



Finance Committee Report

Fiscal Year 2022

Budget Recommendation

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Account Number/Name Summary

Account Number	Name	Account Number	Name
135	Accountant	752	Interest on Short Term Debt
232	Ambulance Service	151	Legal Department
292	Animal Control	945	Liability Insurance
299	Animal Disposal Service	610	Library
141	Assessors	159	Management Information Systems
630	Beach	123	Manager
510	Board of Health	300	MURSD Assessment
241	Building Inspector	650	Parks
300	BVT Assessment	916	Payroll Taxes - Medicare
159	Cable Committee	152	Personnel
137	Capital Budget Committee	175	Planning Board
491	Cemetery	210	Police
291	Civil Defense	192	Town Public Buildings
161	Clerk	163	Registration
171	Conservation Committee	132	Reserve Fund
541	Council on Aging	911	Retirement
725	Debt Service - Short Term Interest	710	Retirement of Debt
215	Dispatcher	122	Selectmen
421	DPW	440	Sewer
294	DPW Parks Forestry & Cemetery	820	State Assessments
291	Emergency Management	158	Tax Title Foreclosure
131	Finance Committee	113	Town Meetings Elections
133	Finance Department	114	Town Moderator
220	Fire/EMS Dept	990	Transfers Out
522	Health Service	145	Treasurer Collector
422	DPW Highway Construction Maintenance	950	Trust Fund Committee
423	DPW Highway Snow Ice	913	Unemployment Compensation
691	Historical Committee	543	Veterans
184	Housing Authority	433	Waste Removal
751	Interest on Long Term Debt	450	Water

Finance Committee Report – Budget Overview



TOWN OF UPTON, MASSACHUSETTS

FINANCE COMMITTEE

Dear Voters:

The Finance Committee is pleased to present its recommended operating budget for the Fiscal Year 2022 ("FY22"). The recommended FY22 budget is \$25,352,659, fully funds the continuation of services, and represents an overall increase of \$1,258,243 or 5.2% when compared against FY21. The Finance Committee carefully considers all proposed spending and keeps a close eye on the tax burden placed on residents. Aside from the ongoing COVID-19 pandemic, this year was also the first under the new Financial Team structure. The Town Manager and Finance Director continue to do a commendable job managing and preparing the initial budget, including recommended values paired with thorough and detailed explanations. The findings and recommendations are presented to the Finance Committee, who is then responsible for reviewing, discussing, and recommending direction for all financial matters.

The budget, as presented, is balanced. However, the Town voters should be aware of two items included that represent significant costs to the Town; one is the debt exclusion to borrow and build a new Downtown Community Center in the amount of \$12,000,000, and the other is the funding for the Mendon Upton Regional School District (MURSD).

The Community Center would be the new home for both the Library and Senior Center and will be voted via several different warrant articles, as well as a ballot question at the annual town meeting. To be completely transparent, if approved, the increase would be reflected in our tax rate for the life of the debt (25 years), similar to a mortgage for a property.

The funding for the MURSD budget, on the other hand, requires a bit of explanation. Overall, across Upton and Mendon, MURSD requested a total budget increase of \$2,488,758, 6.64% more than FY21. This resulted in an increase to Upton's Operational Assessment in the amount of \$1,487,139, 12.17% more than FY21. Aside from increased costs, Upton is also experiencing some shifts in the State's funding formula resulting in an increase to Upton's minimum local contribution. This is a complex formula that includes local property assessments and resident income, both factors that are on the rise for Upton. With that being said, the Board of Selectmen (BoS) made the decision not to put forward a Prop 2 ½ override and to fund the full amount within the tax levy and by using some free cash. The Town's initial budget included funding an increase of \$444,467. To get to the total MURSD requested increase of \$1,487,139, the BoS proposed using warrant article funds previously designated for road repairs (\$562,380), plus the Free Cash transfer to the Stabilization Account, which was previously designated to reimburse the Stabilization Account for FY21's article to fund the school as well as meeting the financial reserve policy of 10% (\$436,497), plus an additional amount (\$43,795). The Finance Committee did not fully support this approach, not wanting the Free Cash to be used for the MURSD budget, but instead voted unanimously for an overall increase of just \$1,050,642. It should be noted that the road repairs are expected to continue and funded with a portion of the American Rescue Plan (ARP) funds, explained below. This Committee expects the MURSD budget to remain a topic of concern for FY23 as well.

FINANCE COMMITTEE MEMBERS

Paul Flaherty, Chair
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With this recommendation, the Town would continue to follow their financial plan by proposing to reimburse stabilization for FY21's article to fund the school, meet the financial reserve policy goals to have 10% in stabilization, continue road improvements as well as funding the Town's Pension and OPEB obligations. These practices allow the Town to retain higher bond ratings resulting in lower interest rates and favorable municipal financial standing.

This report includes a new summary that is intended to show the year over year comparison for each department along with an overview to explain the drivers for the changes. There are also some notable structure changes to highlight: The Finance Department includes the previous departments of Accountant, Assessors and Treasurer/Collector, the Ambulance Service is now shown in Fire/EMS, and Town Public Buildings now includes the Custodian role, previously included in Town Clerk.

Last year, this Committee announced that position wage and salary data would no longer be included in this report. The Committee reviewed this decision and confirmed that the details were already publicly available. The position wage and salary data are available online in two publications: [The Town Manager's Fiscal Year Budget Recommendation](#) and the [Town's Annual Report](#) or via request at Town Hall. With respect to the salaries budget category, the FY22 increase is \$181,275, 2.99%, and consists of the following:

- Retirement Fund increase of 9%, (\$64k) – Worcester Regional Retirement System.
- Part-time Town Planner increase (\$37k) – full year, offset by the inter-municipal agreement revenue.
- Fire/EMS increase of 3.3%, (\$34k) consisting of contractual obligations.
- Non-union COLA increase 1.5%.
- Various changes such as role reclassifications and increase to hours.
- Finance Department restructuring resulted in efficiencies and increase of 1.66% (\$6k).
- There are no merit increases included in the FY22 budget.
- The union contracts under negotiation are level funded. If both sides come to an agreement, the Town would need to fund any increase at a Special Town Meeting later in the year.
- Note: If Retirement Fund and Town Planner are removed from the analysis, then the year over year increase for salaries is 1.49%.

At the time of this letter, the Town is expected to receive \$2,359,814 as its share of municipal aid from the ARP. To date, there has been limited guidance on the allowable use of the funds. It is important to note that the ARP will be one-time funds and will not be able to offset annual recurring expenses. However, the Town believes that the funds can be used for infrastructure improvement, which may include road repairs, which is why those funds were shifted.

In closing, the Town will continue to face challenges from increasing school budgets, repairs for facility and road infrastructure, increased costs to dispose of trash, and funding mandated future retirement obligations (Pension and OPEB). Given these challenges, the Finance Committee believes that we should continue following the financial policies in place, remain proactive by saving whenever possible, along with looking to take advantage of low-interest rates and favorable municipal financial position.

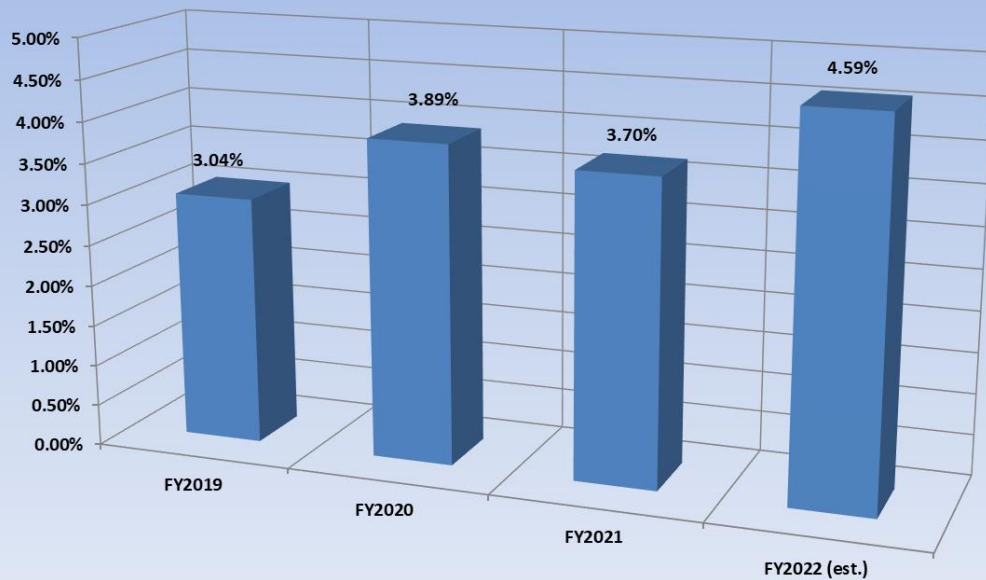
General Fund Operating Budget Variance Overview

