone, Kathryn	Teacher	\$58,443
Carnege, Patricia E.	Teacher	\$9,050

Casey, Linda J.	Physical Therapist	\$54,646
Chapman, Patricia A.	Teacher	\$72,401
Checkoway, Gail E.	Nurse	\$65,208
Christopherson, Kathryn	Teacher	\$44,701
Clark, Robert E.	Teacher	\$73,905
Claro, Kristine L.	Teacher	\$72,401
Clements, Michael J.	Teacher	\$78,993
Clish, Alison L.	Teacher	\$72,401
Cochran, Ronald A.	Teacher	\$74,474
Cohen, Howard W.	Teacher	\$78,861
Condon, Amanda K.	Teacher	\$58,443
Connolly, Kerry P.	Teacher	\$68,903
Connors, Kevin M.	Teacher	\$74,474
Cook, June A.	Teacher	\$72,401
Cooney-Brown, Rita C	Teacher	\$78,993
Costello, Ann T.	Teacher	\$72,401
Cote, Linda	Teacher	\$60,763
Couture, Alyssa	Teacher	\$65,208
Crawford, Alyssa A.	Teacher	\$71,280
Crowley, Patricia A.	Teacher	\$78,993
Cullen, Alyson	Teacher	\$58,939
D'Elia, Lisa	Teacher	\$72,401
DellaRovere, Jeffrey	Teacher	\$13,988
DellaRovere, Steven J.	Teacher	\$54,393
Deschenes, Kathleen P	Teacher	\$55,866
Devlin Ellis, Kami R.	Teacher	\$68,803
Eagan, Michael A.	Teacher	\$65,208
Edwards, Susan N.	Vision Services	\$37,237
Eland, Rebecca M.	Teacher	\$55,866
Erickson, Jennifer M.	Teacher	\$60,763
Evans, Christopher P.	Teacher	\$60,763

Fagan, Kerry A.	Guidance Counselor	\$67,770
Farley, Amanda J.	Speech Pathologist	\$58,443
Feeley, Mark F.	Teacher	\$80,833
Field, Jennifer C.	Teacher	\$67,062
Flanders, Jessica A	Teacher	\$42,687
Frary, Cathy A.	Teacher	\$62,776
Gamboni, Vilma E.	Teacher	\$47,814
Gauthier, Kristin E.	Nurse	\$46,902
Gentili, Alice M.	Teacher	\$74,474
Gervais, Beth A.	Teacher	\$70,635
Gilchrist, Amy E.	Teacher	\$74,474
Glassman, Scott R.	Teacher	\$63,754
Grady, Jessica A.	Teacher	\$62,776
Grimes, Catherine J.	Teacher	\$65,713
Guertin, Kathy A.	Guidance Counselor	\$80,833
Guglietti, John M.	Teacher	\$72,401
Hall, Jennifer S.	Teacher	\$67,770
Hall, Timothy J.	Teacher	\$65,215
Hansen, Jonathan M.	Teacher	\$60,763
Hardin, Rebecca A.	Teacher	\$60,763
Hayes, Daniel P.	Teacher	\$70,635
Henderson, Amy E.	Teacher	\$45,802
Hendricks, Barbara R.	Teacher	\$56,508
Henry, Courtney A.	Teacher	\$58,939
Hicks, Stefani L.	Guidance Counselor	\$31,862
Holloway, Laurie A.	Teacher	\$56,312
Horn, Christine K.	Teacher	\$65,713
Ishler, Marabeth	Teacher	\$60,763
Jarvis, Jacquelyn	Teacher	\$70,635
Jette, Elizabeth F	Teacher	\$42,687
Jordan, Katie J.	Teacher	\$78,993
Joyce, Carla J.	Teacher	\$69,659

Jussaume, Julie A.	Teacher	\$70,635
Kadra, Elizabeth M.	Teacher	\$52,108
Kahler, Brittney A.	Teacher	\$38,279
Keefe, Kristen L.	Teacher	\$72,401
Keenan, Jaclyn M.	Teacher	\$72,401
King, F. Andrew	Teacher	\$68,308
Kinkela, Melisa J.	Teacher	\$71,280
Kyrka, Pamela S.	Teacher	\$80,833
Laflash, Kathleen A.	Teacher	\$78,993
Lajoie, Lauren B.	Teacher	\$63,754
Lambert, Elizabeth E.	Teacher	\$71,280
Langdon, Heather B.	Teacher	\$65,208
Larracey, Katherine A.	Guidance Counselor	\$80,833
Leaver, William D.	Teacher	\$74,474
Ledoux, Marsha I.	Teacher	\$72,401
Lizotte, Janice G.	Teacher	\$70,635
Lopes, Nancy M.	Teacher	\$9,445
Lopez Munoz, Thais	Teacher	\$44,403
Luzzetti, Renee	Teacher	\$65,208
Lynch, Marianne S.	Teacher	\$55,866
MacFadden, Oliver H.	Teacher	\$44,701
MacIsaac, Daniel A.	Teacher	\$58,443
Maglione, Janet R.	Teacher	\$78,993
Maloney, Michael E.	Teacher	\$74,474
Maloney, Rae A.	Teacher	\$36,329
Manser, Caterina A.	Teacher	\$54,197
Marques, Heather L.	Teacher	\$58,443
Mattson, Donna M.	Guidance Counselor	\$34,705
McCourt, Heather A.	Teacher	\$65,208
McDonald, Michele M	Teacher	\$69,659
McDonough, Karen G.	Teacher	\$74,474

McGee, Tammy A.	Teacher	\$55,027
McInnis, William R.	Teacher	\$72,401
McIntyre, Sara Jean	Teacher	\$62,776
Merten, Matthew N.	Teacher	\$72,658
Messick, Robert S.	Teacher	\$78,993
Moloney, Tricia	Teacher	\$72,401
Monroe, Wanda B.	Teacher	\$74,474
Montano, Sarah C.	Teacher	\$65,208
Monterotti, Lori A.	Teacher	\$41,295
Mooradian, Timothy C	Teacher	\$21,344
Moran, Mary Anne	Dean of Students	\$74,474
Morel, Michael P.	Teacher	\$60,763
Moroney, Jill A.	Teacher	\$56,341
Morrison, Wendy H.	Speech Pathologist	\$78,993
Murphy, Sharon M.	Teacher	\$74,474
Nakamura, Stephanie	Teacher	\$13,940
Naples, Amy B.	Teacher	\$64,603
Napoli, Nicole M.	Teacher	\$62,776
Oldfield, III, Frederick	Teacher	\$82,145
O'Neil, Maureen A.	Teacher	\$45,802
Page, Christine H.	Teacher	\$80,833
Pardue, Lindsey A.	Teacher	\$1,478
Parent, Jennifer L.	Teacher	\$45,802
Patacchiola, Kathleen	Teacher	\$78,993
Perras, Gary E.	Teacher	\$80,833
Perry, Kathleen B.	Teacher	\$60,763
Pezzote, Nicholas P.	Teacher	\$56,665
Phylis, Patricia T.	Teacher	\$78,861
Pilotte, Kathleen M.	Teacher	\$65,208
Pokornicki, Lauren E.	Teacher	\$48,217
Pool, Grace G.	Teacher	\$43,441

Poxon, Lauren N.	Teacher	\$44,701
Presbrey, Karen A.	Teacher	\$80,833
Raposa, Ann	Teacher	\$60,763
Reardon, Kathryn M.	Teacher	\$49,912
Rhodes, Kathleen A.	Teacher	\$78,993
Rice, Katherine A.	Teacher	\$1,974
Rogers, Daniel D.	Teacher	\$58,443
Rutkowski, Andrea L.	Teacher	\$67,770
Ryan, Lisa	Nurse	\$65,208
Sadler, Betsy J.	Teacher	\$80,833
Sanford, Amanda A.	Teacher	\$74,474
Sheehan, Paula R.	Teacher	\$65,713
Smith, Heather A.	Teacher	\$31,132
Smith, Lise M.	Teacher	\$78,993
Soto, Ana M.	Teacher	\$71,280
Spindel, Roy R.	Teacher	\$58,814
St. Pierre, Lauren	Teacher	\$58,443
Stanas, Julie	Teacher	\$49,817
Starkis, Virginia R.	Teacher	\$78,993
Stienstra, Cecilia L.	Nurse	\$65,713
Suffredini, Carol R.	Speech Pathologist	\$57,921
Thomsen, Timothy P.	Teacher	\$65,208
Torres Garcia, Kharen	Teacher	\$51,019
Tremblay, Ann Marie	Teacher	\$51,256
Trowbridge, Darryl M.	Teacher	\$54,197
Villarroel, Maria M.	Teacher	\$65,215
Wallace, Hilary	Teacher	\$52,360
Warren, Kristen L.	Teacher	\$70,635
Washburn, Melonie A.	Teacher	\$67,770
Waterman, Heather A.	Teacher	\$35,213
Webster, Brenda L.	Teacher	\$72,401

Welch, Marney P.	Teacher	\$58,443
Wernig, Elizabeth A.	Teacher	\$65,208
Wheelock, Jacqueline	Teacher	\$80,833
White, Cari A.	Teacher	\$58,443
Willinski, Maria E	Teacher	\$60,763
Wood, Melissa A.	Teacher	\$58,443

SUPPORT STAFF

AbalosCoyle, Deborah	Academic Tutor	\$8,219
Agro, Ellen S	Aide	\$14.53/hr.
Alcott, Erin N.	Aide	\$14.53/hr.
Anderson, George M	Aide	\$15.70/hr.
Anderson, Sheri L	Aide	\$13.25/hr.
Arcudi, Laurie A.	Accounting Clerk	\$41,545
Ashby, Wanda L.	Aide	\$14.36/hr.
Barr, Diane L	Aide	\$14.77/hr.
Behrikis, Christine L.	Aide	\$13.01/hr.
Boczanowski, Carla A	Aide	\$15.70/hr.
Bohan, Carol B.	Nurse Asst.	\$11,387.00
Braun, Carol M.	Lunch/Recess Aide	\$10.00/hr.
Braun, Jody M.	Lunch/Recess Aide	\$10.00/hr.
Briggs, Diane P	Aide	\$14.77/hr.
Burke, Aimee T	Aide	\$13.01/hr.
Burns, Kristin A	Aide	\$14.77/hr.
Busby, Julia S	Aide	\$13.25/hr.
Callahan, Debra A.	Aide	\$14.77/hr.
Campbell, Roseann M	Aide	\$14.77/hr.
Colonero, Anne Marie	Administrative Assistant	\$25,354
Comfort, Christine A.	Academic Tutor	\$4,731
ConversVasquez, Martha	Aide	\$14.28/hr.
Cote, Tanja N	Extended Day	\$27,136

