



TOWN OF UPTON, MASSACHUSETTS

DPW Building Committee

Meeting Minutes

Date: October 22, 2025

Location: REMOTE

A: Call to Order

Having a quorum, the meeting was called to order at 7:01 pm

B: In Attendance

Committee Members:

- Paul Flaherty, Chair
- John Johnson
- Dan Lazarz – NOT PRESENT
- Andy Leonard
- David O'Brien
- Steven Rakitin, Clerk
- John Westerling
- Dennis Westgate, DPW Director

Guests: Steve Kirby, The Vertex Companies
Anthony Wespiser, Weston & Sampson
J. P. Parnas, Weston & Sampson

C: Discussion

1. Minutes

Minutes from October 8th were approved.

2. Approve Invoices – Vertex and Weston & Sampson

See attached Vertex presentation

Moved and seconded to approve Vertex and W&S invoices

3. Discussion

Public Informational Session scheduled for Oct 29th 7pm at Community Center
Vertex presented proposed Community Outreach Forum for Oct 29th. Same presentation
for STM Article.

- Paul – intro
- Dennis – Existing conditions
- W&S – Phase 1 Schematic Design
- Vertex – Schedule and Milestone dates and Funding Approach

Total project budget range estimated to be from \$17.5 - \$19.5 million

Anticipated tax impact to residents. Finance Dir Ken Costa – est. \$411/year increase on \$750k assessed property

Closing comments and then Q&A

Dave O'Brien to have a DPW Building Committee Table at Bloomer Girls Fair

4. Discuss Committee's Next Step

Information Session Oct 29th in preparation for STM on Nov 4th.

5. Other topics not reasonably anticipated by the Chair 48 hours in advance

None

6. Public Comments

None

D: Committee Actions

1. It was moved and seconded to approve meeting minutes from October 8th. Approved by unanimous roll call vote.
2. It was moved and seconded to approve payment of invoices as submitted in Vertex presentation. Approved by unanimous roll call vote.

E: Next Meetings

Informational Session scheduled for **October 29th at 7pm at Community Center**
Special Town Meeting scheduled for **November 4th 7pm at NRHS**

F: Meeting Adjourned

Motion was made and seconded to adjourn at 8:02 pm. Motion was approved by unanimous roll call vote of all members in attendance.

Respectfully submitted

Steven R. Rakitin
Clerk