



Finance Committee Report

Fiscal Year 2020
Budget Recommendation

Contents

Finance Committee Report	5
FY 2020 Line Item Budget Detail <i>(Pages 1 of 63)</i>	11
Wage & Salary Details.....	13
Annual Town Meeting 2 May 2019 Warrant.....	23
Table of Organization.....	41

Account Number/Name Summary

Account Number	Name	Account Number	Name
135	Accountant	151	Legal Department
232	Ambulance Service	945	Liability Insurance
292	Animal Control	610	Library
299	Animal Disposal Service	123	Manager
141	Assessors	300	MURSD - Salaries
630	Beach	650	Parks
510	Board of Health	916	Payroll Taxes - Medicare
241	Building Inspector	152	Personnel
300	BVT - Salaries	175	Planning Board
159	Cable Committee	210	Police
137	Capital Budget Committee	192	Public Bldg - Town Hall
491	Cemetery	163	Registration
291	Civil Defense	132	Reserve Fund
161	Clerk	911	Retirement
171	Conservation Committee	710	Retirement of Debt
541	Council on Aging	122	Selectmen
725	Debt Service - Short Term Interest	440	Sewer
215	Dispatcher	820	State Assessments
421	DPW	158	Tax Title Foreclosure
131	Finance Committee	113	Town Meetings Elections
220	Fire	114	Town Moderator
294	Forestry-Tree Planting	990	Transfers Out
522	Health Service	145	TreasurerCollector
422	Highway Construction Maintenance	950	Trust Fund Committee
423	Highway Snow Ice	913	Unemployment Compensation
691	Historical Committee	543	Veterans
184	Housing Authority	433	Waste Removal
751	Interest On Long Term Debt	450	Water

Finance Committee Report



TOWN OF UPTON, MASSACHUSETTS

FINANCE COMMITTEE

Dear Voters:

Attached is the FY 2020 operating budget for the Town of Upton. The first thing you will note is the changed format. Prior years, we have utilized an Excel spreadsheet that was created nearly 20 years ago, and each year the information was manually updated. With all of the changes over the years, the formulas were becoming unreliable as the data it pulled was either deleted or relocated in the spreadsheet. While the old format may have been easier to read, the new format pulls data directly from the Town's accounting system, is fully integrated (with the exception of wage information), and is more reliable. The process has also saved many hours of time for the Finance Committee and Town Manager. The operational budget is \$23,777,922 which is 3.9% (\$890,055) higher than FY 2019, and balanced. The majority of the budget is formulated by the Town Manager (Derek Brindisi), and the Finance Committee is directly responsible for making budget recommendations for the six elected departments and the two school districts. Even though the Town Manager drafts the majority of the initial budget, the Finance Committee has been a very active participant on the Town's financial team, and the end product is the result of input from the entire financial team—the Selectmen, Town Manager, Accountant, Treasurer/Collector, Capital Budget, Finance Committee, and the Town Clerk.

Similar to prior years, our major budget drivers are contractual in nature, with increases in the areas of pension (+11.4%), utilities, insurance, wages, and materials. The Committee found two areas of the budget particularly challenging this year. The first is curbside trash and recycling. The Board of Health had to rebid the contract this year and there are significant increases (approximately \$120k) because there is no longer a market for selling recyclables. The primary problem all towns are facing is that while we recycle, we are not very good at it. We mix items that are not recyclable, making it costly to sort the good from the bad. In the end, 50-60% of our "recyclables" become trash, and given our past track record, the world market is unwilling to purchase recyclables from the U.S. any more. At town meeting, voters will need to decide whether to just pay the increase and continue on the same path, or do something different including without limitation discontinuing curbside pick-up or residents can individually using a regional recycling program. The current budget accounts for the increase in curbside trash and recycling.

The other hurdle involves funding the Mendon-Upton Regional School District. The District presented three budget scenarios. The least costly path for the Town would still result in a 5.48% increase for Upton (\$572k net increase), and a reduction in services and instructional staff (8-10 positions) for the District. The District voted to fund its second option, which results in reduced services, but leaves instructional staff un-cut. That equates to a 7.47% increase for Upton, which is \$815k more than last year. The Finance Committee voted to recommend the path that yields the smallest budget increase. Weighing heavily in the Committee's decision was the fact that the District confirmed, regardless of which option the Town funded, it may seek an override in 2021. We believe a large budget increase in 2020, coupled with a possible override in 2021, may create a difficult tax burden for Voters. In the end, the decision rests with you. If the Town agrees to fund the number adopted by the District, the Town will have to come up with an additional \$223K. As such, we may likely need another Town Meeting to determine what budget cuts to institute to close the budget gap created by the larger funding for the District.

As we move forward, we continually face challenges from increasing school budgets, keeping up with our deteriorating road infrastructure, and funding our mandated future retirement obligations. Given these challenges, we should remain proactive by saving whenever possible and paying down future liabilities when funding allows.

FINANCE COMMITTEE MEMBERS

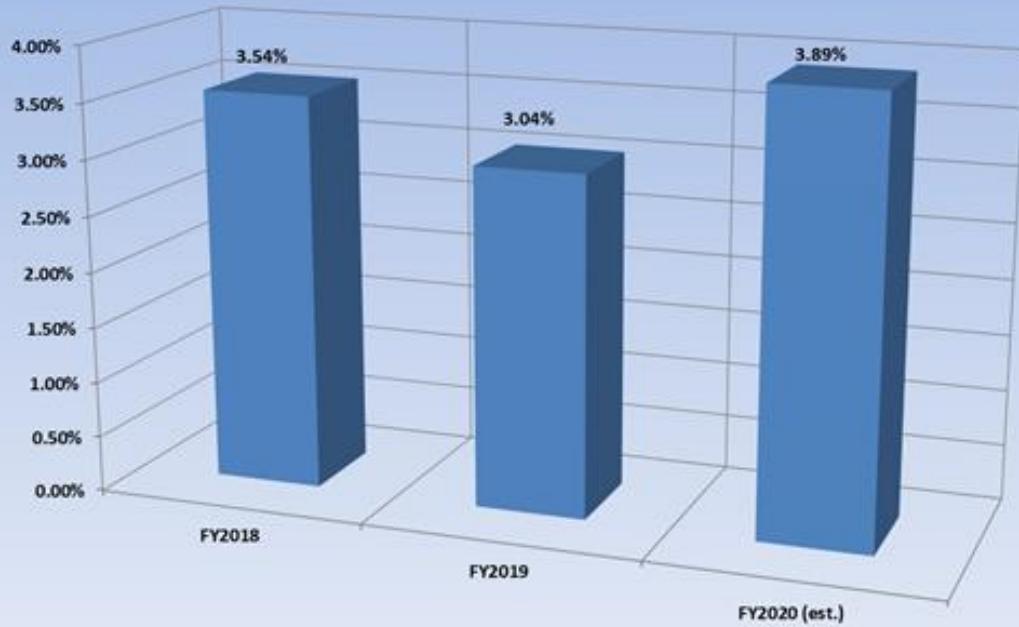
Paul Flaherty, Chair
Jonathan Calianos
Shawn Craig
Nick Ensko
Rick McGuire

One Main Street • Suite 1
Upton, MA 01568
T: 508.529.6901
F: 508.529.1010
fincomm@uptonma.gov

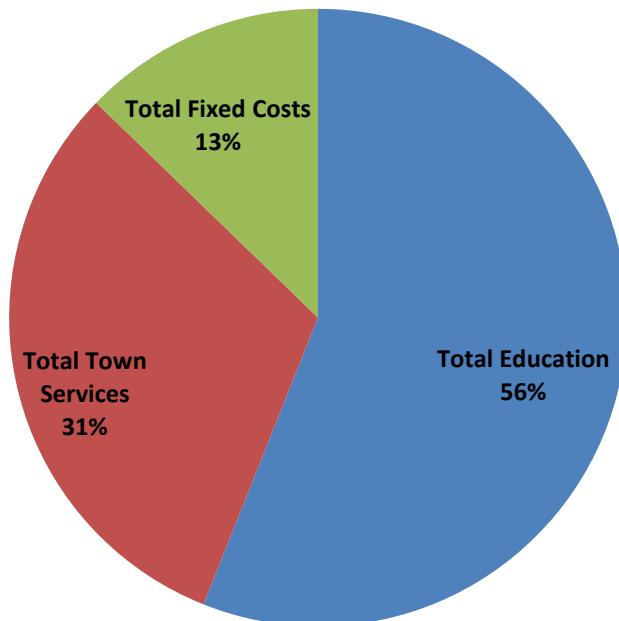
General Fund Budget Amount from Raise and Appropriate



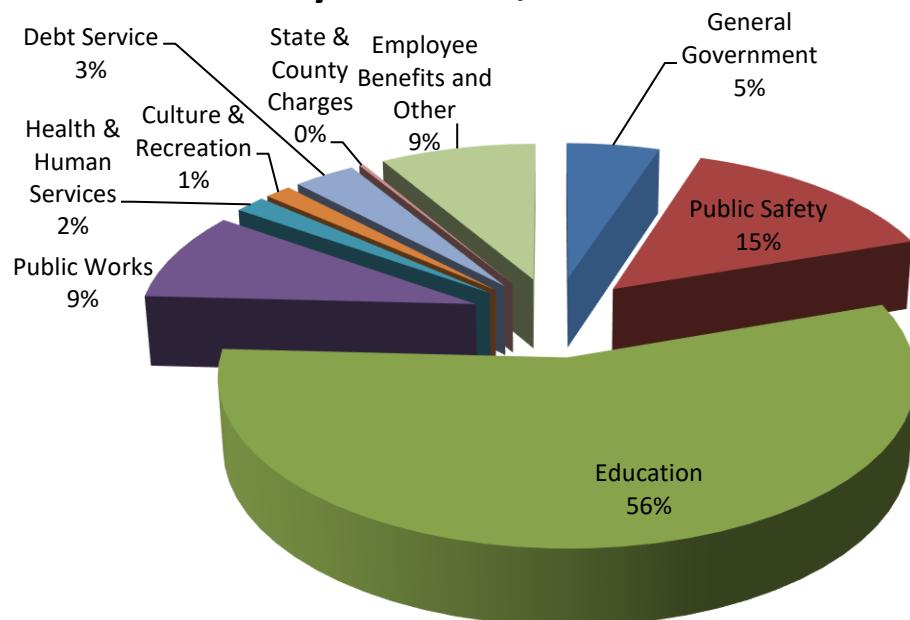
General Fund Budget % increase Year over Year (YOY) from Raise and Appropriate



FY20 General Fund Total Expense Budget, \$23.8MIL



FY20 General Fund Total Expense Budget by Function, \$23.8MIL



FY 2020 Line Item Budget Detail

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
113 Town Meetings Elections					
<u>01: General Fund</u>					
Expenses					
0100-113-5400-5421	Town Meetings Elections				
		6500	15000	11,800.00	-21.33%
Total: Expenses		6,500.00	15,000.00	11,800.00	-21.33%
Total for: 01-General Fund		6,500.00	15,000.00	11,800.00	-21.33%
Total Budget:		6,500.00	15,000.00	11,800.00	-21.33%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
---------------	-------------	-------------------	-------------------	--------------------------	----------

114 Town Moderator

01: General Fund

Salaries

0100-114-5100-5111 Moderator Salary

	500	500	500.00	0.00%
Total: Salaries	500.00	500.00	500.00	0.00%

Expenses

0100-114-5400-5421 Moderator Expense

	100	100	100.00	0.00%
Total: Expenses	100.00	100.00	100.00	0.00%
Total for: 01-General Fund	600.00	600.00	600.00	0.00%
Total Budget:	600.00	600.00	600.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
122	Selectmen				
01: General Fund					
	Salaries				
0100-122-5100-5100	Selectmen-Wages	244751	202059	223,490.00	10.61%
0100-122-5100-5110	Selectmen - Salaries	1750	1750	1,750.00	0.00%
	Total: Salaries	246,501.00	203,809.00	225,240.00	10.52%
	Expenses				
0100-122-5400-5421	Selectmen Expense	2500	4500	29,500.00	555.56%
0100-122-5400-5423	Town Manager Expense	7300	9150	13,600.00	48.63%
	Total: Expenses	9,800.00	13,650.00	43,100.00	215.75%
	Total for: 01-General Fund	256,301.00	217,459.00	268,340.00	23.40%
	Total Budget:	256,301.00	217,459.00	268,340.00	23.40%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
123	Manager				
<u>01: General Fund</u>					
	Expenses				
0100-123-5400-5426	Town Manager Misc. Expense				
		0	41600	43,600.00	4.81%
	Total: Expenses	0.00	41,600.00	43,600.00	4.81%
	Total for: 01-General Fund	0.00	41,600.00	43,600.00	4.81%
	Total Budget:	0.00	41,600.00	43,600.00	4.81%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
131	Finance Committee				
01: General Fund					
	Expenses				
0100-131-5400-5421	Finance Committee Expense				
		1000	1000	1,000.00	0.00%
	Total: Expenses	1,000.00	1,000.00	1,000.00	0.00%
	Total for: 01-General Fund	1,000.00	1,000.00	1,000.00	0.00%
	Total Budget:	1,000.00	1,000.00	1,000.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
---------------	-------------	-------------------	-------------------	--------------------------	----------