#	Department Name	Budget Amounts		Variance		Comment
		FY21	FY22	\$	%	
113	Town Meetings Elections	\$18,200	\$9,500	-\$8,700	-47.8%	One less election, compared to FY21
114	Town Moderator	\$600	\$600	\$0	0.0%	No change
122	Board of Selectmen	\$320,474	\$361,220	\$40,746	12.7%	Full cost of Town Planner; Inter-municipal agreement revenue will offset cost
123	Town Manager	\$45,600	\$45,600	\$0	0.0%	No change
131	Finance Committee	\$1,000	\$1,000	\$0	0.0%	No change
132	Reserve Fund	\$25,000	\$25,000	\$0	0.0%	No change
133	Finance Department	\$0	\$347,735	\$347,735		Consolidation of various former Depts (Accountant, Assessors and Treasurer/Collector), increase of \$5,672, 1.66%, compared to FY21.
135	Accountant	\$75,783	\$0	-\$75,783	-100.0%	Moved and shown as Finance Department
137	Capital Budget Committee	\$1,000	\$1,000	\$0	0.0%	No change
141	Assessors	\$88,881	\$0	-\$88,881	-100.0%	Moved and shown as Finance Department
145	Treasurer / Collector	\$177,399	\$0	-\$177,399	-100.0%	Moved and shown as Finance Department
151	Legal	\$82,000	\$82,000	\$0	0.0%	No change
152	Personnel	\$25,200	\$25,200	\$0	0.0%	No change
158	Tax Title Foreclosure	\$35,000	\$35,000	\$0	0.0%	No change
159	Management Information Systems	\$131,400	\$141,400	\$10,000	7.6%	Increase in Copier Expense
161	Town Clerk	\$167,407	\$121,363	-\$46,044	-27.5%	Custodian moved to Town Public Buildings (Dept # 192)
163	Registration	\$4,700	\$4,700	\$0	0.0%	No change
171	Conservation Commission	\$57,525	\$62,751	\$5,226	9.1%	Increase for Conservation Agent, General Fund portion
175	Planning Board	\$29,407	\$29,842	\$435	1.5%	Wages (COLA) and Longevity increase of \$385 and increase to CMPRC of \$50.
184	Housing Authority	\$2,250	\$2,250	\$0	0.0%	No change
192	Town Public Buildings	\$83,500	\$132,137	\$48,637	58.2%	Custodian moved from Town Clerk (Dept #161)
210	Police Department	\$1,852,749	\$1,850,767	-\$1,982	-0.1%	Decrease in new vehicle, copier lease costs and increase to wages (CBA). The 911 Support & Incentive Grant funding to increase by approximately \$7,500 to offset wage increases. Net decrease to overall budget -\$1,982.
220	Fire / EMS Dept	\$1,217,707	\$1,310,930	\$93,223	7.7%	Increase to Fire/EMT - career wages & overtime and utility costs offset by reduced copier lease. Dept. 232 Ambulance Service moved to Dept. 220.
232	Ambulance Service	\$58,500	\$0	-\$58,500	-100.0%	Dept reclassified to Fire / EMS Dept (Dept #220)
241	Code Enforcement	\$190,266	\$197,722	\$7,456	3.9%	Increase to wages and salaries. Hours increased for Dept. Coordinator position.
291	Emergency Management	\$9,500	\$9,500	\$0	0.0%	No change
292	Animal Control	\$26,729	\$27,063	\$334	1.2%	Increase to wages (COLA)
294	DPW Parks Forestry & Cemetery	\$265,287	\$265,287	\$0	0.0%	No change
300	Education - MURSD	\$12,644,003	\$13,681,705	\$1,037,702	8.2%	MURSD proposed budget increase of 8.2%
300	Education - BVT	\$1,339,941	\$1,321,102	-\$18,839	-1.4%	BVT proposed budget decrease of -1.4%
421	DPW	\$502,713	\$504,401	\$1,688	0.3%	Increase to non union wages (COLA)
422	DPW Highway Construction Maintenance	\$328,199	\$327,799	-\$400	-0.1%	Decrease to office equipment
423	DPW Snow & Ice Removal	\$260,000	\$260,000	\$0	0.0%	No change
433	Waste Removal	\$565,000	\$585,000	\$20,000	3.5%	Contractual increase to curbside collection services
491	Cemetery	\$21,995	\$21,995	\$0	0.0%	No change
510	Board of Health	\$120,549	\$121,598	\$1,049	0.9%	Increase to wages (COLA)
522	Health Service	\$49,240	\$49,919	\$679	1.4%	Increase to wages (COLA)
541	Council on Aging	\$212,459	\$213,440	\$981	0.5%	Increase to wages (COLA) and decrease to Office / Building Supplies. Net overall increase of \$981.
543	Veterans Services	\$38,409	\$34,184	-\$4,225	-11.0%	Decrease to Veterans Benefits - Chapter 115 benefits
610	Library	\$287,599	\$289,401	\$1,802	0.6%	New position offset by various reduced operating expenses
630	Beach	\$49,400	\$50,940	\$1,540	3.1%	Increase to beach staff wages
691	Historical Commission	\$1,000	\$1,000	\$0	0.0%	No change
710	Retirement of Debt	\$232,000	\$242,000	\$10,000	4.3%	Increase in Principal Debt Service
725	Debt Service - Short Term Interest	\$195,000	\$195,000	\$0	0.0%	No change
820	State Assessments	\$60,411	\$60,701	\$290	0.5%	Increase in State Cherry Sheet Charges
911	Retirement	\$633,584	\$692,102	\$58,518	9.2%	Increase in Pension Appropriation
913	Unemployment Compensation	\$31,000	\$31,500	\$500	1.6%	Increase in Unemployment Compensation Estimate
916	Payroll Taxes - Medicare	\$83,000	\$83,000	\$0	0.0%	No change
945	Liability Insurance	\$1,344,100	\$1,394,555	\$50,455	3.8%	Increases to Employee and Retiree Health Expenses
950	Trust Fund Committee	\$1,750	\$1,750	\$0	0.0%	No change
990	Transfers Out	\$100,000	\$100,000	\$0	0.0%	No change
TOTAL		\$24,094,416	\$25,352,659	\$1,258,243	5.2%	
TOWN TOTAL (excl. Education)		\$10,110,472	\$10,349,852	\$239,380	2.4%	

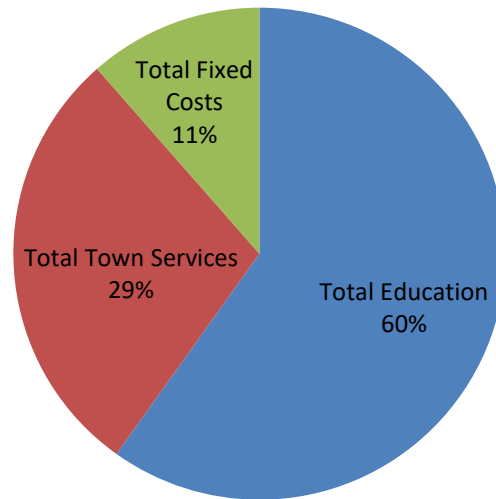
General Fund Budget Amount from Raise and Appropriate, Free Cash & General Stabilization Fund Appropriation



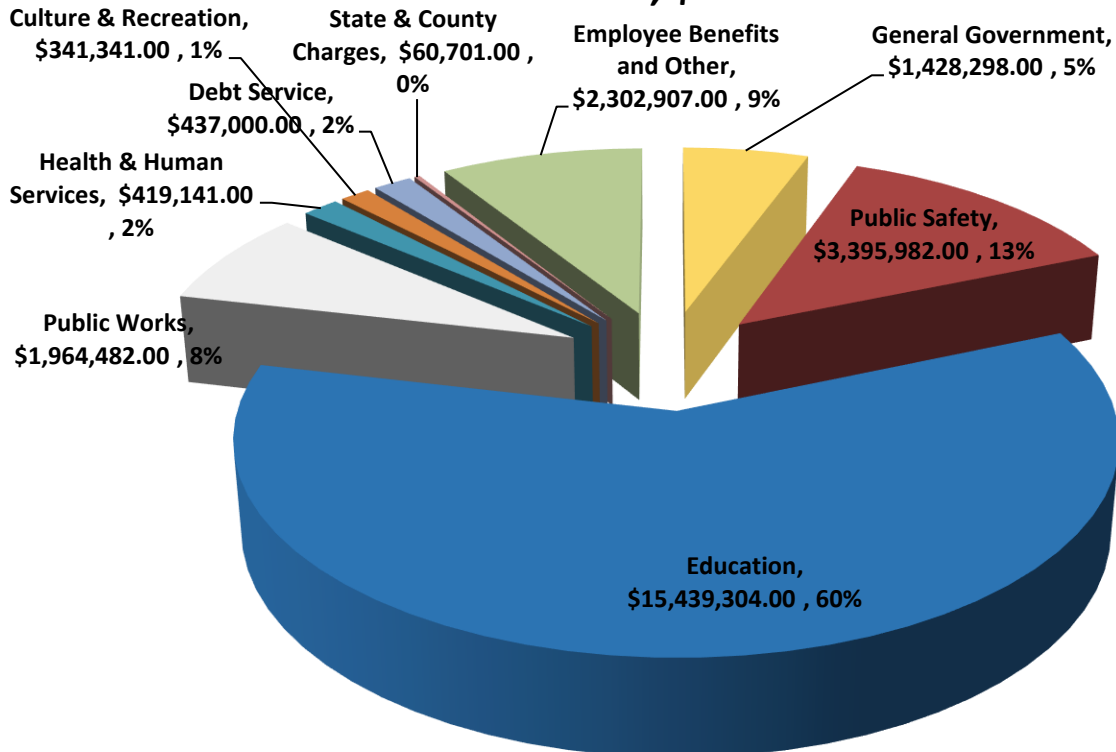
General Fund Budget % increase Year over Year (YOY) from Raise and Appropriate, Free Cash & General Stabilization Appropriation



FY22 General Fund Total Expense Budget, \$25.8MIL



FY22 General Fund Total Expense Budget by Function, \$25.8MIL



FY 2022 Line-Item Budget Detail

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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01: General Fund

113 Town Meetings Elections

Expenses

0100-113-5400-5421 Town Meetings Elections

Total 0100-113-5400-5421	14700	18,200.00	9,500.00	-47.80%
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Total: Expenses	14,700.00	18,200.00	9,500.00	-47.80%
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Total Budget:	14,700.00	18,200.00	9,500.00	-47.80%
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114 Town Moderator

Salaries

0100-114-5100-5111 Moderator Salary

Total 0100-114-5100-5111	500	500.00	500.00	0.00%
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Total: Salaries	500.00	500.00	500.00	0.00%
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Expenses

0100-114-5400-5421 Moderator Expense

Total 0100-114-5400-5421	100	100.00	100.00	0.00%
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Total: Expenses	100.00	100.00	100.00	0.00%
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Total Budget:	600.00	600.00	600.00	0.00%
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122 Selectmen

Salaries

0100-122-5100-5100 Selectmen-Wages

Total 0100-122-5100-5100	223490	281,224.00	321,970.00	14.49%
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0100-122-5100-5110 Selectmen - Salaries

Total 0100-122-5100-5110	1750	1,750.00	1,750.00	0.00%
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Total: Salaries	225,240.00	282,974.00	323,720.00	14.40%
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Expenses

0100-122-5400-5421 Selectmen Expense

Total 0100-122-5400-5421	29500	29,500.00	29,500.00	0.00%
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0100-122-5400-5423 Town Manager Expense

Total 0100-122-5400-5423	13600	8,000.00	8,000.00	0.00%
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Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
Total: Expenses		43,100.00	37,500.00	37,500.00	0.00%
Total Budget:		268,340.00	320,474.00	361,220.00	12.71%
123	Manager				
Expenses					
0100-123-5400-5426	Town Manager Misc. Expense				
Total 0100-123-5400-5426		43600	45,600.00	45,600.00	0.00%
Total: Expenses		43,600.00	45,600.00	45,600.00	0.00%
Total Budget:		43,600.00	45,600.00	45,600.00	0.00%
131	Finance Committee				
Expenses					
0100-131-5400-5421	Finance Committee Expense				
Total 0100-131-5400-5421		1000	1,000.00	1,000.00	0.00%
Total: Expenses		1,000.00	1,000.00	1,000.00	0.00%
Total Budget:		1,000.00	1,000.00	1,000.00	0.00%
132	Reserve Fund				
Expenses					
0100-132-5700-5781	Finance Committee Reserve				
Total 0100-132-5700-5781		25000	25,000.00	25,000.00	0.00%
Total: Expenses		25,000.00	25,000.00	25,000.00	0.00%
Total Budget:		25,000.00	25,000.00	25,000.00	0.00%
133	Finance Department				
Salaries					
0100-133-5100-5100	Finance Department - Wages				
Total 0100-133-5100-5100		0	0.00	243,383.00	100.00%
0100-133-5100-5110	Finance Department - Assessors - Salaries				
Total 0100-133-5100-5110		0	0.00	1,750.00	100.00%
Total: Salaries			0.00	245,133.00	100.00%