Curley, Peter J	Aide	\$15.70/hr.
Curran, Catherine A	ABA Tech.	\$19.42/hr.
Curtis, Bernadette F.	District Data Administrator	\$56,808
Dauley, Jennifer H	ABA Tech.	\$18.19/hr.
DeLuca, Sherry Lynn	ABA Tech.	\$19.77/hr.
Dewitt, Theresa N	ABA Tech.	\$19.42/hr.
Dodd, Laurie M.	Aide	\$14.36/hr.
Drescher, Wendy L	Aide	\$14.70/hr.
Dumas, Alicia H	Aide	\$14.77/hr.
Farrell, Denise A.	Administrative Assistant	\$44,637
Ferris, Jay C.	Administrative Assistant	\$30,796
	Administrative Assistant to	
Ferrucci, Lauren	Superintendent	\$26.80/hr
Fior, Cora	ABA Tech.	\$21.26/hr.
Fotheringham, Angela	Lunch/Recess Aide	\$10.00/hr.
Fleury, Katherine B.	Tech. Teaching Asst.	\$29,232
Gale, Karlyn M.	Library Teaching Asst.	\$29,232
Gaskill, Karen M	Aide	\$13.25/hr.
Gibson, Carol A.	Administrative Assistant	\$43,784
Gorman, Susan E	Aide	\$16.74/hr.
Grady, Janis L.	Administrative Assistant	\$43,784
Graves, Gina	Aide	\$18.08/hr.
Grigaitis, Christopher	ABA Tech.	\$19.77/hr.
Hack, Catherine A.	Library Teaching Asst.	\$29,232
Harrison, Karen A	Aide	\$10.00/hr.
Herd, Jacqueline R	Aide	\$14.53/hr.
Hess, Mary E	Aide	\$14.77/hr.
Hodgens, Tammy A	Aide	\$15.70/hr.
Holmes, Ellen F	Aide	\$15.70/hr.
Hurd, Lisa M	ABA Tech.	\$19.77/hr.
Hureau Allaire, Cora J.	Sped. Aide	\$13.25/hr.
Jayes Olaso, Larissa I.	Aide	\$13.08/hr.

Kilcoyne, Cheryl L.	Aide	\$14.36/hr.
Laczka, Lana M.	Before/After School Program	\$23.99/hr
Lavin, Justine A.	Aide	\$14.36/hr.
Linehan, Deborah A.	Administrative Assistant	\$31,396
Lipscomb, Carol L	Aide	\$14.48/hr.
Loeper, Lorraine G	Aide	\$14.77/hr.
Lowther, Kimberly M	Aide	\$13.49/hr.
Mackie, Ellen F	Aide	\$15.70/hr.
Malisz, Ann Marie	Accounts Payable	\$43,591
Martin, Kelly	Academic Tutor	\$18,346
Mateer, Lisa	Aide	\$18.08/hr.
Mayzel, Karen S	Aide	\$13.49/hr.
Mccluskey, Heidi E	Aide	\$15.70/hr.
McDevitt, Cynthia L.	Administrative Assistant	\$44,637
McGrath, Jennifer A.	Lunch/Recess Aide	\$10.00/hr.
McQuilkin, Erika K	Aide	\$14.77/hr.
McShane, Leslie J	Aide	\$14.48/hr.
Milton, Lori	ABA Tech.	\$18.08/hr.
Morford, Keli J.	Lunch/Recess Aide	\$10.00/hr.
Moore, Ona S.	Administrative Assistant	\$35,881
Mullarkey, Debra A.	Administrative Assistant	\$43,784
Noreau, Catherine A	Aide	\$14.77/hr.
Offord, Kristen E.	Aide	\$14.36/hr.
Oglesby, Pamela M.	Aide	\$14.36/hr.
Paiva, Susan J	ABA Tech.	\$19.42/hr.
Perkins, Carol M	ABA Tech.	\$19.77/hr.
Perkins, Tracee L	Clerical Asst.	\$13.08/hr.
Peterson, Lisa	Aide	\$10.00/hr.
Petrie, Sandra	ABA Tech.	\$19.77/hr.
Pilkington, Rebecca	Extended Day	\$27,136
Pulkkinen, Diane C.	Administrative Assistant	\$44,637

Pucci, Susan	Aide	\$27,006
Quinn, Vicki A	Aide	\$13.49/hr.
Rapp, Karen P	Aide	\$13.25/hr.
Ramsey, Carolyn A.	Aide	\$14.36.hr.
Rawlings, Nancy	ABA Tech.	\$19.77/hr.
Richardson, Mary E	Clerical Asst.	\$13.08/hr.
Riordan, Tracey J.	Aide	\$13.25/hr.
Ristaino, Rosa A.	Lunch/Recess Aide	\$10.00/hr.
Robbins, Nancy C.	Nurse Asst.	\$30,812
Rodriguez Serrano, Diana	Aide	\$13.08/hr.
Russell, Linda J	Aide	\$13.49/hr.
Scanlon, Nancy J	ABA Tech.	\$19.42/hr.
Scholten Barys, Gretchen	Aide	\$14.53/hr.
Sheehan, Michelle R	ABA Tech.	\$16.74/hr.
Siska, Joan E.	A.P.E.	\$28.14/hr.
Smith, Rene D	Extended Day	\$13.08/hr.
Stanley, Maria A	Aide	\$14.48/hr.
Sullivan, Carol E.	Academic Tutor	\$27,545
Taylor, Kelly S.	Aide	\$13.08/hr.
Thirsk, Barbara L	Aide	\$14.48/hr.
Thornton, Omaira J	Aide	\$14.48/hr.
Turner, Deborah J	ABA Tech.	\$19.77/hr.
Underhill, Sherri A	Lunch/Recess Aide	\$10.00/hr.
Vandervalk, Mary A	Aide	\$14.48/hr.
Vanslette, Cynthia K	Aide	\$13.49/hr.
Verrone, Marcy K.	Lunch/Recess Aide	\$10.00/hr.
Villemaire, Lori A.	Administrative Assistant	\$42,910
Wilcox, Lorraine R	Aide	\$18.19/hr.
Williams, Kimberly A	Aide	\$14.48/hr.
Zinno, Denise L.	Administrative Assistant	\$31,396

CUSTODIANS

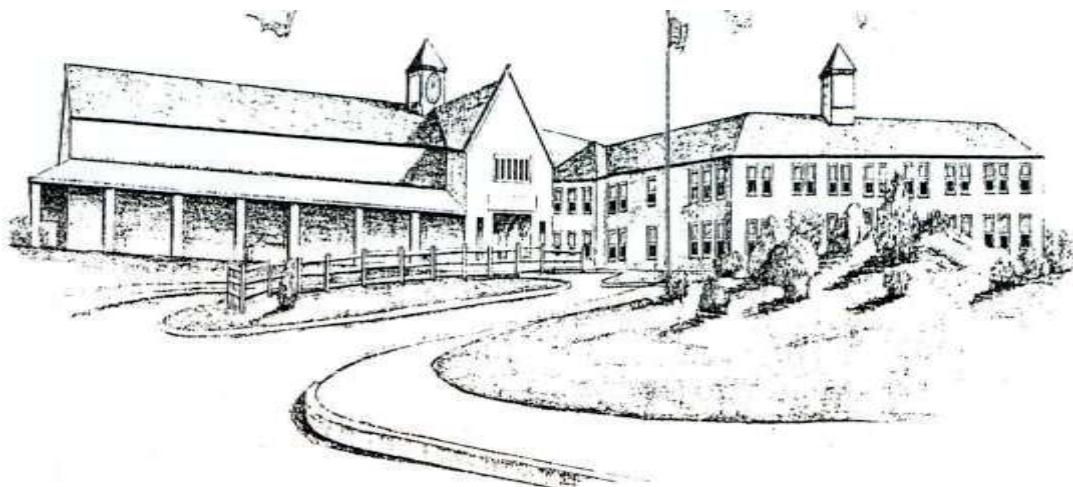
Baker, John C.	Custodian	\$31,075
Bergeron, Brett R.	Custodian	\$35,859
Burke, Frances J.	Custodian	\$52,582
Carlson, Richard P.	Custodian	\$47,466
Choiniere, Brad H.	Custodian	\$34,362
Coburn, Douglas E.	Custodian	\$40,726
Ellis, Gary R.	Custodian	\$38,106
Engblom, Gary A.	Custodian	\$30,867
Gentili, Richard B.	Custodian	\$48,485
Hackenson, Kevin A.	Custodian	\$41,954
Handley, Steven M.	Custodian	\$13.27/hr.
King, Mark W.	Custodian	\$43,306
MacDonald, Robert H.	Custodian	\$44,637
Masters, Patrick K.	Custodian	\$31,075
Mullen, Jr., Joseph I.	Custodian	\$38,480
Nealley, John H. Jr.	Custodian	\$13.69/hr.
Opatka, Henry J.	Custodian	\$22,496
Sawash, Raymond J.	Custodian	\$31,678
Tobin, Jr., William H.	Custodian	\$34,632
Wheet, Jeffrey M.	Custodian	\$37,814
Willinski, John J.	Custodian	\$46,197

CAFETERIA

Braga, Dianne	Food Service Director	\$15,077
Tritone, Kristin	Food Service Director	\$31,700
Armstrong, Laurie J.	Cafeteria	\$15.61/hr
Auty, Maryanne	Cafeteria	\$15.61/hr
Burton, Sherry A.	Cafeteria	\$16.70/hr

Camire, Denise M.	Cafeteria	\$15.92/hr
Clifton, Theresa A	Cafeteria	\$15.92/hr
Cote, Doreen J.	Cafeteria	\$19.28/hr
D'Alesio, Kathleen M.	Cafeteria	\$15.92/hr
Doe, Charlene A.	Cafeteria	\$16.23/hr
Gannon, Nancy E.	Cafeteria	\$15.92/hr
Gardner, Elaine M.	Cafeteria	\$15.92/hr
Hadley, Karen A.	Cafeteria	\$19.28/hr
Jionzo, Laura J.	Cafeteria	\$15.92/hr
MacKinnon, Bonnilee	Cafeteria	\$15.61/hr
Nyborn, Barbara	Cafeteria	\$19.28/hr
Siple, Mary Lee	Cafeteria	\$19.28/hr

*Fifty-Second Annual
Commencement Exercises*



Mendon-Upton Regional School District
NIPMUC REGIONAL HIGH SCHOOL

Upton, Massachusetts

High School Gymnasium

Friday, June 1, 2012
6 p.m.