132 Reserve Fund

01: General Fund

Expenses

0100-132-5700-5781 Finance Committee Reserve

	3598.12	25000	25,000.00	0.00%
Total: Expenses	3,598.12	25,000.00	25,000.00	0.00%
Total for: 01-General Fund	3,598.12	25,000.00	25,000.00	0.00%
Total Budget:	3,598.12	25,000.00	25,000.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
135	Accountant				
01: General Fund					
Salaries					
0100-135-5100-5100	Town Accountant Wages				
		41344	42140	43,362.00	2.90%
	Total: Salaries	41,344.00	42,140.00	43,362.00	2.90%
Expenses					
0100-135-5200-5243	Audit Financial Records				
		18000	19000	19,000.00	0.00%
0100-135-5200-5246	Town Accountant - GASB 74/75 Compliance				
		0	7000	4,000.00	-42.86%
0100-135-5200-5310	Town Accountant-Accounting Program				
		3552	3552	3,552.00	0.00%
0100-135-5400-5421	Town Accountant Expense				
		1970	2000	2,000.00	0.00%
	Total: Expenses	23,522.00	31,552.00	28,552.00	-9.51%
	Total for: 01-General Fund	64,866.00	73,692.00	71,914.00	-2.41%
	Total Budget:	64,866.00	73,692.00	71,914.00	-2.41%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
---------------	-------------	-------------------	-------------------	--------------------------	----------

137 Capital Budget Committee

01: General Fund

Expenses

0100-137-5400-5421 Capital Budget Committee Expense

	500	1000	1,000.00	0.00%
Total: Expenses	500.00	1,000.00	1,000.00	0.00%
Total for: 01-General Fund	500.00	1,000.00	1,000.00	0.00%
Total Budget:	500.00	1,000.00	1,000.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
141 Assessors					
01: General Fund					
Salaries					
0100-141-5100-5100	Assessors-Wages	49285	50270	52,158.00	3.76%
0100-141-5100-5110	Assessors - Salaries	1750	1750	1,750.00	0.00%
Total: Salaries		51,035.00	52,020.00	53,908.00	3.63%
Expenses					
0100-141-5200-5242	Assessor - SoftwareHardware	5700	7230	9,450.00	30.71%
0100-141-5200-5243	Assessors - Interim Valuations	6800	6800	12,000.00	76.47%
0100-141-5200-5311	Assessors - Mapping	3850	3975	3,975.00	0.00%
0100-141-5200-5313	Assessors - Training	2000	2000	2,000.00	0.00%
0100-141-5400-5421	Assessor Expense	4000	4000	4,000.00	0.00%
Total: Expenses		22,350.00	24,005.00	31,425.00	30.91%
Total for: 01-General Fund					
Total Budget:					
73,385.00					

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
145	TreasurerCollector				
01: General Fund					
Salaries					
0100-145-5100-5100	TreasColl - Wages				
		65665	59434	62,000.00	4.32%
0100-145-5100-5111	TreasColl - Salary				
		58671	61057	62,583.00	2.50%
Total: Salaries		124,336.00	120,491.00	124,583.00	3.40%
Expenses					
0100-145-5400-5421	TreasColl Expense				
		37168.46	39700	40,900.00	3.02%
Total: Expenses		37,168.46	39,700.00	40,900.00	3.02%
Total for: 01-General Fund		161,504.46	160,191.00	165,483.00	3.30%
Total Budget:		161,504.46	160,191.00	165,483.00	3.30%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
151	Legal Department				
01: General Fund					
	Expenses				
0100-151-5200-5302	Town Counsel Expense				
		59050	75000	80,000.00	6.67%
	Total: Expenses	59,050.00	75,000.00	80,000.00	6.67%
	Total for: 01-General Fund	59,050.00	75,000.00	80,000.00	6.67%
	Total Budget:	59,050.00	75,000.00	80,000.00	6.67%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
152	Personnel				
01: General Fund					
	Expenses				
0100-152-5200-5242	Personnel Committee MMPA Membership	200	200	200.00	0.00%
0100-152-5200-5313	Personnel Committee - Training	400	400	400.00	0.00%
0100-152-5400-5421	Personnel Committee Expense	450	450	450.00	0.00%
0100-152-5400-5422	Human Resources Expenses	0	17000	20,000.00	17.65%
	Total: Expenses	1,050.00	18,050.00	21,050.00	16.62%
	Total for: 01-General Fund	1,050.00	18,050.00	21,050.00	16.62%
	Total Budget:	1,050.00	18,050.00	21,050.00	16.62%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
158	Tax Title Foreclosure				
01: General Fund					
	Expenses				
0100-158-5400-5421	Tax Title Auction Expense				
		0	10000	0.00	-100.00%
0100-158-5700-5782	Tax Titles Foreclosures				
		12098	10000	10,000.00	0.00%
	Total: Expenses	12,098.00	20,000.00	10,000.00	-50.00%
	Total for: 01-General Fund	12,098.00	20,000.00	10,000.00	-50.00%
	Total Budget:	12,098.00	20,000.00	10,000.00	-50.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
---------------	-------------	-------------------	-------------------	--------------------------	----------

159 Cable Committee

01: General Fund

Salaries

0100-159-5100-5100 Cable Comm. - Wages

	53	53	50.00	-5.66%
Total: Salaries	53.00	53.00	50.00	-5.66%

Expenses

0100-159-5400-5421 Technology - Expense

	54590	77730	117,250.00	50.84%
Total: Expenses	54,590.00	77,730.00	117,250.00	50.84%
Total for: 01-General Fund	54,643.00	77,783.00	117,300.00	50.80%
Total Budget:	54,643.00	77,783.00	117,300.00	50.80%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
---------------	-------------	-------------------	-------------------	--------------------------	----------

161 Clerk

01: General Fund

Salaries

0100-161-5100-5100 Town Clerk - Wages

	90398	139162	144,395.00	3.76%
Total: Salaries	90,398.00	139,162.00	144,395.00	3.76%

Expenses

0100-161-5400-5421 Town Clerk Expense

	3922.73	3950	5,800.00	46.84%
Total: Expenses	3,922.73	3,950.00	5,800.00	46.84%
Total for: 01-General Fund	94,320.73	143,112.00	150,195.00	4.95%
Total Budget:	94,320.73	143,112.00	150,195.00	4.95%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
163	Registration				
01: General Fund					
	Expenses				
	0100-163-5400-5421	Registrar of Voters Expense			
	Total: Expenses	3850	3950	4,000.00	1.27%
		3,850.00	3,950.00	4,000.00	1.27%
	Total for: 01-General Fund	3,850.00	3,950.00	4,000.00	1.27%
	Total Budget:	3,850.00	3,950.00	4,000.00	1.27%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
171 Conservation Committee					
01: General Fund					
Salaries					
0100-171-5100-5113	Conservation Comm. - Clerk Wages				
		20566	20977	21,627.00	3.10%
	Total: Salaries	20,566.00	20,977.00	21,627.00	3.10%
Expenses					
0100-171-5200-5301	Aquatic Weed Control				
		6500	6500	13,000.00	100.00%
0100-171-5400-5421	Conservation Commission Expense				
		9000	9000	9,000.00	0.00%
0100-171-5400-5422	Beaver Control				
		8000	4000	4,000.00	0.00%
	Total: Expenses	23,500.00	19,500.00	26,000.00	33.33%
Total for: 01-General Fund					
		44,066.00	40,477.00	47,627.00	17.66%
Total Budget:					
		44,066.00	40,477.00	47,627.00	17.66%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
175	Planning Board				
01: General Fund					
Salaries					
0100-175-5100-5110	Planning Board - Salaries	2750	2750	2,750.00	0.00%
0100-175-5100-5113	Planning Bd. Clerk Wages	18354	18721	19,377.00	3.50%
Total: Salaries		21,104.00	21,471.00	22,127.00	3.06%
Expenses					
0100-175-5200-5305	Regional Planner	2100	2100	2,157.00	2.71%
0100-175-5400-5421	Planning Board Expense	4626	4876.56	4,420.00	-9.36%
Total: Expenses		6,726.00	6,976.56	6,577.00	-5.73%
Total for: 01-General Fund		27,830.00	28,447.56	28,704.00	0.90%
Total Budget:		27,830.00	28,447.56	28,704.00	0.90%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
184	Housing Authority				
01: General Fund					
	Salaries				
0100-184-5100-5110	Housing Authority - Salaries				
		2250	2250	2,250.00	0.00%
	Total: Salaries	2,250.00	2,250.00	2,250.00	0.00%
	Total for: 01-General Fund	2,250.00	2,250.00	2,250.00	0.00%
	Total Budget:	2,250.00	2,250.00	2,250.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
192	Public Bldg - Town Hall				
<u>01: General Fund</u>					
Expenses					
0100-192-5400-5421 Town Bldg. Expense					
<hr/>					
Total: Expenses		90109.73	76085	78,500.00	3.17%
Total for: 01-General Fund		90,109.73	76,085.00	78,500.00	3.17%
Total Budget:		90,109.73	76,085.00	78,500.00	3.17%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
210	Police				
01: General Fund					
Salaries					
0100-210-5100-5100	Police Wages				
		1537392	1575086	1,639,199.00	4.07%
	Total: Salaries	1,537,392.00	1,575,086.00	1,639,199.00	4.07%
Expenses					
0100-210-5200-5210	Police Utilities				
		38000	36000	38,000.00	5.56%
0100-210-5200-5240	Radio Maintenance				
		2200	2200	2,200.00	0.00%
0100-210-5200-5241	Police Building Maintenance				
		9300	15800	15,800.00	0.00%
0100-210-5200-5313	Police Training				
		7000	10000	16,000.00	60.00%
0100-210-5400-5421	Police Expense				
		21700	21700	27,700.00	27.65%
0100-210-5400-5481	Cruiser Gas				
		30000	30000	30,000.00	0.00%
0100-210-5400-5482	Cruiser Maintenance				
		12000	11000	11,000.00	0.00%
0100-210-5400-5581	Police Clothing Allowance				
		17800	16550	16,550.00	0.00%
0100-210-5800-5810	New Cruiser				

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
		40000	40000	40,000.00	0.00%
	Total: Expenses	178,000.00	183,250.00	197,250.00	7.64%
	Total for: 01-General Fund	1,715,392.00	1,758,336.00	1,836,449.00	4.44%
	Total Budget:	1,715,392.00	1,758,336.00	1,836,449.00	4.44%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
215	Dispatcher				
01: General Fund					
	Expenses				
0100-215-5200-5241	Computer Maintenance				
		12768	13500	13,500.00	0.00%
0100-215-5400-5581	Dispatcher Clothing Allowance FT				
		1600	1600	2,000.00	25.00%
0100-215-5400-5582	Dispatcher Clothing Allowance PT				
		400	800	800.00	0.00%
	Total: Expenses	14,768.00	15,900.00	16,300.00	2.52%
	Total for: 01-General Fund	14,768.00	15,900.00	16,300.00	2.52%
	Total Budget:	14,768.00	15,900.00	16,300.00	2.52%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
220	Fire				
01: General Fund					
	Salaries				
0100-220-5100-5100	Fire/EMS Dept - Wages				
		858810	918814	926,151.00	0.80%
	Total: Salaries	858,810.00	918,814.00	926,151.00	0.80%
	Expenses				
0100-220-5200-5210	Fire/EMS Dept. - Utilities				
		48000	40000	45,000.00	12.50%
0100-220-5200-5241	Fire/EMS Dept. Bldg. Maintenance				
		41473.93	20000	25,000.00	25.00%
0100-220-5200-5313	Fire/EMS Dept. - Training				
		3300	18500	19,500.00	5.41%
0100-220-5400-5421	Fire/EMS Dept. Expense				
		21110	30505	32,500.00	6.54%
0100-220-5400-5481	Fire/EMS Dept-Vehicle Fuel				
		7000	14000	14,000.00	0.00%
0100-220-5400-5482	Fire/EMS Dept. Vehicle Maint.				
		42627.95	44000	47,520.00	8.00%
0100-220-5400-5581	Fire/EMS Dept. Clothing Allowance				
		7600	9400	11,200.00	19.15%
0100-220-5800-5852	New Equipment				
		15500	15500	31,500.00	103.23%
	Total: Expenses	186,611.88	191,905.00	226,220.00	17.88%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
	Total for: 01-General Fund	1,045,421.88	1,110,719.00	1,152,371.00	3.75%
	Total Budget:	1,045,421.88	1,110,719.00	1,152,371.00	3.75%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
232	Ambulance Service				
01: General Fund					
	Expenses				
0100-232-5400-5421	Ambulance Service Supplies	46311	33616	36,300.00	7.98%
0100-232-5400-5422	Amb. Service - Licensing and Certification	4400	4400	4,400.00	0.00%
0100-232-5800-5810	Paramedics Expense	7775	7000	5,000.00	-28.57%
0100-232-5800-5820	Ambulance Billing	11000	11000	11,000.00	0.00%
	Total: Expenses	69,486.00	56,016.00	56,700.00	1.22%
	Total for: 01-General Fund	69,486.00	56,016.00	56,700.00	1.22%
	Total Budget:	69,486.00	56,016.00	56,700.00	1.22%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
241	Building Inspector				
01: General Fund					
	Salaries				
0100-241-5100-5100	Code Enforcement - Wages				
		153200	156439	163,063.00	4.23%
	Total: Salaries	153,200.00	156,439.00	163,063.00	4.23%
	Expenses				
0100-241-5200-5313	Code Enforcement - Training				
		1500	1500	1,500.00	0.00%
0100-241-5400-5421	Building Inspector Expense				
		15662.46	15546	15,000.00	-3.51%
0100-241-5400-5423	Code Enforcement - Mileage				
		7000	7000	7,000.00	0.00%
	Total: Expenses	24,162.46	24,046.00	23,500.00	-2.27%
	Total for: 01-General Fund	177,362.46	180,485.00	186,563.00	3.37%
	Total Budget:	177,362.46	180,485.00	186,563.00	3.37%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
291	Civil Defense				
01: General Fund					
Salaries					
0100-291-5100-5100	Emergency Management - Wages				
		6929	7068	0.00	-100.00%
	Total: Salaries	6,929.00	7,068.00	0.00	-100.00%
Expenses					
0100-291-5400-5535	Emergency Management - Expense				
		3000	3000	3,000.00	0.00%
0100-291-5800-5850	Emergency Mgmt - Reverse 911 System				
		6510	6510	6,500.00	-0.15%
	Total: Expenses	9,510.00	9,510.00	9,500.00	-0.11%
	Total for: 01-General Fund	16,439.00	16,578.00	9,500.00	-42.70%
	Total Budget:	16,439.00	16,578.00	9,500.00	-42.70%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
292	Animal Control				
01: General Fund					
Salaries					
0100-292-5100-5111	Animal Control Wages				
		20155	20558	21,152.00	2.89%
	Total: Salaries	20,155.00	20,558.00	21,152.00	2.89%
Expenses					
0100-292-5200-5271	Kennel Rental				
		1000	1000	1,000.00	0.00%
0100-292-5400-5421	Animal Control Expense				
		1000	1000	1,000.00	0.00%
0100-292-5400-5500	Animal Control - Rabies Vaccine				
		1500	1500	1,500.00	0.00%
0100-292-5700-5710	Animal Control Transportation				
		1200	1200	1,200.00	0.00%
	Total: Expenses	4,700.00	4,700.00	4,700.00	0.00%
	Total for: 01-General Fund	24,855.00	25,258.00	25,852.00	2.35%
	Total Budget:	24,855.00	25,258.00	25,852.00	2.35%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
294	Forestry-Tree Planting				
01: General Fund					
Salaries					
0100-294-5100-5100	DPW Parks Forestry & Cem.- Wages				
		149780	150532	157,191.00	4.42%
	Total: Salaries	149,780.00	150,532.00	157,191.00	4.42%
Expenses					
0100-294-5200-5240	DPW Parks - Radio Maintenance				
		300	300	300.00	0.00%
0100-294-5200-5311	Forestry Expense				
		27752	47000	47,000.00	0.00%
0100-294-5200-5312	Pest Control				
		1545	1545	1,545.00	0.00%
0100-294-5200-5313	DPW Parks - Training				
		400	400	400.00	0.00%
0100-294-5400-5421	Forest Fire Expense				
		4000	4000	4,000.00	0.00%
0100-294-5400-5422	DPW Parks - General Expense				
		2217	4217	4,217.00	0.00%
0100-294-5400-5481	DPW Parks Forestry & Cem. - Vehicle Fuel				
		2298	2298	2,298.00	0.00%
0100-294-5400-5482	DPW Parks Forestry & Cem. - Veh. Maint. Repair				
		1300	1300	1,300.00	0.00%
0100-294-5400-5581	DPW Parks - Clothing Allowance				