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
Expenses					
0100-133-5200-5243	Finance Department - Accounting and Auditing Services				
Total 0100-133-5200-5243		0	0.00	19,000.00	100.00%
0100-133-5200-5246	Finance Department/Town Accountant - GASB 74/75 Compliance				
Total 0100-133-5200-5246		0	0.00	3,250.00	100.00%
0100-133-5400-5421	Finance Department/Town Accountant Expense				
Total 0100-133-5400-5421		0	0.00	5,552.00	100.00%
0100-133-5400-5422	Finance Department/Treasurer-Collector Expense				
Total 0100-133-5400-5422		0	0.00	40,200.00	100.00%
0100-133-5400-5423	Finance Department/Assessors Expense				
Total 0100-133-5400-5423		0	0.00	34,600.00	100.00%
Total: Expenses			0.00	102,602.00	100.00%
Total Budget:			0.00	347,735.00	100.00%

135 Accountant

Salaries

0100-135-5100-5100	Town Accountant Wages				
Total 0100-135-5100-5100		43362	44,231.00	0.00	-100.00%
Total: Salaries		43,362.00	44,231.00	0.00	-100.00%

Expenses

0100-135-5200-5243	Audit Financial Records				
Total 0100-135-5200-5243		19000	19,000.00	0.00	-100.00%
0100-135-5200-5246	Town Accountant - GASB 74/75 Compliance				
Total 0100-135-5200-5246		4000	7,000.00	0.00	-100.00%
0100-135-5200-5310	Town Accountant-Accounting Program Maintenance				
Total 0100-135-5200-5310		3552	3,552.00	0.00	-100.00%
0100-135-5400-5421	Town Accountant Expense				
Total 0100-135-5400-5421		2000	2,000.00	0.00	-100.00%
Total: Expenses		28,552.00	31,552.00	0.00	-100.00%
Total Budget:		71,914.00	75,783.00	0.00	-100.00%

137 Capital Budget Committee

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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Expenses

0100-137-5400-5421 Capital Budget Committee Expense

Total 0100-137-5400-5421	1000	1,000.00	1,000.00	0.00%
Total: Expenses	1,000.00	1,000.00	1,000.00	0.00%
Total Budget:	1,000.00	1,000.00	1,000.00	0.00%

141 Assessors

Salaries

0100-141-5100-5100 Assessors-Wages

Total 0100-141-5100-5100	52458	55,306.00	0.00	-100.00%
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0100-141-5100-5110 Assessors - Salaries

Total 0100-141-5100-5110	1750	1,750.00	0.00	-100.00%
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Total: Salaries	54,208.00	57,056.00	0.00	-100.00%
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Expenses

0100-141-5200-5242 Assessor - SoftwareHardware

Total 0100-141-5200-5242	9450	9,650.00	0.00	-100.00%
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0100-141-5200-5243 Assessors - Interim Valuations

Total 0100-141-5200-5243	12000	12,000.00	0.00	-100.00%
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0100-141-5200-5311 Assessors - Mapping

Total 0100-141-5200-5311	3975	4,175.00	0.00	-100.00%
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0100-141-5200-5313 Assessors - Training

Total 0100-141-5200-5313	2000	2,000.00	0.00	-100.00%
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0100-141-5400-5421 Assessor Expense

Total 0100-141-5400-5421	4186.32	4,000.00	0.00	-100.00%
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Total: Expenses	31,611.32	31,825.00	0.00	-100.00%
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Total Budget:	85,819.32	88,881.00	0.00	-100.00%
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145 TreasurerCollector

Salaries

0100-145-5100-5100 TreasColl - Wages

Total 0100-145-5100-5100	73700	72,164.00	0.00	-100.00%
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0100-145-5100-5111 TreasColl - Salary

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
Total 0100-145-5100-5111		65083	64,335.00	0.00	-100.00%
Total: Salaries		138,783.00	136,499.00	0.00	-100.00%
Expenses					
0100-145-5400-5421 TreasColl Expense					
Total 0100-145-5400-5421		38700	40,900.00	0.00	-100.00%
Total: Expenses		38,700.00	40,900.00	0.00	-100.00%
Total Budget:		177,483.00	177,399.00	0.00	-100.00%
151 Legal Department					
Expenses					
0100-151-5200-5302 Town Counsel Expense					
Total 0100-151-5200-5302		62687	82,000.00	82,000.00	0.00%
Total: Expenses		62,687.00	82,000.00	82,000.00	0.00%
Total Budget:		62,687.00	82,000.00	82,000.00	0.00%
152 Personnel					
Expenses					
0100-152-5400-5421 Personnel Committee Expense					
Total 0100-152-5400-5421		450	1,200.00	1,200.00	0.00%
0100-152-5400-5422 Human Resources Expenses					
Total 0100-152-5400-5422		21045	24,000.00	24,000.00	0.00%
Total: Expenses		21,495.00	25,200.00	25,200.00	0.00%
Total Budget:		21,495.00	25,200.00	25,200.00	0.00%
158 Tax Title Foreclosure					
Expenses					
0100-158-5400-5421 Tax Title Auction Expense					
Total 0100-158-5400-5421		0	15,000.00	15,000.00	0.00%
0100-158-5700-5782 Tax Titles Foreclosures					
Total 0100-158-5700-5782		20000	20,000.00	20,000.00	0.00%
Total: Expenses		20,000.00	35,000.00	35,000.00	0.00%

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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Total Budget:

20,000.00	35,000.00	35,000.00	0.00%
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159 Management Information Systems

Expenses

0100-159-5400-5421 Management Information Systems - Expense

Total 0100-159-5400-5421	117250	131,400.00	141,400.00	7.61%
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Total: Expenses

117,250.00	131,400.00	141,400.00	7.61%
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Total Budget:

117,250.00	131,400.00	141,400.00	7.61%
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161 Clerk

Salaries

0100-161-5100-5100 Town Clerk - Wages

Total 0100-161-5100-5100	148895	161,057.00	115,013.00	-28.59%
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Total: Salaries

148,895.00	161,057.00	115,013.00	-28.59%
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Expenses

0100-161-5400-5421 Town Clerk Expense

Total 0100-161-5400-5421	5800	6,350.00	6,350.00	0.00%
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Total: Expenses

5,800.00	6,350.00	6,350.00	0.00%
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Total Budget:

154,695.00	167,407.00	121,363.00	-27.50%
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163 Registration

Expenses

0100-163-5400-5421 Registrar of Voters Expense

Total 0100-163-5400-5421	4000	4,700.00	4,700.00	0.00%
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Total: Expenses

4,000.00	4,700.00	4,700.00	0.00%
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Total Budget:

4,000.00	4,700.00	4,700.00	0.00%
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171 Conservation Committee

Salaries

0100-171-5100-5113 Conservation Comm. - Clerk Wages

Total 0100-171-5100-5113	21627	44,525.00	49,751.00	11.74%
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Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
Total: Salaries		21,627.00	44,525.00	49,751.00	11.74%
Expenses					
0100-171-5400-5421	Conservation Commission Expense				
Total 0100-171-5400-5421		9000	9,000.00	9,000.00	0.00%
0100-171-5400-5422	Beaver Control				
Total 0100-171-5400-5422		4000	4,000.00	4,000.00	0.00%
Total: Expenses		13,000.00	13,000.00	13,000.00	0.00%
Total Budget:		34,627.00	57,525.00	62,751.00	9.08%

175 Planning Board

Salaries

0100-175-5100-5110	Planning Board - Salaries				
Total 0100-175-5100-5110		2750	2,750.00	2,750.00	0.00%
0100-175-5100-5113	Planning Bd. Clerk Wages				
Total 0100-175-5100-5113		19402	20,023.00	20,408.00	1.92%
Total: Salaries		22,152.00	22,773.00	23,158.00	1.69%

Expenses

0100-175-5200-5305	Regional Planner				
Total 0100-175-5200-5305		2157	2,214.00	2,264.00	2.26%
0100-175-5400-5421	Planning Board Expense				
Total 0100-175-5400-5421		4395	4,420.00	4,420.00	0.00%
Total: Expenses		6,552.00	6,634.00	6,684.00	0.75%
Total Budget:		28,704.00	29,407.00	29,842.00	1.48%

184 Housing Authority

Salaries

0100-184-5100-5110	Housing Authority - Salaries				
Total 0100-184-5100-5110		2250	2,250.00	2,250.00	0.00%
Total: Salaries		2,250.00	2,250.00	2,250.00	0.00%
Total Budget:		2,250.00	2,250.00	2,250.00	0.00%

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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192 Town Public Buildings

Salaries

0100-192-5100-5100 Town Bldg. Wages Custodian

Total 0100-192-5100-5100	0	0.00	48,637.00	100.00%
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Total: Salaries		0.00	48,637.00	100.00%
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Expenses

0100-192-5400-5421 Town Bldg. Expense

Total 0100-192-5400-5421	85500	83,500.00	83,500.00	0.00%
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Total: Expenses	85,500.00	83,500.00	83,500.00	0.00%
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Total Budget:	85,500.00	83,500.00	132,137.00	58.25%
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210 Police

Salaries

0100-210-5100-5100 Police Wages

Total 0100-210-5100-5100	1639199	1,615,249.00	1,623,567.00	0.51%
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Total: Salaries	1,639,199.00	1,615,249.00	1,623,567.00	0.51%
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Expenses

0100-210-5200-5210 Police Utilities

Total 0100-210-5200-5210	40700	38,000.00	39,200.00	3.16%
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0100-210-5200-5241 Police Building Maintenance

Total 0100-210-5200-5241	21895	34,300.00	34,300.00	0.00%
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0100-210-5200-5313 Police Training

Total 0100-210-5200-5313	13500	18,000.00	18,000.00	0.00%
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0100-210-5400-5421 Police Expense

Total 0100-210-5400-5421	27921.46	29,900.00	28,400.00	-5.02%
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0100-210-5400-5481 Police Cruiser Gas

Total 0100-210-5400-5481	27300	30,000.00	30,000.00	0.00%
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0100-210-5400-5482 Police Cruiser Maintenance

Total 0100-210-5400-5482	11000	12,000.00	12,000.00	0.00%
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0100-210-5400-5581 Police Clothing Allowance

Total 0100-210-5400-5581	16550	20,300.00	20,300.00	0.00%
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0100-210-5800-5810 Police Capital - New Cruiser

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
Total 0100-210-5800-5810		40000	55,000.00	45,000.00	-18.18%
Total: Expenses		198,866.46	237,500.00	227,200.00	-4.34%
Total Budget:		1,838,065.46	1,852,749.00	1,850,767.00	-0.11%

220 Fire/EMS Dept

Salaries

0100-220-5100-5100 Fire/EMS Dept - Wages

Total 0100-220-5100-5100	926151	966,907.00	998,640.00	3.28%
Total: Salaries	926,151.00	966,907.00	998,640.00	3.28%

Expenses

0100-220-5200-5210 Fire/EMS Dept. - Utilities

Total 0100-220-5200-5210	45000	47,500.00	48,895.00	2.94%
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0100-220-5200-5221 Fire/EMS Dept. - Ambulance Billing Services

Total 0100-220-5200-5221	0	0.00	11,000.00	100.00%
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0100-220-5200-5241 Fire/EMS Dept. Bldg. Maintenance

Total 0100-220-5200-5241	25061	31,500.00	31,500.00	0.00%
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0100-220-5200-5313 Fire/EMS Dept. - Training

Total 0100-220-5200-5313	19500	21,000.00	21,000.00	0.00%
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0100-220-5400-5421 Fire/EMS Dept. Expense

Total 0100-220-5400-5421	32439	38,150.00	36,100.00	-5.37%
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0100-220-5400-5422 Fire/EMS Dept. - Ambulance Service - Licensing & Certification

Total 0100-220-5400-5422	0	0.00	4,500.00	100.00%
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0100-220-5400-5423 Fire/EMS Dept. - Ambulance Service Supplies

Total 0100-220-5400-5423	0	0.00	38,000.00	100.00%
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0100-220-5400-5424 Fire/EMS Dept. - Paramedics Expense

Total 0100-220-5400-5424	0	0.00	5,000.00	100.00%
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0100-220-5400-5481 Fire/EMS Dept-Vehicle Fuel

Total 0100-220-5400-5481	14000	14,000.00	14,000.00	0.00%
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0100-220-5400-5482 Fire/EMS Dept. Vehicle Maint.