PROGRAM

* Processional.....	High School Band
<i>Pomp and Circumstance</i> by Edward Elgar, arranged by Merle J. Isaac	
* National Anthem.....	All Present
Introduction	John K. Clements, Principal
President's Welcome.....	Daniel J. Consigli, Senior Class President
Musical Selection.....	High School Chorus
<i>What a Wonderful World</i> words and music by Weiss & Thiele arranged by	
Mark Brymer	
accompanied by Rachel Plante	
Essay.....	Ariana F. Harris
“Celebrate the Journey”	
Musical Selection.....	David G. Byer
Long Live by Taylor Swift	
Essay.....	Joseph T. Roberto
“Four Years Together”	
Musical Selection.....	High School Band
<i>Irish Tune from County Derry</i> , arranged by Paul Cook	
Essay.....	Michaela R. Bolotin
“Honoring our Past, Imagining our Future”	
Remarks.....	Joseph P. Maruszczak, Ed.D.

SUPERINTENDENT OF SCHOOLS

Presentation of Diplomas Kathleen M. Drennan, Ph.D.

SCHOOL COMMITTEE

* Recessional.....	High School Band
<i>Marche Romaine</i> by Charles Gounod, arranged by John Cacavas	
Director of the High School Band.....	Oliver H. MacFadden
Director of the High School Chorus.....	Marsha I. Ledoux
Marshal.....	Stephen C. Lukas, Junior Class President
* Audience Standing	

Reception following graduation ceremony

CLASS OF 2012

Julia Margaret Accorsini

John Hanover Adee III

Jordan Rae Alexson

Stephanie Lynn Allaire

Brianna Marie Audette

Jeremy David Barefoot

Matthew Thomas Becker

Nathan Michael Bertrand

Michaela Rose Bolotin

Dalton Joseph Boulanger

Dillon Thomas Braile

Kimberly Mary Brault

Melissa Anne Breen

Cassandra Lee Briggs

Eric James Brodeur

Morgan Ruth Brodeur

Rachel Ann Burke

David George Byer

Matthew Thomas Campagna

Danielle Cerqueira

Joseph Maxime Chausse

Samuel Joseph Checkoway

Maren Roberts Chiburis

Katharine Samantha Ciras

Connor John Colombo

Daniel Jennings Consigli

Ashley Noël Corbett

Matthew Jon D'Innocenzo

Sayvon John DaCosta

James Joseph Daley

Samantha Rose Dargie

Aryan Ahmad Dumitru

Hashemi Darian

John Matthew Delgado

Julia Lin Deng

Matteo Di Canio

Nora Camille DiVittorio

Evan Charles Drainville

Danielle Nicole Dubois

Katherine Ruth Eaton

Brandon Robert Elliott

Craig Jennison Ellis

Devon Jonathan Southwick Ellis

Brittany Ann Ernst

Marie Kathleen Estabrook

Ashley Kathleen Farineau

Elana Rosa Fazio

Adam Christopher Ferrucci

Stephen Michael Fitzpatrick

Scott Joseph Flaherty

Nicole Marie Forman

Brandon Douglass Gale

Cynthia Dorothy Garabedian

Lauren Christine Garufi

Zachary Carleton Gaskill

Matthew Richard Gazoorian

Jonathon Matthew Gentili

Alessia Mae Giannozzi

Kathleen Julia Glowacki

Christopher Robert Gormley

Shannon Herlihy Guertin

Katherine Lee Halsing

Ryan Joseph Harper

Ariana Fanefie'ilo Harris

Matthew David Harrison

Lindsey Langlois Healey

Melissa Anne Heffron

Scott Wayne Hubener

Corey Alexander Imparato

Cassandra Marie Jionzo

Tanor Jobe

William Harold Johnson
Brianna Marie Jordan
Eric Dean Jorgensen
Nicholas Kenneth Kadra
Meagan Jean Kelly
Michaela Angeline Kerxhalli-Kleinfield
Michael James Kimball
Ethan Bastien Knapik
Krystal Marie Knight
Alexander Paul Koufos
Alanna Marie Kowalski
John William Ober Krauss
Danielle Rose LaBastie
Danielle Eileen LaCroix
Aaron Joseph Larouco
Dylan James Levitt
Alexander James MacDougall
Nicholas Charles MacNeil
Devin Charles Maloney
Caroline Kelley Martell
Emily Maureen Michele Martin
Felicia Marie Mastroianni
Allison Elizabeth Mayzel
Lindsey Anne Mazzola
Matthew Stephen McDonald
Ryan Joseph McFadden
Samuel Charles McGovern
Cassandra Lynn McGrath
Chelsea Ann McGuinness
Jenna Lynn McMorrow
Katharine Rose Meade
Richard Robert Melpignano
Christina Nicole Menotti
Joseph Antony MesPELLI
Jacquelyn Marie Michalowicz

Craig Francis Miklavic
Barrett Colin Mitchell
Tawney Lee Mitchell
Darren Jarrell Moore
Andrew Donald Morin
Angela Christine Moruzzi
Arielle Carolyn Mulgrew
Brian James Mullen
Emily Christine Murray
Matthew Nicholas Nahigian-Golding
Marissa Lynn Ng
Julia Elizabeth Nielsen
Adam Joseph Noel
Brittany Nicole O'Donnell
Zoe Katherine O'Donnell
Kelsey Elizabeth O'Hagan
Shannon Jean O'Hayre
Kara Preston O'Riordan
Christopher Timothy O'Rourke
Thomas Robert Paine
Lauren Renée Pelland
Connor Matthew Perry
Dana Ford Perry
Timothy Eugene Peterman
Rochelle Laura Pickering
Sarah McPhail Poirier
Ryan Cooper Porter
Amanda Leigh Rayos
Alexander Kenneth Reagen
Meghan Suzanne Richards
Elena Lynn Robakiewicz
Joseph Thomas Roberto
Jillian Lynne Roberts
Ashley Rodriguez
Kristen Marie Runci

Alan Kinsley Russell
Thomas Ryan Russo
Taylor Paige Ryan
Raymond Harrison Ryder IV
Stephen David Sacco
Brianna Rose Sarcione
Jacob Mark Satow
Trinity Michael Scanlon
Jane Alexandra Schollard
Kate Rebecca Seserman
Michael Philip Sewell
Hailey Anne Smith
Michael William Smith
Tyler Samuel Smith
Brian Richard St. Germain
John Murphy Street
Nicholas Arthur Tancrede
Joshua Theodore Tassone
Kristin Elizabeth Tate
Celia Mary Taylor

Zachary Francis Teasdale
Andrew Robert Thayer
Laura Michelle Thayer
Jared Robert Therrien
Kayla Ann Tripp
Eric Michael Valianti
Taylor Lauren Van Kleeck
Juan Daniel Vargas
Kevin Dasilva Venancio
Gabrielle Melissa Volpicelli
Isabel Jane Welch
Brandon Thomas White
Kelley Eileen White
Brendan Francis Wood
Steven William Young
Alessandra Nicole Zagame

Bold: National Honor Society

CLASS OFFICERS

President	Daniel Jennings Consigli
Vice President	Cynthia Dorothy Garabedian
Secretary	Julia Margaret Accorsini
Treasurer	Kristen Marie Runci

CLASS ADVISORS

Sandra Alibozek and Courtney Henry

MOTTO

“Love the life you live, live the life you love.”

- Bob Marley

SCHOOL COMMITTEE

Heather Applegate	Philip DeZutter
Lianna Moore	Kathleen Drennan
Christopher Russo	Leigh Martin

SUPERINTENDENT OF SCHOOLS

Joseph P. Maruszczak, Ed.D.

DIRECTOR OF PUPIL PERSONNEL SERVICES

Dennis G. Todd M.Ed, CAGS

SCHOOL FACULTY:

John K. Clements, M.Ed., Principal
Mary Anne Moran, M. Ed., Dean of Students
Eileen Aldrich, M.Ed.
Sandra N. Alibozek, M.Ed.
Patrick J. Allen, M.Ed.
David C. Antonelli, CAES
Carla Antonellis, M.Ed.
Jill M. Baszner, M.Ed.
Lori Beaudoin, M.Ed.
Cynthia Bucken, M.S.
Kevin M. Campbell, M.Ed.
Michael J. Clements, M.Ed.
Alison L. Clish, M.Ed.
Ronald A. Cochran, M.Ed.
Howard W. Cohen, M.A.T.
Kevin Connors, M.A.
June A. Cook, M.Ed.
Rita Cooney-Brown, M.S.
Patricia A. Crowley, M.Ed., M.A.T.
Lisa D'Elia Danielson, M.A.T.
Jeffrey Della Rovere, M.Ed.
Steven Della Rovere, B.S.
Kathleen Deschenes, M.Ed., BCABA
Christopher Evans, M.A.T.
Kerry A. Fagan, MSW, LICSW
Mark Feeley, M.B.A., CAGS
Jennifer Field, M.A.T.
Kristin Gauthier, RN, BSN
Amy E. Gilchrist, M.Ed.
Timothy Hall, M. Ed., MSCE

Barbara Hendricks, M.A., CCC-SLP
Courtney Henry, M. Ed.
Julie Jussaume, M.Ed.
F. Andrew King, B.S.
Melisa Kinkela, M.Ed.
Pamela Kyrka, M.A.T.
Kathleen Laflash, M.Ed.
Katherine Larracey, M.Ed., M.A.
William Leaver, M.S. Ed.
Marsha I. Ledoux, M.Ed.
Oliver H. MacFadden, B.A.
Daniel MacIsaac, M.Ed.
Michael E. Maloney, M. Ed.
Rae Alison Maloney, M.P.H.
Ellen J. McManus, M.Ed.
Matthew Merten, M.Ed.
Robert Messick, M.B.A.
Tricia E. Moloney, M.Ed.
Timothy Mooradian, B.S.
Nicole Napoli, M.Ed.
Christine H. Page, M.Ed.
Gary E. Perras M.B.A., M.Ed.
Nicholas P. Pezzote, M.A.
Kathryn Reardon, B.A.
Nancy Robbins, LPN
Ana Soto, M.Ed.
Roy Spindel, M.A., CAGS
Virginia R. Starkis, M. Ed.
Heather Waterman, M.Ed.
Jackie Wheelock, M.A., CCC-SLP
Cari A. White, M.S.