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
		1400	1400	1,400.00	0.00%
	Total: Expenses	41,212.00	62,460.00	62,460.00	0.00%
	Total for: 01-General Fund	190,992.00	212,992.00	219,651.00	3.13%
	Total Budget:	190,992.00	212,992.00	219,651.00	3.13%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
299	Animal Control				
01: General Fund					
	Expenses				
0100-299-5200-5241	Animal Disposal Service				
		1200	1200	1,200.00	0.00%
	Total: Expenses	1,200.00	1,200.00	1,200.00	0.00%
	Total for: 01-General Fund	1,200.00	1,200.00	1,200.00	0.00%
	Total Budget:	1,200.00	1,200.00	1,200.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
300	Education				
01: General Fund					
Salaries					
0100-300-5100-5110	MURSD - Salaries	1750	1750	1,750.00	0.00%
0100-300-5100-5111	BVT - Salaries	0	500	500.00	0.00%
Total: Salaries		1,750.00	2,250.00	2,250.00	0.00%
Expenses					
0100-300-5200-5621	Mendon-Upton Operating Expense	10732756.68	11128345	11,721,117.00	5.33%
0100-300-5200-5622	Mendon-Upton Debt Exclusions	512143.32	463712	442,912.00	-4.49%
0100-300-5200-5625	Blackstone Valley Operating Expense	1355580	1292789	1,208,964.00	-6.48%
0100-300-5200-5626	Blackstone Valley Capital Assessment	17306	16669	16,039.00	-3.78%
Total: Expenses		12,617,786.00	12,901,515.00	13,389,032.00	3.78%
Total for: 01-General Fund		12,619,536.00	12,903,765.00	13,391,282.00	3.78%
Total Budget:		12,619,536.00	12,903,765.00	13,391,282.00	3.78%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
---------------	-------------	-------------------	-------------------	--------------------------	----------

421 DPW

01: General Fund

Salaries

0100-421-5100-5100 DPW - Wages

	430368	446022	466,780.00	4.65%
Total: Salaries	430,368.00	446,022.00	466,780.00	4.65%

Expenses

0100-421-5200-5200 DPW Consultant

	37282	11000	11,000.00	0.00%
Total: Expenses	37,282.00	11,000.00	11,000.00	0.00%
Total for: 01-General Fund	467,650.00	457,022.00	477,780.00	4.54%

25: Revolving

Expenses

2502-421-5580-5580 Parks DPW Revolving - Other Expenses

	0	0	0.00	0.00%
Total: Expenses	37,282.00	11,000.00	0.00	-100.00%
Total for: 25-Revolving	0.00	0.00	0.00	0.00%
Total Budget:	467,650.00	457,022.00	477,780.00	4.54%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
422 Highway ConstructionMaintenance					
01: General Fund					
Expenses					
0100-422-5200-5210	DPW Building Utilities	28748	28749	28,748.00	0.00%
0100-422-5200-5240	Radio Maintenance	1275	1275	1,275.00	0.00%
0100-422-5200-5241	DPW Building Maintenance	8500	8500	8,500.00	0.00%
0100-422-5200-5242	DPW - Contracted Services	37500	37500	37,500.00	0.00%
0100-422-5200-5313	DPW - Training	2750	2750	2,750.00	0.00%
0100-422-5400-5421	DPW Expense	27078	30853.46	30,358.00	-1.61%
0100-422-5400-5481	DPW Vehicle Fuel	18908	25908	25,908.00	0.00%
0100-422-5400-5482	DPW Vehicle Maintenance	33660	33660	43,660.00	29.71%
0100-422-5400-5530	Highway Material	19500	22500	22,500.00	0.00%
0100-422-5400-5531	Oiling Paving	22000	31000	31,000.00	0.00%
0100-422-5400-5581	DPW - Clothing Allowance	4480	4200	4,200.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
	Total: Expenses	204,399.00	226,895.46	236,399.00	4.19%
	Total for: 01-General Fund	204,399.00	226,895.46	236,399.00	4.19%
	Total Budget:	204,399.00	226,895.46	236,399.00	4.19%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
423	HighwaySnow Ice				
01: General Fund					
	Expenses				
0100-423-5400-5535	Snow Removal				
		350000	240000	240,000.00	0.00%
	Total: Expenses	350,000.00	240,000.00	240,000.00	0.00%
	Total for: 01-General Fund	350,000.00	240,000.00	240,000.00	0.00%
	Total Budget:	350,000.00	240,000.00	240,000.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
433 Waste Removal					
<u>01: General Fund</u>					
Expenses					
0100-433-5200-5293	Waste Removal - Disposal				
		85798	94000	110,000.00	17.02%
0100-433-5200-5296	Waste Removal - Curbside Services				
		291202	290000	412,000.00	42.07%
Total: Expenses		377,000.00	384,000.00	522,000.00	35.94%
Total for: 01-General Fund		377,000.00	384,000.00	522,000.00	35.94%
Total Budget:		377,000.00	384,000.00	522,000.00	35.94%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
440	Sewer				
61: Enterprise					
	Salaries				
6100-440-5100-5100	General Labor				
		219048	225079	237,958.00	5.72%
6100-440-5100-5172	Worcester Cty Retirement Pension Fund				
		23161	25561	28,477.00	11.41%
	Total: Salaries	242,209.00	250,640.00	266,435.00	6.30%
	Expenses				
6100-440-5400-5421	Waste Water Expenses				
		329015.85	305064.32	313,146.00	2.65%
6100-440-5700-5780	Waste Water Extra Unforeseen Expenditures				
		33852	30000	30,000.00	0.00%
6100-440-5800-5810	Wastewater Capital Outlay				
		87257.27	263000	100,000.00	-61.98%
	Total: Expenses	450,125.12	598,064.32	443,146.00	-25.90%
	Total for: 61-Enterprise	692,334.12	848,704.32	709,581.00	-16.39%
	Total Budget:	692,334.12	848,704.32	709,581.00	-16.39%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
450	Water				
01: General Fund					
Expenses					
0100-450-5400-5534	DPW - Storm Water Management				
		74600	50600	80,600.00	59.29%
	Total: Expenses	721,090.26	749,379.00	80,600.00	-89.24%
	Total for: 01-General Fund	74,600.00	50,600.00	80,600.00	59.29%
60: Enterprise					
Salaries					
6000-450-5100-5100	General Labor				
		242286	251456	251,697.00	0.10%
6000-450-5100-5172	Worcester Cty Retirement Pension Fund				
		23162	25561	28,477.00	11.41%
	Total: Salaries	265,448.00	277,017.00	280,174.00	1.14%
Expenses					
6000-450-5400-5421	Water Expenses				
		341360.26	316529	326,707.00	3.22%
6000-450-5700-5780	Water Extra Unforeseen Expenditures				
		0	50000	50,000.00	0.00%
6000-450-5800-5810	Water Capital Outlay				
		305130	332250	100,000.00	-69.90%
	Total: Expenses	721,090.26	749,379.00	476,707.00	-36.39%
	Total for: 60-Enterprise	911,938.26	975,796.00	756,881.00	-22.43%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
	Total Budget:	986,538.26	1,026,396.00	837,481.00	-18.41%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
491	Cemetery				
01: General Fund					
Salaries					
0100-491-5100-5100	Cemetery - Wages	1750	0	0.00	0.00%
0100-491-5100-5110	Cemetery Commission - Salaries	0	1750	1,750.00	0.00%
Total: Salaries		1,750.00	1,750.00	1,750.00	0.00%
Expenses					
0100-491-5200-5241	Cemetery Maintenance	20245	20245	20,245.00	0.00%
Total: Expenses		20,245.00	20,245.00	20,245.00	0.00%
Total for: 01-General Fund		21,995.00	21,995.00	21,995.00	0.00%
Total Budget:		21,995.00	21,995.00	21,995.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
510 Board of Health					
<u>01: General Fund</u>					
Salaries					
0100-510-5100-5100	Health Board - Wages	56729	57864	60,121.00	3.90%
0100-510-5100-5110	Health Board - Salaries	1750	1750	1,750.00	0.00%
Total: Salaries		58,479.00	59,614.00	61,871.00	3.79%
Expenses					
0100-510-5200-5210	Health Board - Food Inspections	2572	2623	2,689.00	2.52%
0100-510-5200-5310	Demolition of Buildings	10	10	10.00	0.00%
0100-510-5400-5421	Board of Health Expense	4074.07	4000	4,000.00	0.00%
0100-510-5400-5422	Health Board - Trash Bags	32000	32000	32,000.00	0.00%
0100-510-5400-5423	BOH - Hazardous Waste	6000	6000	6,000.00	0.00%
0100-510-5400-5424	Beaver Management	0	4000	4,000.00	0.00%
Total: Expenses		44,656.07	48,633.00	48,699.00	0.14%
Total for: 01-General Fund					
103,135.07					
108,247.00					
110,570.00					
2.15%					

25: Revolving

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
Expenses					
2508-510-5580-5580	BOH Bulk Item Revolving - Other Expenses	0	0	0.00	0.00%
2510-510-5580-5580	Insurance Recovery BOH - Vaccines - Other Expenses	0	0	0.00	0.00%
2516-510-5700-5700	BOH - Title V Revolving Fund - Other Expenses	0	0	0.00	0.00%
Total: Expenses		44,656.07	48,633.00	0.00	-100.00%
Total for: 25-Revolving		0.00	0.00	0.00	0.00%
Total Budget:		103,135.07	108,247.00	110,570.00	2.15%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
522	Health Service				
01: General Fund					
Salaries					
0100-522-5100-5111	Nurse Wages	34902	35090	36,522.00	4.08%
0100-522-5100-5120	Nurse Wages - Blackstone & Bellingham IMA	16701	17545	18,051.00	2.88%
Total: Salaries		51,603.00	52,635.00	54,573.00	3.68%
Expenses					
0100-522-5400-5421	Health Service Expense	2035	1900	1,900.00	0.00%
Total: Expenses		2,035.00	1,900.00	1,900.00	0.00%
Total for: 01-General Fund		53,638.00	54,535.00	56,473.00	3.55%
Total Budget:		53,638.00	54,535.00	56,473.00	3.55%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
---------------	-------------	-------------------	-------------------	--------------------------	----------