Total 0100-220-5400-5482	47520	50,750.00	50,750.00	0.00%
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0100-220-5400-5581 Fire/EMS Dept. Clothing Allowance

Total 0100-220-5400-5581	11200	11,950.00	14,950.00	25.10%
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0100-220-5800-5852 New Equipment

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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<i>Total 0100-220-5800-5852</i>		32146.25	35,950.00	36,595.00	1.79%
Total: Expenses		226,866.25	250,800.00	312,290.00	24.52%
Total Budget:		1,153,017.25	1,217,707.00	1,310,930.00	7.66%

232 Ambulance Service

Expenses

0100-232-5400-5421 Ambulance Service Supplies

<i>Total 0100-232-5400-5421</i>	36300	38,000.00	0.00	-100.00%
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0100-232-5400-5422 Amb. Service - Licensing and Certification

<i>Total 0100-232-5400-5422</i>	4400	4,500.00	0.00	-100.00%
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0100-232-5800-5810 Paramedics Expense

<i>Total 0100-232-5800-5810</i>	5925	5,000.00	0.00	-100.00%
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0100-232-5800-5820 Ambulance Billing

<i>Total 0100-232-5800-5820</i>	11000	11,000.00	0.00	-100.00%
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Total: Expenses	57,625.00	58,500.00	0.00	-100.00%
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Total Budget:	57,625.00	58,500.00	0.00	-100.00%
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241 Code Enforcement

Salaries

0100-241-5100-5100 Code Enforcement - Wages

<i>Total 0100-241-5100-5100</i>	163063	166,766.00	174,222.00	4.47%
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Total: Salaries	163,063.00	166,766.00	174,222.00	4.47%
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Expenses

0100-241-5400-5421 Code Enforcement Expense

<i>Total 0100-241-5400-5421</i>	15000	23,500.00	23,500.00	0.00%
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Total: Expenses	15,000.00	23,500.00	23,500.00	0.00%
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Total Budget:	178,063.00	190,266.00	197,722.00	3.92%
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291 Emergency Management

Expenses

0100-291-5400-5535 Emergency Management - Expense

<i>Total 0100-291-5400-5535</i>	3000	3,000.00	3,000.00	0.00%
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Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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0100-291-5800-5850 Emergency Mgmt - Reverse 911 System

<u>Total 0100-291-5800-5850</u>	6500	6,500.00	6,500.00	0.00%
Total: Expenses	9,500.00	9,500.00	9,500.00	0.00%
Total Budget:	9,500.00	9,500.00	9,500.00	0.00%

292 Animal Control

Salaries

0100-292-5100-5111 Animal Control Wages

<u>Total 0100-292-5100-5111</u>	21152	22,029.00	22,363.00	1.52%
Total: Salaries	21,152.00	22,029.00	22,363.00	1.52%

Expenses

0100-292-5200-5271 Kennel Rental

<u>Total 0100-292-5200-5271</u>	1000	1,000.00	1,000.00	0.00%
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0100-292-5400-5421 Animal Control Expense

<u>Total 0100-292-5400-5421</u>	1000	3,700.00	3,700.00	0.00%
Total: Expenses	2,000.00	4,700.00	4,700.00	0.00%

Total Budget:	23,152.00	26,729.00	27,063.00	1.25%
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294 DPW Parks Forestry & Cemetery

Salaries

0100-294-5100-5100 DPW Parks Forestry & Cem.- Wages

<u>Total 0100-294-5100-5100</u>	157191	160,352.00	160,352.00	0.00%
Total: Salaries	157,191.00	160,352.00	160,352.00	0.00%

Expenses

0100-294-5200-5242 DPW Parks - Lawn Maintenance

<u>Total 0100-294-5200-5242</u>	0	33,475.00	33,475.00	0.00%
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0100-294-5200-5301 DPW Parks Forestry & Cemetery - Aquatic Weed Control

<u>Total 0100-294-5200-5301</u>	0	13,000.00	13,000.00	0.00%
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0100-294-5200-5311 DPW Parks - Forestry Expense

<u>Total 0100-294-5200-5311</u>	47000	47,000.00	47,000.00	0.00%
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0100-294-5200-5313 DPW Parks - Training

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
Total 0100-294-5200-5313		400	400.00	400.00	0.00%
0100-294-5400-5422	DPW Parks - General Expense				
Total 0100-294-5400-5422		4217	6,062.00	6,062.00	0.00%
0100-294-5400-5481	DPW Parks Forestry & Cem. - Vehicle Fuel				
Total 0100-294-5400-5481		2298	2,298.00	2,298.00	0.00%
0100-294-5400-5482	DPW Parks Forestry & Cem. - Veh. Maint. Repair				
Total 0100-294-5400-5482		1300	1,300.00	1,300.00	0.00%
0100-294-5400-5581	DPW Parks - Clothing Allowance				
Total 0100-294-5400-5581		1400	1,400.00	1,400.00	0.00%
Total: Expenses		56,615.00	104,935.00	104,935.00	0.00%
Total Budget:		213,806.00	265,287.00	265,287.00	0.00%

300 Education

Salaries

0100-300-5100-5110	MURSD - Salaries				
Total 0100-300-5100-5110		1750	1,750.00	1,750.00	0.00%
0100-300-5100-5111	BVT - Salaries				
Total 0100-300-5100-5111		500	500.00	500.00	0.00%
Total: Salaries		2,250.00	2,250.00	2,250.00	0.00%

Expenses

0100-300-5200-5621	Mendon-Upton Operating Expense				
Total 0100-300-5200-5621		11721117	12,223,378.00	13,274,020.00	8.60%
0100-300-5200-5622	Mendon-Upton Debt Exclusions				
Total 0100-300-5200-5622		442912	418,875.00	405,935.00	-3.09%
0100-300-5200-5625	Blackstone Valley Operating Expense				
Total 0100-300-5200-5625		1208964	1,323,402.00	1,305,557.00	-1.35%
0100-300-5200-5626	Blackstone Valley Capital Assessment				
Total 0100-300-5200-5626		16039	16,039.00	15,045.00	-6.20%
Total: Expenses		13,389,032.00	13,981,694.00	15,000,557.00	7.29%
Total Budget:		13,391,282.00	13,983,944.00	15,002,807.00	7.29%

421 DPW

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
Salaries					
0100-421-5100-5100	DPW - Wages				
Total 0100-421-5100-5100		466780	487,713.00	489,401.00	0.35%
Total: Salaries		466,780.00	487,713.00	489,401.00	0.35%
Expenses					
0100-421-5200-5200	DPW Consultant				
Total 0100-421-5200-5200		11000	15,000.00	15,000.00	0.00%
Total: Expenses		11,000.00	15,000.00	15,000.00	0.00%
Total Budget:		477,780.00	502,713.00	504,401.00	0.34%

422 DPW Highway ConstructionMaintenance

Expenses

0100-422-5200-5210	DPW Building Utilities				
Total 0100-422-5200-5210		28748	28,748.00	28,748.00	0.00%
0100-422-5200-5241	DPW Building Maintenance				
Total 0100-422-5200-5241		8500	8,500.00	8,500.00	0.00%
0100-422-5200-5242	DPW - Contracted Services				
Total 0100-422-5200-5242		37500	37,500.00	37,500.00	0.00%
0100-422-5200-5244	DPW - Animal Disposal Services				
Total 0100-422-5200-5244		0	1,200.00	1,200.00	0.00%
0100-422-5200-5250	DPW - Stormwater Management Plan				
Total 0100-422-5200-5250		0	80,600.00	80,600.00	0.00%
0100-422-5200-5313	DPW - Training				
Total 0100-422-5200-5313		2750	2,750.00	2,750.00	0.00%
0100-422-5400-5421	DPW Expense				
Total 0100-422-5400-5421		30358	31,633.00	31,233.00	-1.26%
0100-422-5400-5481	DPW Vehicle Fuel				
Total 0100-422-5400-5481		25908	25,908.00	25,908.00	0.00%
0100-422-5400-5482	DPW Vehicle Maintenance				
Total 0100-422-5400-5482		43660	53,660.00	53,660.00	0.00%
0100-422-5400-5530	DPW - Highway Material				
Total 0100-422-5400-5530		22500	22,500.00	22,500.00	0.00%
0100-422-5400-5531	DPW - Oiling Paving				

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
Total 0100-422-5400-5531		31000	31,000.00	31,000.00	0.00%
0100-422-5400-5581	DPW - Clothing Allowance				
Total 0100-422-5400-5581		4200	4,200.00	4,200.00	0.00%
Total: Expenses		235,124.00	328,199.00	327,799.00	-0.12%
Total Budget:		235,124.00	328,199.00	327,799.00	-0.12%

423 DPW Snow & Ice Removal

Expenses

0100-423-5400-5535 Snow Removal

Total 0100-423-5400-5535		240000	260,000.00	260,000.00	0.00%
Total: Expenses		240,000.00	260,000.00	260,000.00	0.00%
Total Budget:		240,000.00	260,000.00	260,000.00	0.00%

433 Waste Removal

Expenses

0100-433-5200-5293 Waste Removal - Disposal

Total 0100-433-5200-5293		110000	120,000.00	120,000.00	0.00%
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0100-433-5200-5296 Waste Removal - Curbside Services

Total 0100-433-5200-5296		412000	445,000.00	465,000.00	4.49%
Total: Expenses		522,000.00	565,000.00	585,000.00	3.54%
Total Budget:		522,000.00	565,000.00	585,000.00	3.54%

491 Cemetery

Salaries

0100-491-5100-5110 Cemetery Commission - Salaries

Total 0100-491-5100-5110		1750	1,750.00	1,750.00	0.00%
Total: Salaries		1,750.00	1,750.00	1,750.00	0.00%

Expenses

0100-491-5200-5241 Cemetery Maintenance

Total 0100-491-5200-5241		20245	20,245.00	20,245.00	0.00%
Total: Expenses		20,245.00	20,245.00	20,245.00	0.00%

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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Total Budget:

21,995.00	21,995.00	21,995.00	0.00%
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510 Board of Health

Salaries

0100-510-5100-5100 Health Board - Wages

Total 0100-510-5100-5100

60121	69,046.00	70,055.00	1.46%
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0100-510-5100-5110 Health Board - Salaries