FUTURE PLANS – CLASS OF 2012

Julia Margaret Accorsini

Business Award

John and Abigail Adams Scholar

Jill M. Carboni Memorial

Scholarship

Future Plans: University of Massachusetts Amherst

John Hanover Adee III

John and Abigail Adams Scholar

Future Plans: University of Massachusetts Amherst

Jordan Rae Alexson

Future Plans: Suffolk University

Stephanie Lynn Allaire

Future Plans: University of New Hampshire

Brianna Marie Audette

Southern New Hampshire University
DECA Scholarship

Future Plans: Southern New Hampshire University

Jeremy David Barefoot

John and Abigail Adams Scholar

Future Plans: University of Massachusetts Amherst

Matthew Thomas Becker

National Scholar Athlete Award

John and Abigail Adams Scholar
Future Plans: Brandeis University

Nathan Michael Bertrand

Future Plans: University of Massachusetts Amherst

Michaela Rose Bolotin

John and Abigail Adams Scholar

Future Plans: Providence College

Dalton Joseph Boulanger

Principal's Award
Dean Heritage Award
Future Plans: Dean College

Dillon Thomas Braile

Male Athletics Award
Springfield College Grant
Future Plans: Springfield College

Kimberly Mary Brault

Future Plans: Attending a four year college

Melissa Anne Breen

Future Plans: Pace University

Cassandra Lee Briggs

John and Abigail Adams Scholar
Spanish Immersion Recognition
Jesse A. Taft Scholarship at UMass-

Amherst

Future Plans: University of Massachusetts Amherst

Eric James Brodeur

John and Abigail Adams Scholar
Future Plans: University of Massachusetts, Boston

Morgan Ruth Brodeur

Physical Education Award
MCPS Scholarship
Eben T. and Alice M. Hall Memorial Scholarship
Upton Fire & EMS Association Scholarship
Upton Men's Softball Scholarship
Broadway Youth Dance Theater Scholarship

Future Plans: Massachusetts College of Pharmacy and Health Sciences

Rachel Ann Burke

Fitchburg State University Grant
Future Plans: Fitchburg State University

David George Byer

John Philip Souza Award
Mendon Upton Music Boosters Scholarship
Future Plans: Berklee College of Music

Matthew Thomas Campagna

John and Abigail Adams Scholar
Future Plans: Northeastern University

Danielle Cerqueira

Future Plans: Quinsigamond Community College

Joseph Maxime Chausse

Future Plans: Employment

Samuel Joseph Checkoway

Future Plans: Employment

Maren Roberts Chiburis

John and Abigail Adams Scholar
Adelphi University Achievement Scholarship
Future Plans: Adelphi University

Katharine Samantha Ciras

Salem State University Scholarship
Future Plans: Salem State University

Connor John Colombo

John and Abigail Adams Scholar
Future Plans: Bates College

Daniel Jennings Consigli	Stuart Mowry Appleby Self Esteem Foundation Scholarship Saint Gabriel the Archangel Knights of Columbus Scholarship Milford National Bank's Shelley D. Vincent III Memorial Scholarship <i>Future Plans: Worcester State University</i>
Ashley Noël Corbett	<i>Future Plans: University of Rhode Island</i>
Matthew Jon D'Innocenzo	John and Abigail Adams Scholar Murphy Insurance Agency Scholarship Saint Gabriel the Archangel Knights of Columbus Scholarship Paul Daigle Leadership Scholarship Mendon Lions Club Scholarship <i>Future Plans: Emerson College</i>
Sayvon John DaCosta	Jack Street Memorial Scholarship <i>Future Plans: Newbury College</i>
James Joseph Daley	<i>Future Plans: Employment/United States Marine Corps</i>
Samantha Rose Dargie	<i>Future Plans: Bridgewater State University</i>
Aryan Ahmad Dumitru Hashemi Darian	UMass Lowell Dean's Scholarship <i>Future Plans: University of Massachusetts Lowell</i>

John Matthew Delgado	<i>Future Plans: Employment</i>
Julia Lin Deng	John and Abigail Adams Scholar Boston University Dean's Scholarship <i>Future Plans: Boston University</i>
Matteo Di Canio	Foreign exchange student from Italy <i>Future Plans: Bocconi University of Economics</i>
Nora Camille DiVittorio	<i>Future Plans: Coastal Carolina University</i>
Evan Charles Drainville	Ella Whitney Risteen Clause B Scholarship Upton Men's Club Scholarship <i>Future Plans: University of New Hampshire</i>
Danielle Nicole Dubois	Honors Scholar John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts Amherst</i>
Katherine Ruth Eaton	<i>Future Plans: Fitchburg State University</i>
Brandon Robert Elliott	John and Abigail Adams Scholar Wentworth Merit Scholarship <i>Future Plans: Wentworth Institute of Technology</i>

Craig Jennison Ellis	Honors Scholar John and Abigail Adams Scholar Mendon Upton Regional Teachers Association Scholarship Andrew Sala Memorial Scholarship Mendon Upton Music Boosters Scholarship <i>Future Plans: Northeastern University</i>
Devon Jonathan Southwick Ellis	<i>Future Plans: Hartwick College</i>
Brittany Ann Ernst	John and Abigail Adams Scholar Central Connecticut Trustee's Scholarship Central Connecticut Athletic Scholarship (softball) <i>Future Plans: Central Connecticut State University</i>
Marie Kathleen Estabrook	Joan M. Scribner Leadership Award Student Council Award Student Council President John and Abigail Adams Scholar Worcester State University Merit Scholarship Emily Irons Memorial Scholarship Sandra Ray Memorial Scholarship Student Council Leadership Scholarship <i>Future Plans: Worcester State University</i>

Ashley Kathleen Farineau	Ella Whitney Risteen Clause B Scholarship <i>Future Plans: Springfield College</i>
Elana Rosa Fazio	Eileen Lucier Award Lynchburg College Founders Scholarship <i>Future Plans: Lynchburg College</i>
Adam Christopher Ferrucci	Southern New Hampshire University Go-Getter Grant St. Gabriel Catholic Women's Club Scholarship <i>Future Plans: Southern New Hampshire University</i>
Stephen Michael Fitzpatrick	<i>Future Plans: Employment</i>
Scott Joseph Flaherty	John and Abigail Adams Scholar <i>Future Plans: Boston University</i>
Nicole Marie Forman	John and Abigail Adams Scholar High Point University Presidential Scholarship <i>Future Plans: High Point University</i>
Brandon Douglass Gale	Ella Whitney Risteen Clause B Scholarship <i>Future Plans: University of Massachusetts Amherst</i>
Cynthia Dorothy Garabedian	DECA Award John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts Amherst</i>

Lauren Christine Garufi	Milford Rotary Club Scholarship <i>Future Plans: James Madison University</i>
Zachary Carleton Gaskill	John and Abigail Adams Scholar UMass Dartmouth Commonwealth Scholarship <i>Future Plans: University of Massachusetts Dartmouth</i>
Matthew Richard Gazoorian	Spanish Immersion Recognition United Parish of Upton Scholarship <i>Future Plans: Endicott College</i>
Jonathon Matthew Gentili	<i>Future Plans: Employment/Army National Guard</i>
Alessia Mae Giannozzi	Unibank Scholarship University of New England Merit Award University of New England Nor'Easter Scholarship <i>Future Plans: University of New England</i>
Kathleen Julia Glowacki	Drama Acting Award College of Wooster Merit Scholarship Upton Men's Club Scholarship <i>Future Plans: College of Wooster</i>
Christopher Robert Gormley	Best All Around Boy Award William Leaver Leadership in Athletics Scholarship Honors Scholar John and Abigail Adams Scholar

	Bentley University President's Academic Scholar Mendon Upton Youth Soccer Association Scholarship Chadd Ghelli Memorial Scholarship <i>Future Plans: Bentley University</i>
Shannon Herlihy Guertin	Spanish Award Spanish Immersion Recognition WPI University Award WPI Scholarship <i>Future Plans: Worcester Polytechnic Institute</i>
Katherine Lee Halsing	Artistic Craftsmanship Award <i>Future Plans: Suffolk University</i>
Ryan Joseph Harper	<i>Future Plans: New England Institute of Technology</i>
Ariana Fanefie'ilo Harris	English Award Honors Scholar John and Abigail Adams Scholarship Dean Bank Scholarship <i>Future Plans: Brigham Young University</i>
Matthew David Harrison	<i>Future Plans: Franklin Pierce University</i>
Lindsey Langlois Healey	<i>Future Plans: Ringling College of Art and Design</i>
Melissa Anne Heffron	John and Abigail Adams Scholarship <i>Future Plans: University of Massachusetts Amherst</i>

Scott Wayne Hubener	Western New England University Provost's Scholar Award Mendon Upton Regional Teachers Association Scholarship <i>Future Plans: Western New England University</i>
Corey Alexander Imparato	Louis Armstrong Award John and Abigail Adams Scholar Northeastern Music Scholarship <i>Future Plans: Northeastern University</i>
Cassandra Marie Jionzo	<i>Future Plans: Employment</i>
Tanor Jobe	<i>Future Plans: Central Connecticut State University</i>
William Harold Johnson	Wentworth Merit Award Scholarship <i>Future Plans: Wentworth Institute of Technology</i>
Brianna Marie Jordan	Bay Path College Founder's Scholarship Bay Path College Honors Scholarship American Legion Marshall-Leland Post 173 Scholarship <i>Future Plans: Bay Path College</i>
Eric Dean Jorgensen	John and Abigail Adams Scholar WPI University Award <i>Future Plans: Worcester Polytechnic Institute</i>

Nicholas Kenneth Kadra	Wentworth Merit Award Scholarship <i>Future Plans: Wentworth Institute of Technology</i>
Meagan Jean Kelly	<i>Future Plans: University of Massachusetts Amherst</i>
Michaela Angeline Kerxhalli-Kleinfield	Honors Scholar <i>Future Plans: Skidmore College</i>
Michael James Kimball	<i>Future Plans: Bay State College</i>
Ethan Bastien Knapik	<i>Future Plans: Salem State University</i>
Krystal Marie Knight	Johnna Gould Bradley Memorial Scholarship <i>Future Plans: University of Massachusetts Amherst</i>
Alexander Paul Koufos	<i>Future Plans: University of Massachusetts Dartmouth</i>
Alanna Marie Kowalski	Principal's Award Kimberly McNeil Memorial Scholarship <i>Future Plans: Attending a four year college</i>
John William Ober Krauss	<i>Future Plans: Westfield State University</i>
Danielle Rose LaBastie	John and Abigail Adams Scholar Spanish Immersion Recognition Simmons Presidential Scholarship

	St. Gabriel's Catholic Women's Club Scholarship Teamsters Union Local 170 Mendon Upton Regional Teachers Association Scholarship <i>Future Plans: Simmons College</i>
Danielle Eileen LaCroix	<i>Future Plans: Rhode Island College</i>
Aaron Joseph Larouco	Honors Scholar John and Abigail Adams Scholar Rochester Institute of Technology Presidential Scholar <i>Future Plans: Rochester Institute of Technology</i>
Dylan James Levitt	<i>Future Plans: Loyola Marymount University</i>
Alexander James MacDougall	<i>Future Plans: Worcester State University</i>
Nicholas Charles MacNeil	<i>Future Plans: Johnson & Wales University</i>
Devin Charles Maloney	<i>Future Plans: Employment</i>
Caroline Kelley Martell	John and Abigail Adams Scholar Bill Slavin Oil Burner Service Scholarship Mendon Upton Music Boosters Scholarship <i>Future Plans: Stonehill College</i>
Emily Maureen Michele Martin	Drama Technology Award Journalism Award

Felicia Marie Mastroianni

John and Abigail Adams Scholar
Future Plans: University of Toronto
Future Plans: University of
Massachusetts Boston