541 Council On Aging

01: General Fund

Salaries

0100-541-5100-5100 Council on Aging - Wages

	151826	154862	159,344.00	2.89%
Total: Salaries	151,826.00	154,862.00	159,344.00	2.89%

Expenses

0100-541-5200-5241 COA - Building Maintenance

	0	24210	24,210.00	0.00%
--	---	-------	-----------	-------

0100-541-5400-5421 COA Expense

	46646.32	22100	22,100.00	0.00%
Total: Expenses	46,646.32	46,310.00	46,310.00	0.00%
Total for: 01-General Fund	198,472.32	201,172.00	205,654.00	2.23%

25: Revolving

Expenses

2504-541-5580-5580 COA Revolving - Other Expenses

	0	0	0.00	0.00%
Total: Expenses	46,646.32	46,310.00	0.00	-100.00%
Total for: 25-Revolving	0.00	0.00	0.00	0.00%

29:

Expenses

2905-541-5700-5700 COA Formula Grant - Other Expenses

	0	0	0.00	0.00%
--	---	---	------	-------

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
	Total: Expenses	46,646.32	46,310.00	0.00	-100.00%
	Total for: 29-	0.00	0.00	0.00	0.00%
	Total Budget:	198,472.32	201,172.00	205,654.00	2.23%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
543	Veterans				
01: General Fund					
Salaries					
0100-543-5100-5100	Veterans Service - Wages				
		8909	9087	9,351.00	2.91%
	Total: Salaries	8,909.00	9,087.00	9,351.00	2.91%
Expenses					
0100-543-5400-5421	Veterans Service Expense				
		200	1000	1,000.00	0.00%
0100-543-5700-5770	Veterans Benefits				
		21418	20000	24,000.00	20.00%
	Total: Expenses	21,618.00	21,000.00	25,000.00	19.05%
	Total for: 01-General Fund	30,527.00	30,087.00	34,351.00	14.17%
	Total Budget:	30,527.00	30,087.00	34,351.00	14.17%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
610	Library				
01: General Fund					
Salaries					
0100-610-5100-5100	Library-Wages				
		183313	190483	196,385.00	3.10%
0100-610-5100-5110	Library - Salaries				
		4750	4750	4,750.00	0.00%
	Total: Salaries	188,063.00	195,233.00	201,135.00	3.02%
Expenses					
0100-610-5400-5582	Library Expense				
		63177	59622	61,887.00	3.80%
	Total: Expenses	63,177.00	59,622.00	61,887.00	3.80%
	Total for: 01-General Fund	251,240.00	254,855.00	263,022.00	3.20%
25: Revolving					
Expenses					
2503-610-5580-5580	Library Revolving - Other Expenses				
		0	0	0.00	0.00%
	Total: Expenses	63,177.00	59,622.00	0.00	-100.00%
	Total for: 25-Revolving	0.00	0.00	0.00	0.00%
	Total Budget:	251,240.00	254,855.00	263,022.00	3.20%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
630	Beach				
01: General Fund					
Salaries					
0100-630-5100-5110	Recreation - Salaries				
		1750	1750	1,750.00	0.00%
0100-630-5100-5112	Recreation - Beach				
		8000	8000	23,200.00	190.00%
	Total: Salaries	9,750.00	9,750.00	24,950.00	155.90%
Expenses					
0100-630-5400-5421	Recreation - Misc Exp. Beach Programs				
		8000	8500	7,000.00	-17.65%
0100-630-5800-5840	Recreation - Site Improvements				
		13000	16000	16,000.00	0.00%
	Total: Expenses	21,000.00	24,500.00	23,000.00	-6.12%
	Total for: 01-General Fund	30,750.00	34,250.00	47,950.00	40.00%
25: Revolving					
Expenses					
2501-630-5580-5580	Recreation Revolving - Other Expenses				
		0	0	0.00	0.00%
	Total: Expenses	21,000.00	24,500.00	0.00	-100.00%
	Total for: 25-Revolving	0.00	0.00	0.00	0.00%
	Total Budget:	30,750.00	34,250.00	47,950.00	40.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
650	Parks				
01: General Fund					
	Expenses				
0100-650-5200-5242	Parks Lawn Maintenance				
		33475	33475	33,475.00	0.00%
	Total: Expenses	33,475.00	33,475.00	33,475.00	0.00%
	Total for: 01-General Fund	33,475.00	33,475.00	33,475.00	0.00%
	Total Budget:	33,475.00	33,475.00	33,475.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
691	Historical Committee				
01: General Fund					
	Expenses				
0100-691-5400-5421	Historical Commission Expense				
		960	1000	1,000.00	0.00%
	Total: Expenses	960.00	1,000.00	1,000.00	0.00%
	Total for: 01-General Fund	960.00	1,000.00	1,000.00	0.00%
	Total Budget:	960.00	1,000.00	1,000.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
---------------	-------------	-------------------	-------------------	--------------------------	----------

710 Retirement Of Debt

01: General Fund

Expenses

0100-710-5900-5923 Long Term Principal

382000	688217	584,000.00	-15.14%
858,197.99	1,329,744.00	584,000.00	-56.08%
382,000.00	688,217.00	584,000.00	-15.14%

60: Enterprise

Expenses

6000-710-5900-5923 Long Term Debt Principal

232000	382695	190,500.00	-50.22%
858,197.99	1,329,744.00	190,500.00	-85.67%
232,000.00	382,695.00	190,500.00	-50.22%

61: Enterprise

Expenses

6100-710-5900-5923 Long Term Debt Principal

244197.99	258832	5,775.00	-97.77%
858,197.99	1,329,744.00	5,775.00	-99.57%
244,197.99	258,832.00	5,775.00	-97.77%
858,197.99	1,329,744.00	780,275.00	-41.32%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
---------------	-------------	-------------------	-------------------	--------------------------	----------

725 Debt Service - Short Term Interest

01: General Fund

Expenses

0100-725-5900-5924 Short Term Interest

345783	0	110,290.00	0.00%
--------	---	------------	-------

0100-725-5925-5923 Long Term Interest

61862	126256	116,500.00	-7.73%
407,645.00	126,256.00	226,790.00	79.63%

Total: Expenses

407,645.00	126,256.00	226,790.00	79.63%
------------	------------	------------	--------

Total for: 01-General Fund

407,645.00	126,256.00	226,790.00	79.63%
------------	------------	------------	--------

Total Budget:

407,645.00	126,256.00	226,790.00	79.63%
------------	------------	------------	--------

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
---------------	-------------	-------------------	-------------------	--------------------------	----------

751 Interest On Long Term Debt

60: Enterprise

Expenses

6000-751-5915-5923 Long Term Debt Interest

	103601	0	88,163.00	0.00%
Total: Expenses	109,999.01	0.00	88,163.00	0.00%
Total for: 60-Enterprise	103,601.00	0.00	88,163.00	0.00%

61: Enterprise

Expenses

6100-751-5915-5923 Long Term Debt Interest

	6398.01	0	2,588.00	0.00%
Total: Expenses	109,999.01	0.00	2,588.00	0.00%
Total for: 61-Enterprise	6,398.01	0.00	2,588.00	0.00%
Total Budget:	109,999.01	0.00	90,751.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
820 State Assessments					
01: General Fund					
Expenses					
0100-820-5630-5640	Air Pollution Control	2344	2399	2,399.00	0.00%
0100-820-5630-5662	Boston Metro District	50760	51604	51,604.00	0.00%
0100-820-5630-5699	RMV Surcharge	4800	4800	4,800.00	0.00%
Total: Expenses		57,904.00	58,803.00	58,803.00	0.00%
Total for: 01-General Fund		57,904.00	58,803.00	58,803.00	0.00%
Total Budget:		57,904.00	58,803.00	58,803.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
911	Retirement				
01: General Fund					
	Salaries				
0100-911-5100-5172	Worc. Cty Retirement Pension Fund				
		465049	513020	571,685.00	11.44%
	Total: Salaries	465,049.00	513,020.00	571,685.00	11.44%
	Total for: 01-General Fund	465,049.00	513,020.00	571,685.00	11.44%
	Total Budget:	465,049.00	513,020.00	571,685.00	11.44%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
913	Unemployment Compensation				
01: General Fund					
	Salaries				
0100-913-5100-5171	Unemployment Compensation Fund				
		19000	21000	31,000.00	47.62%
	Total: Salaries	19,000.00	21,000.00	31,000.00	47.62%
	Total for: 01-General Fund	19,000.00	21,000.00	31,000.00	47.62%
	Total Budget:	19,000.00	21,000.00	31,000.00	47.62%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change												
916	Payroll Taxes - Medicare																
<u>01: General Fund</u>																	
Salaries																	
0100-916-5100-5173 Medicare																	
<hr/>																	
Total: Salaries																	
<table><tr><td>71500</td><td>73000</td><td>83,000.00</td><td>13.70%</td><td></td><td></td></tr><tr><td>71,500.00</td><td>73,000.00</td><td>83,000.00</td><td>13.70%</td><td></td><td></td></tr></table>						71500	73000	83,000.00	13.70%			71,500.00	73,000.00	83,000.00	13.70%		
71500	73000	83,000.00	13.70%														
71,500.00	73,000.00	83,000.00	13.70%														
Total for: 01-General Fund																	
<table><tr><td>71,500.00</td><td>73,000.00</td><td>83,000.00</td><td>13.70%</td><td></td><td></td></tr><tr><td>71,500.00</td><td>73,000.00</td><td>83,000.00</td><td>13.70%</td><td></td><td></td></tr></table>						71,500.00	73,000.00	83,000.00	13.70%			71,500.00	73,000.00	83,000.00	13.70%		
71,500.00	73,000.00	83,000.00	13.70%														
71,500.00	73,000.00	83,000.00	13.70%														
Total Budget:																	
<table><tr><td>71,500.00</td><td>73,000.00</td><td>83,000.00</td><td>13.70%</td><td></td><td></td></tr><tr><td>71,500.00</td><td>73,000.00</td><td>83,000.00</td><td>13.70%</td><td></td><td></td></tr></table>						71,500.00	73,000.00	83,000.00	13.70%			71,500.00	73,000.00	83,000.00	13.70%		
71,500.00	73,000.00	83,000.00	13.70%														
71,500.00	73,000.00	83,000.00	13.70%														

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
945	Liability Insurance				
01: General Fund					
	Expenses				
0100-945-5700-5741	Bond Town Officers	1200	1200	1,200.00	0.00%
0100-945-5700-5743	Insurance	1020904	1139550	1,241,818.00	8.97%
	Total: Expenses	1,022,104.00	1,140,750.00	1,243,018.00	8.96%
	Total for: 01-General Fund	1,022,104.00	1,140,750.00	1,243,018.00	8.96%
	Total Budget:	1,022,104.00	1,140,750.00	1,243,018.00	8.96%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
950	Trust Fund Committee				
	01: General Fund				
	Salaries				
	0100-950-5100-5110	Trust Fund Committee -Salaries			
		1750	1750	1,750.00	0.00%
	Total: Salaries	1,750.00	1,750.00	1,750.00	0.00%
	Total for: 01-General Fund	1,750.00	1,750.00	1,750.00	0.00%
	Total Budget:	1,750.00	1,750.00	1,750.00	0.00%

Upton Budget - FY 2020 - Summary

AccountNumber	AccountName	Budget FY 2018	Budget FY 2019	Budget Rev/TM FY 2020	% Change
990 Transfers Out					
<u>01: General Fund</u>					
Expenses					
0100-990-5200-5200	Other Financing Uses Transfers Out				
		105000	605000	100,000.00	-83.47%
Total: Expenses		105,000.00	605,000.00	100,000.00	-83.47%
Total for: 01-General Fund		105,000.00	605,000.00	100,000.00	-83.47%
Total Budget:		105,000.00	605,000.00	100,000.00	-83.47%