Total 0100-510-5100-5110

1750	1,750.00	1,750.00	0.00%
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Total: Salaries

61,871.00	70,796.00	71,805.00	1.43%
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Expenses

0100-510-5200-5210 Health Board - Food Inspections

Total 0100-510-5200-5210

2689	2,743.00	2,783.00	1.46%
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0100-510-5200-5310 Demolition of Buildings

Total 0100-510-5200-5310

10	10.00	10.00	0.00%
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0100-510-5400-5421 Board of Health Expense

Total 0100-510-5400-5421

4000	4,000.00	4,000.00	0.00%
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0100-510-5400-5422 Health Board - Trash Bags

Total 0100-510-5400-5422

32000	32,000.00	32,000.00	0.00%
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0100-510-5400-5423 BOH - Hazardous Waste

Total 0100-510-5400-5423

6000	7,000.00	7,000.00	0.00%
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0100-510-5400-5424 Beaver Management

Total 0100-510-5400-5424

4000	4,000.00	4,000.00	0.00%
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Total: Expenses

48,699.00	49,753.00	49,793.00	0.08%
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Total Budget:

110,570.00	120,549.00	121,598.00	0.87%
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522 Health Service

Salaries

0100-522-5100-5111 Nurse Wages

Total 0100-522-5100-5111

38272	37,944.00	38,487.00	1.43%
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0100-522-5100-5120 Nurse Wages - Blackstone IMA

Total 0100-522-5100-5120

16301	9,396.00	9,532.00	1.45%
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Total: Salaries

54,573.00	47,340.00	48,019.00	1.43%
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Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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Expenses

0100-522-5400-5421 Health Service Expense

Total 0100-522-5400-5421	1900	1,900.00	1,900.00	0.00%
Total: Expenses	1,900.00	1,900.00	1,900.00	0.00%
Total Budget:	56,473.00	49,240.00	49,919.00	1.38%

541 Council On Aging

Salaries

0100-541-5100-5100 Council on Aging - Wages

Total 0100-541-5100-5100	159344	165,598.00	168,079.00	1.50%
Total: Salaries	159,344.00	165,598.00	168,079.00	1.50%

Expenses

0100-541-5200-5241 COA - Building Maintenance

Total 0100-541-5200-5241	24210	24,761.00	24,761.00	0.00%
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0100-541-5400-5421 COA Expense

Total 0100-541-5400-5421	22100	22,100.00	20,600.00	-6.79%
Total: Expenses	46,310.00	46,861.00	45,361.00	-3.20%

Total Budget:

205,654.00	212,459.00	213,440.00	0.46%
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543 Veterans

Salaries

0100-543-5100-5100 Veterans Service - Wages

Total 0100-543-5100-5100	9351	9,409.00	9,584.00	1.86%
Total: Salaries	9,351.00	9,409.00	9,584.00	1.86%

Expenses

0100-543-5400-5421 Veterans Service Expense

Total 0100-543-5400-5421	1000	1,000.00	1,000.00	0.00%
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0100-543-5700-5770 Veterans Benefits

Total 0100-543-5700-5770	26900	28,000.00	23,600.00	-15.71%
Total: Expenses	27,900.00	29,000.00	24,600.00	-15.17%

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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Total Budget:

37,251.00	38,409.00	34,184.00	-11.00%
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610 Library

Salaries

0100-610-5100-5100 Library-Wages

Total 0100-610-5100-5100	188981	216,086.00	220,208.00	1.91%
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0100-610-5100-5110 Library - Salaries

Total 0100-610-5100-5110	4750	4,750.00	4,750.00	0.00%
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Total: Salaries

193,731.00	220,836.00	224,958.00	1.87%
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Expenses

0100-610-5400-5422 Library - Postage Expense

Total 0100-610-5400-5422	404	1,000.00	1,000.00	0.00%
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0100-610-5400-5582 Library Expense

Total 0100-610-5400-5582	61887	65,763.00	63,443.00	-3.53%
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Total: Expenses

62,291.00	66,763.00	64,443.00	-3.47%
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Total Budget:

256,022.00	287,599.00	289,401.00	0.63%
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630 Beach

Salaries

0100-630-5100-5110 Recreation - Salaries

Total 0100-630-5100-5110	1750	1,750.00	1,750.00	0.00%
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0100-630-5100-5111 Recreation - Wages

Total 0100-630-5100-5111	0	0.00	0.00	100.00%
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0100-630-5100-5112 Recreation - Beach

Total 0100-630-5100-5112	23200	24,650.00	26,190.00	6.25%
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Total: Salaries

24,950.00	26,400.00	27,940.00	5.83%
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Expenses

0100-630-5400-5421 Recreation - Misc Exp. Beach Programs

Total 0100-630-5400-5421	7000	7,000.00	7,000.00	0.00%
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0100-630-5800-5840 Recreation - Site Improvements

Total 0100-630-5800-5840	16000	16,000.00	16,000.00	0.00%
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Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
Total: Expenses		23,000.00	23,000.00	23,000.00	0.00%
Total Budget:		47,950.00	49,400.00	50,940.00	3.12%
691	Historical Commission				
Expenses					
0100-691-5400-5421	Historical Commission Expense				
Total 0100-691-5400-5421		0	1,000.00	1,000.00	0.00%
Total: Expenses			1,000.00	1,000.00	0.00%
Total Budget:			1,000.00	1,000.00	0.00%
710	Retirement Of Debt				
Expenses					
0100-710-5900-5923	Long Term Principal				
Total 0100-710-5900-5923		407000	232,000.00	242,000.00	4.31%
Total: Expenses		407,000.00	232,000.00	242,000.00	4.31%
Total Budget:		407,000.00	232,000.00	242,000.00	4.31%
725	Debt Service - Short Term Interest				
Expenses					
0100-725-5900-5924	Short Term Interest				
Total 0100-725-5900-5924		432371.87	100,000.00	100,000.00	0.00%
0100-725-5925-5923	Long Term Interest				
Total 0100-725-5925-5923		30703.13	95,000.00	95,000.00	0.00%
Total: Expenses		463,075.00	195,000.00	195,000.00	0.00%
Total Budget:		463,075.00	195,000.00	195,000.00	0.00%
820	State Assessments				
Expenses					
0100-820-5630-5640	Air Pollution Control				
Total 0100-820-5630-5640		2484	2,484.00	2,575.00	3.66%
0100-820-5630-5662	Boston Metro District				
Total 0100-820-5630-5662		52887	52,887.00	54,326.00	2.72%

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
0100-820-5630-5699 RMV Surcharge					
<i>Total 0100-820-5630-5699</i>		5040	5,040.00	3,800.00	-24.60%
Total: Expenses		60,411.00	60,411.00	60,701.00	0.48%
Total Budget:		60,411.00	60,411.00	60,701.00	0.48%
911 Retirement					
Salaries					
0100-911-5100-5172 Worc. Cty Retirement Pension Fund					
<i>Total 0100-911-5100-5172</i>		574998	633,584.00	692,102.00	9.24%
Total: Salaries		574,998.00	633,584.00	692,102.00	9.24%
Total Budget:		574,998.00	633,584.00	692,102.00	9.24%
913 Unemployment Compensation					
Salaries					
0100-913-5100-5171 Unemployment Compensation Fund					
<i>Total 0100-913-5100-5171</i>		31000	31,000.00	31,500.00	1.61%
Total: Salaries		31,000.00	31,000.00	31,500.00	1.61%
Total Budget:		31,000.00	31,000.00	31,500.00	1.61%
916 Payroll Taxes - Medicare					
Salaries					
0100-916-5100-5173 Medicare					
<i>Total 0100-916-5100-5173</i>		83000	83,000.00	83,000.00	0.00%
Total: Salaries		83,000.00	83,000.00	83,000.00	0.00%
Total Budget:		83,000.00	83,000.00	83,000.00	0.00%
945 Liability Insurance					
Expenses					
0100-945-5700-5741 Bond Town Officers					
<i>Total 0100-945-5700-5741</i>		1200	1,200.00	1,200.00	0.00%
0100-945-5700-5743 Insurance					
<i>Total 0100-945-5700-5743</i>		1241818	1,342,900.00	1,393,355.00	3.76%

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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Total: Expenses

1,243,018.00	1,344,100.00	1,394,555.00	3.75%
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Total Budget:

1,243,018.00	1,344,100.00	1,394,555.00	3.75%
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950 Trust Fund Committee

Salaries

0100-950-5100-5110 Trust Fund Committee -Salaries

Total 0100-950-5100-5110

1750	1,750.00	1,750.00	0.00%
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Total: Salaries

1,750.00	1,750.00	1,750.00	0.00%
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Total Budget:

1,750.00	1,750.00	1,750.00	0.00%
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990 Transfers Out

Expenses

0100-990-5200-5200 Other Financing Uses Transfers Out

Total 0100-990-5200-5200

613932.5	100,000.00	100,000.00	0.00%
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Total: Expenses

613,932.50	100,000.00	100,000.00	0.00%
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Total Budget:

613,932.50	100,000.00	100,000.00	0.00%
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Total for: 01-General Fund

23,774,178.53	24,094,416.00	25,352,659.00	5.22%
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25: Revolving

421 DPW

Expenses

2502-421-5580-5580 Parks & Recreation Revolving - Other Expenses

Total 2502-421-5580-5580

0	0.00	0.00	100.00%
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Total: Expenses

0.00	0.00	0.00	100.00%
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Total Budget:

0	0.00	0.00	100.00%
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510 Board of Health

Expenses

2508-510-5580-5580 BOH Bulk Item Revolving - Other Expenses

Total 2508-510-5580-5580

0	0.00	0.00	100.00%
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2510-510-5580-5580 Insurance Recovery BOH - Vaccines - Other Expenses

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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<i>Total 2510-510-5580-5580</i>	0	0.00	0.00	100.00%
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2516-510-5700-5700 BOH - Title V Revolving Fund - Other Expenses

<i>Total 2516-510-5700-5700</i>	0	0.00	0.00	100.00%
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Total: Expenses	0.00	0.00	0.00	100.00%
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Total Budget:	0	0.00	0.00	100.00%
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541 Council On Aging

Expenses

2504-541-5580-5580 COA Revolving - Other Expenses

<i>Total 2504-541-5580-5580</i>	0	0.00	0.00	100.00%
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Total: Expenses	0.00	0.00	0.00	100.00%
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Total Budget:	0	0.00	0.00	100.00%
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610 Library

Expenses

2503-610-5580-5580 Library Revolving - Other Expenses

<i>Total 2503-610-5580-5580</i>	0	0.00	0.00	100.00%
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Total: Expenses	0.00	0.00	0.00	100.00%
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Total Budget:	0	0.00	0.00	100.00%
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630 Beach

Expenses

2501-630-5580-5580 Recreation Revolving - Other Expenses

<i>Total 2501-630-5580-5580</i>	0	0.00	0.00	100.00%
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Total: Expenses	0.00	0.00	0.00	100.00%
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Total Budget:	0	0.00	0.00	100.00%
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Total for: 25-Revolving	0.00	0.00	0.00	100.00%
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60: Enterprise

