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By M. Denise Smith at 11:10 am, Feb 24, 2025

TOWN OF UPTON, MASSACHUSETTS

PERSONNEL BOARD

Meeting Posting & Agenda

March 5, 2025

7:00 P.M.

Town Hall Room G07

- 1.0 Call Meeting to Order**
- 2.0 Review the Meeting Agenda**
- 3.0 Approval of Previous Meeting Minutes**
- 4.0 Discussion Items**
 - 4.1 Discuss Updates to Job Description
 - 4.1.1 Recreation Program Director
 - 4.2 Update PPM Policies
 - 4.2.1 Use of Earned Sick Time
 - 4.2.2 Compensatory Time off Policy
 - 4.2.3 Longevity
 - 4.2.4 Merit Program
- 5.0 New Business***
- 6.0 Adjourn Meeting**

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair that could be raised during the public comment period by other members of the Committee, by staff or others.*