Wage & Salary Details

FY 20 WAGE / SALARY DETAILS

Department	Position Title	FY19	Proposed FY20 Wages/Salaries	* % Change
Acct	Department Assistant	\$ 5,683.93	\$ 5,851.00	2.86%
Acct	Town Accountant	\$ 36,455.98	\$ 37,511.00	2.81%
Anml Ctl	Animal Control Officer	\$ 20,558.30	\$ 21,151.44	2.80%
BoA	Department Coordinator	\$ 50,270.47	\$ 51,708.00	2.78%
BoH	Assistant Public Health Supervisor	\$ 49,289.64	\$ 50,699.25	2.78%
BoH	Longevity		\$ 600.00	100%
BoH	Health Agent	\$ 8,573.90	\$ 8,820.75	2.80%
BoS	Executive Assistant/ HR Assistant	\$ 61,458.51	\$ 63,490.00	3.20%
BoS	Dept Assistant - MultiBoard	\$ 8,000.00	\$ 8,000.00	0%
BoS	Town Manager	\$ 132,600.00	\$ 147,000.00	9.80%
Cable	Cable Access Coordinator	\$ 23.55	\$ 24.14	2.44%
Cable	PEG Access Assistant	\$ 14.68	\$ 15.05	2.44%
Cable	PEG Access Assistant	\$ 14.68	\$ 15.05	2.44%
CC	Conservation Agent	\$ 11,864.64	\$ 12,161.26	2.44%
CC	Department Assistant	\$ 9,112.68	\$ 9,340.50	2.44%
CC	Longevity		\$ 125.00	100%
COA	Department Specialist	\$ 19,252.85	\$ 19,816.00	2.84%
COA	Director of Elder and Social Services	\$ 67,830.00	\$ 69,802.00	2.83%
COA	Social Services Coordinator	\$ 47,284.10	\$ 48,650.00	2.81%
COA	Van Driver	\$ 10,247.78	\$ 7,527.00	-36.15%
COA	Van Driver	\$ 10,247.78	\$ 13,549.00	24.37%
Code Enf	Assistant Plumbing Inspector	\$ 3,386.53	\$ 3,471.20	2.44%
Code Enf	Assistant Wiring Inspector	\$ 3,386.53	\$ 3,471.20	2.44%
Code Enf	Building Inspector/Local Inspector	\$ 16,935.29	\$ 21,065.00	19.60%
Code Enf	Department Coordinator	\$ 45,689.17	\$ 46,961.21	2.71%
Code Enf	Inspector of Buildings	\$ 32,133.65	\$ 32,936.99	2.44%
Code Enf	Plumbing Inspector	\$ 6,774.12	\$ 6,943.47	2.44%
Code Enf	Wiring Inspector	\$ 6,774.12	\$ 6,943.47	2.44%
Code Enf	Department Assistant	\$ 4,639.14	\$ 4,773.69	2.82%
Code Enf	Per-Inspection Compensation	\$ 36,720.00	\$ 36,000.00	-2.00%
Code Enf	Longevity		\$ 512.50	100%
DPW	Director of Public Works	\$ 60,300.00	\$ 62,972.00	4.24%
DPW	Highway Supervisor	\$ 77,476.67	\$ 81,328.00	4.74%
DPW	Department Specialist	\$ 25,318.45	\$ 23,115.00	-9.53%

FY 20 WAGE / SALARY DETAILS

Department	Position Title	FY19	Proposed FY20 Wages/Salaries	* % Change
DPW	Department Specialist 19.5	\$ 10,951.50	\$ 13,155.00	16.75%
DPW	Equipment Operator	\$ 47,788.32	\$ 50,175.00	4.76%
DPW	Equipment Operator	\$ 47,788.32	\$ 50,175.00	4.76%
DPW	Equipment Operator	\$ 47,788.32	\$ 50,175.00	4.76%
DPW	Equipment Operator	\$ 47,788.32	\$ 50,175.00	4.76%
DPW	Mechanic / Equip Operator	\$ 62,157.92	\$ 66,816.00	6.97%
DPW	DPW OT	\$ 9,841.22	\$ 10,289.00	4.35%
DPW	On Call Stipend	\$ 5,833.10	\$ 6,099.00	4.36%
DPW	Working Foreman Differential	\$ 1,440.00	\$ 1,506.00	4.38%
DPW	Longevity	\$ 1,550.00	\$ 800.00	-93.75%
PFC	Parks Laborer w/ Pesticide License	\$ 64,326.91	\$ 67,526.00	4.74%
PFC	Parks Laborer	\$ 41,342.97	\$ 43,410.00	4.76%
PFC	Summer Park Employees	\$ 18,480.00	\$ 18,942.00	2.44%
PFC	Seasonal Parks	\$ 13,157.76	\$ 13,486.00	2.43%
PFC	Cemetery Overtime	\$ 4,920.61	\$ 5,145.00	4.36%
PFC	Parks OT	\$ 8,303.53	\$ 8,682.00	4.36%
PFC	Working Foreman Differential	\$ -		
Emerg. Mgt.	Emergency Management Director	\$ 7,067.73	\$ -	
EMS	EMS Coordinator	\$ 4,148.00	\$ 4,500.00	7.82%
EMS	ALS Coordinator	\$ 500.00	\$ -	
EMS	EMS Training Committee			
EMS	EMS Captain	\$ 6,658.11	\$ -	
EMS	Night on-Call Compensation			
EMS	Training Compensation	\$ 18,500.00	\$ 19,500.00	5.13%
EMS	Evening on-Call Compensation			
EMS	Hourly Compensation			
EMS	Infection Control Officer			
EMS	W/E on-Call Compensation			
Fire	Assistant Fire Chief	\$ 12,515.25	\$ 12,515.00	0%
Fire	EMT/Financial Assistant	\$ 53,294.59	\$ 54,030.00	1.4%
Fire	Fire Alarm Tech Lic.	\$ 600.00	\$ -	
Fire	Fire Captain	\$ 5,100.00	\$ 5,100.00	0%
Fire	Fire Captain			
Fire	Fire Chief	\$ 120,000.00	\$ 120,387.00	0.32%
Fire	Certified Lead Fire Inspector	\$ 400.00	\$ 500.00	20%
Fire	Fire Lieutenant	\$ 4,100.00	\$ 4,100.00	0%
Fire	Fire Lieutenant	\$ 4,100.00	\$ 4,100.00	0%
Fire	Fire Lieutenant	\$ 4,100.00	\$ 4,100.00	0%
Fire	Fire Lieutenant	\$ 4,100.00	\$ 4,100.00	0%
Fire	Certified Fire Instructor I & II	\$ 1,000.00	\$ -	
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%

FY 20 WAGE / SALARY DETAILS

Department	Position Title	FY19	Proposed FY20 Wages/Salaries	* % Change
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter	\$ 2,100.00	\$ 2,100.00	0%
Fire	Call Firefighter/EMT	\$ 2,750.00	\$ 2,750.00	0%
Fire	Call Firefighter/EMT	\$ 2,750.00	\$ 2,750.00	0%
Fire	Call Firefighter/EMT	\$ 2,750.00	\$ 2,750.00	0%
Fire	Call Firefighter/EMT	\$ 2,750.00	\$ 2,750.00	0%
Fire	Call Firefighter/EMT	\$ 2,750.00	\$ 2,750.00	0%
Fire	Call Firefighter/EMT	\$ 2,750.00	\$ 2,750.00	0%
Fire	Call Firefighter/EMT	\$ 2,750.00	\$ 2,750.00	0%
Fire	Call Firefighter/EMT	\$ 2,750.00	\$ 2,750.00	0%
Fire	Call EMT	\$ 2,100.00	\$ 2,100.00	0%
Fire	Call EMT	\$ 2,100.00	\$ 2,100.00	0%
Fire	Call EMT	\$ 2,100.00	\$ 2,100.00	0%
Fire	Call EMT	\$ 2,100.00	\$ 2,100.00	0%
Fire	Call EMT	\$ 2,100.00	\$ 2,100.00	0%
Fire	Firefighter/EMT - Career	\$ 60,946.00	\$ 63,476.00	3.99%
Fire	Firefighter/EMT - Career	\$ 60,946.00	\$ 63,476.00	3.99%
Fire	Firefighter/EMT - Career	\$ 60,946.00	\$ 63,476.00	3.99%
Fire	Firefighter / Paramedic	\$ 60,946.00	\$ 63,476.00	3.99%
Fire	Firefighter / Paramedic	\$ 59,294.00	\$ 63,119.00	6.06%
Fire	Firefighter / Paramedic	\$ 59,294.00	\$ 61,011.00	2.81%
Fire	Firefighter / Paramedic	\$ 59,294.00	\$ 61,011.00	2.81%
Fire	Fire Overtime	\$ 25,000.00	\$ 25,750.00	2.91%
Fire	Holidays (X 11)	\$ 34,676.00	\$ 48,785.00	28.92%
Fire	Hourly Compensation	\$ 98,731.00	\$ 102,681.00	3.85%
Fire	S.A.F.E. Coordinator	\$ 500.00	\$ 500.00	0.00%

FY 20 WAGE / SALARY DETAILS

Department	Position Title	FY19	Proposed FY20 Wages/Salaries	* % Change
Fire	Longevity	\$ 1,572.00	\$ 1,750.00	10.17%
Fire	Paramedic Stipend	\$ 12,000.00	\$ 15,000.00	20%
Fire	EMT Stipend	\$ 1,950.00	\$ 1,950.00	0%
Fire	Fire Inspector Credentialing Stipend	\$ 2,349.00	\$ 658.00	-257%
Historical	Department Assistant			
Library	Children & Young Adult Librarian	\$ 45,939.71	\$ 47,252.00	2.78%
Library	Circulation Clerk	\$ 17,388.90	\$ 17,813.00	2.38%
Library	Circulation Clerk	\$ 16,566.59	\$ 17,050.00	2.84%
Library	Circulation Specialist	\$ 19,304.29	\$ 19,856.00	2.78%
Library	Circulation Specialist	\$ 19,304.29	\$ 19,856.00	2.78%
Library	Library Director	\$ 71,980.10	\$ 74,058.00	2.81%
Library	Library Page			
Library	Longevity		\$ 500.00	100%
Nurse - 1	Town Nurse - Town of Upton	\$ 35,089.77	\$ 36,102.00	2.80%
Nurse - 1	Longevity		\$ 600.00	100%
Nurse - 2	Town Nurse - Blackstone & Bellingham	\$ 17,544.89	\$ 18,051.00	2.80%
Personnel	Department Assistant			
Planning	Department Coordinator	\$ 18,721.58	\$ 19,189.62	2.44%
Planning	Longevity		\$ 187.50	100%
Police	Chief	\$ 136,548.42	\$ 140,501.00	2.81%
Police	Lieutenant	\$ 92,886.30	\$ 95,575.00	2.81%
Police	Sergeant 1	\$ 92,886.30	\$ 95,575.00	2.81%
Police	Sergeant 2	\$ 92,886.30	\$ 95,575.00	2.81%
Police	Patrol 1 (SRO)	\$ 72,825.96	\$ 74,934.00	2.81%
Police	Patrol 2	\$ 69,357.96	\$ 71,366.00	2.81%
Police	Patrol 3	\$ 69,357.96	\$ 71,366.00	2.81%
Police	Patrol 4	\$ 76,293.96	\$ 80,287.00	4.97%
Police	Patrol 5	\$ 68,317.56	\$ 74,934.00	8.83%
Police	Patrol 6	\$ 67,418.94	\$ 78,502.00	14.12%
Police	Patrol 7	\$ 72,825.96	\$ 70,297.00	-3.60%
Police	Patrol 8	\$ 76,293.96	\$ 70,297.00	-8.53%
Police	Patrol 9	\$ 66,796.74	\$ 70,297.00	4.98%
Police	Department Specialist	\$ 50,790.90	\$ 52,261.00	2.81%
Police	Police OT	\$ 145,298.00	\$ 148,930.00	2.44%
Police	Police Training	\$ 19,657.44	\$ 20,149.00	2.44%
Police	Police Ed Incentive Program	\$ 63,000.00	\$ 63,000.00	0.00%
Police	Police/Comm Longevity	\$ 10,100.00	\$ 10,900.00	7.34%
Police	Communication 1	\$ 54,487.38	\$ 56,066.00	2.82%

FY 20 WAGE / SALARY DETAILS

Department	Position Title	FY19	Proposed FY20 Wages/Salaries	* % Change
Police	Communication 2	\$ 51,892.50	\$ 53,396.00	2.82%
Police	Communication 3	\$ 51,270.30	\$ 53,396.00	3.98%
Police	Communication 4	\$ 51,892.50	\$ 52,595.00	1.34%
Police	Comm PT & OT wages			
Police	Comm Ed Incentive Program	\$ 17,000.00	\$ 17,000.00	0%
Police	Communication Training	\$ 5,000.00	\$ 5,000.00	0%
Recreation	Recreation Director	\$ 48,687.60	\$ 52,825.0000	7.83%
Recreation	Department Assistant			
Town Clerk	Town Clerk	\$ 79,049.00	\$ 81,424.00	2.92%
Town Clerk	Municipal Hearing Officer Stipend	\$ 2,500.00	\$ 2,500.00	0%
Town Clerk	Assistant Town Clerk	\$ 13,207.36	\$ 13,535.00	2.42%
Town Clerk	Custodian	\$ 44,405.00	\$ 45,686.00	2.80%
Town Clerk	Longevity		\$ 1,250.00	100%
T/C	Assistant Treasurer/Collector	\$ 40,527.36	\$ 36,800.00	-10.13%
T/C	**Department Specialist	\$ 12,834.87	\$ 18,976.06	32.36%
T/C	Payroll Clerk	\$ 6,072.14	\$ 6,223.94	2.44%
VetSvc	Veterans' Services Director	\$ 9,087.26	\$ 9,351.00	2.82%
Water	Director of Public Works	\$ 36,180.00	\$ 37,784.00	4.25%
Water	Water & Sewer Supervisor	\$ 39,125.72	\$ 40,664.00	3.78%
Water	Department Specialist (DPW)	\$ 14,967.67	\$ 11,557.00	-29.51%
Water	Department Specialist 19.5	\$ 6,570.90	\$ 6,578.00	0.11%
Water	Water / WW Operator	\$ 31,846.78	\$ 32,364.00	1.60%
Water	Water / WW Operator	\$ 31,846.78	\$ 33,054.00	3.65%
Water	Water / WW Operator	\$ 29,157.42	\$ 29,441.00	0.96%
Water	Water / WW Operator	\$ 28,324.35	\$ 27,980.00	-1.23%
Water	Scheduled OT	\$ 16,757.56	\$ 17,520.00	4.35%
Water	Unscheduled OT	\$ 11,072.60	\$ 11,577.00	4.36%
Water	On Call Stipend	\$ 2,945.72	\$ 3,080.00	4.36%
Water	Full license upgrades	\$ 1,634.88	\$ 1,635.00	0.01%
Water	Working Foreman	\$ 800.00	\$ 837.00	4.42%
Water	Longevity	\$ 225.00	\$ 775.00	70.97%
Wastewater	Director of Public Works	\$ 24,120.00	\$ 25,189.00	4.24%
Wastewater	Water & Sewer Supervisor	\$ 39,125.72	\$ 40,664.00	3.78%
Wastewater	Department Specialist (DPW)	\$ 10,016.83	\$ 11,558.00	13.33%
Wastewater	Department Specialist 19.5	\$ 4,380.60	\$ 6,577.00	33.40%
Wastewater	WW Operator			
Wastewater	Water / WW Operator	\$ 31,846.78	\$ 32,364.00	1.60%
Wastewater	Water / WW Operator	\$ 31,846.78	\$ 33,054.00	3.65%
Wastewater	Water / WW Operator	\$ 29,157.42	\$ 29,441.00	0.96%