450 Water

Salaries

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
6000-450-5100-5100	General Labor				
Total 6000-450-5100-5100		277740.78	270,866.00	271,350.00	0.18%
6000-450-5100-5172	Worcester Cty Retirement Pension Fund				
Total 6000-450-5100-5172		28477	31,560.00	34,470.00	9.22%
Total: Salaries		306,217.78	302,426.00	305,820.00	1.12%
Expenses					
6000-450-5400-5421	Water Expenses				
Total 6000-450-5400-5421		326751.87	339,080.00	343,169.00	1.21%
6000-450-5700-5780	Water Extra Unforeseen Expenditures				
Total 6000-450-5700-5780		50000	50,000.00	50,000.00	0.00%
6000-450-5800-5810	Water Capital Outlay				
Total 6000-450-5800-5810		124900	0.00	0.00	100.00%
Total: Expenses		501,651.87	389,080.00	393,169.00	1.05%
Total Budget:		807,869.65	691,506.00	698,989.00	1.08%

710 Retirement Of Debt

Expenses

6000-710-5900-5923	Long Term Debt Principal				
Total 6000-710-5900-5923		242000	214,500.00	224,500.00	4.66%
Total: Expenses		242,000.00	214,500.00	224,500.00	4.66%
Total Budget:		242,000.00	214,500.00	224,500.00	4.66%

751 Interest On Long Term Debt

Expenses

6000-751-5915-5923	Long Term Debt Interest				
Total 6000-751-5915-5923		91000	53,295.00	35,581.00	-33.24%
Total: Expenses		91,000.00	53,295.00	35,581.00	-33.24%
Total Budget:		91,000.00	53,295.00	35,581.00	-33.24%

752 Interest On Short Term Debt

Expenses

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
6000-752-5925-5924 Short Term Interest - BAN					
<u>Total 6000-752-5925-5924</u>		70001	30,000.00	30,000.00	0.00%
Total: Expenses		70,001.00	30,000.00	30,000.00	0.00%
Total Budget:		70,001.00	30,000.00	30,000.00	0.00%
Total for: 60-Enterprise		1,210,870.65	989,301.00	989,070.00	-0.02%

61: Enterprise

440 Sewer

Salaries

6100-440-5100-5100 General Labor					
<u>Total 6100-440-5100-5100</u>		264240.1	263,275.00	263,760.00	0.18%
6100-440-5100-5172 Worcester Cty Retirement Pension Fund					
<u>Total 6100-440-5100-5172</u>		28477	31,560.00	34,470.00	9.22%
Total: Salaries		292,717.10	294,835.00	298,230.00	1.15%

Expenses

6100-440-5400-5421 Waste Water Expenses					
<u>Total 6100-440-5400-5421</u>		313146	325,519.00	329,697.00	1.28%
6100-440-5700-5780 Waste Water Extra Unforeseen Expenditures					
<u>Total 6100-440-5700-5780</u>		30000	30,000.00	30,000.00	0.00%
6100-440-5800-5810 Wastewater Capital Outlay					
<u>Total 6100-440-5800-5810</u>		100000	100,000.00	100,000.00	0.00%
Total: Expenses		443,146.00	455,519.00	459,697.00	0.92%
Total Budget:		735,863.10	750,354.00	757,927.00	1.01%

710 Retirement Of Debt

Expenses

6100-710-5900-5923 Long Term Debt Principal					
<u>Total 6100-710-5900-5923</u>		11000	8,500.00	8,500.00	0.00%
Total: Expenses		11,000.00	8,500.00	8,500.00	0.00%
Total Budget:		11,000.00	8,500.00	8,500.00	0.00%

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
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751 Interest On Long Term Debt

Expenses

6100-751-5915-5923 Long Term Debt Interest

Total 6100-751-5915-5923	5451	2,313.00	2,037.00	-11.93%
Total: Expenses	5,451.00	2,313.00	2,037.00	-11.93%
Total Budget:	5,451.00	2,313.00	2,037.00	-11.93%
Total for: 61-Enterprise	752,314.10	761,167.00	768,464.00	0.96%

Upton Budget - FY 2022 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2020	Approved Budget FY 2021	Finance Committee FY 2022	% Change
Budget Total Summary					
General					
	Expenses				
		18,545,057.53	18,629,822.00	19,713,215.00	5.82%
	Salaries				
		5,229,121.00	5,464,594.00	5,639,444.00	3.20%
	Total for Fund: General	23,774,178.53	24,094,416.00	25,352,659.00	5.22%
Revolving					
	Expenses				
		0.00	0.00	0.00	0.00%
	Total for Fund: Revolving	0.00	0.00	0.00	0.00%
Waste Water Enterprise					
	Expenses				
		459,597.00	466,332.00	470,234.00	0.84%
	Salaries				
		292,717.10	294,835.00	298,230.00	1.15%
	Total for Fund: Waste Water Enterprise	752,314.10	761,167.00	768,464.00	0.96%
Water Enterprise					
	Expenses				
		904,652.87	686,875.00	683,250.00	-0.53%
	Salaries				
		306,217.78	302,426.00	305,820.00	1.12%
	Total for Fund: Water Enterprise	1,210,870.65	989,301.00	989,070.00	-0.02%
	Total Budget:	25,737,363.28	25,844,884.00	27,110,193.00	4.90%

Annual Town Meeting 6 May 2021 Warrant



TOWN OF UPTON, MASSACHUSETTS

Annual Town Meeting 8 May 2021 Warrant

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet at said **Nipmuc Regional High School, Football Field, 90 Pleasant Street, Upton, MA on Saturday, May 8, 2021 punctually at Nine o'clock in the morning, (Rain date Saturday May 15, 2021)** to act on the Articles in the warrant.

ARTICLE 1: To hear reports of all Town Officers and Appointed Committees; or, to take any other action relative thereto.

**Explanation/
Submitted by:** Town Reports/Board of Selectmen

ARTICLE 2A: Withdrawn

ARTICLE 2B: To see if the Town will vote to fix the salaries and compensation of all officers of the Town as provided by M.G.L. Chapter 41, §108, and to raise and appropriate or transfer from available funds¹, such sums as may be necessary to defray expenses of the Town Departments for FY 2022; or, to take any other action relative thereto.

**Explanation/
Submitted by:** Annual Town Operating Budget/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 3: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Water Enterprise Fund as set forth below for FY 2022; or, to take any other action relative thereto.

That the following sums be appropriated for the Water Enterprise Fund:

Wages & Salaries	\$271,350
Expenses	377,639
Capital Outlay	0
Debt	290,081
Extra/Unforeseen	50,000

¹ Note that this warrant uses the words “transfer from available funds” to refer to transfers from Free Cash (previously described as “appropriate from available unappropriated funds in the Town Treasury”) and/or transfers from appropriations made at prior Town Meetings (previously described as “transfer”).

Total **\$ 989,070**

And that **\$989,070.00** be raised for such purposes as follows:

Department receipts	\$794,030
Retained Earnings	50,000
*Tax Levy	145,040
Free Cash	-0-

*(NOTE: As raised and appropriated under Article 2)

Explanation/

Submitted by: Annual budget for Water Enterprise Fund/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 4: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Wastewater Enterprise Fund as set forth below for FY 2022; or, to take any other action relative thereto.

That the following sums be appropriated for the Wastewater Enterprise Fund:

Wage & Salaries	\$ 263,760
Expenses	364,167
Capital Outlay	100,000
Debt	10,537
Extra/Unforeseen	30,000

Total **\$768,464**

And that **\$768,464** be raised for such purposes as follows:

Department receipts	\$ 633,196
Retained Earnings	130,000
Tax levy	5,268*
Free cash	-0-

*(NOTE: As raised and appropriated under Article 2)

Explanation/

Submitted by: Annual budget for Wastewater Enterprise Fund/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 5: To see if the Town will vote to approve annual spending limits for FY 2022 for revolving funds established in Section 7 of Title 2, Chapter 25, of the General Bylaws, in accordance with G.L. Chapter 44, §53E ½, and for the Treasurer/Collector Tax Title Revolving Fund, in accordance with M.G.L. Chapter 60, §15B, with such expenditure limits to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 in any year, to increase the same for the ensuing fiscal year; provided, however, that at the request of the entity authorized to expend such funds, the Board of Selectmen,

with the approval of the Finance Committee, may increase such limit, for that fiscal year only, all as set forth below; or to take any other action relative thereto:

Authorized Revolving Funds (G.L. c.44, §53E ½)	Fiscal Year Expenditure Limit
Board of Health “Curbside Waste and Recycling Fund”	\$15,000
Board of Health “Title V Fund”	\$10,000
Conservation Commission “Wetlands Revolving Fund”	\$20,000
Conservation Commission “Storm Water By- Law Fund”	\$7,000
Council on Aging Programming	\$10,000
Land Stewardship Committee “Community Garden Fund”	\$2,000
Land Stewardship Committee “Land Stewardship Fund”	\$10,000
Town Library Fund	\$6,000
Recreation Commission	\$260,000
Authorized Revolving Fund (G.L. c.60, §15B)	Fiscal Year Expenditure Limit
Treasurer/Collector Tax Title	\$15,000

Explanation/

Submitted by: To approve spending limits for the various town revolving funds, to be applicable from year to year unless later changed by Town Meeting/Board of Selectmen.

Recommendation: Favorable Action Finance Committee

ARTICLE 6: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for PEG Access and Cable Related Fund as set forth below for FY 2021; or, to take any other action relative thereto.

That the following sums to be appropriated for the Peg Access and Cable Related Fund:

Wage & Salaries	\$44,000
Expenses	\$ 3,200
Capital Outlay	\$20,000
<u>Extra/Unforeseen</u>	<u>\$10,000</u>

Total **\$77,200**

And that **\$77,200** to be raised for such purposes as follows:

Department receipts	\$77,200
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Explanation/

Submitted by: In November 2019, the town voted to accept the provisions of General Laws Chapter 44, Section 53F 3/4, establishing a special revenue fund known as the PEG Access and Cable Related Fund in order to reserve cable franchise fees and other cable related revenues for appropriation by Town Meeting to support PEG access services and oversight and renewal of the cable franchise agreement.

Recommendation: Favorable Action Finance Committee

ARTICLE 7: To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of Four Hundred Thirty-Six Thousand Four Hundred Ninety-Seven dollars (\$436,497), or any other sum, for the purposes of funding the Town's additional assessment from the Mendon Upton Regional School District for the fiscal year beginning July 1, 2021; or to take any other action relative thereto.

Explanation/

Submitted by: MURSD additional operational appropriation/Board of Selectmen

Recommendation: Unfavorable Action Finance Committee

ARTICLE 8: To see if the Town will vote to accept and expend such sum or sums of money allotted or to be allotted to the Town from the Commonwealth of Massachusetts under the provisions of M.G.L. Chapter 90 or under any other state roadway reimbursement programs for FY 2020, and to authorize the Board of Selectmen to enter into a contract or contracts with the Massachusetts Department of Transportation Highway Division for such purposes; and further, to authorize the Treasurer with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts; or, to take any other action relative thereto.