Allison Elizabeth Mayzel

Honors Scholar
John and Abigail Adams Scholar
James Madison University Honors-
Second Century Scholar
Dean Bank Scholarship
Mendon Upton Regional Teachers
Association Scholarship
Warriors Club Scholarship
Future Plans: James Madison
University

Lindsey Anne Mazzola

Salve Regina Presidential
Scholarship
Future Plans: Salve Regina
University

Matthew Stephen McDonald

Future Plans: Endicott College

Ryan Joseph McFadden

Lasell College Achievement Award
Future Plans: Lasell College

Samuel Charles McGovern

Future Plans: University of North
Carolina, Charlotte

Cassandra Lynn McGrath

Curry College Alexander Graham
Bell Award
Curry College Academic
Achievement Scholar
Upton Police Association
Scholarship
Future Plans: Curry College

Chelsea Ann McGuinness
Future Plans: Quinsigamond Community College

Jenna Lynn McMorrow
Palm Beach Atlantic University Scholarship
DAV Scholarship
Future Plans: Palm Beach Atlantic University

Katharine Rose Meade
Future Plans: Quinsigamond Community College

Richard Robert Melpignano
John and Abigail Adams Scholar
Future Plans: University of Rhode Island

Christina Nicole Menotti
Future Plans: University of Massachusetts Amherst

Joseph Antony Mespelli
Physical Education Award
Future Plans: Westfield State

Jacquelyn Marie Michalowicz
John and Abigail Adams Scholar
Wheaton College Dean's Award
Future Plans: Wheaton College

Craig Francis Miklavic
American Legion Marshall-Leland Post 173
Future Plans: University of Massachusetts Amherst

Barrett Colin Mitchell
United Parish of Upton Scholarship
Future Plans: Arcadia University

Tawney Lee Mitchell
Future Plans: Bay State College

Darren Jarrell Moore	Sportsmanship Award <i>Future Plans: Coastal Carolina University</i>
Andrew Donald Morin	Calculus Award Physics Award Honors Scholar John and Abigail Adams Scholar University of Maryland President's Scholarship Mendon Upton Youth Soccer Association Scholarship Mendon Upton Regional Teachers Association Scholarship Warriors Club Scholarship <i>Future Plans: University of Maryland-College Park</i>
Angela Christine Moruzzi	Wheelock College Fenway Grant Broadway Youth Dance Theater Scholarship <i>Future Plans: Wheelock College</i>
Arielle Carolyn Mulgrew	John and Abigail Adams Scholar <i>Future Plans: High Point University</i>
Brian James Mullen	School Spirit Award <i>Future Plans: Worcester State University</i>
Emily Christine Murray	Honors Scholar John and Abigail Adams Scholar Upton Woman's Club Scholarship Warriors Club Scholarship

Lawrence Lodge of Elks #65
Scholarship
Massachusetts Elks Scholarship
*Future Plans: University of
Delaware*

Matthew Nicholas Nahigian-Golding *Future Plans: Employment*

Marissa Lynn Ng
Class of 2012 Valedictorian
Superintendent's Award
National Scholar Athlete Award
Honors Scholar
John and Abigail Adams Scholar
Dean Bank Scholarship
United Parish of Upton Scholarship
University of Vermont Presidential
Scholarship
Future Plans: University of Vermont

Julia Elizabeth Nielsen
John and Abigail Adams Scholar
UMass Amherst Dean's Award
*Future Plans: University of
Massachusetts Amherst*

Adam Joseph Noel
Wentworth Merit Award Scholarship
*Future Plans: Wentworth Institute
of Technology*

Brittany Nicole O'Donnell
*Future Plans: Wentworth Institute
of Technology*

Zoe Katherine O'Donnell
Spanish Immersion Recognition
John and Abigail Adams Scholar
*Future Plans: University of
Massachusetts Amherst*

Kelsey Elizabeth O'Hagan	Class of 2012 Salutatorian Best All Around Girl Award Telegram & Gazette Student Achiever Award Honors Scholar John and Abigail Adams Scholar Dean Bank Scholarship Andrew Sala Memorial Scholarship <i>Future Plans: University of Vermont</i>
Shannon Jean O'Hayre	University of Vermont Presidential Scholarship UVM Grant <i>Future Plans: University of Vermont</i>
Kara Preston O'Riordan	<i>Future Plans: Framingham State College</i>
Christopher Timothy O'Rourke	<i>Future Plans: Becker College</i>
Thomas Robert Paine	Assumption College Scholarship <i>Future Plans: Assumption College</i>
Lauren Renée Pelland	Dual Enrollment Student Quinsigamond Community College <i>Future Plans: Sacred Heart University</i>
Connor Matthew Perry	<i>Future Plans: Suffolk University</i>
Dana Ford Perry	John and Abigail Adams Scholar <i>Future Plans: Worcester State University</i>
Timothy Eugene Peterman	<i>Future Plans: University of Massachusetts Amherst</i>

Rochelle Laura Pickering	John and Abigail Adams Scholar Clemson University Academic Scholarship <i>Future Plans: Clemson University</i>
Tarah McPhail Poirier	Lasell College Achievement Award Broadway Youth Dance Theater Scholarship <i>Future Plans: Lasell College</i>
Ryan Cooper Porter	<i>Future Plans: Employment</i>
Amanda Leigh Rayos	Chadd Ghelli Memorial Scholarship <i>Future Plans: University of Rhode Island</i>
Alexander Kenneth Reagan	<i>Future Plans: University of Maryland-College Park</i>
Meghan Suzanne Richards	John and Abigail Adams Scholar Bay Path College Founder's Scholarship Upton Bloomer Girls, Mary Aldrich Scholarship Ella Whitney Risteen Clause B Scholarship <i>Future Plans: Bay Path College</i>
Elena Lynn Robakiewicz	Honors Scholar John and Abigail Adams Scholar John Frederick Oberlin Scholarship Broadway Youth Dance Theater Scholarship <i>Future Plans: Oberlin College</i>

Joseph Thomas Roberto	Service Award Honors Scholar John and Abigail Adams Scholar Spanish Immersion Recognition Stanley Z. Koplik Certificate of Mastery with Distinction Milford Federal Savings and Loan Association Scholarship <i>Future Plans: Pennsylvania State University</i>
Jillian Lynne Roberts	John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts Dartmouth</i>
Ashley Rodriguez	Mendon Upton Regional Teachers Association Scholarship My One Wish Scholarship Upton Fire & EMS Association Scholarship Mendon Upton Music Boosters Scholarship <i>Future Plans: American International College</i>
Kristen Marie Runci	John and Abigail Adams Scholar Simmons College Presidential Scholarship Simmons College Alumnae Scholarship <i>Future Plans: Simmons College</i>
Alan Kinsley Russell	Spanish Immersion Recognition <i>Future Plans: University of Massachusetts Amherst</i>

Thomas Ryan Russo

Future Plans: Quinsigamond Community College

Taylor Paige Ryan

Honors Scholar
John and Abigail Adams Scholar
MIAA Student Ambassador
Penn State University-Matthew J. Wilson Honors Scholarship
Francis Scales Memorial Scholarship
Upton Bloomer Girls-Harriet Jerunkoff Scholarship
Mendon Upton Regional Teachers Association Scholarship
Ella Whitney Risteen Clause B Scholarship
Future Plans: Pennsylvania State University

Raymond Harrison Ryder IV

John and Abigail Adams Scholar
Mendon Upton Music Boosters Scholarship
Future Plans: Belmont University

Stephen David Sacco

John and Abigail Adams Scholar
Future Plans: University of Massachusetts Amherst

Brianna Rose Sarcione

Sportsmanship Award
University of South Carolina
Woodrow Scholars Award
St. Gabriel's Catholic Women's Club Scholarship
Future Plans: University of South Carolina

Jacob Mark Satow

Future Plans: Employment

Trinity Michael Scanlon	Female Athletics Award John and Abigail Adams Scholar Janet A. Porter Memorial Scholarship Upton Woman's Club Scholarship Ella Whitney Risteen Clause B Scholarship First Unitarian Society of Upton Scholarship Broadway Youth Dance Theater Scholarship Upton Men's Softball Scholarship <i>Future Plans: University of New Hampshire</i>
Jane Alexandra Schollard	<i>Future Plans: Salem State University</i>
Kate Rebecca Seserman	Yearbook Award Honors Scholar John and Abigail Adams Scholar UConn Award <i>Future Plans: University of Connecticut</i>
Michael Philip Sewell Northwood	University Liberty Grant <i>Future Plans: Northwood University</i>
Hailey Anne Smith	Artistic Creativity Award Wentworth Merit Award Scholarship <i>Future Plans: Wentworth Institute of Technology</i>
Michael William Smith	Christopher DiLorenzo Memorial Scholarship

	<i>Future Plans: Worcester State University</i>
Tyler Samuel Smith	<i>Future Plans: Employment</i>
Brian Richard St. Germain	Honors Scholar John and Abigail Adams Scholar WPI University Award <i>Future Plans: Worcester Polytechnic Institute</i>
Nicholas Arthur Tancrede	<i>Future Plans: University of New Hampshire</i>
Joshua Theodore Tassone	<i>Future Plans: Western New England University</i>
Kristin Elizabeth Tate	Broadway Youth Dance Theater Scholarship <i>Future Plans: Springfield College</i>
Celia Mary Taylor	<i>Future Plans: Employment</i>
Zachary Francis Teasdale	Spanish Immersion Recognition RIT Achievement Scholarship <i>Future Plans: Rochester Institute of Technology</i>
Andrew Robert Thayer	Army ROTC Scholarship Roger L. Wood American Legion Post 355 School Award <i>Future Plans: Virginia Military Institute</i>
Laura Michelle Thayer	<i>Future Plans: University of Kansas</i>

Jared Robert Therrien	<i>Future Plans: Employment</i>
Kayla Ann Tripp	<i>Future Plans: Quinsigamond Community College</i>
Eric Michael Valianti	<i>Future Plans: Bridgewater State University</i>
Taylor Lauren Van Kleeck	<i>Future Plans: University of New Hampshire</i>
Juan Daniel Vargas <i>Corps</i>	<i>Future Plans: United States Marine</i>
Kevin Dasilva Venancio <i>Institute</i>	<i>Future Plans: Lincoln Technical</i>
Gabrielle Melissa Volpicelli	<i>Future Plans: Employment</i>
Isabel Jane Welch	<p>Italian Award MSSAA Student Achiever Award DAR Good Citizen Award Honors Scholar National Honor Society President John and Abigail Adams Scholar</p> <p><i>Future Plans: Northeastern Univ</i></p>
Brandon Thomas White	<p>Social Studies Award Lyndon State College Scholar Award Lyndon State College Leadership Scholarship Lyndon State College 1st Generation Scholarship Next Generation Martial Arts Scholarship</p> <p><i>Future Plans: Lyndon State College</i></p>

Kelley Eileen White

DECA Scholarship

Future Plans: Johnson & Wales University

Brendan Francis Wood

Sacred Heart University/John W.

