



## **TOWN OF UPTON, MASSACHUSETTS**

### **DPW Building Committee**

#### **Meeting Minutes**

***Date: October 22, 2025***

***Location: REMOTE***

#### **A: Call to Order**

Having a quorum, the meeting was called to order at 7:01 pm

#### **B: In Attendance**

Committee Members:

- Paul Flaherty, Chair
- John Johnson
- Dan Lazarz – NOT PRESENT
- Andy Leonard
- David O'Brien
- Steven Rakitin, Clerk
- John Westerling
- Dennis Westgate, DPW Director

Guests: Steve Kirby, The Vertex Companies  
Anthony Wespiser, Weston & Sampson  
J. P. Parnas, Weston & Sampson

#### **C: Discussion**

##### **1. Minutes**

Minutes from October 8th were approved.

##### **2. Approve Invoices – Vertex and Weston & Sampson**

See attached Vertex presentation

Moved and seconded to approve Vertex and W&S invoices

##### **3. Discussion**

Public Informational Session scheduled for Oct 29<sup>th</sup> 7pm at Community Center  
Vertex presented proposed Community Outreach Forum for Oct 29<sup>th</sup>. Same presentation for STM Article.

- Paul – intro
- Dennis – Existing conditions
- W&S – Phase 1 Schematic Design
- Vertex – Schedule and Milestone dates and Funding Approach

Total project budget range estimated to be from \$17.5 - \$19.5 million

Anticipated tax impact to residents. Finance Dir Ken Costa – est. \$411/year increase on \$750k assessed property

Closing comments and then Q&A

Dave O'Brien to have a DPW Building Committee Table at Bloomer Girls Fair

#### **4. Discuss Committee's Next Step**

Information Session Oct 29<sup>th</sup> in preparation for STM on Nov 4<sup>th</sup>.

#### **5. Other topics not reasonably anticipated by the Chair 48 hours in advance**

None

#### **6. Public Comments**

None

### **D: Committee Actions**

1. It was moved and seconded to approve meeting minutes from October 8<sup>th</sup>. Approved by unanimous roll call vote.
2. It was moved and seconded to approve payment of invoices as submitted in Vertex presentation. Approved by unanimous roll call vote.

### **E: Next Meetings**

Informational Session scheduled for **October 29th at 7pm at Community Center**  
Special Town Meeting scheduled for **November 4<sup>th</sup> 7pm at NRHS**

### **F: Meeting Adjourned**

Motion was made and seconded to adjourn at 8:02 pm. Motion was approved by unanimous roll call vote of all members in attendance.

Respectfully submitted

Steven R. Rakitin  
Clerk