Explanation/

Submitted by: Annual road repair appropriation from the Commonwealth/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 9: Withdrawn

ARTICLE 10: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of fifty Thousand dollars (\$50,000) to fund the snow and ice deficit for FY 2021; or, to take any other action relative thereto.

Explanation/

Submitted by: This article is to fund additional costs for the removal of snow and ice in Upton/ Board of Selectmen

Recommendation: Favorable Action Finance Committee up to 100K

ARTICLE 11A: To see if the Town will vote to appropriate, borrow or transfer from available funds, the sum of Twelve Million Dollars (\$12,000,000) or any sum of money to be expended under the direction of the Board of Selectmen for the purpose of paying costs of the project management, site preparation, construction, equipping and furnishing a new Community Center building located at 0 Milford Street Map 201 Lot 053, including the payment of all incidental and related costs and authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum under M.G.L. Chapter 44, or any other enabling authority, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with G.L. c. 44 § 20 of the General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount and further provided that said appropriation shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2½), or take any other action relative thereto.

Explanation/

Submitted by: During the Winter of 2020, the Board of Selectmen appointed a 7-member Building Committee to hire an owner's project manager and an architect to develop and design engineered plans to construct a 21st-century community center to be located in the heart of the Town's center. The proposed Community Center will replace the aging public non-ADA compliant Library and outdated Senior Center in one central location as part of the vision for an active and vibrant downtown.

Recommendation: Favorable Action Finance Committee

ARTICLE 11B: To see if the Town will vote to authorize the Board of Selectmen to enter into a lease agreement or sign any other instruments with the VFW in accordance with the Shared Parking Agreement or take any other action relative thereto.

Explanation/

Submitted by: The Board of Selectmen alongside of the Building Committee have negotiated a long-term lease agreement with the VFW for "shared parking" agreement if the Community Center were to be built on 0 Milford Street.

Recommendation: Favorable Action Finance Committee

ARTICLE 12 A: To see if the Town will vote to transfer up to Five Hundred and Sixty Thousand dollars (\$560,000) from the Community Preservation Undesignated Fund Balance to fund the construction of a new playground with the new Community Center located at 0 Milford Street Map 201 Lot 053; including all expenses incidental and related, or, to take any other action relative thereto.

Explanation/

Submitted by: Part of the design and engineering of a 21st century Community Center, a proposed new playground is scheduled to be co-located to rear of the property.

The Building Committee has requested the use of CPC funds to support the construction of such playground/Community Preservation Committee

Recommendation: Favorable Action Finance Committee

ARTICLE 12 B: To see if the Town will vote to transfer from the undesignated fund balance of the Community Preservation Fund the following sums to the specified Community Preservation Fund reserve accounts to meet the requirements of M.G.L. Chapter 44B, §6, for FY21:

- Historic Resources Account - \$73,515
- Open Space Account - \$73,515
- Community Housing Account - \$73,515

and to place any remaining FY2021 CPA Trust Fund matching revenues in a so-called “FY2021 Undesignated Budgeted Reserve”, or, to take any other action relative thereto.

Explanation/

Submitted by: We are requesting the transfer of 10% of local and CPA trust fund revenues to the three reserve accounts as required by law. Anticipated local revenue is \$473,692 and CPA trust fund matching grant is \$261,455 for a total of \$735,147. We request that \$73,515 be transferred to the Open Space, Historic Preservation and Affordable Housing Reserve Accounts and that the remainder stay in the undesignated fund/Community Preservation Committee.

Recommendation: Favorable Action Finance Committee

ARTICLE 12 C: To see if the Town will vote to act on the report of the Community Preservation Committee on the FY 2021 community preservation budget, and to appropriate the sum of Fifteen Thousand dollars (\$15,000), or any other amount, from the Community Preservation Fund FY 2022 estimated annual revenues to the Community Preservation Committee Administrative Expense Account for all necessary and proper administrative expenses of the Committee for FY 2022; or, to take any other action relative thereto.

Explanation/

Submitted by: To transfer an amount from estimated annual revenues for the administrative and operating costs of the Community Preservation Committee for FY 2022. /Community Preservation Committee.

Recommendation: Favorable Action Finance Committee

ARTICLE 12 D: To see if the Town will vote to transfer the total sum of Two Hundred Sixty-Six Thousand Four Hundred Seventy-Eight dollars (\$266,478.00) from the Community Preservation Fund to meet the ninth-year payment of debt service owed on the General Obligation Town Hall Renovation Bonds, or, to take any other action relative thereto.

Explanation/

Submitted by: To make the ninth-year principal and interest payments (with 11 years remaining) on the Town Hall bonds, to be paid from CPA monies consistent with the Town's vote to authorize the project / Community Preservation Committee

Recommendation: Favorable Action Finance Committee

ARTICLE 12 E: To see if the Town will transfer the sum of two hundred ten thousand two hundred forty-eight dollars (\$210,248) from the CPA Undesignated Fund to the CPA Open Space Reserve Account. This is the reimbursement received from the Division of Conservation Services for expenses incurred during the Robertson Conservation Restriction Project, or, to take any other action relative thereto.

Explanation/

Submitted by: Upon completion of the Robinson Conservation Restriction Project, the CPA Undesignated account received \$210,248 in land grant funds from the Division of Conservation Services to reimburse the Town's CPA fund for expenses incurred. The initial expenditure was sourced from the CPA Open Space Reserve Account. This transfer will transfer the reimbursement to the proper account from which the original funds were expended/Community Preservation Committee

Recommendation: Favorable Action Finance Committee

ARTICLE 12 F: To see if the Town will vote to transfer the sum of Two Thousand One Hundred dollars (\$2,100) from the CPA Undesignated Fund for the purpose of purchasing and installing a park bench in honor of Barbara Burke at Heritage Park, or, to take any other action relative thereto.

Explanation/

Submitted by: The Historic Commission would like to honor the commitment and dedication of Ms. Barbara Burke by purchasing a granite bench to be placed at Heritage Park/Community Preservation Committee

Recommendation: Favorable Action Finance Committee

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Five Thousand dollars (\$5,000), or any other sum, to supplement the Town's "Conservation Fund"; or, to take any other action relative thereto.

Explanation/

Submitted by: To provide additional funding for the Town's Conservation Fund /Conservation Commission.

Recommendation: Favorable Action Finance Committee

ARTICLE 14: To see if the Town will vote to renumber and recaption the General Bylaws of the Town by (a) assigning a chapter/article number to each of the General Bylaws; (b) renumbering each section of each bylaw accordingly; (c) inserting chapter, article, section and subsection titles; and (d) updating internal references

to reflect the new numbering system, all as set forth in the Final Draft of the Code of the Town of Upton dated April 2021, on file with the Town Clerk, or take any other action relative thereto.

Explanation/

Submitted by: General Bylaws were reviewed and codified by a consultant for accuracy and to ensure bylaws adhered to current State law. Boards/Commissions/Staff reviewed the recommendations of the consultant to ensure bylaws reflected current practices. The recommended changes reflect current practice and State law/Town Clerk.

Recommendation:

ARTICLE 15: To see if the Town will vote to renumber and recaption the Zoning Bylaw of the Town by (a) designating the Zoning Bylaw as Chapter 300 of the Code of the Town of Upton; (b) renumbering each section and subsection of the bylaw accordingly; (c) inserting article, section and subsection titles; and (d) updating internal references to reflect the new numbering system, all as set forth in the Final Draft of the Code of the Town of Upton dated April 2021, on file with the Town Clerk, or what it will do in relation thereto.

Explanation/

Submitted by: Zoning Bylaws were reviewed and codified by a consultant for accuracy and to ensure bylaws adhered to current State law. Boards/Commissions/Staff reviewed the recommendations of the consultant to ensure bylaws reflected current practices. The recommended changes reflect current practice and State law/Town Clerk.

Recommendation:

ARTICLE 16: To see if the Town will vote to amend the Zoning By-law as set forth in the Summary of Zoning By-law Amendments on file with the Town Clerk, or what it will do in relation thereto.

Explanation/

Submitted by: Zoning By-laws were reviewed and codified by a consultant for accuracy and to ensure by-laws adhered to current State law. Boards/Commissions/Staff reviewed the recommendations of the consultant to ensure by-laws reflected current practices. The recommended changes reflect current practice and State law/Town Clerk.

Recommendation:

ARTICLE 17: To see if the Town will vote to amend the General By-laws as set forth in the Summary of General By-law Amendments on file with the Town Clerk, or take any other action relative thereto.

Explanation/

Submitted by: General By-laws were reviewed and codified by a consultant for accuracy and to ensure by-laws adhered to current State law. Boards/Commissions/Staff reviewed the recommendations of the consultant to ensure by-laws reflected

current practices. The recommended changes reflect current practice and State law/Town Clerk.

Recommendation:

ARTICLE 18: To see if the Town will vote to transfer the care, custody, management and control of the property shown below from the Town Treasurer for tax title purposes including sale at auction to the Board of Selectmen for general municipal purposes, for the purpose of conservation, and for the purpose of conveyance; and further, to authorize the Board of Selectmen to execute any and all instruments as may be necessary to effectuate the vote taken hereunder.

Description	Map	Lot
0 North Street	2	1
0 North Street	1	10
0 North Street	1	10.01

Or take any other action relative thereto.

**Explanation/
Submitted by:**

To secure the parcels at 0 North Street for future consideration of the Town. - Board of Selectmen

Recommendation: Favorable Action/Board of Selectmen, Favorable Action Finance Committee

ARTICLE 19: To see if the Town will vote to amend the Town's Zoning By-laws by inserting the underlined language as follows:

Section 300-5.12G ~~Section 5.12.7~~ Signs in General Business Districts, Upton Center Business District, and Commercial & Industrial Districts. The following signs pertaining to permitted buildings, structures and uses on the premises are allowed as of right on a building, subject to any additional regulations or prohibitions set forth in this By-Law:

or take any other action relative thereto.

**Explanation/
Submitted by:**

When Town Meeting approved the Upton Center Business District (UCBD) all necessary changes were made to the Zoning Bylaws except for Section 5.12 (SIGNS). This proposed change will add the UCBD into the appropriate section of the Town's Zoning Bylaws thereby allowing signage in the UCBD/Economic Development Committee/ Planning Board

Recommendation:

ARTICLE 20: To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Fifty-Five Thousand dollars (\$55,000), or any other sum, to purchase a replacement pickup truck for the Water & Wastewater Divisions, or, to take any other action relative thereto.

Explanation/

Submitted by: The funding is necessary to replace a 2011 pickup and plow used daily by the Water & Wastewater Divisions. In addition, the truck assists the Highway Division with winter operations and snow removal. The current truck will be transferred to the Highway Division to replace a 2006 pickup truck used by all Divisions within the DPW including Water & Wastewater, snow plowing, and seasonal staff. That 2006 pickup truck will be placed in the Town's auction/DPW Director.

Recommendation: Favorable Action Finance Committee

ARTICLE 21: To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of one Twenty-Four thousand dollars (\$24,000.00), or any other sum, to purchase fire records management system, for the Fire Department, including all expenses incidental and related, or, to take any other action relative thereto.

Explanation/

Submitted by: The Fire Department seeks to upgrade its records management system to better integrate with the Police Department system as a way to automate reporting and dispatching of calls/Fire Department.