Welch Business Scholarship

Future Plans: Sacred Heart University

Steven William Young

DECA Scholarship

Future Plans: Johnson & Wales University

Alessandra Nicole Zagame

National School Choral Award

Mendon Upton Music Boosters Scholarship

Future Plans: Berklee College of Music

Please Note: All awards listed are at time of printing.

Mendon-Upton Regional School District 2011-2012 Calendar

August 2011:

Teachers Report: 8/29

Students Report: 8/30

September 2011:

Pre-Kindergarten Report: 9/1

Labor Day Recess (No School): 9/2 – 9/5

October 2011:

Full Release Day (Professional Development): 10/7

Columbus Day (Holiday/No School): 10/10

November 2011:

Full Release Day (Professional Development): 11/10

Veteran's Day (Holiday/No School): 11/11

Early Release Days (Teacher Conferences): 11/16, 11/17

Early Release: 11/23

Thanksgiving Recess: 11/24 – 11/25

December 2011:

Early Release: 12/23

Holiday Break: 12/26-1/2/12

January 2012:

Early Release (Professional Development): 1/13

M.L. King Day (Holiday/No School): 1/16

February 2012:

Winter Break: 2/20-2/24

March 2012:

Full Release Day (Professional Development): 3/12

School Committee Open Budget Hearing: 3/19

April 2012:

Good Friday (Holiday/No School): 4/6

Spring Break: 4/16-4/20

May 2012:

Early Release (Professional Development): 5/18

Memorial Day (Holiday/No School): 5/28

June 2012:

Nipmuc Graduation: 6/1

Last Scheduled Day (Early Release): 6/14

District/Town Enrollment – October 1, 2011
By Town/Building/Grade

	Voc Out	Pre School	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Totals
Mendon																	1053
Clough		8	61	73	66	87	93										388
Memorial			1		1												2
Miscoe								95	108	80	69						352
Nipmuc	2											82	74	58	78	5	299
Out Of District				1		1	1	1					2	1	3		11
S & L only		1															1
Upton																	1360
Clough			8	10	16	1	4										39
Memorial	12	81	86	79	107	100											465
Miscoe								116	118	115	116						465
Nipmuc	3											79	96	107	88	2	375
Out Of District	1			2				1				3	3	2	1	2	15
S & L only		1															1
Choice In																	125
Clough			16	4	10	4	4										38
Memorial		2				1	2										5
Miscoe								2	4	4	9						19
Nipmuc												14	9	20	19	1	63
PK - Tuition																	42
Mendon-Mem																	0
Mendon-Clo		24															24
Upton-Clo																	0
Upton-Mem		18															18
Totals	5	65	169	173	175	200	204	214	232	200	194	178	184	188	189	10	2580

REPORT OF BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

Mission

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

District

Blackstone Valley Regional Vocational Technical High School, based in Upton, Massachusetts, proudly serves the towns of Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge.

A Letter from the Superintendent-Director

Fiscal Year 2012: Year in Review

Fiscal Year 2012 (FY12) (July 1, 2011 – June 30, 2012) was a particularly exciting year at Valley Tech as we advanced along the path toward our long-term improvement goals. In doing so, we remain steadfast in our mission to improve the quality vocational technical education we provide to future generations of the Blackstone Valley Vocational Regional School District.

Within this report you will find ample and measurable evidence that we are committed to improvement for the future and that students are eager to rise to the challenges we provide. Time and time again students have proven that they are exceedingly able to raise the bar through the practical application of their academic and career and technical skills in the classroom and beyond. In addition to their scholastic achievements, our students display depth of character as is evidenced by their sportsmanship on the athletic fields and volunteerism in the community. We take great pride in their numerous accomplishments, and hope you do as well.

Recognizing that it is a challenge to educate the leaders of tomorrow in a facility that is anything less than state-of-the-art, we continued to make cost controlled improvements to our building and grounds in FY12. These repairs were undertaken in a strategic manner as we pride ourselves on our ability to remain fiscally conservative to ensure that these projects are brought to completion without having to ask for a mere penny of additional operation resources from our 13 member towns. The District aggressively pursues all pertinent non-taxpayer revenues available in order to self-fund these projects to improve the quality of education provided.

Valley Tech's FY12 budget, unanimously approved by each of its 13 member towns, reflected an overall increase of just 1.99 percent. Future planning established the FY13 budget with an overall increase of just 2.77 percent. We remain committed to providing quality education to a growing population with an eye on the bottom line investment made by each of our member towns. Your yearly financial commitment, the ongoing support from our 13 member towns, and your dedication to the system are key factors in our success as we promote 21st century skills in the Blackstone Valley.

Throughout my 18-year career as superintendent-director at Valley Tech, there have been numerous reforms to the education system in our nation. With a promise to remain cognizant of those changes for the continued advancement of vocational technical education in the Blackstone Valley, we shall continue to strive to be the best for our students - creating pathways allowing them to realize their full potential.

Dr. Michael F. Fitzpatrick
Superintendent-Director

Students Respond to High Expectations

The accomplishments of our students reflect the Valley Tech commitment to learning and success:

- Propelled by a million dollars of secured scholarships, more than two-thirds of the graduating class of 2012 will be pursuing some form of post-secondary education while the remaining third will enter directly into the workplace or military.
- For the fifth straight year, the maximum numbers of seniors were declared eligible for the John and Abigail Adams Scholarship awarded by the Commonwealth of Massachusetts through the state Department of Elementary and Secondary Education (DESE). The 75 members of the Class of 2012 qualifying for the scholarship program represent the threshold of the top 25 percent of the students in the district. Since the scholarship program was introduced by the Governor's office and the DESE for the Class of 2005, the number of Valley Tech's eligible qualifiers has risen annually reaching the maximum in 2008 and every year since.
- Students at Valley Tech realize the importance of finishing their secondary careers if they hope to find success in post-secondary institutions or the workforce. They have consistently responded by remaining in school throughout their four years at Valley Tech. According to statistics compiled by the DESE, Valley Tech maintains one of the lowest dropout rates in the Commonwealth. For the Class of 2011, Valley Tech had a 1.5 percent dropout rate, contrasted to the state average of 7.2 percent. Valley Tech was also among the leaders for the highest four-year graduation rate among district high schools. Valley Tech's graduation rate was 98.2 percent. The state average was 83.4 percent

- **CLASS OF 2012:** The graduating Class of 2012 included the following students from Upton: Lindsey Brochu (NHS/NTHS), Manufacturing Technology; Taylor Chenevert (NTHS), Health Services; Hayley Clifford (NHS), Business Technology; Stephanie Goodwin (NHS), Drafting

James Hewitt, Plumbing; Angel Lukos Algarin, Graphic Communications; Eli Lurie, Drafting; Alexander MacNeil, Heating, Ventilation, Air Conditioning/Refrigeration; Nicholas Manguso, Electrical; David O'Brien, III, Information Technology; Samantha Oosterman, Carpentry; Julian Picard (NTHS), Heating, Ventilation, Air Conditioning/Refrigeration

- The results from the spring 2011 administration of the Massachusetts Comprehensive Assessment System (MCAS) tests to members of the Class of 2013 showed that for the eleventh straight year Valley Tech students maintained noteworthy gains in reaching proficiency on the MCAS. Federal legislation requires all students to reach Advanced or Proficient in Mathematics and English Language Arts by the year 2014. Ninety percent in Math and ninety-one percent in English Language Arts reached that level on the first attempt in Valley Tech's Class of 2013. The data reflected a one percent increase in Math and two percent increase in English Language Arts proficiency over Valley Tech's Class of 2012. The percentages of students who scored at Advanced or Proficient levels are well above the state averages of seventy-seven percent in Math and eighty-four percent in English Language Arts. On the Science and Technology/Engineering test, which the DESE has made a third requirement to receive a high school diploma, Valley Tech's Class of 2013 reached a proficiency percentage of eighty-four, well above the state average of sixty-seven percent (*see Valley Tech MCAS Results chart*).

Valley Tech MCAS Results

Test Date	Class YOG *	Math			English Language Arts (ELA)			Science and Technology/Engineering					
		A/P	NI*	F*	A/P*	NI*	F*	A/P*	NI*	F*			
Spring 2011	2013	90%	8%	1%	91%	9%	0%	84%	15%	1%			
Spring 2010	2012	89%	10%	0%	89%	10%	0%	65%	16%	1%			
Spring 2009	2011	84%	13%	3%	86%	13%	1%	61%	21%	3%			
Spring 2008	2010	78%	19%	3%	79%	20%	0%	57%	32%	3%			
Spring 2007	2009	74%	23%	3%	73%	26%	1%	Not Yet Required by the Department of Elementary and Secondary Education (DESE)					
Spring 2006	2008	70%	21%	9%	66%	33%	2%						
Spring 2005	2007	62%	30%	8%	55%	41%	4%						
Spring 2004	2006	55%	40%	6%	58%	39%	3%						
Spring 2003	2005	36%	45%	20%	42%	51%	8%						
Spring 2002	2004	34%	41%	27%	34%	55%	13%						
Spring 2001	2003	34%	45%	21%	29%	53%	18%						
*YOG – Year of Graduation		*NI – Needs Improvement											
*A/P – Advanced/Proficient		*Failure											

- Recently released results of spring 2012 Advanced Placement (AP) testing illustrated that the number of students achieving qualifying exam scores has grown by 128% since 2011 and AP enrollment for the upcoming school year is anticipated to increase by 90% demonstrating the ability of our students to reach new levels of success and Valley Tech's continued dedication to a rigorous curriculum.

- The sold-out 18th Annual Superintendent's Dinner, a seven-course gourmet meal planned and prepared by the Culinary Arts students, staff, and alumni, yet again earned widespread acclaim. This event provides yet another opportunity for students from various vocational programs to integrate and share knowledge working together in a true-to-life work experience. Guests are privy to the skills of the students as they partake in presentation, service, hospitality, and décor. Proceeds raised by the dinner go toward various student initiatives. The dinner, which draws attendees from throughout the region including numerous state officials, highlights the contributions and talents of several vocational technical programs in addition to Culinary Arts. Those programs include Painting and Design Technologies, Construction Technologies, Electrical, Graphic & Multimedia Communications, and HVAC/R.

Decennial Accreditation Review Yields Acclaim

FY12 was a year in which Valley Tech reflected on practices as the school diligently prepared for its decennial accreditation review by the New England Association of Schools and Colleges, Inc. (NEASC). The review consists of a multi-step process including a self-study and peer review. In accordance with Valley Tech's commitment to high standards, which echo that same goal that NEASC has for member institutions, the school eagerly delved deeply into the process for the betterment of the school.