FY 20 WAGE / SALARY DETAILS

Department	Position Title	FY19	Proposed FY20 Wages/Salaries	* % Change
Wastewater	Water / WW Operator	\$ 28,324.35	\$ 27,980.00	-1.23%
Wastewater	Scheduled OT	\$ 16,757.56	\$ 17,520.00	4.35%
Wastewater	Unscheduled OT	\$ 3,954.59	\$ 4,135.00	4.36%
Wastewater	On Call Stipend	\$ 2,887.70	\$ 3,080.00	6.24%
Wastewater	Working Foreman	\$ 800.00	\$ 837.00	4.42%
Wastewater	Longevity	\$ 225.00	\$ 775.00	70.97%
Wastewater	Full license upgrades	\$ 1,634.88	\$ 1,635.00	0.01%
BoA	Assessor #1	\$ 750.00	\$ 750.00	0%
BoA	Assessor #2	\$ 500.00	\$ 500.00	0%
BoA	Assessor #3	\$ 500.00	\$ 500.00	0%
BoH	Board of Health #1	\$ 750.00	\$ 750.00	0%
BoH	Board of Health #2	\$ 500.00	\$ 500.00	0%
BoH	Board of Health #3	\$ 500.00	\$ 500.00	0%
BoS	Selectmen #1	\$ 750.00	\$ 750.00	0%
BoS	Selectmen #2	\$ 500.00	\$ 500.00	0%
BoS	Selectmen #3	\$ 500.00	\$ 500.00	0%
BVT	Elected Representative	\$ 500.00	\$ 500.00	0%
Cemetery	Cemetery Commission #1	\$ 750.00	\$ 750.00	0%
Cemetery	Cemetery Commission #2	\$ 500.00	\$ 500.00	0%
Cemetery	Cemetery Commission #3	\$ 500.00	\$ 500.00	0%
Finance	Finance Committee #1			
Housing	Housing Authority #1	\$ 750.00	\$ 750.00	0%
Housing	Housing Authority #2	\$ 500.00	\$ 500.00	0%
Housing	Housing Authority #3	\$ 500.00	\$ 500.00	0%
Housing	Housing Authority #4	\$ 500.00	\$ 500.00	0%
Library	Library Trustees #1	\$ 750.00	\$ 750.00	0%
Library	Library Trustees #2	\$ 500.00	\$ 500.00	0%
Library	Library Trustees #3	\$ 500.00	\$ 500.00	0%
Library	Library Trustees #4	\$ 500.00	\$ 500.00	0%
Library	Library Trustees #5	\$ 500.00	\$ 500.00	0%
Library	Library Trustees #6	\$ 500.00	\$ 500.00	0%
Library	Library Trustees #7	\$ 500.00	\$ 500.00	0%
Library	Library Trustees #8	\$ 500.00	\$ 500.00	0%
Library	Library Trustees #9	\$ 500.00	\$ 500.00	0%
Moderator	Moderator	\$ 500.00	\$ 500.00	0%

FY 20 WAGE / SALARY DETAILS

Department	Position Title	FY19	Proposed FY20 Wages/Salaries	* % Change
MURSD	MURSD #1	\$ 750.00	\$ 750.00	0%
MURSD	MURSD #2	\$ 500.00	\$ 500.00	0%
MURSD	MURSD #3	\$ 500.00	\$ 500.00	0%
Planning	Planning Board #1	\$ 750.00	\$ 750.00	0%
Planning	Planning Board #2	\$ 500.00	\$ 500.00	0%
Planning	Planning Board #3	\$ 500.00	\$ 500.00	0%
Planning	Planning Board #4	\$ 500.00	\$ 500.00	0%
Planning	Planning Board #5	\$ 500.00	\$ 500.00	0%
Recreation	Recreation #1	\$ 750.00	\$ 750.00	0%
Recreation	Recreation #2	\$ 500.00	\$ 500.00	0%
Recreation	Recreation #3	\$ 500.00	\$ 500.00	0%
T/C	Treasurer	\$ 61,057.20	\$ 62,583.63	2.44%
Trust Funds	Commissioner Trust Funds #1	\$ 750.00	\$ 750.00	0%
Trust Funds	Commissioner Trust Funds #2	\$ 500.00	\$ 500.00	0%
Trust Funds	Commissioner Trust Funds #3	\$ 500.00	\$ 500.00	0%

NOTES

* FY20 wage calculations are 2.5% COLA by 52.2 WEEKS vs. FY19 = 52 WEEKS

Annual Town Meeting 2 May 2019 Warrant



TOWN OF UPTON, MASSACHUSETTS

Annual Town Meeting 2 May 2019 Warrant

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Auditorium at said Nipmuc Regional High School, 90 Pleasant Street, Upton, MA on Thursday, May 2, 2019 punctually at Seven o'clock in the evening, to act on the Articles in the warrant.

ARTICLE 1: To hear reports of all Town Officers and Appointed Committees; or, to take any other action relative thereto.

Explanation/
Submitted by: Town Reports/Board of Selectmen

ARTICLE 2: To see if the Town will vote to fix the salaries and compensation of all officers of the Town as provided by M.G.L. Chapter 41, §108, and to raise and appropriate or transfer from available funds¹, such sums as may be necessary to defray expenses of the Town Departments for FY 2020; or, to take any other action relative thereto.

Explanation/
Submitted by: Annual Town Operating Budget/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 3: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Water Enterprise Fund as set forth below for FY 2020; or, to take any other action relative thereto.

That the following sums be appropriated for the Water Enterprise Fund:

Wages & Salaries	\$251,697
Expenses	355,184
Capital Outlay	100,000
Debt	278,663
Extra/Unforeseen	50,000
Total	\$ 1,035,544

And that **\$1,041,589.00** be raised for such purposes as follows:

¹ Note that this warrant uses the words "transfer from available funds" to refer to transfers from Free Cash (previously described as "appropriate from available unappropriated funds in the Town Treasury") and/or transfers from appropriations made at prior Town Meetings (previously described as "transfer").

Department receipts	\$746,212
Retained Earnings	150,000
*Tax Levy	139,332
Free Cash	-0-

*(NOTE: As raised and appropriated under Article 2)

Explanation/

Submitted by: Annual budget for Water Enterprise Fund/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 4: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Wastewater Enterprise Fund as set forth below for FY 2020; or, to take any other action relative thereto.

That the following sums be appropriated for the Wastewater Enterprise Fund:

Wage & Salaries	\$ 237,958
Expenses	341,623
Capital Outlay	100,000
Debt	8,363
Extra/Unforeseen	30,000

Total **\$717,944**

And that **\$717,944** be raised for such purposes as follows:

Department receipts	\$ 583,762
Retained Earnings	130,000
Tax levy	4,182*
Free cash	-0-

*(NOTE: As raised and appropriated under Article 2)

Explanation/

Submitted by: Annual budget for Wastewater Enterprise Fund/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 5: To see if the Town will vote to establish a new annual spending limit for FY 2020 for the Recreation Revolving Fund established under Section 6 of Title 2, Chapter 25, of the General Bylaws, in accordance with M.G.L. Chapter 44, §53E½, with such expenditure limit to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 in any year, to change the same for the ensuing fiscal year; provided, however, that at the request of the Recreation Commission, the Board of Selectmen, with the approval of the Finance Committee, may increase such limit, for that fiscal year only; or to take any other action relative thereto.

Authorized Revolving Funds (G.L. c.44, §53E ½)	Fiscal Year Expenditure Limit
Recreation Commission	\$260,000

**Explanation/
Submitted by:** To approve a new spending limit for the Recreation Commission revolving fund, to be applicable from year to year unless later changed by Town Meeting. No other changes are intended to the expenditure limits for other revolving funds previously approved by Town Meeting/Board of Selectmen.

Recommendation: Favorable Action Finance Committee

ARTICLE 6: Withdrawn

ARTICLE 7: To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of Two Hundred Thousand dollars (\$200,000), or any other sum, into the Stabilization Fund; or to take any other action relative thereto.

**Explanation/
Submitted by:** The Government Finance Officers Association recommends that municipalities maintain a stabilization account equal to or greater than two to three months of its operating expense or a minimum of 10%; bond ratings agencies review these ratios as a measure of financial strength; the Stabilization Account may be used for any legal purpose, including to maintain level services during difficult economic times or to serve as a funding source for important capital projects/Finance Committee

Recommendation: Favorable Action Finance Committee

ARTICLE 8: To see if the Town will vote to accept and expend such sum or sums of money allotted or to be allotted to the Town from the Commonwealth of Massachusetts under the provisions of M.G.L. Chapter 90 or under any other state roadway reimbursement programs for FY 2020, and to authorize the Board of Selectmen to enter into a contract or contracts with the Massachusetts Department of Transportation Highway Division for such purposes; and further, to authorize the Treasurer with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts; or, to take any other action relative thereto.

**Explanation/
Submitted by:** Annual road repair appropriation from the State/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, the sum of Five Hundred and Forty Six Thousand dollars (\$546,000), or, any other sum, to be used for the construction and/or improvement of Town Roads to supplement those provided for under the Commonwealth of Massachusetts M.G.L. Chapter 90 Program; or, to take any other action relative thereto.

Explanation/

Submitted by: To provide for supplemental funding to address road repairs as called for in the Town's pavement management plan/Board of Selectmen.

Recommendation: Favorable Action Finance Committee/Capital Budget Committee

ARTICLE 10:

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of Two Hundred Thousand dollars (\$200,000) to fund the snow and ice deficit for FY 2019; or, to take any other action relative thereto.

Explanation/

Submitted by: This article is to fund additional costs for the removal of snow and ice in Upton/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 11:

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of One Hundred Thousand dollars (\$100,000), or any other sum, to the Other Post-Employment Benefits Liability Trust Fund established under Article 38 of the 2011 Annual Town Meeting, to meet the Town's obligations under standards set by the Government Accounting Standards Board (GASB) to fund the Town's future obligations for the cost of other post-employment benefits identified by the GASB; or, to take any other action relative thereto.

Explanation/

Submitted by: To add monies to the trust fund created to meet the Town's future OPEB obligations/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 12 A:

To see if the Town will vote to act on the report of the Community Preservation Committee on the FY 2020 community preservation budget, and to appropriate the sum of Fifteen Thousand dollars (\$15,000), or any other amount, from the Community Preservation Fund FY 2020 estimated annual revenues to the Community Preservation Committee Administrative Expense Account (2400-620-5700-5700) for all necessary and proper administrative expenses of the Committee for FY 2020; or, to take any other action relative thereto.

Explanation/

Submitted by: To transfer an amount from estimated annual revenues for the administrative and operating costs of the Community Preservation Committee for FY 2020. /Community Preservation Committee.

Recommendation: Favorable Action Finance Committee

ARTICLE 12 B: Withdrawn

ARTICLE 12 C: To see if The Town will vote to transfer from the Community Preservation Fund FY 2019 CPA Trust Fund matching revenues of \$161,526 the sums set forth below to the following Community Preservation Fund reserve accounts to meet the requirements of M.G.L.c.44B 6:

- Historic Resources Account - \$16,152.60
- Open Space Account - \$16,152.60
- Community Housing Account - \$16,152.60

and to place any remaining FY2019 CPA Trust Fund matching revenues in a so-called “FY2019 Undesignated Budgeted Reserve”, or, to take any other action relative thereto.

Explanation/

Submitted by: To transfer 10% of CPA Matching Trust Funds to Reserve Accounts /Community Preservation Committee.

Recommendation: Favorable Action Finance Committee

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of the sum of Eleven Thousand dollars (\$11,000), or any other sum, for use by the Board of Assessors for recertification work required to comply with state law; or, to take any other action relative thereto.

Explanation/

Submitted by: The requested appropriation would allow the Board of Assessors to carry out its on-going statutory responsibilities to reevaluate Town properties/Board of Assessors

Recommendation: Favorable Action Finance Committee

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Five Thousand dollars (\$5,000), or any other sum, to supplement the Town’s “Conservation Fund”; or, to take any other action relative thereto.

Explanation/

Submitted by: To provide additional funding for the Town’s Conservation Fund /Conservation Commission.