Recommendation: Favorable Action Finance Committee

ARTICLE 22: To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Eleven Thousand and Five Hundred dollars (\$11,500.00), or any other sum, to purchase 3 sets of personal protective firefighter gear (PPE) including all expenses incidental and related, or, to take any other action relative thereto.

Explanation/

Submitted by: NFPA 1851, Standard on Selection, Care and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting, states that all "ensembles and ensemble elements shall be retired...no more than 10 years from the date the ensembles or ensemble elements were manufactured." This includes helmets, hoods, coats, pants, gloves, and boots. The intention of the department is to continue its long term and ongoing replacement plan so that turnout gear will meet this standard at all times/Fire Department.

Recommendation: Favorable Action Finance Committee

ARTICLE 23: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Seven Thousand dollars (\$7,000.00), or any other sum, to fund a Canada Geese Management program for Kiwanis Beach recreation area, and all incidental and related costs, and or to take any other action relative thereto.

Explanation/

Submitted by: This past summer Kiwanis Beach bathing area had to be closed on multiple occasions due to high levels of coliform bacteria. Non-migratory Canada Geese have made this recreation area their home and subsequently have become a

leading contributor of bacteria and the degrading water quality at the pond/Town Manager.

Recommendation: Favorable Action Finance Committee

ARTICLE 24: To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Ten Thousand dollars (\$10,000.00), or any other sum, to purchase a large colortrac scanner including all expenses incidental and related, or, to take any other action relative thereto.

Explanation/

Submitted by: The Board of Health is respectively requesting \$10,000.00 funding for the purchase of a large colortrac scanner. This scanner would be utilized to copy large septic designs into our electronic data base. These plans are then used for review during Board meetings as well as provide an electronic version to homeowners and contractors. This scanner would also be available for other town departments wishing to scan large plan documents/Board of Health.

Recommendation: Favorable Action Finance Committee

ARTICLE 25: To see if the Town will vote to accept as a public way the roadway known as Azalea Lane, as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled “‘Layout Plan of Azalea Lane ‘J.R. Estates’ Upton, Mass.,” dated August 22, 2019, prepared by Guerriere & Halnon, Inc., and on file with the Town Clerk, and authorize the Board of Selectmen to acquire, by gift, purchase, and/or eminent domain, the fee to and/or easements in Azalea Lane for all purposes for which public ways are used in the Town of Upton and any drainage, utility and/or other easements related thereto; or, to take any other action relative thereto.

Explanation/

Submitted by: To accept Azalea Lane as a public way per the agreement between the Upton Planning Board and D&F Afonso Builders/Board of Selectmen.

Recommendation:

ARTICLE 26: Citizens Petition

We, the citizens of The Town of Upton, MA., submit the article for the Warrant to be submitted for the Annual Town Meeting for 2021, currently scheduled for May 6, 2021.

To see if the town will vote to fund from free cash an accessible ramp and entrance into the first floor of the Risteen Building in the amount of forty-five thousand dollars (\$45,000.00) or any other amount to provide immediate access to the Upton Public Library.

JUSTIFICATION: The Upton Public Library remains out of compliance with the Americans with Disabilities Act of 1990, and subject to legal action at any time. More importantly, people with physical mobility impairments cannot physically

access our library, a source of both shame and sadness within our community. One of the founding members of the Disability Commission, an active community servant and resident of Upton for more than fifty years, died without ever entering our library. While a ramp and accessible entrance will not provide full accessibility within the library, this renovation will facilitate simple access as we develop a Town-wide Accessibility Transition Plan and/or build a new facility, should that be approved. /Lynn Hagerty et. al

Recommendation: Unfavorable Action Finance Committee

ARTICLE 27: Citizens Petition

We, the citizens of The Town of Upton, MA., submit the article for the Warrant to be submitted for the Annual Town Meeting for 2021, currently scheduled for May 6, 2021.

To see if the Town will vote to annually budget and appropriate the Actuarial Determined Employer Amount for the Other Post-Employment Benefits Trust Fund (OPEB), which for FY21 is \$930,620.00.

JUSTIFICATION: The OPEB Trust Fund is currently well below full funding, with an annual budget allocation of \$100 thousand against a current unfunded liability of approximately \$7.8 million dollars (June 2020). This is for the retirement benefits contractually promised to CURRENT town employees AT THIS TIME. As we hire new employees and expand our work force with new positions, our OPEB obligations increase. As current employees retire, our annual contribution will need to increase proportionally. The regional school budget includes appropriate funding and protection of their pensions and other retirement benefits, and our town employees deserve this same protection of their retirement plans.

While we are not the only municipality in this position of woefully under-funded OPEB trust funds, a laissez-faire attitude toward our town employees and their promised post-retirement benefits speaks poorly of our commitment to their future. Should we depend upon some kind of state or federal bailout of this fund, we run the risk of pennies on the dollar, a sudden and significant reduction in the benefits promised to these employees. This will also have an impact on the quality of future employees should they realize we may not meet our fiscal obligations to them. This historical and chronic under-funding of this liability, money-owed, also impacts our bond rating for municipal loans. /Michelle Antinarelli et al.

Recommendation: Unfavorable Action Finance Committee

ARTICLE 28: Citizens Petition

To see if the town will vote to enact term limits on all elected offices for municipal positions, such that any and all elected officials serving terms from the date that this bylaw is enacted, serve no more than three successive terms, at which point the official may not run for or take office through a write-in campaign for the same office for the length of a full term for that same office.

JUSTIFICATION:

The Town of Upton is currently governed and administered by thirteen boards or commission consisting of some or only elected officials. By limiting the successive length of service from our citizens in any one role, we open up more opportunities for all of our residents to become active and invested in town government, fostering greater understanding of local process. /Michelle Antinarelli et al.

ARTICLE 29:

Citizens Petition

To see if the town will vote to enjoin the Board of Selectmen, Moderator, and any other appointing authority to proactively prioritize the appointment of new candidates to uncompensated volunteer town committees or commissions over reappointment of members who have served three consecutive terms on that same committee or commission.

JUSTIFICATION:

The Town of Upton is currently supported by many committees in commissions consisting of long-serving members who are automatically reappointed. By limiting the successive length of service from our citizen servants in any one role, we open up more opportunities for all of our residents to become active and invested in town government, fostering greater understanding of local process. /Michelle Antinarelli et al.

And you are directed to serve this Warrant, by posting up attested copies thereof at the U.S. Post Office, Town Library, and Town Hall, in said Town seven days (7) at least before the time of holding said Meeting.

HEREOF FAIL NOT, and make do return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 13th day of April in the year of our lord two thousand twenty-one.

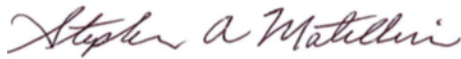
UPTON BOARD OF SELECTMEN



Brett A. Simas, Chairman



Maureen Dwinnell, Member



Stephen A. Matellian, Member

A true copy, Attest:

_____, Constable

Date: April 2021

Constable Attest Page

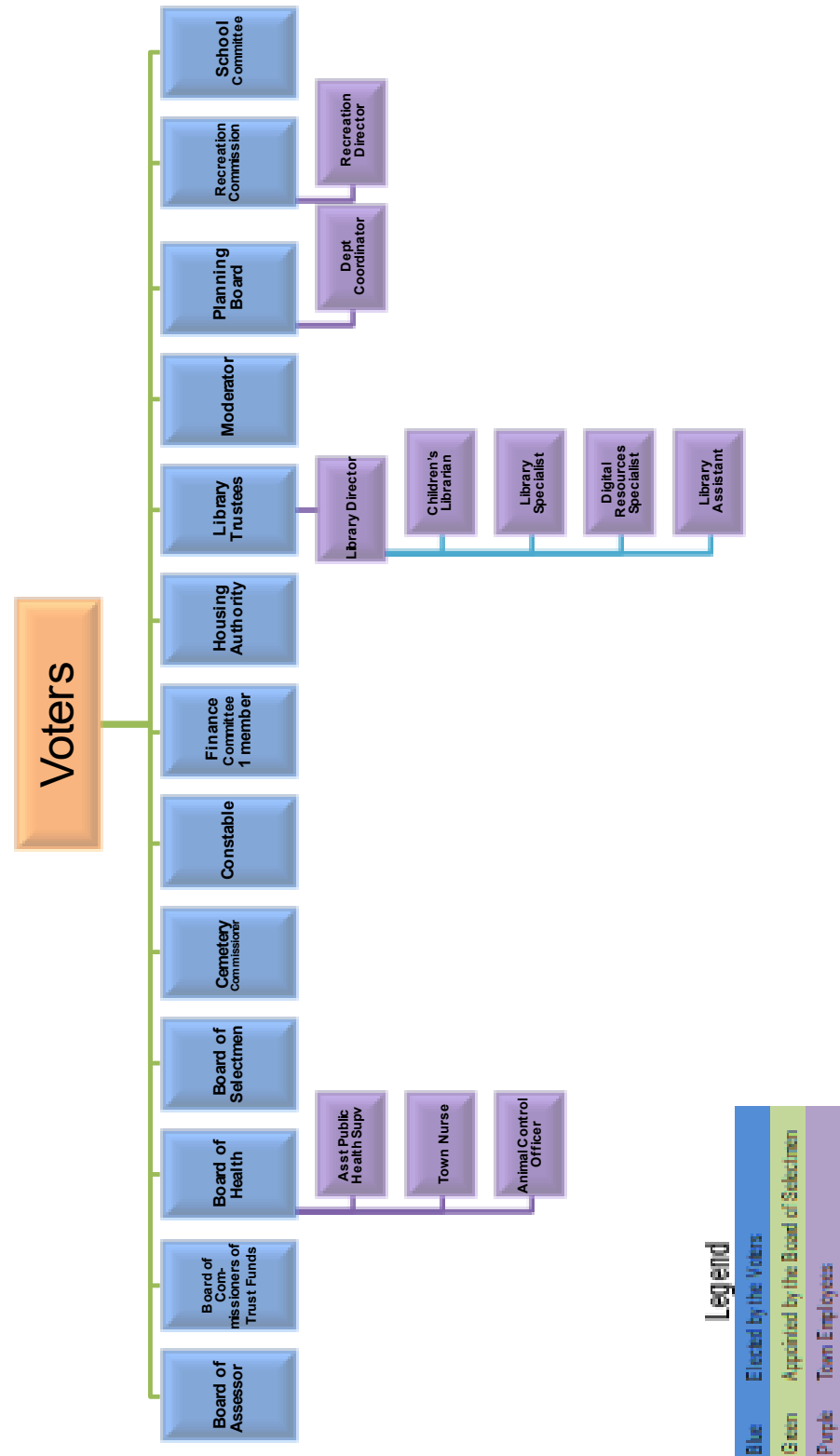
Worcester, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Upton by posting up attested copies of the same at the Town Hall Building, Library Building, and the Upton U.S. Post Office at least seven days (7), before the date of the meeting, as within directed.

Constable of Upton
April 2021

Table of Organization

Town of Upton Elected Officials



Town of Upton Appointed Boards and Committees



Town of Upton FY 2022