The self-study portion of the accreditation review began in FY11 and continued through FY12. Teams were formed consisting of individuals from all areas of Valley Tech, including administrators, faculty, staff, parents, and students. A great deal of time and effort was put into this study with the goal to improve the effectiveness with which Valley Tech conducts the business of educating youth in the Blackstone Valley.

A qualified site review team comprised of educational peers from throughout the region arrived in March of 2012. They were greeted with a

warm welcome as a buffet dinner was served in the Competition Center to kick-off the four-day visit. As reflected in their final report, the committee was extremely impressed with Valley Tech and comments were highly complementary.

While accreditation happens once every ten years, ideas for change and improvements happen on a daily basis at Valley Tech. Ideas for positive change can come from anywhere and suggestions from our staff, students, parents, and community members are always welcome.

School Lunch Program Earns National Award

Believing that well-nourished, physically active students are better learners, and after years of work to make gradual improvements to nutrition in school lunches, Valley Tech's school lunch program was awarded the *HealthierUS* School Challenge (HUSC) Silver Award from the U.S. Department of Agriculture (USDA). In January 2012, John Magnarelli, USDA's top regional school lunch official, presented the school with the award which is one of the nation's highest school nutrition awards.

Magnarelli applauded the students, food service staff, and school officials for being the first high school in the state to earn the award. Valley Tech joined just 10 high schools throughout the United States in earning the distinction. Only about 2 percent of schools nationwide have achieved *HealthierUS* status.

The HUSC is a voluntary national certification initiative for schools participating in the National School Lunch Program. It supports First Lady Michelle Obama's "Let's Move!" campaign by recognizing schools that are creating healthier school environments through the promotion of good nutrition and physical activity while also helping schools prepare for the school meal pattern changes being developed by the USDA for nationwide implementation. Sponsored by the USDA Food and Nutrition Service (FNS), the initiative encourages all schools to take a leadership role in helping students to make healthier eating and physical activity choices that will last a lifetime.

This achievement was attained through a comprehensive approach to nutrition and physical fitness as a result of the hard work of our food service employees, and nutrition educator Martha Leary-Pellegrino, RD, LDN, under the leadership of Kurtis Johnson, Director of Business Operations.

In addition to the healthful meals being served in Valley Tech's cafeteria, the school has a nutrition curriculum called VITA, which stands for Vitality through Training, Instruction and Assessment, that is taught to students to promote personal wellness and fitness. Through Valley Tech's School Based Health Center (SBHC), referrals of students who would benefit from nutritional counseling are made. The SBHC is a collaborative effort between the school and Milford Regional Medical Center.

Post-Secondary Practical Nursing Program

Accreditation

In April 2012, Valley Tech's highly successful post-secondary Practical Nursing Program was approved for initial accreditation by the National League for Nursing Accrediting Commission, Inc. (NLNAC).

This voluntary accreditation process included a self-study and site visit, along with detailed evaluations of the school's Practical Nursing Program, practices, and staff. Notably, Valley Tech's Practical Nursing program is only the second vocational Practical Nursing Program in the state to receive accreditation through the NLNAC. The next evaluation visit has been scheduled for the fall of 2016.

In addition, the Commonwealth of Massachusetts Board of Registration in Nursing has continued the Full Approval Status of the Practical Nursing Program. Annual continuation of approval status is contingent on the Program remaining in compliance with efforts to promote safe nursing practice. The Program is also accredited by the New England Association of Schools and Colleges (NEASC) Commission on Public Schools Committee on Technical and Career Institutions.

Practical Nursing Program Coordinator, Kathleen Ashe, MSN, RN, CNE, along with a highly skilled team of nurse educators, are credited for the continued success of the program.

Notably, 100% of the graduates from the Practical Nursing Program's first graduating class, the Class of 2011, all successfully passed the challenging NCLEX-PN in their first attempt. These 19 students, now Licensed Practical Nurses (LPN), are eligible to begin entry-level Licensed Practical Nursing careers in long term care, office settings, ambulatory care settings, acute care settings, rehabilitation centers and to continue their nursing education.

Practical Nursing Program Graduates Honored

The members of the second post-secondary Practical Nursing class at Blackstone Valley Regional Vocational Technical High School took their biggest steps toward a career in healthcare in June 2012: a walk across the stage to receive their certificates and pins.

The 23 students who graduated attended the 16-month, three evening a week and one weekend a month program, many of them while working full-time completing 60 weeks in the program, providing 1,090 hours of instruction, more than 945 hours of nursing course work and over 540 hours of clinical practice.

Partner organizations that support the program include: Beaumont Rehabilitation and Nursing of Northbridge, Holy Trinity Nursing & Rehabilitation Center of Worcester, Knollwood Nursing Care in Worcester, Milford Regional Medical Center, Tri-River Family Health Care in Uxbridge, St. Camillus Health Center in Whitinsville, and Whitney Place Adult Day Health Center at Northbridge.

Dual Enrollment Program Experiences Growth

Consistent with its reputation of constantly improving educational offerings to its students, Valley Tech signed a dual enrollment agreement with Central Maine Community College (CMCC) during FY12. The program is free to Valley Tech juniors and seniors and allows students

who successfully complete coursework to earn fully transferrable college credits. Courses offered under the agreement with CMCC are taught by skilled Valley Tech instructors in the Graphic Communications and Manufacturing Technology programs. This agreement is in addition to a similar dual enrollment agreement in place between Valley Tech and Mass Bay Community College for AP Calculus and Honors Pre-Calculus courses.

The advantages of dual enrollment programs are numerous. Valley Tech students who successfully complete courses earn college credits for free, providing a significant monetary savings in a time when tuition costs are high and accessing financial aid and student loans is difficult. They can earn college credits while still in enrolled in high school and are able to challenge themselves at new levels. Additionally, program enrollees are able to gradually acclimate to the heavier workload of a post-secondary education while they are still living at home and have the support of their family and skilled professionals at school.

Multiple agreements in place between Valley Tech and other institutions allow a true dual enrollment option to seniors which offers the ability to fully enroll in college while also enrolled at Valley Tech. Valley Tech maintains additional articulation agreements with various post-secondary institutions throughout the nation allowing credits to transfer directly to those particular institutions.

Trask Athletic Complex: An Investment in the Future

Local officials joined Valley Tech District School Committee members and school administrators in a ground breaking ceremony on the District's Trask Athletic Complex on Chestnut Street in Upton in May of 2012. When complete, the land will be the new home playing field for Blackstone Valley Tech's softball team and an ecological laboratory for students. The plan ensures environmental protection in surrounding wetlands. The project was spearheaded by land donations from Harvey Trask and the Estate of Anna F. McGill.

Setting an example for Districts throughout the Commonwealth and consistent with its long-term creative funding approach, this exciting endeavor has been self-funded. While the land donation was made to the school over 8 years ago, development delays are a direct result of strategic planning to avoid requesting further spending by member towns. Director of Construction and Facilities Jim Brochu, Director of Business Operations Kurtis Johnson, and long-term Milford Parks & Recreation Commission member and School Committee member Arthur Morin are credited with providing behind the scenes assistance in the project.

Breaking ground represented the beginning of the 3-phase project, which has been engineered by GRAZ Engineering, LLC. Once complete, Valley Tech will be able to better serve the interests of a growing student population. Phase 1 includes land clearing and erosion control, Phase 2 includes the incorporation of appropriate drainage and field maturation and Phase 3 includes the construction of parking lots for the facility.

Additional land abutting the Complex was donated to the District by the Willard family through the Estate of Anna F. McGill. This environmentally and educationally valuable piece of land represents another exciting venture. The land, named Willard's Preserve, contains wetlands and conservation land that will be marked as nature trails, and utilized by the school to promote environmental awareness for the benefit of students and the greater community. Planned school uses include a vegetable garden, and honey bee habitat for the Culinary Arts program. Science students at the school will benefit as they will have the opportunity to identify and mark trees, and use the property as an off-campus eco-laboratory to explore and discover nature as it relates to a rigorous science curriculum being taught at the school.

Murray Integration Project

A goodwill project that started small, but quickly grew into a true community project has been coined the “Murray Integration Project” at Valley Tech. Throughout the year students have put their skills to good use by helping to build a new home specifically for the needs of the Murray family from Northbridge. Amy and Christopher Murray are Valley

Tech graduates whose twin sons, Michael and Eric, were born with spastic quadriplegia, a severe form of cerebral palsy which causes them to require round-the-clock care. Amy is a nurse who cares for the boys at home.

As the boys have grown and the challenges of caring for them at home have increased, the family came to the realization that they needed to move from their split-level home into a more handicapped accessible single-story residence. The problem was how to pay for the many expensive modifications that their new home would require to adequately accommodate the boys' special needs.

The Murray Integration Project was cultivated as a school-wide integration effort which reinforces academic and career technical learning across a variety of career pathways. The home is being built by area developer, J&F Marinella, who has agreed to let the students be deeply involved in the project. There has also been an outpouring of community support. Businesses and community partners continue to volunteer time and services, and to donate materials in support of the project.

The endeavor has given Valley Tech students the chance to explore the entrepreneurial aspects of the project through working with the family and assessing their specific needs. Students from virtually all vocational programs and academic areas at Valley Tech have assisted in the project.

Students Sparkle in SkillsUSA Competitions

For the fifth straight year, Valley Tech has hosted the annual SkillsUSA Massachusetts State Championships. To qualify, students participated in district competitions throughout the state. In district competition, Valley Tech students secured a remarkable total of fifty-three (53) medals and a total of sixty-one (61) students proceeded to compete in the state competition against more than 2,000 students from throughout the Commonwealth. The state level event featured over 60 vocational-technical trade and employment contests. A total of 26 Valley Tech students including one team won either gold, silver or bronze medals at the SkillsUSA State Championships.

Sending a total of eight students to the National SkillsUSA Championships in Missouri, Valley Tech recorded podium finishes for the ninth time in the last ten years with two students securing gold medals and one student capturing a bronze medal.

Coreen Stanovich, a junior from Northbridge, won the gold medal in the Food and Beverage Service competition.

Jillian Dumont, a 2012 Practical Nursing Program graduate from Blackstone, won the gold medal in the Practical Nursing competition. Jillian graduated from Valley Tech's Manufacturing Technology program in 2006.

Marissa Bunnewith, a 2012 graduate from Millbury, won the bronze medal in the Commercial Baking competition.

Significantly, two former SkillsUSA medalists from Valley Tech were selected as finalists for the WorldSkills Competition. If they qualify, they will compete in Germany in 2013.

Promoting Science, Technology, Engineering, and Mathematics

As part of the school's long-term improvement plans, the Electrical program moved to a new location in the building making way for a state-of-the-art chemistry science laboratory. The District was one of only a handful in the Commonwealth to be approved during FY12 to participate in the Massachusetts School Building Authority's (MSBA) competitive Science Lab Initiative.