Recommendation: Favorable Action Finance Committee

ARTICLE 15: To see if the Town will vote to accept as public ways the altered layouts of North Main Street and Forest Street, to include within the layout of North Main Street a permanent easement in a parcel of land shown as 8-T and within the layout of Forest Street a permanent easement in a parcel of land shown as 7-T, both shown on a plan on file with the Town Clerk entitled “Massachusetts Department of Transportation Highway Division Plan and Profile of High Street and Hopkinton Road Phase 1 in the Town of Upton”, dated December 26, 2018, prepared by BETA, Inc., as said plan may be amended; and to authorize the Board of Selectmen to acquire, by gift, purchase, eminent domain or otherwise, permanent

easements to use such parcels of land for all purposes for which public ways are used in the Town of Upton; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The proposed article is necessary to allow the Board of Selectmen to act on the Town's behalf in acquiring the permanent easements for intersection improvements at School/North Main Street and Hopkinton Road/Forest Street as it relates to the TIP project/Board of Selectmen

Recommendation: N/A

ARTICLE 16:

To see if the Town will vote to transfer from available funds the sum of Two Thousand dollars (\$2,000) for FY 2019, or any other sum, to make the initial payment of a 3-year contract for assessing services for the Town; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

Funds will be used to pay the first payment due for the assessing contract in Fiscal Year 2019/Board of Assessors

Recommendation: Favorable Action Finance Committee

ARTICLE 17:

To see if the Town will vote to amend the General By-laws, Section 1 of Chapter 9, Capital Budget Committee, Title 2, by increasing the size of the Committee from five to seven members, with underlined text to be inserted and text to be deleted shown with strikethrough, as follows:

A Committee to be known as the Capital Budget Committee shall be established, composed of one member of the Town Finance Committee appointed by and from it, one member of the Planning Board appointed by and from it, and five ~~three~~ additional members to be appointed by the Board of Selectmen. The members from the Finance Committee and the Planning Board shall be appointed for one-year terms. The other members shall be appointed for three-year rotating terms ~~such that one will expire each year~~. Vacancies shall be filled for the unexpired terms in the manner of the original appointments.

Provided, further, that to implement the vote taken hereunder, following the effective date of this bylaw the Board of Selectmen shall, in addition to filling any expiring terms or vacancies, appoint one new member for a three-year term and one new member for a two-year term; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

To amend the General Bylaws to authorize the Board of Selectmen, to appoint five members rather than three members to the Capital Budget Committee/Capital Budget Committee.

Recommendation: N/A

ARTICLE 18: To see if the Town will vote to raise and appropriate or; transfer from available funds, the sum of Five Thousand dollars (\$5,000), or any other sum, to survey and record land donated to the Town on Brooks Street, including all expenses incidental and related, or, to take any other action relative thereto.

Explanation/
Submitted by: In 2017, the Town accepted a portion of land donated by the Desjardins family at the end of Brooks Street. This land will be used by the Department of Public Works to create a turnaround at the end of the street upon final completion of the resurfacing of this public way. Funds are necessary in order to complete the final survey of said boundaries and to file and record this land with the registry of deeds/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 19: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Five Hundred Seventy-Five Thousand dollars (\$575,000), or any other sum, to purchase and equip a Rescue Pumper truck, including all incidental and related expenses; or, to take any other action relative thereto.

Explanation/
Submitted by: Rescue 1 is a 1992 International truck that is 26 years old with over 2,600 engine hours and 15,500 miles. The truck carries a variety of tools, equipment and lighting used at emergency incidents. The primary use of this truck is at motor vehicle crashes where the Jaws of Life and other equipment are used. The truck carries no water, has no pump, tank or fire hose and cannot be used to fight a fire like a fire engine. Thus, a fire engine is also required to respond to even minor crashes to prevent or extinguish a vehicle fire. This creates a need for additional firefighters and contributes to additional costs associated with responding to motor vehicle crashes. Due to its age and outdated capability it is recommended that it be replaced with a new rescue/pumper truck/Fire Department

Recommendation: Favorable Action Finance Committee/Capital Budget Committee

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Fourteen Thousand dollars (\$14,000), or any other sum, to purchase 4 sets of personal protective firefighter gear, also known as “PPE”, including all incidental and related expenses; or, to take any other action relative thereto.

Explanation/
Submitted by: NFPA 1851, Standard on Selection, Care and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting, states that all “ensembles and ensemble elements shall be retired...no more than 10 years from the date the ensembles or ensemble elements were manufactured.” This includes helmets, hoods, coats, pants, gloves, and boots. The intention of the department is to begin a long term and ongoing replacement plan so that turnout gear will meet this standard at all times/Fire Department

Recommendation: Favorable Action Finance Committee/Capital Budget Committee

ARTICLE 21: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Ten Thousand dollars (\$10,000), or any other sum, for comprehensive codification of the Town's General and Zoning Bylaws including all expenses incidental and related; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The Town of Upton wishes to undertake a comprehensive review and updating of the General Bylaws and the Zoning Bylaws, and include all legislation of a general and permanent nature through November 2017. The scope of services is to include research; editorial and legal review to identify conflicts, inconsistencies and other problem areas in need of updating or correction; the incorporation of any necessary revisions; the creation of an index; the preparation of Code adoption legislation and a disposition list to document the final disposition of all Code-relevant legislation; which shall be fully searchable and online/Town Clerk

Recommendation: Favorable Action Finance Committee

ARTICLE 22: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Sixteen Thousand dollars (\$16,000), or any other sum, to purchase 2 State-approved election tabulators, including all expenses incidental and related; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The current election tabulators were purchased in 2003 and are 16 years old. The vendor can no longer supply replacement parts for the machines. With this funding, 2 updated and State-approved election tabulators will be purchased.

Recommendation: Favorable Action Finance Committee/Capital Budget Committee

ARTICLE 23: To see if the Town will vote to raise and appropriate, transfer from available funds, the sum of Twelve Thousand dollars (\$12,000), or any other sum, to fund and implement the cost items of the first fiscal year (2019) of the collective bargaining agreement between the Town of Upton and the Teamsters, Local #170, Department of Public Works Truck Driver's for the period of July 1 2018 through June 30, 2021; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

To fund the cost items in the first fiscal year of the DPW Truck Driver's three-year collective bargaining agreement/Public Works

Recommendation: Favorable Action Finance Committee/Capital Budget Committee

ARTICLE 24: Withdrawn

ARTICLE 25: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Sixteen Five Hundred Ninety-Two Dollars (\$16,592), or any other sum, to purchase and equip a grass mower, including all expenses incidental and related; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The Parks & Cemetery Division currently utilizes 2 mowers for maintaining approximately 28 acres of athletic fields & cemeteries, the grounds at the Police Department, Fire Department, Town Hall, Library, and Town Common. The mowers are commercial grade, designed to cut and disperse large areas of grass more quickly and efficiently regardless of conditions. Use of these mowers allows fewer people to perform more work. The Town seeks to replace one of the existing mowers, a machine purchased in 2005 that is already about 4 years past its life expectancy/Public Works

Recommendation: Favorable Action Finance Committee/Capital Budget Committee

ARTICLE 26:

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow Three Hundred Ten Thousand dollars (\$310,000) for procurement services, engineering, design, project management, construction and materials for repairs to the Fowler Street Bridge, including all expenses incidental and related, and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sum pursuant to M.G.L. Chapter 44, §§7 or 8 or any other enabling authority and issue bonds or notes therefor; and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The project was approved by the Municipal Small Bridge Program for reimbursement of up to \$500,000 towards the cost of replacing Fowler Street Bridge for design, permitting, and construction services. The request for additional funds is necessary in order to complete the project at a total cost of ~\$1,000,000 / Public Works

Recommendation: Favorable Action Finance Committee/Capital Budget Committee

ARTICLE 27:

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Ten Thousand dollars (\$10,000), or any other sum, to purchase portable radio equipment, including all expenses incidental and related; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The current radio equipment is at the end of life, unsupported by the manufacturer, and is not P25 compliant. Upton and Mendon Fire Departments worked together on an “Assistance to Firefighters Grant” request, submitted as a Regional Grant Request. Both Departments are hoping that working together will create better opportunity for a grant award of \$197,540.00. The Town’s share, if awarded, is 5% of the total, or \$9,877.00. This article request would be used to meet the grant requirements, or if the grant request is unsuccessful, begin to replace outdated, obsolete radio equipment/Fire Department

Recommendation: Favorable Action Finance Committee/Capital Budget Committee

ARTICLE 28: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Ten Thousand (\$10,000) dollars, or any other sum to replace outdated computer systems currently used by town employees, including all incidental and related expenses; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The town's new IT Service Provider has performed an inventory of current computer systems used by town employees. Several of these systems have software that will not be supported after the end of 2019 and either need to be upgraded or replaced/Technology Committee

Recommendation: Favorable Action Finance Committee

ARTICLE 29: **Withdrawn**

ARTICLE 30: **Withdrawn**

ARTICLE 31: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Five Thousand dollars (\$5,000), or any other sum, to fund necessary site development for the Municipal Community Center, including but not limited to appraisals, surveys, and environmental testing, as well as all other expenses incidental and related; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

Municipal Community Center Feasibility Committee is working with an architect to develop conceptual plans for the community center. Additional funds will be needed to investigate (appraisal/surveys) potential sites for such center/ Municipal Community Center Feasibility Committee

Recommendation: Favorable Action Finance Committee

ARTICLE 32: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Five Thousand dollars (\$5,000) or any other sum, for consultants for the revitalization process, performing structural engineering assessments, hazardous materials testing, wetlands surveys, etc., of buildings or sites that present opportunities for development, and to create marketing materials and host marketing events designed to encourage business to locate in Upton, such sums to be expended under the direction of the Economic Development Committee; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The Economic Development Committee is requesting funding for activities such as engaging consultants for the revitalization process, performing structural engineering assessments, hazardous materials testing, wetlands surveys, etc. In addition, the committee would like to create marketing materials to be used to help attract businesses to Upton as well as possibly hosting an Upton Small Business Fair/ Economic Development Committee

Recommendation: Favorable Action Finance Committee

ARTICLE 33: To see if the Town will vote to accept the vision for a revitalized Upton Center developed and prepared by the Upton Center Revitalization Workgroup; or, to take any other action relative thereto.

Explanation/Submitted by: Working with a consultant, Town residents volunteered to participate in several working group sessions aimed at revitalizing Upton Center. The result of their work is a shared vision for Upton Center. By accepting this shared vision, the Town is agreeing to move forward with next steps in the process/Economic Development Committee

Recommendation: N/A

ARTICLE 34: To see if the Town will vote to authorize the Board of Selectmen to sell, lease or otherwise convey, in accordance with the provisions of M.G.L. Chapter 30B, the land and all improvements thereon, located at 3 Milford Street, shown as Assessor's Map 201-055 and all structures and appurtenances located thereon, and the land and all improvements thereon, located at 2 Grove Street, shown as Assessor's Map 201-057, for such sum or sums and upon such conditions determined by the Board of Selectmen to be in the best interests of the Town, and to authorize the Board of Selectmen to execute any and all instruments, including deeds, leases or other agreements, and take all other actions necessary or appropriate to effectuate the vote taken hereunder; or, to take any other action relative thereto.

Explanation/Submitted by: To sell 3 Milford Street, Holy Angels Church and the municipal parking lot through a competitive public bid process, in accordance with G.L. c.30B. These parcels will be sold in order to facilitate the development of the Town's center in accordance with the vision developed by the residents of Upton/Economic Development Committee

Recommendation: Favorable Action Finance Committee/Capital Budget Committee

ARTICLE 35: To see if the Town will vote to amend Title 2 Chapter 1 Sections 4 and 5 of the General By-laws with underlined text to be inserted and text to be deleted shown with strikethrough, as follows:

Section 4 Notices of every town meeting shall be given by posting printed copies of the warrant for such meeting on the Town Clerk's bulletin board at Town Hall, on the Town's official website, and in any other manner which the Board of Selectmen deems appropriate, provided, however, that inadvertent failure to post on the website, or any interruption in service to such website, shall not affect the validity of the noticed town meeting. in two or more conspicuous public places in the town of Upton, and one copy thereof shall be posted on the exterior of the Town Hall Building.

Section 5 Notice of every adjourned Town Meeting shall be posted by the Town Clerk on the Town Clerk's bulletin board at Town Hall, on the Town's official website, and in any other manner which the Board of Selectmen deems appropriate, provided, however, that inadvertent failure to post on the website, or any interruption in service to such website, shall not affect the validity of the noticed continued town meeting. in two or more conspicuous public places in the Town of Upton, one copy thereof shall be posted on the exterior of the Town Hall Building.

In addition thereto the Town Clerk may, if he or she deems it practicable, publish the same in any newspaper published in the County having a circulation in the Town of Upton.

or, to take any other action relative thereto.

**Explanation/
Submitted by:**

By amending this section, the Town Meeting warrant posting requirements are more contemporary and provide for easier public access and transparency/Board of Selectmen

Recommendation: N/A

ARTICLE 36: **Citizens Petition:** To see if the town will vote to buy down the tax rate by \$250,000.00 from free cash, stabilization funds, or any other reserve funds collected via appropriation and dedicated or reserved for emergency or unanticipated expenses.

Petitioner's Explanation/

Submitted by: The tax rate increased by eight cents per thousand of assessed value for FY19, along with the assessed values of most properties. This represents a significant increase in property taxes for FY19. Collections for FY19 resulted in surplus revenue, at least some of which should be returned to the taxpayer. / Citizens Petition Michelle Antinarelli et al.

Recommendation: Unfavorable Finance Committee

ARTICLE 37: **Citizens Petition:** To see if the town will vote to enact a reporting structure for all regular or special employees of the Town of Upton who are defined as state employees and compensated for hourly work, salaried work, or special employee, or who are otherwise described or recruited via an offer letter, agreement or contract, but excluding those elected representatives or those compensated via stipend who serve under sovereign boards. These regular employees shall report in structure and in substance to the Board of Selectmen or through its designated agent, thus aligning all regular employees under the regulatory bylaws of the Town of Upton, MA.

Petitioner's Explanation/

Submitted by: This petition seeks to name the Board of Selectmen as the peoples' representative and the authority over all Town of Upton employees as described above. Such regulatory authority protects employees of the town and seeks to further protect the town against improper acts, acts of omission, negligence and neglect, and activities for which the town currently carries liability without regulatory oversight authority/ Citizens Petition Michelle Antinarelli et al.

ARTICLE 38: **Citizens Petition:** To see if the town will vote to restructure the Recreation Commission, currently comprised of three members elected by majority vote by ballot on a rotating basis every three years. The proposed structure parallels that of most other town boards and committees, comprising a board of five members. One member shall be elected for a term of three years by majority vote by ballot. Three members shall be appointed by the Board of Selectmen and serving for three year terms on a staggered basis such that one appointment is made every year. One member shall be appointed by the Capital Improvement Committee to serve for a term of one year. This commission shall report to the Board of Selectmen., meeting oversight and regulatory processes as decreed and in line with that of other boards and commissions.

Petitioner's Explanation/

Submitted by: This petition seeks to re-align the business of the town under oversight of the Board of Selectmen, directly or through any delegated agent for the purposes of minimizing liability incurred by representatives unfamiliar with the personnel bylaws, American Disabilities Act and universal access, and safety of children participating in recreation activities sponsored and supported by the Town of Upton/ Citizens Petition Michelle Antinarelli et al.

And you are directed to serve this Warrant, by posting up attested copies thereof at the U.S. Post Office, Town Library, and Town Hall, in said Town seven days (7) at least before the time of holding said Meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this second day of April in the year of our lord two thousand nineteen.

UPTON BOARD OF SELECTMEN

A true copy, Attest:

Gary Daugherty, Chairman

Stephen A. Matellian, Member

Sandra Hakala, Constable
Date: April 3, 2019

Brett A. Simas, Member

Constable Attest Page

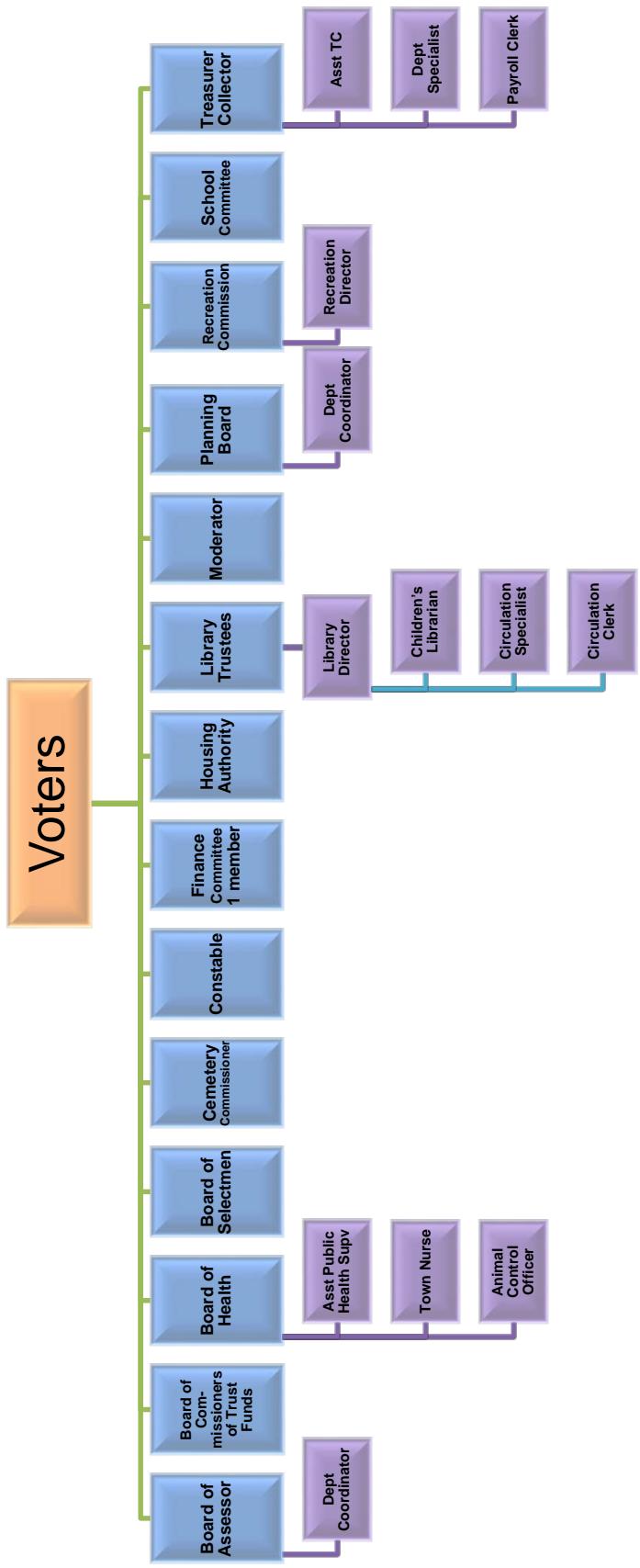
Worcester, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Upton by posting up attested copies of the same at the Town Hall Building, Library Building, and the Upton U.S. Post Office at least seven days (7), before the date of the meeting, as within directed

Sandra Hakala
Constable of Upton
April 3, 2019

Table of Organization

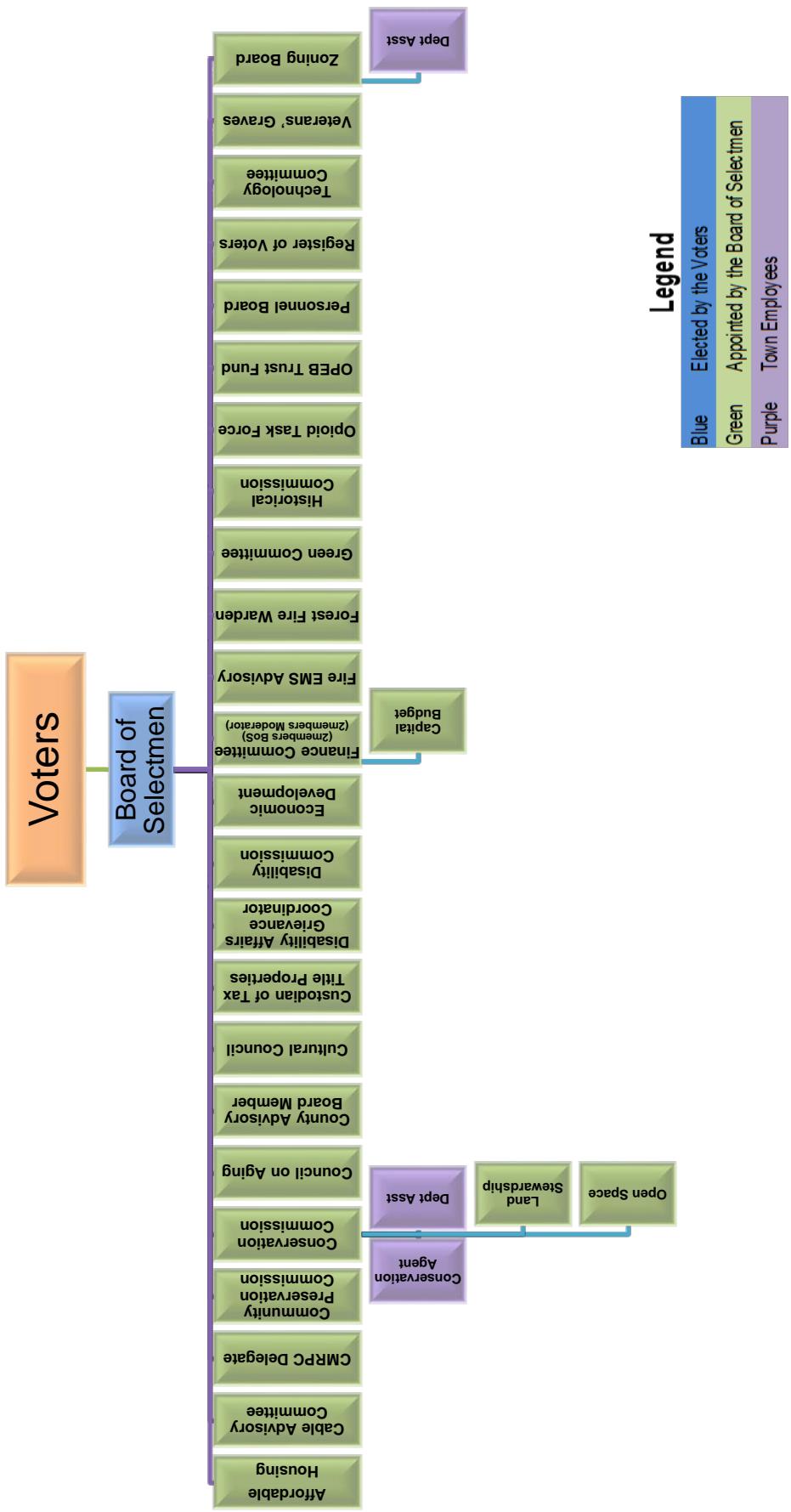
Town of Upton Elected Officials



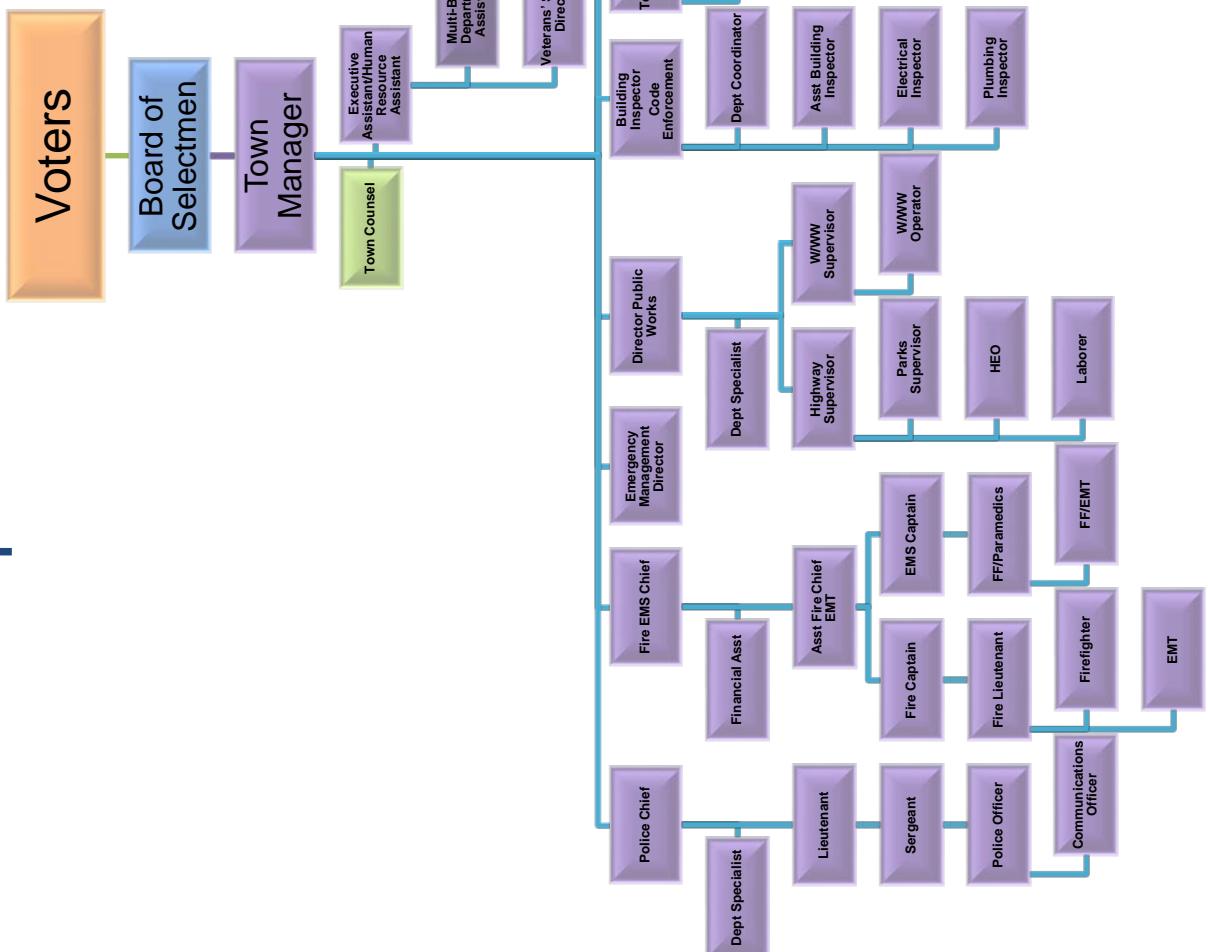
Legend

Blue	Elected by the Voters
Green	Appointed by the Board of Selectmen
Purple	Town Employees

Town of Upton Appointed Boards and Committees



Town of Upton



Legend

- Blue: Elected by the Voters
- Green: Appointed by the Board of Selectmen
- Purple: Town Employees