Once again employing creative financial strategy along with potential reimbursement from the MSBA, the District will utilize resources including the Project Lead the Way Biomedical Science curriculum, and modern equipment obtained through a variety of donors to self-fund this project.

These improvements are in line with the state's goals to expand Science, Technology, Engineering, and Math, or STEM program offerings, to

encourage more young people to pursue STEM careers for the vitality and the future of the Commonwealth. An estimated completion date for the laboratories is August 2013.

Athletics Program has Banner Year

Valley Tech's athletics program has achieved impressive results as the program continued to grow in FY12. Of the 18 varsity level sports offered at the school, 17 teams advanced to Massachusetts Interscholastic Athletics Association (MIAA) post season play. For the first time in the history of Valley Tech's Varsity Football program, the team captured the Colonial Athletic League (CAL) championship title this year and Varsity Baseball claimed the first league championship title since 1978.

Varsity level accomplishments abounded and 9 of Valley Tech's teams were eligible to compete in State Vocational Championship contests of which 7 teams qualified. Those contests resulted in Girls Varsity Soccer and Varsity Baseball winning the State Vocational Titles in their respective sports.

Other major accomplishments in athletics include Robert Therrien of Uxbridge being named Low Medalist in the CAL Varsity Golf Championship, Varsity Fall Cheerleading winning the CAL Championship for the 15th time, and Varsity Cheerleading capturing the CAL Championship for the 16th time.

Students increasingly show interest in the multitude of athletics offerings available and the program continues to grow each year to meet the demand. Varsity Field Hockey was added to the variety of sports available to students this year, and proved popular.

Numbers Reflect Fiscal Accountability

The District's operating budget for FY12 was developed with ongoing sensitivity to the financial challenges faced by our 13 member towns and was therefore designed to maximize stakeholder investment. The total budget was held to a modest 1.99% increase.

The District's FY12 total operating budget was \$19,327,282. The two primary revenue sources are derived from the House-1 Chapter 70 State Aid estimate of \$7,614,352 and state-required Minimum Contribution calculations for the 13 member towns totaling \$8,881,138.

In the operation portion of the budget but outside DESE Net School Spending areas, the District budgeted \$684,906 for transportation costs and \$720,637 for retiree medical coverage; however, planned capital asset acquisition was once again deferred. The transportation portion of the assessment is offset by the House-1 Chapter 71 Transportation Aid estimate of \$577,094. In addition to the state-required Minimum Contributions, member towns unanimously supported the school's operating budget with shared assessments for operations, student transportation, and retiree medical.

The State reduced its initial Chapter 70 State Aid and Chapter 71 Transportation Aid estimates by \$16,666 and \$9,820 respectively; however this reduction was offset by \$130,977 in Ed Jobs Funds. Additionally, staffing efficiencies, student work project endeavors, competitive procurement practices and other green school initiatives provide realized savings that replenish the District's unreserved fund balance. In FY12, these efforts generated \$300,000 of direct offsets to member assessments. Finally, Valley Tech secured approximately \$1.1 million in grants and private donations to provide additional educational investments and vocational instructional equipment.

FY12 REVENUES	Budgeted	Actual
Member Town Assessments:		
Minimum Contribution	8,881,138	8,881,138
Transportation (Over State Aid)	684,906	684,906
Capital Equipment	-	-
Retiree Medical	720,637	720,637
Member Credits	(213,000)	(213,000)
Debt Service	<u>639,394</u>	<u>639,394</u>
Total Member Assessments	10,713,075	10,713,075
State Aid:		
Chapter 70 - Regional Aid	7,614,352	7,496,705
Transportation Reimbursement	<u>577,094</u>	<u>686,905</u>
Total State Aid	8,191,446	8,183,610
Other Revenue Sources:		
Miscellaneous Income	122,761	467,400
Unreserved Fund Balance	<u>300,000</u>	<u>300,000</u>
Total Other Revenues	422,761	767,400
GRAND TOTALS	<u><u>19,327,282</u></u>	<u><u>19,664,085</u></u>

Researching and Earning Grants, Awards and Rebates

Valley Tech continually pursues any non-taxpayer resources available through public and private grants or donations. These dollars provide additional support for expanded learning, programs, and services for students. Totaling over 1.1 million dollars, the funds also assist in reducing member town assessments. The District welcomes additional suggestions regarding untapped sources or new funding opportunities. Grants, donations, and gifts secured during FY12 are:

SOURCE	GRANT	AMOUNT
<i>Stimulus Funds</i>		
ARRA ^a	IDEA ^b Carryover	\$1,423.00
<i>Federal Entitlement</i>		
Federal	Title I	\$86,963.00
Federal	Title II A	20,337.00
Federal	Title II A Carryover	9,500.00
Federal	Special Education 240	280,043.00
Federal	Special Education Program Improvement	13,248.00
Federal	Race to the Top	2,540.00
Federal	EdJobs	130,977.00
Federal	Perkins	147,168.00
Federal	Perkins Post-Secondary (PN Program)	1,500.00
<i>State Entitlement</i>		
State	Academic Support	\$15,400.00
MSBA ^c	Roof Repair Reimbursements	376,413.00
<i>Competitive/Private</i>		
Private Sector	Science Furniture/Lab Materials	\$75,000.00
Commonwealth Corp.	Bridging the Opportunity Gap	21,368.00
Dairy Council	Fuel Up to Play 60	4,000.00
State/local	Local Cultural Council Grant (Sutton)	200.00
State/local	Local Cultural Council Grant (Milford)	500.00
State/local	Local Cultural Council Grant Bellingham)	300.00
VTEF ^d	Murray Integration Project	1,000.00
VTEF ^d	Yoga for Teens	800.00
VTEF ^d	Aviation Club	1,000.00
VTEF ^d	Project SMILE ^e	1,000.00
VTEF ^d	Rachel's Challenge	1,000.00
BVCC ^f	Watch Your Mouth	500.00
Patriots Alumni	BVT Football	500.00
Blissful Meadows Golf Club	Company Open Charity Event	5,091.90
Milford Federal Savings and Loan	Vehicle Subsidy	3,500.00
TOTAL:		\$1,201,271.90

^a American Recovery and Reinvestment Act

^b Individuals with Disabilities Education Act

^c Massachusetts School Building Authority

^d Valley Tech Education Foundation

^e Students Making Important Lasting Effects

^f Blackstone Valley Chamber of Commerce

In Memoriam – E. Kevin Harvey

E. Kevin Harvey, a highly regarded 21-year member of the Blackstone Valley Vocational Regional District School Committee from Bellingham lost his lengthy battle with Alzheimer's disease on December 27, 2011.

Mr. Harvey was a highly successful international businessman who was instrumental in bringing a business-minded approach to the School Committee's oversight of career and technical education in the Blackstone Valley. Serving as chairman to the District School Committee for 10 years, he held a unique appreciation for the viewpoint of others and inspired those around him with the highly courteous manner in which he treated everyone. Recognizing the immense power of politely respectful interactions, he laid the framework for mutual respect, trust, and business acumen. He treated Valley Tech as an extended family, always striving to make it a better place, particularly via cooperative relationships among all stakeholders.

“Kevin’s dedication to Valley Tech was unyielding. As we turn the calendar to a new year, my fervent wish is that the legacy of E. Kevin Harvey will live on – inspiring school policymakers, administrators, teachers, parents, and community stakeholders to work together in a spirit of mutual respect to strengthen and sustain the educational systems so vital to the future success of our students and society,” remarked Dr. Michael F. Fitzpatrick.

School Committee Provides Experience and Expertise

Valley Tech's School Committee, comprised of 13 dedicated individuals, proves invaluable in overseeing District operations. Committee members are elected to four-year terms in biennial voting across the District. Our students benefit from their experience and expertise representing an array of industry occupations, which contributes to the success of Valley Tech and always improves the school.

Michael D. Peterson, Mendon

Chairman

Gerald M. Finn, Millville

Vice Chairman

Paul M. Yanovitch, Hopedale

Assistant Treasurer

Joseph M. Hall, Bellingham

William J. Pontes, Blackstone

John C. Lavin, III, Douglas

Anthony M. Yitts, Grafton

Arthur E. Morin, Jr., Milford

Chester P. Hanratty, Jr., Millbury

Jeff T. Koopman, Northbridge

Mitchell A. Intinarelli, Sutton

Kenneth M. Pedersen, Jr., Upton

James H. Ebbeling, Uxbridge

Dr. Michael F. Fitzpatrick

Superintendent-Director

Barbara Auger

District Treasurer

Diana Pedersen

Secretary

Blackstone Valley Vocational Regional School District
65 Pleasant Street Upton, MA 01568-1499 (508) 529-7758
www.valleytech.k12.ma.us

INDEX

Animal Control Officer.....	123
Aquatic Weed Control Committee.....	124
Assessors.....	126
Blackstone Valley Vocational Regional School District	304
Board of Health.....	128
Board of Selectmen.....	116
Cable Advisory Committee.....	131
Capital Budget Committee.....	132
Cemetery Commission.....	136
Code Enforcement Department.....	137
Community Preservation Committee.....	140
Conservation Commission	142
Council on Aging	144
Cultural Council.....	146
Department of Public Works	147
Disabilities Commission	151
Emergency Management	152
Fire and Emergency Medical Services	156
Historical Commission.....	163
Housing Authority	166
Land Stewardship Committee.....	168
Library Director	170
Library Trustees	173
Memoriam.....	8
Mendon-Upton Regional School District	219
Moderator.....	175
Open Space Committee.....	177
Personnel Board	179
Planning Board.....	181
Police and Communications Department.....	185
Recreation Commission	194
Registrar of Voters	199
Town Accountant.....	201

Town Census.....	5
Town Clerk	205
Town Hall Building Committee.....	208
Town Manager	120
Town Officers	10
Town Treasurer/Collector.....	211
Tree Warden.....	212
Trust Fund Commissioners	213
Veteran's Graves	215
Veteran's Services	216

**WARRANTS
&
PROCEEDINGS**

Warrant of Presidential Primary Election March 6, 2012.....	25
Proceedings of Presidential Primary Election March 6, 2012	26
Warrant of the Special Town Meeting April 3, 2012	30
Proceedings of the Special Town Meeting April 3, 2012	38
Warrant of the Annual Town Meeting May 10, 2012	44
Proceedings of the Annual Town Election May 7, 2012	61
Proceedings of the Annual Town Meeting May 10, 2012	64
Warrant of the Special Town Election June 12, 2012	90
Proceedings of the Special Town Election June 12, 2012	91
Warrant of the State Primary September 6, 2012	92
Proceedings of the State Primary September 6, 2012	93
Warrant of the State Election November 6, 2012	95
Proceedings of the State Election November 6, 2012.....	102
Warrant of the Special Town Meeting November 14, 2012.....	105
Proceedings of the Special Town Meeting November 14, 2012	110